

Franklin Middle School

Student Handbook 2024-2025

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TABLE OF CONTENTS

Welcome and 1st Day of School Basics.	3
Welcome Letter	
Mission and Vision Statements	
Summit Personalized Learning Program	
Six for 6 Commitments	
Calendars and Important Dates	
School Bell Schedules	
Grades and Attendance.	11
Student Pick-up and Drop-off	
District Attendance Policy	
Grade Report and Progress Report Dates	
School Grading Policy	
School Make-up Work Policy	
Student Conduct and Climate.	13
District Code of Conduct	
Franklin School Uniforms	
School Based PBIS	
Major Discipline Matrix	
District Universal Dress Code	
District Policy-Bullying	
Internet Use and Email	
Personal Property, cell phones, technology, electronics	
Athletics/Activities/Extended Day Opportunities.	20
Competitive Sports	
Intramural Sports	
Clubs	
General Information/School Procedures.	22
School Information	
Health Clinic Information	
Transportation Contacts	
Arrival, Dismissal, bus etc...	
Getting Involved	

Dear Franklin Parents/Guardians, Community, and Students,

On behalf of the staff at Franklin Middle School, I am happy to welcome you to the 2024-2025 school year! We are looking forward to a productive partnership with you to ensure that our children can achieve their highest potential.

At Franklin Middle School, our students learn through the Gradient Learning Program. It is an online tool that empowers teachers to customize instruction and meet students' unique needs. It helps students connect their long term goals to their daily actions. Students move at their own pace to learn skills, apply those skills to real world projects and reflect on their learning.

Students engage in personalized learning time, mentoring, and project time throughout the week in each content area.

We recognize that in order to be successful in school, we need to partner together in supporting our students both here at school and at home. We cannot do that without YOU!!! We know a strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and we will do our very best to carry out our responsibilities. We ask that you guide and support your child's learning by ensuring that he/she:

- Attends school daily and arrives on time, ready for the day's learning experience
- Follows the safety precautions, such as, wearing a mask and physical distancing while at school
- Completes all homework assignments given by teachers
- Shares school experiences with you so that you are aware of his/her school life
- Informs you if he/she needs additional support in any area or subject
- Knows that you expect him/her to succeed in school

Please consider joining our volunteer program as our students can greatly benefit from your involvement and contributions to the school's program and its operations. We seek volunteers in the following areas:

- Teacher-led instructional support, usually in the classroom
- School-wide events
- Parent advisory/accountability committees
- Student recognition events
- Outreach and recruitment of parent and community volunteers

Please review this handbook with your child. If you have any questions about the rules and expectations, please feel free to contact me. It is very important that you and your child are fully informed regarding standards related to appropriate behavior for a safe and productive school year.

The dedicated Franklin staff and I feel privileged to be a part of this school family. We thank you for your support and look forward to a great school year!

Sincerely,
Dr. Suzette Luster
Principal

Franklin Middle School's Vision, Mission, and Beliefs

VISION

Franklin Middle School engages our diverse community of lifelong learners to empower themselves through innovation and collaboration.

MISSION

Franklin Middle School is committed to creating a safe environment that fosters innovation and collaboration, emphasizing the whole child. We strive for excellence through rigorous curriculum, high expectations, and accountability. Our diverse community of lifelong learners is grounded in respect and unwavering, positive relationships.

BELIEFS

Franklin Middle School believes...

1. School is a physically and mentally safe environment that fosters collaboration.
2. Students are engaged by a rigorous curriculum with high social and academic expectations.
3. Accountability leads to success.
4. Learning is grounded in strong, positive relationships.
5. Our learning community welcomes and respects each other.

MOTTO

Every student matters. Every moment counts.



District #6 Vision, Mission and Beliefs

VISION

District 6 educates today's students in partnership with families and communities to succeed in tomorrow's world.

MISSION

Engage, Empower, Inspire

District 6 provides every student with a personalized, well-rounded and excellent education in a safe, caring environment.

Values & Beliefs	Goals
<ul style="list-style-type: none">• Our students come first• We know every child can achieve• We ensure safe and healthy schools• We view diversity as an asset• We commit to excellence, innovation and continuous improvement• We provide opportunity and choice• We partner with families and communities	<ul style="list-style-type: none">• Student Learning and Achievement• Strengthening Partnerships• Climate and Culture• Operational and Organizational Effectiveness



What is Summit?

It is an online learning tool that empowers teachers to customize instruction and meet students' unique needs. It helps students connect their long term goals to their daily actions. Students move at their own pace to learn skills, apply those skills to real world projects and reflect on their learning.

Through the learning platform, students engage in weekly personalized learning time, project time, and mentoring in each content area.

What is Self Directed Learning (SDL)?

Each student will engage in personalized learning time (PLT) for language arts, math, social studies, and science. During this time, students are able to access the online learning platform to work through individualized playlists. Each of the playlists is aligned to Common Core and NGSS standards and your individual student's' needs. As students master the concepts at their own pace, they take assessments on demand.

What is Project Time?

Students engage with project-based learning that connect PLT and the classroom to the real world. When students work in teams to apply what they're learning to projects that mimic and solve real-world problems, they develop strong collaboration, communication and critical thinking skills. Through the projects, students are assessed on the cognitive skills which are needed for college and career readiness.



What is Mentoring?

During weekly mentoring time, teachers work with your student to develop strong relationships that help them make a plan for success in college, career, and life. They assist them in setting weekly goals while reflecting on their progress in personalized learning and project time. Students set and track their own personalized short-term academic goals and long-term college and career goals.

My student is enrolling late in the school year. How does this impact their learning on the Summit Platform?

Students who enroll after September 4th or after January 22nd will be responsible for completing the individualized playlists they have missed from the start of that given semester. They will not be responsible for completing the project-based portion of the platform until they are on-track with their grade level peers. Students are asked to complete missed playlists to ensure they are learning and mastering all grade level content and standards.

