

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, September 12, 2024 – 5:45 PM
Early Childhood School Boardroom

***It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session
and that the regular meeting will begin at 7:15 PM***

✓ = Board Action Expected

1. Meeting Called to Order by President Tim DeLucia

- ✓ • *Motion to enter executive session to discuss the employment history of specific individuals*
- ✓ • *Motion to return to regular session*
- A. Moment of Silence**
- B. Pledge to the Flag**
- C. Greetings to Visitors/Public Participation Reminder**
- D. Reading of the Evacuation Procedure**
(In case of an emergency, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any emergency vehicles. Thank you!)

✓ **2. Approval of Agenda**

3. Superintendent's Update

4. Presentations/Recognitions:

- Brody Steward as the New York State Civics Bee First Place Winner

5. Public Participation: Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular Meeting of August 8, 2024;**
- B. Treasurer's Report for the month ending July 31, 2024;**
- C. Personnel Agenda;**
- D. Recommendations of the Committee on Special Education from the meetings of July 31, 2024, August 1, 2, 6, 8, 14, 20, 26, 28, 30, 2024, September 3, 5, 2024 and from the Committee on Preschool Special Education from the meetings of July 9, 2024, August 6, 13, 14, 16, 26, 27, 2024, September 4, 10, 2024;**
- E. Approve the following donations:**
 - **\$175.00 from the Victor Girls Volleyball Booster Club to the Victor Central School District to cover the shipping and freight cost for an On-Point Volleyball Target;**

Victor Central School
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PROPOSED AGENDA

- F. **Declare the following as surplus:**
- 100 copies of Scholastic Literacy Place Text with ISBN #0-439-06152-0
 - 350 copies of Social Studies NY Text with ISBN #0-328-03786-9
 - 120 Boys Soccer Jerseys, 120 Boys Soccer Shorts, 60 Boys Soccer Sweat Suits
 - 19 Unusable Golf Bags
 - Hewlett Packard Monitors with VCS Tag #s 011547, 011555, 011561, 011563, 011565, 011567, 011569, 011573, 011577, 011579, 011583, 011585, 011668, 012012, 012385, 012386, 012387, 012388, 012389, 012390, 012391, 012392, 012393, 012394, 012395, 012396, 012397, 012398, 012399, 012400, 012401, 012402, 012403, 012404, 012703
- G. **Annual Reserve and Financial Plan for the 2024-2025 school year as submitted**
- H. **Victor Central School District to compete as an Incomplete Team with the Penfield School District Gymnastics Team for the 2024-2025 School Year**
- I. **Resolution of the Victor Central School District Amending the Bond Resolution adopted on June 8, 2023, Relating to the Purchase of Various School District Buses**
- J. **Adoption of the following grade 5 textbooks: *When the Stars Came Home* by Brittany Luby and *Encounter* by Jane Yolan**

7. A. **Campus News**

B. **Summer Programming Update** (*Karen Finter, Karyn Ryan; 10 min.*)

C. **Computer Science and Library Media Program Reviews** (*Karen Finter, Carrie Goodell and Angela Affronti; 15 min.*)

D. **Mission and Vision Update** (*Tim T.; 10 min.*)

- ✓ E. **Approve the following trips:**
- Victor Marching Band to Newark, DE from 10/18/2024 – 10/20/2024 to participate in Bands of America Mid-Atlantic Regional Championship
 - SEAS Club Ski Trip to North Creek, NY from 3/7/2025 – 3/9/2025
 - Grades 9-12 Students to Dubrovnik, Croatia and Venice-Mestre, Italy from 4/10/2025 – 4/19/2025

- ✓ F. **Policy Review: First Reading and Final Reading of the following policies:**
- Conflict of Interest; Policy 9120.1
 - Board Meeting Procedures; Policy 2350

8. **Meeting Reports**

- A. **Monroe County School Boards Association Committee Reports**
- B. **Standing Committee Updates**

9. **Upcoming Events**

- A. **Public Hearing for the Capital Project October 7, 2024 at 7:00 PM in the Early Childhood School Boardroom**
- B. **Next Regular Board Meeting October 17, 2024 at 7:15 PM in the Early Childhood School Boardroom**
- C. **Capital Project Vote October 24, 2024 from Noon – 8:00 PM in the Aquatics Center Lobby**

- ✓ 10. **Adjourn**

**VICTOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of August 8, 2024
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER President Tim DeLucia called the meeting to order at 6:15 PM.

