



# ANN ARBOR PUBLIC SCHOOLS DONATION FORM

DONATION FROM	
<i>Donor Name</i>	<i>Date of Donation</i>
<i>Company Name</i> <small>(Leave blank if none)</small>	
<i>Mailing Address</i>	
<i>Street</i>	<i>City</i>
<i>State</i>	<i>Zip</i>
<i>Email Address</i>	<i>Phone Number</i>
DONATION OF	
<b>TYPE:</b> <input type="checkbox"/> Automobile <sup>1</sup> <input type="checkbox"/> Musical Instrument <sup>2</sup> <input type="checkbox"/> Technology-related <sup>3</sup> <input type="checkbox"/> Other - <i>please describe below</i>	<b>PURPOSE:</b> <input type="checkbox"/> Student/Classroom Use <input type="checkbox"/> Teacher/Staff Use <input type="checkbox"/> Building or Department Use <input type="checkbox"/> Other – <i>please describe below</i>
<b>DESCRIPTION:</b>	
DONATION TO	
<i>School or Department Name</i>	<i>District Contact</i>
APPROVALS TO BE COMPLETED BY AAPS STAFF ONLY	
<b>RECEIVED Date:</b> _____	<b>APPROVED Date:</b> _____
<b>BY:</b> _____ <i>AAPS Staff Name</i>	<b>BY:</b> _____ <i>Building/Department Head Name</i>
_____ <i>Title/Position</i>	_____ <i>Title/Position</i>
<b>1, 2, 3 ADDITIONAL APPROVALS REQUIRED PRIOR TO ACCEPTANCE:</b>	
<input type="checkbox"/> <b>CAREER &amp; TECH ED</b> <i>Automobiles</i>	<input type="checkbox"/> <b>FINE ARTS DEPT</b> <i>Musical Instruments</i>
<input type="checkbox"/> <b>TECHNOLOGY</b> <i>Computers, etc.</i>	<input type="checkbox"/> <b>PHYSICAL PROPERTIES</b> <i>Equipment/Grounds</i>

**PLEASE RETURN COMPLETED FORM TO: [osinski@aaps.k12.mi.us](mailto:osinski@aaps.k12.mi.us)**

**DONATIONS ACCEPTED IN ACCORDANCE WITH AAPS POLICY 7400 - DONATIONS**

*Date of BOE Approval* \_\_\_\_\_ *Acknowledged* \_\_\_\_\_ *Email / US Mail*