2024-2025 K-12 Student Calendar

 = Students are in school
 = Students are NOT in school

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

August 12, 2024
Grades 1-12 Students' first day of school

August 15, 2024
Preschool and Kindergarten
Students' first day of school

September 2, 2024
Holiday – District Closed, No school

September 23, 2024
No school for students

October 11-14, 2024
No school for students

October 21, 2024
No school for students

November 25-29, 2024
Thanksgiving Break, No school for students

December 20, 2024-January 6, 2025
Winter Break, No school for students

January 20, 2025
Holiday – District Closed, No school

February 3, 2025
No school for students

February 17, 2025
Holiday – District Closed, No school

March 7, 2025
No school for students

March 17-21, 2025
Spring Break, No school

April 24-25, 2025
No school for students



May 2, 2025
No school for students

May 22, 2025
Students' last day of school

May 23-25, 2025
High School Graduation Days

June-July, 2025
Summer Break, No school

2024-2025 K-12 Calendario Escolar

 = Alumnos Van a la Escuela
 = Alumnos No Van a la Escuela

Julio 2024						
D	L	M	M	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Agosto 2024						
D	L	M	M	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Septiembre 2024						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Octubre 2024						
D	L	M	M	J	V	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Noviembre 2024						
D	L	M	M	J	V	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Diciembre 2024						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Enero 2025						
D	L	M	M	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Febrero 2025						
D	L	M	M	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Marzo 2025						
D	L	M	M	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Abril 2025						
D	L	M	M	J	V	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Mayo 2025						
D	L	M	M	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Junio 2025						
D	L	M	M	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Agosto 12, 2024

Primer día de clases para alumnos en los grados 1-12

Agosto 15, 2024

Primer día de Clases para alumnos de preescolar y kinder

Septiembre 2, 2024

Día Laboral - No Hay Escuela

Septiembre 23, 2024

No Hay Escuela para Alumnos

Octubre 11-14, 2024

No Hay Escuela para Alumnos

Octubre 21, 2024

No Hay Escuela para Alumnos

Noviembre 25-29, 2024

Descanso de Acción de Gracias,
No Hay Escuela para Alumnos

Diciembre 20, 2024-Enero 6, 2025

Descanso de Invierno,
No Hay Escuela para Alumnos

Enero 20, 2025

Día de Martin Luther King, No Hay Escuela

Febrero 3, 2025

No Hay Escuela para Alumnos

Febrero 17, 2025

Día de los Presidentes, No Hay Escuela

Marzo 7, 2025

No Hay Escuela para Alumnos

Marzo 17-21, 2025

Descanso de Primavera,
No Hay Escuela para Alumnos

Abril 24-25, 2025

No Hay Escuela para Alumnos

Mayo 2, 2025

No Hay Escuela para Alumnos

Mayo 22, 2025

Último Día Escolar para Alumnos

Mayo 23-25, 2025

Días de Graduación de Preparatoria

Junio-Julio, 2025

Descanso de Verano,
No Hay Escuela para Alumnos

Franklin Middle School 2024-25 Bell Schedule

School Hours:
9:25 am - 4:00 pm Monday
8:25 am - 4:00 pm Tuesday - Friday

Students should NOT arrive earlier than 9:00 am on Mondays and 8:00 a.m. Tuesday through Friday. Students should NOT remain on school grounds later than 4:15 p.m. unless they are participating in a supervised school activity. **SCHOOL DOORS WILL NOT OPEN UNTIL 9:00 on Mondays and 8:00 AM Tuesday through Fridays.** Supervision **WILL NOT** be provided for students who arrive before or remain later than indicated times. These procedures are designed for the safety and well-being of the student.

MONDAY Late Start											
6th Grade				7th Grade				8th Grade			
Period	Course	Times		Period	Course	Times		Period	Course	Times	
Entry	Entry	9:20-9:25		Entry	Entry	9:20-9:25		Entry	Entry	9:20-9:25	
Homeroom	Homeroom	9:25-9:50		Homeroom	Homeroom	9:25-9:50		Homeroom	Homeroom	9:25-9:50	
1	Core Block	9:53-10:48		1	Core Block	9:53-10:48		1	Elective 1	9:53-10:30	
2	Core Block	10:51-11:44		2	Core Block	10:51-11:44		2	Elective 2	10:32-11:09	
LUNCH	LUNCH	11:47-12:19		3	Elective	11:46-12:26		3-4	Core Block	11:12-12:26	
3	Core Block	12:22-1:17		LUNCH	LUNCH	12:29-12:59		LUNCH	LUNCH	12:29-12:59	
4	Core Block	1:20-2:15		4	Elective	1:03-1:43		5-6	Core Block	1:03-2:13	
5	Elective	2:18-2:58		5	Core Block	1:46-2:41		7-8	Core Block	2:16-3:26	
6	Elective	3:00-3:40		6	Core Block	2:44-3:40		RISE	RISE	3:29-4:00	
RISE	RISE	3:43-4:00		RISE	RISE	3:43-4:00					
TUESDAY AND FRIDAY											
6th Grade				7th Grade				8th Grade			
Period	Course	Times		Period	Course	Times		Period	Course	Times	
Entry	Entry	8:20-8:25		Entry	Entry	8:20-8:25		Entry	Entry	8:20-8:25	
Homeroom	Homeroom	8:25-8:50		Homeroom	Homeroom	8:25-8:50		Homeroom	Homeroom	8:25-9:15	
1	Core Block	8:53-10:04		1	Core Block	8:53-10:04		1	Elective	9:18-9:58	
2	Core Block	10:07-11:18		2	Core Block	10:07-11:18		2	Elective	10:00-10:43	
LUNCH	LUNCH	11:21-11:51		3	Elective	11:21-12:04		3-4	Core Block	10:46-12:10	
3	Core Block	11:54-1:05		LUNCH	LUNCH	12:07-12:37		5-6	Core Block	12:13-1:30	
4	Core Block	1:08-2:17		4	Elective	12:40-1:23		LUNCH	LUNCH	1:33-2:03	
5	Elective	2:20-3:00		5	Core Block	1:26-2:40		7-8	Core Block	2:06-3:26	
6	Elective	3:02-3:45		6	Core Block	2:43-3:45		RISE	RISE	3:29-4:00	
RISE	RISE	3:48-4:00		RISE	RISE	3:48-4:00					