Members Present Bryan Adams, Tim DeLucia, Lisa Kostecki, Christopher Parks,
Carol Prescott, Adam Snyder, E. Mitchell (7:33 PM)

EXECUTIVE SESSION: A motion was made by L. Kostecki, seconded by C. Prescott, to enter executive session at 6:15 PM to discuss the employment history of specific individuals. The motion was carried. 6 yes 0 no 0 abstentions.

REGULAR SESSION: A motion was made by C. Parks, seconded by L. Kostecki, to return to regular session at 7:09 PM. The motion was carried. 6 yes 0 no 0 abstentions.

APPOINTMENT TO BOARD OF EDUCATION TO FILL VACANCY: Kristin Elliott resigned her position from the Board of Education as of June 30, 2024. Board President DeLucia said due to the resignation there is an open seat. He said he consulted with legal counsel to find out what the Board's responsibilities and options are. He said once the resignation is accepted the vacancy must be filled. The Board has a couple of options to fill a vacancy. The Board may fill the vacancy by calling a special election within ninety (90) days after the vacancy occurs or they may, by majority vote of the whole Board, fill a vacancy by appointing a qualified person. If the vacancy is filled by a special election the newly elected member will serve the remainder of the term. If the vacancy is filled by appointment, the newly appointed member will serve only until the next regular election. Mr. DeLucia said legal counsel also stated that over the years many Boards of Education in the region would fill a vacancy, that is close in time to the annual election, with the next highest vote getter who was not a successful candidate. Legal counsel said it is not required; however, it is a potential option. Mr. DeLucia said that would be his recommendation and the reason he invited Elizabeth Mitchell to the meeting. If the Board follows his recommendation, they could appoint her to the Board tonight. Board President DeLucia said they have taken the time to bring Mrs. Mitchell up to speed on some of the things taking place, such as the Capital Project. He said he waited until the August meeting to discuss the appointment, so every Board member had an opportunity to weigh-in on the important decision, as there were only four Board Members at the July meeting. The Board of Education agreed with Mr. DeLucia's recommendation.

A motion was made by C. Parks, seconded by A. Snyder, to appoint Elizabeth Mitchell to the Board of Education as the next highest vote getter during the Annual Vote and Election, to fill the term vacated by Kristin Elliott. The motion was carried. 6 yes 0 no 0 abstentions

OATH OF OFFICE: Mrs. Goodberlet administered the Oath of office to Board of Education member Elizabeth Mitchell; she then signed the oath and took a seat at the table.

APPROVE THE AGENDA: A motion was made by B. Adams, seconded by L. Kostecki, to approve the agenda. The motion was carried. 7 yes 0 no 0 abstentions

SUPERINTENDENT’S UPDATE: Dr. Terranova provided an update on the mission and vision work. There were two meetings over the summer that involved Board of Education, staff, students and community members. They took a significant amount of data that was gathered over the last few months and worked on a rough draft of the vision. He said they will want the full Board of Education to review what the final vision looks like. He emphasized that there was a significant amount of input from students, who contributed a lot to the conversations. He provided the Board with some of the themes that are starting to shape the vision. They will start to work on the District’s mission toward the end of August. Superintendent Terranova then emphasized the work that Assistant Superintendent for Business and Director of Food Services Alix TePoel-DeWitt did around breakfasts and lunches for 2024-2025. Because of their work and continuing to look at student data the percentage of families qualifying for free and reduced lunches has reached a point where the District is able to offer free breakfasts and lunches to all Victor Central School District students in 2024-2025. Lastly, Dr. Terranova reminded everyone the first day of school is Wednesday, September 4th.

PRESENTATIONS/RECOGNITIONS: Mr. DeLucia thanked the Board of Education for all they do. He said they have an excellent Board with new member Carol Prescott and returning member Elizabeth Mitchell.

PUBLIC PARTICIPATION: None at this time.

CONSENT ITEMS: A motion was made by E. Mitchell, seconded by L. Kostecki, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular/Organizational Meeting of July 11, 2024 and the Special Meeting of July 24, 2024;

FINANCIAL STATEMENTS: Treasurer’s Report for the month ending June 30, 2024;

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

Instructional

Probationary Appointments:

The probationary appointment of **Marshall Hunter**, who has certifications in Physics Grades 7-12 and Optical Mechanics Grades 7-12, to a probationary position as a Science Teacher, effective August 28, 2024, at an annual salary of \$61,578, leading towards tenure in Science Education.

The probationary appointment of **Andrew Price**, who has pending certifications in Social Studies Grades 7-12 and English Grades 7-12, to a probationary position as the Humanities Coach, effective August 28, 2024, at an annual salary of \$66,278, leading towards tenure in Social Studies Education.

The probationary appointment of **Melissa Stickel**, who has certification in Mathematics Grades 7-12, to a probationary position as a Mathematics Teacher, effective August 28, 2024, at an annual salary of \$49,258, leading towards tenure in Mathematics Education.

The probationary appointment of **Jennifer Postle**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$28,215, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Lorelei Kelley**, who has certification in Social Studies Grades 7-12, to a probationary position as a Social Studies Teacher, effective August 28, 2024, at an annual salary of \$47,062, leading towards tenure in Social Studies Education.

The probationary appointment of **Rochelle Phillips**, who has certification as a School Social Worker, to a probationary position as a School Social Worker, effective August 19, 2024, at an annual salary of \$58,071, which will be prorated based on the start date, leading towards tenure as a School Social Worker.

The probationary appointment of **Michelle Williams**, who has certification in Chemistry and General Science Grades 7-12, to a probationary position as a Science Teacher, effective August 28, 2024, at an annual salary of \$60,128, leading towards tenure in Science Education.

The probationary appointment of **Emily Reed**, who will have certification as a Teacher Assistant by December 31, 2024, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$27,923 leading towards tenure as a Teacher Assistant.

The probationary appointment of **Michael Guido**, who has certification in Students with Disabilities Grades 7-12, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$48,662, leading towards tenure in Special Education.

The probationary appointment of **Lori Reynolds**, who will have certification as a Teacher Assistant by December 31, 2024, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$28,350 leading towards tenure as a Teacher Assistant.

The probationary appointment of **Liam Miller**, who has certifications in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12, to a probationary position as a Special Education Teacher, effective

August 28, 2024, at an annual salary of \$49,346 leading towards tenure in Special Education.

The probationary appointment of **Ameigh Coates**, who has certifications in Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, School District Leader, and School Building Leader, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$72,500 leading towards tenure in Special Education.

The probationary appointment of **Mary DiMarzo**, who has certifications in Students with Disabilities Grades 1-6, to a probationary position as an Elementary Special Education Teacher on Special Assignment, effective August 28, 2024, at an annual salary of \$75,583, leading towards tenure in Special Education.

The probationary appointment of **Alexa Schreiber**, who will have certification as a Teacher Assistant by December 31, 2024, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$27,923 leading towards tenure as a Teacher Assistant.

The probationary appointment of **Patricia Crawford**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$29,323, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Audrey Vigliotti**, who will have certification as a Teacher Assistant by December 31, 2024, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$27,923 leading towards tenure as a Teacher Assistant.

The probationary appointment of **Jennifer Kowal**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$27,923, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Mary Sue Roth**, who will have certification as a Teacher Assistant by December 31, 2024, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$27,923 leading towards tenure as a Teacher Assistant.

**Long Term
Substitute
Appointments:**

The appointment of **Eric Everhart**, who has intern certifications in Nursery, Kindergarten, and Grades 1-6 and Music, to a long term substitute position as a part time (.6FTE) Technology Education Teacher, effective August 28, 2024, and ending approximately

December 13, 2024, at an annual salary of \$62,023, which will be prorated based on the length of the assignment.

The appointment of **Mia Mascaro**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Special Education Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$46,726.

The appointment of **Jade Williams**, who has intern certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$49,526.

Leaves of Absence: The granting of a maternity and subsequent childcare leave of absence for **Taylor Cardona**, Elementary Teacher, effective November 13, 2024, and extending through approximately February 7, 2025.

The granting of a discretionary leave of absence for **Sarah Siesto**, Social Studies Teacher, effective approximately November 1, 2024, and extending through June 30, 2025.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Volleyball – Girls	Modified	Katherine Harmon	6	1
Soccer – Girls	Modified	Craig Morley	6	1

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Marching Band Color Guard – Shared Position	Brianna Farrell	3 (3)
	Marching Band Color Guard – Shared Position	Erin Whipple	3 (3)
	Marching Band Color Guard – Shared Position	Nafis Wright	3 (3)
	Marching Band Assistant	Caelin Kordziel	2
	Marching Band Assistant- Shared Position	Rachel Brown	2 (3)
	Marching Band Assistant-Shared Position	Jacob Everett	2 (3)
	Marching Band Assistant-Shared Position	Joseph Bills	2 (3)
	Marching Band Brass Instructor	Noel Wallace	2
	Marching Band Color Guard Technician	Lindy Rohr	1
	Marching Band Drill Designer	Michael Neubert	4

Marching Band Drill Instructor	Dennis Slater	1
Marching Band Percussion Instructor	Elizabeth Gowman	3
Marching Band Summer Assistant	Laura Brewer	1
Percussion Ensemble Director	Mark Gowman	4
Winter Percussion Technician	Elizabeth Gowman	2
Winter Color Guard	Julia Solan	4

Resignations:

The resignation of **Todd Thompson**, Science Teacher, effective August 27, 2024.