WEDNESDAY											
6th Grade				7th Grade				8th Grade			
Period	Course	Times		Period	Course	Times		Period	Course	Times	
Entry	Entry	8:20-8:25		Entry	Entry	8:20-8:25		Entry	Entry	8:20-8:25	
Homeroom	Homeroom	8:25-9:15		Homeroom	Homeroom	8:25-9:15		Homeroom	Homeroom	8:25-9:15	
1	CORE 1	9:18-10:59		1	CORE 1	9:18-10:59		1	Elective	9:18-9:58	
LUNCH	LUNCH	11:02-11:32		2	Elective	11:02-11:51		2	Elective	10:00-10:43	
2	CORE 3	11:35-1:16		LUNCH	LUNCH	11:53-12:23		3-4	Core Block	10:46-12:10	
3	Elective 1	1:19-2:08		3	Elective	12:26-1:15		5-6	Core Block	12:13-1:30	
4	Elective 2	2:10-2:59		4	CORE 3	1:18-2:59		LUNCH	LUNCH	1:33-2:03	
RISE	RISE	3:02-4:00		RISE	RISE	3:02-4:00		7-8	Core Block	2:06-3:26	
								RISE	RISE	3:29-4:00	
THURSDAY											
6th Grade				7th Grade				8th Grade			
Period	Course	Times		Period	Course	Times		Period	Course	Times	
Entry	Entry	8:20-8:25		Entry	Entry	8:20-8:25		Entry	Entry	8:20-8:25	
Homeroom	Homeroom	8:25-9:15		Homeroom	Homeroom	8:25-9:15		Homeroom	Homeroom	8:25-9:15	
CORE 2	Core Block	9:18-10:59		CORE 2	Core Block	9:18-10:59		1	Elective	9:18-9:58	
LUNCH	LUNCH	11:02-11:32		Elective	Elective	11:02-11:51		2	Elective	10:00-10:43	
CORE 4	Core Block	11:35-1:16		LUNCH	LUNCH	11:53-12:23		3-4	Core Block	10:46-12:10	
Elective 1	Elective	1:19-2:08		Elective	Elective	12:26-1:15		5-6	Core Block	12:13-1:30	
Elective 2	Elective	2:10-2:59		CORE 4	Core Block	1:18-2:59		LUNCH	LUNCH	1:33-2:03	
RISE	RISE	3:02-4:00		RISE	RISE	3:02-4:00		7-8	Core Block	2:06-3:26	
								RISE	RISE	3:29-4:00	

Student Pick-Up and Drop-Off

We have designated the lane in front of the school as a **bus only** during student pick-up and drop off times. For students, staff, and your safety please observe and follow the guidelines below for these critical times of the day. Remember, that by planning ahead, and being early and on time for school every day, we can reduce and even eliminate the last minute congestion as the school day is getting underway.

- Easternmost lane is for buses only. Do not park here, or use this space during morning and afternoon drop-off and/or pick-up.
- For parent drop-off and pick-up, please use the two lanes within the parking lot itself. Avoid using the parking lots in surrounding businesses as it is private property.
- To ease traffic flow issues, please know that cars and buses may only exit the parking lot making a right turn (heading north).
- Students please use crosswalks for your safety.



- All students enter through the gate in the morning.
- Students will be eating breakfast in their first period class beginning at 8:20 am.
- Students enter through grade level doors throughout the school day. (i.e. 6th grade enter through 6th grade hallway door)

Student Absences and Excuses

Significant learning is provided daily for all students in every district classroom. This educational opportunity is the result of in-class participation and quality classroom instruction. The benefits of this experience cannot be fully replaced. Consequently, regular and punctual attendance is an important criterion for success in school and absences are detrimental to effective learning. Each student in the district is required to attend school daily as established by the calendar determined annually by the Board and in compliance with state law. Unauthorized absences shall be subject to disciplinary action as outlined in the accompanying procedures.

A cooperative effort between the student, parent, district and the community regarding attendance fosters a positive educational experience. Therefore, the following goals and guidelines have been developed to establish good attendance habits at an early age. These habits will positively transfer with the students and their parents/guardians as the student's progress through the district's educational program and beyond the scholastic setting.

Excused absences: Excused absences are defined as any absence from school due to temporary illness or injury and any other reason deemed acceptable by the school administrator. In general, prior notice of absence from the student's parent or guardian is required and the school administrator may require verification, such as a physician's statement, when appropriate.

The following shall be considered excused absences:

1. A student who is temporarily ill or injured or whose absence is approved by the administrator of the school of attendance on a pre-arranged basis. Prearranged absences shall be approved for appointments or circumstances of a *serious nature only* which cannot be taken care of outside of school hours. Approval for a pre-arranged absence(s) may necessitate a parent conference.
2. A student who is absent for an extended period due to physical, mental or emotional disability. Medical documentation may be required.
3. A student who is pursuing a work-study program under the supervision of the school.
4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
5. A student who is suspended or expelled.

Attendance Plan and Attendance Court: When a student has reached four absences from school in any month or ten absences during any school year, the school shall either require a meeting or other form of communication between the student's parent guardian and appropriate school personnel to review and evaluate the reasons for the student being habitually absent from school. A plan may be developed for the student with the goal of assisting the student to remain in school. When feasible, the student's parent/guardian may participate with school personnel in the development of the plan. The district may require suitable proof regarding the above exceptions, including written statements from medical sources. When the district is aware that criteria exist to designate a student as habitually truant, the district shall refer the students and his or her parent/guardian to the Weld County Judicial System, Youth and Family Connections and/or the Weld County District Attorney's Juvenile Diversion Unit.

Unexcused absences: An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Additionally, an unexcused absence shall be recorded if a student leaves a school or leaves a class without permission of the teacher or school administrator. Each unexcused absence shall be entered on the student's record. The parents/guardians of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence. In accordance with law, the district may impose academic penalties which relate directly to classes missed while unexcused. Penalties may include a warning, school detention or in-school suspension. Academic penalties, out-of-school suspensions or expulsion shall not be imposed for any unexcused absence. The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 10 during any calendar year or school year.

Tardiness: Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate penalties shall be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness. In an unavoidable situation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter the next class. Teachers shall honor passes presented in accordance with this policy. After three tardies, grade level teams will determine appropriate consequences.

Hallway Policy: Students in the halls will sign out and carry a pass with them at all times.

Make-up Work: Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There shall be two days allowed for make-up work for each day of absence. Make-up work shall be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school.

Report Cards/Progress Reports

It is essential for parents/guardians to be kept fully informed of their student's progress in school. You can use your student's login to access the Summit Platform. Core content grades from the Summit Platform will be transferred to Infinite Campus at the end of each quarter only. Elective grades will always be available in Infinite Campus

Why Wait? Take control of informing yourself and your student about his or her grades and classroom performance using the student portal of Summit Personalized Learning Platform and Infinite Campus. Set goals and celebrate with your student as he or she develops good learning and study habits and achieves good grades.

Here is how:

1. Call or visit our front office to get your Summit and Infinite Campus username and initial password. (970-348-3200)
 - a. Typically your username and password will be the same
2. Go to the Franklin Middle School website (franklin.greeleyschools.org) and use the quick links to navigate.

Grades and Grading Practices

Letter grades: A = 100 to 90, B = 89 to 80, C = 79 to 70, D = 69 and below are given at the end of each quarter. Report cards will be sent home at the end of each semester. The quarter grade is the final grade for that term of instruction. Each new quarter represents a new learning term. Report cards will be mailed home at the end each semester (quarter two and quarter four). Grades may be viewed on the website! Please call the office for your parent sign on and password.