The resignation, due to retirement, of **LeeAnn Shattuck**, Elementary Teacher, effective August 31, 2024.

The resignation, due to retirement, of **Marcy Pembroke**, Science Teacher, effective July 31, 2024.

Per Diem Substitutes:

Candidate

Michele Maloney

Area of Certification

School District Administrator/
Elementary

Non-Instructional Appointments:

The appointment of the following as Summer Enrichment Teacher Aide at their 2024/2025 hourly rate: **Jacqueline O'Mara-Bartolone, Audrey Vigliotti, Roxanne Paul and Kristy Folkerth**

The appointment of the following as Summer Enrichment Teacher Aide at the 2024/2025 teacher aide substitute hourly rate: **Natalie Sheahan and Elizabeth Lahue**

The promotional appointment of **Osman Muya**, from Food Service Helper to Assistant Cook, effective August 28, 2024, at an hourly rate of \$17.68.

The appointment of **Gerlize Santos Curvelo**, from Part Time Food Service Helper to Part Time Teacher Aide, effective August 28, 2024, at an hourly rate of \$15.55.

The appointment of the following as Summer Academy Teacher Aide at their 2024/2025 hourly rate: **Nicole Burger and Audrey Vigliotti**

The appointment of the following as Summer Academy Teacher Aide at the 2024/2025 teacher aide substitute hourly rate: **Sapna Bhargava**

The promotional appointment of **Ashleah Selvek**, from Typist to Building Administrative Assistant, effective August 1, 2024, at an hourly rate of \$20.23.

The appointment of **Marki Holcomb**, Registered Professional Nurse, effective August 28, 2024, at an annual rate of \$43,163.

The appointment of **David Perez**, Full Time Cleaner, effective July 29, 2024, at an hourly rate of \$16.74.

The appointment of **Zukali Marquez Rodriguez**, Part Time Cleaner, effective August 2, 2024, at an hourly rate of \$16.74.

The appointment of **Yaritza Monge Rodriguez**, Part Time Cleaner, effective August 2, 2024, at an hourly rate of \$16.95.

The appointment of **Saidahon Niyazova**, Full Time Teacher Aide, effective August 28, 2024, at an hourly rate of \$15.55.

The appointment of **Erica Giardino**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 28, 2024.

Resignations:

The resignation of **Zenaida Paniagua Cardona**, Food Service Helper, effective July 26, 2024.

The resignation, due to retirement, of **Maureen Goodberlet**, District Clerk/Administrative Assistant to the Superintendent, effective January 30, 2025.

The resignation of **Wandy Santiago Lebron**, Part Time Teacher Aide, effective July 29, 2024.

The resignation, due to retirement, of **Christine Overfield**, Department Administrative Assistant, effective December 6, 2024.

The resignation of **Rebecca Pettee**, Full Time Teacher Aide, effective August 17, 2024.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Bakhtavar Engineer	Teacher Aide
Hari Ahluwalia	Teacher Aide
Mindylou Gutterson	School Bus Monitor
Donald Smith	School Bus Driver Trainee/ School Bus Monitor
Larry Thomas	Teacher Aide
Kelly Gelinas	Teacher Aide
Rebecca Pettee	Teacher Aide
Nicole Warr	School Bus Driver Trainee/ School Bus Monitor

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of April 17, 2024, May 15, 16, 21, 22, 24, 2024, June 3, 5, 7, 10, 13, 21, 2024, and July 17, 23, 25, 29, 30, 2024 and from the Committee on Preschool Special Education from the meetings of May 10, 28, 2024, June 4, 5, 11, 18, 2024 and July 9, 10, 12, 29, 2024.

DONATIONS: \$500.00 from PTSA to the Victor Intermediate School to be used for literacy programs. Dr. Parks thanked PTSA for their generous donation to the Intermediate School.

TEXTBOOK APPROVAL: Grade 4 *Alma and How She Got Her Name* by Juana Martinez-Neal and *Sulwe* by Lupita Nyong'o.

2024-2025 VICTOR FARMINGTON LIBRARY TAX RATE: WHEREAS, the Board of Education will continue to collect taxes for the Victor Farmington Library for the current budget of the 2024-2025 school year a sum not to exceed \$913,400;

THEREFORE, BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll: Victor, 0.293328; Farmington, 0.212195; East Bloomfield, 0.199462; Macedon, 0.237455; and Perinton, 0.321718;

AND BE IT HEREBY DIRECTED the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 3, 2024 and end October 31, 2024 giving the tax warrant an effective period of sixty-two days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of 2 percent added.