School wide Grading Practice: All core content grades in each class with the exception of math at all three grade levels are calculated as follows:

- Personalized Learning Time (Content/Standards) = 20%
- Project Times (Cognitive Skills) = 80%

In math classes, grades are calculated as follows:

- Personalized Learning Time (Content/Standards) = 20%
- Concept Units (Performance Tasks) = 80%

Schedule Changes: All schedule changes must be made within the first 1-2 weeks of any given semester depending on the length of the course. Courses cannot be changed **after August 25, 2024 for semester one and January 19, 2025 for semester two.** ALL SCHEDULE CHANGES MUST BE APPROVED BY ADMINISTRATION. Any students who enroll as a new student to Franklin after the start of each semester will have only two weeks to change their schedule from their enrollment date. Students will not be allowed to alter their schedule after the two week window.

Eligibility: Athletic eligibility will be determined every Monday morning at 8 a.m. In order to be eligible, students may not fail no more than one class.

Important Dates:

End Quarter 1 - October 10, 2024

First Semester End (Quarter 2) - December 19, 2024

End Quarter 3 - March 6, 2025

Second Semester End (Quarter 4) - May 22, 2025

Code of Conduct

District 6 expects all students to behave appropriately for an educational environment and follow school rules. All schools are expected to establish behavior guidelines as defined in the school's positive behavior intervention and support (PBIS) plan. Any behavior which disrupts the learning environment, and/or is detrimental to the safety and welfare of other students or staff is subject to disciplinary action and appropriate intervention according to Franklin Middle Schools Well Managed School system of behavior instruction. The principal or designee may apply disciplinary consequences including suspension or a recommendation for expulsion for any student who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event.

Consequences for inappropriate behavior are contained in the following chart which is used in all schools. The school's responses to inappropriate behaviors are subject to change by the direction of Weld County District 6 Board of Education. Prior to the imposition of a consequence, the student will be informed of the behavior for which the consequence is being imposed and will have some opportunity to explain his/her side of the story. Students using the Internet must abide by the provision of the District 6 Technology User Agreement and Colorado Revised Statute 18-5.5-101 and 18.5.5-102 (also Title 17, USC Section 102). Copies are available upon request. For students identified as disabled and on an Individual Education Plan, please refer to policy/procedure JK*-2. Please note that any infraction marked with an asterisk (*) may involve a school police resource officer or local law enforcement agency. CCS means community/campus service and suspension can be in-school (ISS) or out-of-school (OSS).

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR **Middle School Level**

The following consequences apply to behavior on campus, in school vehicles and at school activities and events.

	LEVEL	Descriptions	Minimum	Maximum
STAFF	LEVEL 1	<p>Level 1 violations will generally be addressed by the staff member supervising the student when the violation occurs. The staff member's response should teach the correct, alternative behavior so that the student can learn from their mistake and demonstrate safe and respectful behaviors in the future.</p> <ul style="list-style-type: none">Staff member and student contact parent/guardian and documents in the Contact Log into Infinite Campus (IC) (Teachers/Admin will support with documentation in IC if needed)	Redirect & Reteach	Restorative Action
STAFF & ADMIN	LEVEL 2	<p>Level 2 violations will generally result in interventions or disciplinary responses that involve the school administration. These actions aim to correct behavior by stressing the seriousness of the behavior while keeping the student in school.</p> <ul style="list-style-type: none">Staff member and student contact parent/guardian and documents in the Contact Log into Infinite CampusBuilding administration will communicate disciplinary outcomes with involved staff.	Redirect & Reteach	Restorative Action or up to 2 days ISS

STAFF, ADMIN, & PARENT	LEVE L 3	<p>Level 3 violations will generally result in interventions or disciplinary responses that involve the school administration. These actions aim to correct behavior by stressing the seriousness of the behavior and may result in removal (half-day up to five days) from the school environment as well as education opportunities around the behavior.</p> <ul style="list-style-type: none"> • Building administrator contacts parent/guardian and documents in the Contact Log/Behavior Log in Infinite Campus • Building administration will communicate disciplinary outcomes with involved staff. 	1/2 day OSS	5 day OSS
STAFF, ADMIN, PARENT. & S/S	LEVE L 4	<p>Level 4 violations will generally result in interventions or disciplinary responses that involve the school administration and/or Department of Safety and Security. These actions aim to correct behavior by stressing the seriousness of the behavior and may result in removal (half-day up to 365 days) from the school environment, education opportunities around the behavior and/or district-level behavior interventions.</p> <ul style="list-style-type: none"> • Building administration contacts parent/guardian and documents in the Contact Log/Behavior Log in Infinite Campus • Building administration will communicate disciplinary outcomes with involved staff. 	½ day OSS	<p>10-day OSS</p> <p>Potential referral for expulsion</p>
STAFF, ADMIN, PARENT. & S/S	LEVE L 5	<p>Level 5 discipline infractions have the potential for a referral for expulsion. The school will consult with the Department of Safety and Security and seek a 10-day suspension and refer the student for expulsion.</p> <ul style="list-style-type: none"> • Building administration contact parent/guardian and document in the Contact Log/Behavior Log in Infinite Campus • Building administration will communicate disciplinary outcomes with involved staff. 	10-day OSS	Potential referral for expulsion



Franklin Middle School

Student Recognitions and Opportunities 2024-2025

INCENTIVES FOR ACADEMIC SUCCESS AND PERFECT ATTENDANCE

Franklin Middle School students may earn incentives and awards for individual success. Examples of such incentives include, but are not limited to the following:

- **Academics**

4.0 GPA Students will be recognized for each of the two semesters during our Recognition Assembly.

*** End of Year Awards Ceremony - Plaques and certificates will be given to those students who have had 4.0 for 1, 2, and 3 years. They will also have their name engraved on the permanent plaque in the main lobby.

3.5 to 3.9 GPA (Dean's List) Students will be recognized for each of the two semesters during our Recognition Assembly.

*** End of Year Awards Ceremony - Certificates will be given to those students who have had a 3.5-3.99 GPA for both semesters.

- **Attendance**

Perfect attendance Students will be acknowledged for each of the two semesters during our Recognition Assembly (*Perfect Attendance is being at school every day the whole day*).

***End of Year Awards Ceremony - Medals and certificates will be given to those students who have had perfect attendance for 1, 2, and 3 years.

- **Other Awards**

Viper of the Year - Four 8th grade students will receive a plaque, their name engraved on the permanent plaque in the main lobby, and a certificate. These students are selected by the 8th grade teachers for being all around great students. Selection is based on **grades** (3.5 or higher), **attendance** (95% or higher), **leadership**, **citizenship**, **clubs**, and **sports** (minimum participation in 3 or more clubs, sports, and/or activities).