2024-2025 VICTOR CENTRAL SCHOOL DISTRICT TAX RATE: WHEREAS, the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2024-2025 school year a sum not to exceed \$58,737,559 (including \$2,305,727 STAR est. exemption funds);

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following tax roll: Victor, 18.891748; Farmington, 13.666387; East Bloomfield, 12.846353; Macedon, 14.707849; and Perinton, 20.074510;

AND BE IT HEREBY DIRECTED the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 3, 2024 and end October 31, 2024 giving the tax warrant an effective period of sixty-two days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of 2 percent added.

2023-2024 YEAR-END BUDGET TRANSFERS: The 2023-2024 Year-end Budget Transfers as per a memo from D. Vallese to T. Terranova dated 7/24/24

TRANSFER RESERVE FUNDS: Based on the recommendation of the Superintendent of Schools, we recommend the transfer of \$500,000 from the Tax Certiorari Reserve to the 2024 Capital Project Reserve.

2024 CAPITAL RESERVE: Based on the recommendation of the Superintendent of Schools, we recommend the funding of the 2024 Capital Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$8,704,630 from unappropriated fund balance as of June 30, 2024.

DISTRICT-WIDE SAFETY PLAN: The District-Wide Safety Plan for the 2024-2025 school year.

SURPLUS: Declare the following as surplus: Cafeteria Equipment: 2 Hussman Ice Cream Freezers with VCS Tag #s 14629 and A00782453, 1 Hatco-Glo-Ray Tabletop Food Warmer without a VCS Tag, 1 Robo Coup – 1965 with VCS Tag # 813, 1 Hobart Slicer with VCS Tag # 812, 1 Masterbilt Ice Cream Freezer with VCS Tag # 3153, 1 Stainless Steel Milk Cooler with VCS Tag # 3260, 1 Jacketed Steam Kettle without a VCS Tag, 1 Federal Display Case with VCS Tag # 12576, 2 Traulsen Reach-in Refrigeration Units with VCS Tag #s 516 and 501, 1 Milk Cooler with VCS Tag # 5256289; Vehicles: 2014 Blue Bird T3FE Buses with Fleet #s 269, 270, 217, 272, 273 and a 2011 John Deere TS 4X2 with VIN # 1MO4X2SJBM061443; Draper Volleyball Standards 4 poles (silver), 2 nets and 2 stands; NEC Projectors with VCS Tag #s 02591, 02602, 02603, 02637, 02641, 02642, 012087, 013286, 014347

The motion to accept the foregoing consent items was carried.

7 yes 0 no 0 abstentions *(end of consent items)*

CAMPUS NEWS: Superintendent Terranova summarized campus news and events provided to him by the building principals.

2024-2025 MANAGEMENT PLAN OVERVIEW: Assistant Superintendent for Instruction Karen Finter and Assistant Superintendent for Pupil Services Karyn Ryan presented the 2024-2025 Management Plan Overview, which is year three. The plan continues to be anchored in the three pillars of culture, learning and instruction, and student support services and opportunities. Mrs. Ryan said the development for year three began in the spring. The leadership team and key stakeholders took time to look at the goals, tasks and action steps to see where they were in terms of completing them. Some are identified to be carried over to the next school year. Action steps for the Management Plan are finalized by August. The action steps directly inform the focus and goal areas for each building and department. Mrs. Finter talked about the influence of the Management Plan. She said in September, the Board of Education will see how the mission and vision work directly correlates to the Strategic Plan, and the pillars of each Management Plan. It will be a driver of much of the communication work this year. Mrs. Finter said, in October she will be sharing some quantitative data with the Board to help set the benchmark or starting point for the learning and instructional work. Throughout the Management Plan, the action steps call on the use of data to drive the processes, collaborations and interventions. Buildings and departments will be setting goals, with quantitative and qualitative aspects, using that same benchmark data. The Management Plan helps to align goals. Mrs. Finter said this does not mean that they are identical, but rather that they are all focusing on the few, very important areas that will ultimately result in improved student outcomes. She then talked about the main themes of the plan for the 2024-2025 school year. She said this year there is a big focus on student growth, not just academic. It is also social/emotional and how the District is helping to support students when they need something a little different or something a little extra. Also, how is the District extending or enriching through things like Work-Based Learning and Career and Technical Education (CTE) opportunities. Mrs. Finter said the District is not losing sight on instruction and achievement for all students. Students are at the center of their learning. They are doing the work and producing artifacts of their learning in the moment, with classroom teachers, so teachers can guide and select resources that help students further their learning. That focus, in addition to all the work that has gone into writing curriculum will be part of the implementation of the curriculum. The last theme is around organization and some of the strengths the District has as a whole, or as a building or a classroom. The things that help drive the work is the mission and vision, the wellness of the staff, and how we are collaborating as a shared decision-making team. There is a lot of interconnected work between all three major themes. Mrs. Finter said within the culture pillar it is not just culture in terms of diversity, equity