Outstanding Citizenship - Every grade level will select four students that represent Franklin with leadership, involvement in activities and an overall great student. They will receive a memento, a certificate, and their name engraved on the permanent plaque in the main lobby. Selection is based on **grades** (3.0 or higher), **attendance** (95% or higher), **leadership**, **citizenship**, **clubs**, and **sports** (minimum participation in 2 or more clubs, sports, and/or activities).

FRANKLIN VIPER POWER



Pride-Ownership-Work Ethic/Achievement- Empathy- Respect

Features of the School-Wide “PBIS” Approach (Positive Behavioral Interventions and Supports)

PBIS is an approach to enhancing the environment of schools to educate all students, with clearly defined *outcomes* that relate to academic and social behavior, and *practices* that support student success. PBIS is built on positive strategies for achieving important social and learning outcomes while preventing problem behavior in order to increase student achievement!

PBIS has an instructional focus where emphasis is placed on:

- Teaching behavior expectations directly
- Teaching social behaviors like academic skills
- Maximizing academic engagement and success
- Considering the influence of instructional support



Restorative Justice Practices:

Our number one goal this year is to build relationships with our students and families. In order to do this effectively, Franklin Middle School has adopted the restorative justice practices in regards to discipline and community building. Students and staff will participate in various activities throughout the school year in an effort to promote positive behavior and relationship building.

Franklin Middle School Uniform Policy

At Franklin Middle School, we highly value professionalism, both in appearance and behavior. The following additional dress code guidelines are expected for all students who will attend class sessions each day.

Shirts

1. Students must wear a collared shirt that is a solid color of black, purple, white, or gray
2. Students can wear the Franklin logo on collared shirts or a logos that are the size of a fist
3. Uniform shirts are not to be altered in any way (tying shirts into knots)
4. All sweatshirts must be a SOLID color of black, gray, white, or purple and can have the Franklin logo or logos that are the size of a fist
5. If you wear a crew neck or hoodie sweatshirt, students must wear a Franklin color shirt underneath: purple, gray, white, or black
6. Everyday is Spirit Day! This means students can wear AVID shirts, co curricular shirts, or any Franklin shirt, any day of the week

Pants: Pants must be solid colors of khaki, white, black, or gray. Skirts and shorts are allowed as long as they are in compliance with the district expectations. (*See below*)

- No leggings
- No tights
- No holes in pants above the knee (must wear leggings if there are holes above the knee)
- No Sweatpants or pants that are made from sweatpants material
- No Gym shorts

Red or Blue clothing and accessories are not permitted. Examples of items not permitted include shoes, tank tops, hats, etc.

Shoes

1. No predominantly red or blue shoes. Please refer to the [power point](#) to get a better idea of the type of shoes that are permitted.
2. To be honest with you it is best just to stay away from red and or blue shoes as they create issues at school and cause conflict between families and school personnel.

SEE THE [POWER POINT](#) THAT PROVIDES PICTURE DETAILS FOR ADDITIONAL CLARITY REGARDING DRESS CODE

District 6 Student Dress Code

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to encourage school pride and unity, and thereby help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom, to the educational process, to the environment or to the maintenance of a safe and orderly school, that presents health or safety concerns, or that contains lettering or symbols that are obscene or profane. Any student deemed in violation of the student dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty.

Non-negotiable universal student dress code expectations

1. Any clothing item or accessory that causes a disruption to school safety, personal safety and/or the learning environment may result in discretionary intervention by school administrators.
2. Tattoos, clothing or accessories that display drugs, sexual innuendos, inappropriate language, alcohol, tobacco products or gang connotations are not permitted. Tattoos displaying any of these must be covered at all times.
3. No hats are permitted inside of the school building during the school day. If "hoodies" are worn, the hood may not be worn inside of the school (religious headwear exceptions).
4. Sunglasses or dark glasses, absent a verified medical condition, are not to be worn or displayed inside of the school building.
5. Trench coats are not permitted anywhere on school property.
6. Soled shoes or sandals must be worn at all times (no "bedroom" slippers or similar footwear).
7. No exposed undergarments.
8. Inappropriately sheer, tight or low-cut clothing that bares or exposes traditionally private parts of the body including, but not limited to, the stomach, buttocks, back, breasts or cleavage is not permitted.
9. No shaved or notched eyebrows (absent a verified medical condition).
10. No red or blue belts
11. No team jerseys or belt buckles that display the numbers 13, 14, 18, 31, 41 or 81.
12. No solid red or solid blue shirts (other than designated school uniforms).

13. No red or blue “Dickies” or “Southpole” brand pants, shorts or shirts.
14. No red or blue bandanas or any color bandana that is draped on clothing or hanging out of a pocket.

Exceptions:

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school sponsored extracurricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach.

Holes in jeans are not permitted when they violate any of the above. Dresses and/or tights must reach below the fingertips to be allowed.

Bullying Prevention and Education

Bullying behavior can have a negative effect on the school climate and can lead to more serious behaviors affecting the health, safety, and welfare of students. The Board supports a secure school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable. Bullying is the use of coercion to obtain control over another person or to be habitually cruel to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a connection to school or any district curricular or non-curricular activity or event. A student who engages in any act of bullying is subject to appropriate disciplinary action, including suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern of the bullying behavior, if any, shall be considered when disciplinary decisions are made. Teachers who observe or become aware of bullying shall take appropriate steps to intervene and/or report such behavior to the school principal. Parents and students who become aware of bullying are encouraged to report it to the school principal. School principals shall take appropriate steps to educate students about ways to prevent bullying.

At Franklin Middle School Bullying is defined as: When a person is harmed by any intentional, unwanted action, statement or person(s) that create an imbalance of power, this action may be real or perceived or cause emotional, mental, social or physical harm.

Student Use of the Internet

Weld County School District 6 encourages students to use the Internet and electronic communications, such as e-mail, to help them with their schoolwork. Using the school computers and the Internet is a privilege, not a right. Students have no expectation of privacy when using the school’s computers. Students shall use district computers and computer systems in a responsible, efficient, ethical, and legal manner. Students are expected to follow these rules:

- Use the Internet only when the teacher has given permission.
- Tell the teacher immediately if they unintentionally access inappropriate material while using the Internet or electronic communications.
- Never log in with someone else’s name and password.
- Never give others personal information while using the Internet or electronic communications unless specifically approved by the teacher or counselor.
- Never arrange face-to-face meetings with persons met on the Internet or through electronic communications.
- Not use the internet or electronic devices to bully, harass, threaten, demean, or promote violence or hatred against another person or group of persons.
- Not vandalize technology equipment or the district network. This will result in cancellation of privileges and may result in school disciplinary action and/or legal action.
- Only use licensed software provided by the school and not load any personal software onto the computer.

Student Email

Greeley-Evans School District 6 will provide a free email account for every student unless parents complete an opt-out form. Students will receive training on appropriate use of email before teachers provide them with their usernames and passwords. Training will include: dealing with potential bullying, handling email from unknown senders, general email etiquette, and informing students that email messages leave a permanent digital record. Resources can be accessed at <http://www.common sense media.org>

Acceptable use of email falls under the policy governing student use of the Internet and electronic communications. Policy JS states that no student shall access, create, transmit, retransmit, or forward material or information:

1. That promotes violence or advocates destruction of property including, but not limited to, access to information concerning the manufacturing or purchasing of destructive devices or weapons.
2. That contains pornographic, obscene, or other sexually oriented materials, either as pictures or writings that are intended to stimulate erotic feelings or appeal to prurient interests in nudity, sex, or excretion.

3. That harasses, threatens, demeans, or promotes violence or hatred against another person or group of persons in violation of the district's nondiscrimination policies.
4. That uses inappropriate or profane language likely to be offensive to others in the school community.
5. That is knowingly false or could be construed as intending to purposely damage another person's reputation.
6. That contains personal information about themselves or others, including information protected by confidentiality laws.
7. Using another individual's Internet or electronic communications account without written permission from that individual.
8. That impersonates another or transmits through an anonymous remailer proxy

Student Use of Cell Phones and Other Electronic Communication Devices

Students may carry electronic communication devices but these devices, as well as accessories, must be **turned off** and stowed in their backpack/bag when a student steps onto campus. That includes the yard, inside school buildings, on school buses for school-sponsored activities and on field trips. Electronic communication devices with cameras are prohibited in locker rooms, bathrooms, or other locations where such operation may violate the privacy rights of another person. Ordinary use of electronic communication devices in school situations disrupts and interferes with the educational process and is not acceptable. Electronic communication devices include cell phones, beepers, pagers, walkie-talkies, and any other telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor (e.g., Blackberry, Palm Pilot, etc.). **The school/district shall not be responsible for loss, theft or destruction of electronic communication devices brought onto school property.**

It is the student's responsibility to ensure that the device is turned off and out of sight at all times. Violation of this policy and/or use that violates any other district policy shall result in disciplinary measures and confiscation of the electronic communication device. Confiscated devices shall be returned to the student only with the presentation of the student's school I.D or after a conference with the parent/guardian, student and school personnel.



Activities and Athletics

Co-curricular activities are valuable to the middle school experience. We are proud of our sporting teams, clubs, and activities. The Viper Family proudly presents a rich offering of possibilities that are designed to enhance the physical, emotional, cognitive, and spiritual development of students. These activities expand on what is learned in the classroom.

The purpose of extra-curricular activities is both educational and recreational. The following sports are available for all students:

Competitive Athletics:

Fall Sports

Football - 6th/7th/8th

Swimming - 6th/7th/8th

Cross Country - 6th/7th/8th

Volleyball - 6th/7th/8th

Winter Sports

Boys Basketball (Winter I) - 6th/7th/8th

Girls Basketball (Winter II) - 6th/7th/8th

Wrestling (Winter II) - 6th/7th/8th

Spring Sports

Track - 6th/7th/8th

Soccer - 6th/7th/8th

Athletic Start Dates:

Below are the start dates for each sport. Students must complete ten practices prior to their first athletic contest.

Sport	Start Date
Football	Fall
Swimming	Fall
Cross Country	Fall
Volleyball	Fall
Boys Basketball	Winter
Girls Basketball	Winter
Wrestling	Winter
Track	Spring
Girls Soccer	Spring
Boys Soccer	Spring

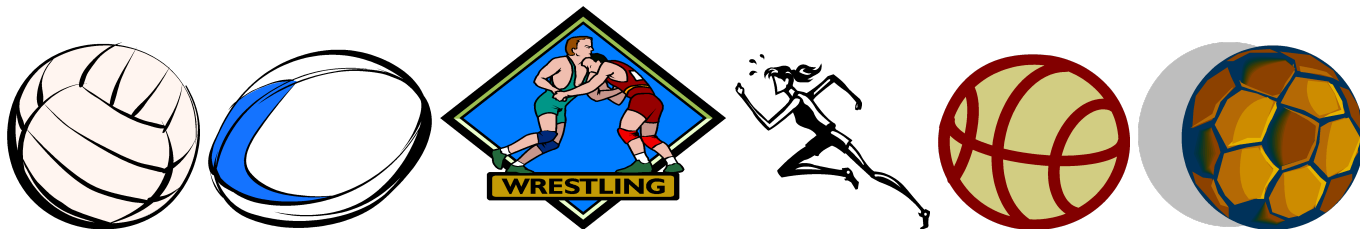
Please Note: Students must complete the sports registration (on the Franklin website under Athletic Registration) and a sports physical before they can try out or practice in any sport. See the Head Coach or the Athletic Secretary in the Main Office for more information.

Physical Examinations and Insurance

All students participating in grades 6-12 competitive athletics must have an annual physical examination, completed by a licensed medical doctor, at the student's expense or as provided by the Weld County Medical Society. Participation in athletics shall be contingent upon authorization from the examining physician. Before any student will be permitted to participate in any school sports activities, they must show proof of insurance. This insurance must be purchased or a waiver must be presented that absolves the school district of any liability for accidents. A student insurance program may be provided by the school district.

Sportsmanship

Sportsmanship is a very important aspect of athletics. We encourage all athletes, as well as all spectators, to show good sportsmanship at all athletic events. At Franklin we show appreciation for our athletes by cheering for our teams and not against the opponent. Praise and encouragement for all athletes is very important. Showing good sportsmanship involves allowing the officials to officiate, coaches to coach, players to play, and spectators to enjoy the efforts of the players, coaches, and officials on the field of competition. Parents will be required to sign the Franklin Pledge and acknowledge their role as a positive spectator for students to participate. If parents do not demonstrate the Franklin Pledge criteria they may be asked to leave and be barred from attendance at future events.



Franklin Viper Fight Song

Lyrics by Student Council

Franklin Vipers, victory is near
We're number one and we have no fear
Striking harder, we desire
We'll never give up, let's give a cheer "Hey!"
Mighty, Mighty Vipers, striking so fast
Walking side by side, our legend will last
Purple and Black we wear with pride
Now, onward to victory!
V-I-P-E-R-S, V-I-P-E-R-S, V-I-P-E-R-S,
FRANKLIN VIPERS ARE THE BEST!