and inclusion. It is culture in terms of the school community, the mission, vision and values, opportunities for wellness and collaboration, and some of the long-term planning that goes into facilities and technology, safety and security and building structures. She then talked about the learning and instruction pillar. She said the focus has not waivered. The consistency within the Strategic Plan was very clear. Document the curriculum, implement the curriculum with strong instructional practice, monitor student growth using assessments and then use the data to feed the cycle. Mrs. Ryan talked about the student supports and opportunities pillar. She said the work is centered around aligning the building and District practices related to the Multi-Tiered Systems of Support Plan. This work will deepen the building's teams to analyze data at the Tier 1 level so they can inform the instruction and learning that is happening in the classroom as well as the social/emotional practices and competencies for students. Leadership and building teams will continue to build the social/emotional learning with the focus on the integration of the New York State Education Social Emotional Learning Benchmarks. These benchmarks provide the building teams with the essential learning competencies they want students to have at every grade so when students exit high school the District knows that they have the emotional competencies and skills to engage in post-secondary goals. Mrs. Ryan said in addition they will be analyzing the related services and supports K-12. They will look to identify enter and exit criteria and the methods of delivery to promote student growth at the highest level. She said they will also continue to implement and expand the career technology education and work-based learning programs. Mrs. Ryan then went over the next steps. She said they will share and reflect on the themes of the Management Plan with the staff during the opening days of school. The plan will be utilized to inform goal setting and action step development across buildings and departments and reviewed with shared decision-making teams. Periodic updates on the action steps will be provided to the Board of Education. Mrs. Mitchell asked with regards to the New York Stated Education Department Social Emotional Learning Benchmarks has there been any discussion with regards to benchmarks for the adults as well as the student benchmarks? Mrs. Ryan said that is something they have been looking into and it will be built into the supports and services.

PROPOSED CAPITAL PROJECT UPDATE: Superintendent Tim Terranova and Assistant Superintendent for Business Derek Vallese presented an update on the proposed capital project. Dr. Terranova provided a brief history about the Victor Central School District. In 1939 the Board of Education was forward thinking about the growth of the District when they purchased the 166 acre Ladd Farm to build one school building, the current Early Childhood School. At the time, that was not a popular decision; however it is very popular now. Since that time, the one-campus District has grown to eight buildings, housing over five thousand people. Previous Boards of Education, from 1940 through the current Board, did an amazing job trying to keep up with the growth. Since 2007 there have been five separate capital projects. Superintendent Terranova said in the past fifteen years there have been 500 students added to the District with a significant deficit in revenue for many years. He said he knows the enrollment has stabilized over the last few years; however, to try and build the classrooms to house the number of students we currently have has been difficult. Another challenge is the complexity of the students has increased over many years. There are a significant number of students with disabilities, students as English as new language learners, a significant increase in the number of students who are economically disadvantaged, and a significant increase of students who are challenged with mental health needs. These students require very specific teaching and support in smaller spaces. In addition there have been new standards from New York State around 21st century learning goals, which includes a major focus on specialized classrooms to support Science, Technology, Engineering, Art and Math (STEAM) as well as a major focus on Career and Technological Education (CTE). These types of programs require