Student Clubs

We also encourage our Vipers to participate in one of the clubs we offer. Below are the clubs:

- LULAC
- NJHS (National Junior Honor Society)
- Student Council
- Yearbook
- Theater- VENOM Troupe
- V₂ Honor Choir
- Art Club
- Spirit Squad
- Art Club
- Tech Club
- Dungeons and Dragons
- Board Game Club

General Information & School Procedures

ACADEMIC HONESTY

Academic honesty is a very important part of individual integrity and the learning process. All students at Franklin Middle School are held accountable for completing their own work. It is never acceptable to take credit for work done by someone else.

BUSES

Students riding school buses are reminded that this service is a privilege provided by the school district. Rules for bus behavior are made known to all riders and parents. **Violations of rules may result in warnings, suspension, or denial of service. The Transportation Department can be contacted at 348-6800.**

CLOSED CAMPUS

Students must remain on campus from the time they arrive on campus through the end of their last class. Students may not leave without parent permission once they arrive on campus.

LOST AND FOUND

Misplaced items can be found in the building lost and found. Please know unclaimed items will be donated at the end of each week to charity.

COUNSELING SERVICES

Counseling Services for Conflict Resolution, Refusal Skills, Diversity, Dealing with Bullies and Harassment are provided to students in need at Franklin Middle School from either our in-building counselors or the North Range Behavioral Health School-Based Counselor. District #6 and North Range Behavioral Health have developed a partnership where students can receive individual or group counseling services at school upon parent request. Special topic groups such as Friendships, Anger Management, Dealing with Grief and Loss, and Divorce and Step-Families are also provided on an individual basis. Individual meetings are available for students upon request. Counseling Resource Guides are available if long-term counseling is being requested.

When should you see a counselor?

- When you are having a difficult time making a choice or decision
- When you are having trouble relating with teachers and classmates
- When you are concerned with changes in your life
- When you are feeling pressured by friends to make uncomfortable choices
- When you are having trouble in your classes
- When a school or family crisis has occurred

How do you meet with a counselor?

Students: fill out a referral form, which can be found on the wall by the Counseling office.

Parents: Call (970)348-3200 to request an individual conference or referral to North Range Behavioral Health

School-Based Counselor. If you would like to request that your child be included in a group or to request a Counseling Resource Guide, please contact the school as well.

DETENTION/IN-SCHOOL DETENTION

Lunch detention and in-school detention will be ran as an intervention to alter student behavior, and will be assigned by the discretion of administration. Teachers may assign and supervise their own detention from time to time.

FIELD TRIPS

Field trips by different groups or classes are conducted at different times during the year. The trips are most often in conjunction with class curriculum and should enrich their studies. **The price of some trips may be the responsibility of the student. Any field trips offered by our school for social purposes are entirely optional.** Students are expected to display appropriate behavior on all field trips, as they are a representative of Franklin Middle School. Information and expectations concerning all field trips will be sent home prior to the field trip. Arrangements to help pay for additional field trip expenses may be made by calling a school administrator. **All students must have a signed permission form before departure on a field trip.**

FIRE DRILLS

When the fire alarm sounds, follow the teachers directions. Students are to exit quickly, quietly, and in an orderly manner with their teacher to a designated meeting place outside. Teachers will take roll, so students must remain with their class. Once the building is checked and safe, a bell will signal it is time to return to class.

FOOD AND DRINK

With the exception of water, no outside food or drink will be permitted on campus unless it is school provided.

HALL PASSES

Students in the halls will check out and check in their classroom and carry a hall pass with them at all times. Misuse of pass may result in revocation of privileges.

LIBRARY/MEDIA CENTER

- Students may check out books using their school ID
- Books may be returned at the designated times
- Students lose checkout privileges when they have overdue book
- No loud or disruptive behavior
- Use library time to study, read, or do research
- No eating or drinking

MAKE-UP WORK

Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator. All Core class curriculum will be available on the Summit Personalized Learning platform. Contact Franklin's office to help access the platform outside of school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There shall be two days allowed for make-up work for each day of absence. Make-up work shall be allowed following an unexcused absence or following a student's suspension from School with the goal providing the student an opportunity to keep up with the class and an incentive to attend school. However, this work will receive only partial credit.

SCHOOL CLOSING DUE TO WEATHER

On stormy days, the Superintendent of Schools will announce usually by 6 a.m. whether (1) school will be open as usual, (2) school will run on a late start schedule, or (3) school will be closed for the day. Please refer to the district Facebook, the district website (www.greeleyschools.org), the local radio station (KFKA 1310 AM), and/or the major television news stations for late start, or closure information.

SPORTSMANSHIP

Students are expected to display appropriate behavior while participating in enrichment and extracurricular activities and athletics associated with Franklin Middle School.

STUDENT ID

Students are required to carry their ID card at all times. This card is issued to the student by the school, and if an ID is lost, the student may order a replacement card from the office at a cost of \$5.00. ID cards are required to attend all school activities.

TARDINESS

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate penalties shall be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness.

TELEPHONE USAGE

Students will be allowed to use the office phone in the event of urgent or emergency cases. Students need to request a pass from their teacher to go to the office and use the office phone. Students should ask the office staff to use the phone prior to using it. Students may also use classroom phones after asking their teacher.

VISITORS (Students/Adults)

Visitors are not allowed unless they have a specific appointment with staff members and have signed in at the office and met briefly with a school administration.



Health and Medical

Health Services - Who are we?

For all Health Service forms and information please see the District 6 Health Services Website.
<http://www.greeleyschools.org/Page/8187>

- District 6 has **School Health Clerks** who are the main care-givers in health offices in all district and charter schools. They perform first aid and care for ill children, administer medications, perform health screenings, manage immunization and health records. They are available to answer questions and are able to contact the school Registered Nurse Consultant at all times. Health Clerks have taken a health clerk training course and have yearly CPR, First Aid, Medication Administration, and other trainings as needed for specific student health needs.
- District 6 has **School Registered Nurse Consultants** who work as a team with health clerks, school administration and staff to provide physical, mental, and social support to help children learn. School Registered Nurse Consultants are trained with an RN-BSN and have obtained School Nurse licensure through CDE. School Nurses are responsible for preparing health care plans, documenting health histories, collaborating with special education teams on educational plans, delegating to unlicensed personnel who provide care for students, assisting with health education units, consulting with outside health providers and agencies.

Illness/Injury and Emergency Information

Accidents/Illness/Injury -

- Health office staff or other qualified personnel will administer first aid for any ill or injured student. If needed, parent/guardians will be contacted and in extreme cases, 911 may be called.
- Emergency information- **PLEASE KEEP EMERGENCY CONTACT INFORMATION UPDATED WITH THE FRONT OFFICE STAFF.** We need to be able to contact you if your child is ill or injured.