more specific teaching in specialized classrooms. He said it is challenging when they see teachers in the Intermediate Building teaching out of closets. It is challenging when they have one science lab at the Junior High School for multiple science classrooms and the science lab is not equipped for the type of 21st century science instruction they need. It is challenging when you have multiple special education classrooms, whether it is 8:1:1 or resource rooms being taught in one classroom when they need to be separate. Dr. Terranova said over the last 18 months the current Board and leadership team have been coming up with ideas for the next capital project to put a significant dent into the space challenges. He said that he and Mr. Vallese are pleased to bring to the Board a final recommendation for the capital project for potential approval. If the Board does approve the project, it will ultimately go to the community in the fall. Mr. Vallese talked about the themes of the project. The themes are safety and security, building renovations and innovation, facility repairs, and additions based on enrollment and space needs. He then provided examples in each of the four themes and talked about the scope of the project in each building. At the Early Childhood School the facility repairs will include replacing the carpet outside of the cafeteria and gymnasium, including asbestos abatement as well as upgrading the heating, ventilation and air conditioning (HVAC). Under the theme of safety and security there will be a secure transaction window at the entrance, complete removal and replacement of the front stairs to make it more ADA compliant, expand staff parking towards field #24 and Public Announcement (PA) and Clock upgrades. Building renovations and innovations include adding air conditioning to the cafeteria and gymnasium, renovating the nursing room, expanding and renovating the main office and adding a traversing/rock wall in the gymnasium. At the Primary School the building renovations and innovations include a gymnasium divider and backboard replacements, renovating the old records room into a classroom, renovating the main office, renovating the staff restrooms with new fixtures and the student restrooms with new fixtures, floor tile, and wall tile, and adding air conditioning to the cafeteria and gymnasium. Safety and security upgrades include the PA and Clock System as well as expanding the parking lot towards field #24. At the Intermediate School there will be a 5 classroom addition with 2 student restrooms, approximately 1,500 square footage addition to the cafeteria and an additional serving line in the cafeteria. These additions are based on enrollment and space needs. The building renovations and innovations include renovating staff and student restrooms with new fixtures, adding sound treatment to music room #195, removing the wall between rooms 181 and 183 to create a larger music space and adding air conditioning to the cafeteria and gymnasium. Facility repairs include upgrading existing HVAC in the cafeteria, upgrading the elevator, replacing four HVAC rooftop units, upgrading HVAC controls for the 2nd floor and 17,100 square feet of roof replacement. Safety and security upgrades include the PA and Clock System, a generator due to the addition with two heat rated walls around the generator and an additional parking lot near the classroom addition. At the Junior/Senior High School there will be an addition of 19 instructional spaces and 2 student restrooms, approximately 1,500 square foot addition to the cafeteria and upgrading electrical service to the building to support the additions. These additions are based on enrollment and space needs. Safety and security upgrades include the addition of secure vestibule additions at the Senior and Junior High Schools and to relocate the Senior and Junior High main offices to the exterior of the building. There will be PA and Clock System upgrades, the unused Junior High School locker room will be converted into a Security Office, Field #7 will be turfed adding ADA accessible sidewalk and fencing, existing bleachers will be modified at Corbit Field to be ADA compliant, and the kitchen sanitary system will be replaced. Building renovations and innovations will include renovating the existing Senior and Junior High School main offices into classrooms, converting Junior High classroom 183 and Senior High classroom 111 into health clinics, converting Senior High classroom 106 into a Career Center and adding air conditioning to the cafeteria and gymnasium. Facility repairs

include 57,600 square feet of roof replacement and adding a clay trap to the art room. Mr. Vallese said the Victor Learning Center will be completely renovated. The Operations Center, or the old bus garage, will be renovated to add a CTE Automotive Program in it. District-wide under Safety and Security 10,000 linear feet of sidewalks and 26,900 linear feet of driveways will be repaired. Mr. Vallese then went over the cost breakdown of the project. \$23,393,056 will be going toward safety and security. \$19,736,210 will go toward building renovations and innovations. Facility Repairs will cost \$10,833,652. Additions based on enrollment and space needs will be \$45,456,113. The total cost of the project is \$99,419,031. Dr. Parks said the Learning Center is worded as a complete renovation. He said just to be clear this includes everything because over the years there would be depreciation; however after the renovation they can look at the property and know that they would not have to touch it for any capital project or normal budgetary things for some years to come. Mr. Vallese said that is the plan. They want to add a new roof, update the boiler, work on the parking, lights and reconfigure the interior space for the needs going forward. Mrs. Mitchell asked if there was any discussion about a walkway or a sidewalk that connects the Learning Center to the campus or is that not plausible based on the land that is directly behind the building? Mr. Vallese said it is plausible there has been discussion about it. They have not defined where the 10,000 linear feet of sidewalks is going to occur and that potentially be included. Dr. Parks said going back to his point, does the complete renovation work include doing a sidewalk and not coming back a year or two later to do it? Mr. Vallese reiterated that they have not defined where the 10,000 linear feet of sidewalk will be so it could be in there. Mr. Vallese said one of the questions may be how did the project go from \$75 million to \$99 million? The original scope estimate was created back in March 2023. Since then, there have been increased costs in both labor and materials. He said in addition they have had a lot of time to think about the what the additions are going to look like. The architect, along with Campus Construction was able to get a better justification of what the cost is. Some of the increase is due to a clearer scope of the project and the increase in prices throughout the years. Also, when the project was at \$75 million they did not have the CTE Classroom in the Operations Center and the air conditioning was not in the original scope. Mr. Vallese said the \$99 million does include an escalation factor. Other districts in the past, without the escalation factor, after they made a promise to the community had to make cuts in their projects. Mr. Vallese said despite the total cost, the financial implications for the community will be minimal due to significant building aid from New York State and significant savings from the Capital Reserve. He said after an 18-month battle with Facilities Planning, Facilities Planning increased the amount of aided work at the Junior/Senior High from \$442,140 to \$10,935,668. That means 80% of the project will be receiving 75% aid from the state. Mr. Snyder asked roughly how much of the project will the state be paying for? Mr. Vallese said roughly \$55 million. He went on to say that of the \$99 million, \$76 million is construction dollars, \$5 million is anticipated escalation costs and approximately \$18 million for attorneys, architect, construction management and other incidental costs. With the use of the \$28,400,000 from Capital Reserves they estimate that the cost for taxpayers will be approximately \$55 per year for a \$300,000 home, which is less than \$5.00 a month. Dr. Parks said if we don't spend the \$99 million the tax impact will be less. Mr. Vallese said yes and then went over the updated timeline. If the Board adopts the referendum, they will be working on a communication plan and there will be a public vote held on Thursday, October 24, 2024. If approved design work will begin on the additions. Most of the conceptual work has already been completed. Drawings will be submitted to Facilities Planning for their approval. There is currently a 30-32 week review time. Bids will be issued the spring of 2026 to break ground the summer of 2026. Mr. Vallese said several years ago New York State implemented a third-party reviewer program for the projects to expedite the timeline. The BOCES out of the Capital Region did an Request for Proposal for architects to do the preliminary reviews and then turn them over