Medications

- If your child must have medication of any type during school, including prescription or over-the-counter medicine (pills, syrups, cough drops, creams, ointments, inhalers, injectable), you have three choices.
 - Parents/Guardians may come to school and give it to their child at the appropriate time.
 - Parents/Guardians and health care providers may complete and sign a physician authorization instructions.
 - Parents/Guardians may discuss with their health care provider an alternative schedule so the medication can be given outside schools hours.
- Medications of any sort (over the counter or prescription) are not to be in the possession of students, except for those with written authorization from their health care provider, their family and the school Registered Nurse Consultant.
- If your child will need any medication or treatment at school, please obtain a copy of the physician authorization form from the health office or download from the health services website <http://www.greeleyschools.org/Page/8183>

Health Questionnaire / Students with Health Concerns

- Health questionnaires - it is extremely important that parents/ guardians complete the annual health questionnaire and emergency information form.
- Students with known health concerns- the School Registered Nurse Consultants write Health Care Plans (HCP) for students that require specific procedures at school.
 - All students who have diabetes, seizures, severe allergies, severe asthma or who have any medication (prescription or over the counter) in school should have a HCP. Other disorders may also have specific precautions which would require a HCP. Please contact the school Health Clerk or School Nurse if you have concerns about your child's health.
 - Students with severe asthma, severe allergies, seizure disorder or diabetes - forms are available from the health office or on the health services website for physician completion <http://www.greeleyschools.org/Page/8183>

Immunizations

- Immunizations are an important part of our children's health care and Colorado Law requires that children going to school be vaccinated to prevent vaccine-preventable disease. Students are not permitted to attend school with meeting immunization requirements or having a signed personal, medical, or religious exemption.
- If parents have concerns about immunizations and vaccine safety, visit www.immunizeforgood.com the Colorado immunization program's website is located at www.coloradoimmunizations.com.
- Schools work hard to ensure compliance with the immunization laws. Your help in providing updated immunization records at school registration and when your child receives additional vaccine(s) is greatly appreciated.

Screenings

- Hearing and vision screenings are conducted annually by health services staff including District Audiologist.
- Glasses when prescribed by an eye care professional are extremely crucial to student success. Please make sure students wear them daily at school.
- Students who do not pass vision screening will receive a "referral" for follow-up care. Students who do not pass hearing screening will continue to be monitored by the school audiologist.



Getting Involved

Visiting School and Volunteers

Parents and community members are always welcome visitors at our school. Your visits give all of our children the feeling that what they do in school is important. We invite you to get involved and help with the great happenings at our school. To get involved at our school, contact our volunteer coordinator by e-mailing getinvolved@greeleyschools.org or going to the volunteer website www.greeleyschools.org/volunteertoday. You might consider joining the School Accountability Committee, or let your child's teacher know you're available whenever help is needed. When our parents are involved, all of our school community will benefit. A cooperative effort between school and home has a positive impact on your child's academic growth.

Visitors:

You will check-in at the front office, and sign into our visitor's kiosk computer. This will ensure we have a quality real-time record of who is in our building. As a visitor you will receive a daily visitor's sticker and be invited to enjoy time with your student.

Volunteers:

The School's Matter-Get Involved program encourages parents and community members to give their time, knowledge and abilities for the benefit of students in our schools. Whether you have students in the district or not, District 6 welcomes your involvement. Individual school volunteers help support a high-quality educational environment in our schools. If you are looking for a one-time project or an on-going experience there is something for you.

Volunteers can:

- Help in classrooms
- Chaperone field trips and school activities
- Assist in science and computer labs
- Help tutor students
- Take part in career fairs
- Serve on one of the various district committees
- And more!

Online Registration and Background Check

All volunteers in the Greeley-Evans School District must register online and pass a criminal background check before volunteering in a school. Once registered, volunteers can update their profile, change their volunteer preferences and change the schools where they volunteer. You can read the board policy or the Frequently Asked Questions for more information.

Thank you for your time and support. It makes a difference!

School Accountability Committee

Our school has established a school accountability which consists of the school administration, at least one classroom teacher, at least three parents, a representative of our community business partner, and one person from our community. This committee is charged with making recommendations to the school principal on such decisions as spending money and school improvement planning. The team meets monthly to discuss whether school leadership, personnel and infrastructure are advancing or impeding implementation of the school's performance and improvement.

In compliance with Titles VI & VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act, the Genetic Information Nondiscrimination Act of 2008, and Colorado law, Weld County School District 6, Greeley, Colorado, does not unlawfully discriminate against otherwise qualified students, employees, applicants for employment, or members of the public on the basis of disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.



Franklin Middle School
2024-2025

I, _____ understand that it is important to be successful in school.
(print student's name)

By signing this, we (student and parent/guardian) agree to the following:

Dress Code

- ✓ I will come to school in the school/district dress code every day.

Attendance

- ✓ I will be on time to school and to each of my classes.
- ✓ It is my responsibility to attend class every day and do my best.
- ✓ If I can't attend school, my parents/guardian will contact the school prior to 8:30 a.m. and provide a reason for my absence.

Behavior

- ✓ I will follow all expectations at school, on the bus, and at school activities regarding behavior.

Bullying/Cyberbullying

- ✓ I will not become involved with ANY kind of bullying or cyberbullying incidents.
- ✓ I will report bullying/cyberbullying to school administration.

Internet/Email/Computer Systems

- ✓ Internet/Email/Computer Systems are only to be used when teachers have given permission.
- ✓ I will use the internet/email/computer systems in a responsible, efficient, ethical, and legal manner.

Cell Phones/Personal Devices

- ✓ Cell phones/personal devices must be turned off and stowed away inside school buildings, on school buses, at school-sponsored activities, and on field trips.
- ✓ The school/district will not be responsible for loss, theft, or destruction of electronic communication devices brought onto school property.
- ✓ Must provide student I.D. if any device is confiscated or parent/guardian may pick up the device after talking to administration.

Video/Picture

- ✓ District will allow all students to be photographed or interviewed by district staff and general news media to promote school or classroom activities.
- ✓ Parent/guardian may refuse to permit video or pictures by notifying the principal in writing within ten (10) calendar days of this notice or within ten (10) calendar days from enrollment date of the affected school year.

Grades/Homework

- ✓ It is my responsibility to ensure I have no incomplete grades by the end of this school year. I understand I will be required to attend summer school if I do have any incomplete grades.

Student: _____
Signature

Date

Parent: _____
Signature

Date