to Facilities Planning with their notes. This expedited the timeline down to roughly 4-8 weeks, depending on the size of the project. Then COVID happened and people stopped doing projects, so they discontinued the program. He has heard they will be starting the program again around October 2024 and he is recommending the District use some of the incidental money to pay for the third-party reviewer due to the size of the project and the escalation of the costs over the last 18 months. This would be eligible for building aid and would stop any additional escalations. He said the District has waited long enough and the students and staff have been suffering. The timeline could be shortened if a third-party reviewer was used. Dr. Parks said when the Board votes are they voting on accepting the recommendation to use the third-party reviewer as well as the project? Mr. Vallese said it does not take a formal vote; however, it would be nice to get an informal authorization. He said the authorization can come at anytime, but it would be nice to know if the Board agrees so they can build it into their timeline. It would be covered within the \$99 million. Board President DeLucia said and the idea is that it would stop escalating costs so he feels it's money well invested. The Board of Education agreed to let Mr. Vallese move forward with the third-party reviewer if the capital project passes. Superintendent Terranova said if the Board approves the project the communication plan is going to be critical. He said they need to tell the story transparently answering any and all questions and being open and honest about what the District is doing, why it is being done and how the District is trying mitigate costs as much as possible. Mr. Adams said Dr. Terranova talked about the unprecedented amount of growth since the 40's but in particular over the last decade. He said he feels the District will continue to see the growth and continue to feel the pains of the growth. He said he doesn't take it lightly, making the decision to go forward; however it is also exciting. When you see the mission, vision and values work that is being put forward you can feel some of the excitement. He said it feels like a pivotal moment and it is in line with what they are hearing about the one campus feel and "We are Victor" vibe. Mrs. Mitchell said she loved all the different ideas for the communication plan and asked if they might have a visual or something at all the open houses or meet the teacher days. It is so important to have the visual in the buildings. She said the social media and direct mailings are important as well. Mrs. Mitchell also mentioned having something at Climb Aboard Victor Day. Mrs. Prescott said the District has needed space for years. She said go as big as you can because it is needed. Everyone is feeling the pains of not having space. She said she applauds Mr. Vallese and Dr. Terranova for trying to get the numbers down. She said it is worth the investment. As a community member and as a taxpayer the campus is valued and they value having educated kids and happy teachers. Mrs. Prescott said this also screams Work-Based Learning opportunities to her. She said students should be working with and shadowing the architects because it will be a win, win. Teaching our kids and they can teach the architects because they are the ones living in the space and have the history. Mrs. Kostecki said we teach students about perseverance all the time. She wanted to thank Mr. Vallese for his perseverance over the last few years. She said it sure wasn't easy and there were probably many days he thought it was never going to happen. She thanked him for not giving up on the District. Mr. Vallese said it wasn't possible without a supportive Board and a great team to work with. Dr. Parks said first of all thank you and second, he was glad they highlighted that the teachers and students have been suffering too long. If you take care of faculty that is who takes care of the children. He said he first had pause when he saw the number as it had increased. What he has taken away due to the project being delayed was that it gave everyone a more purposefully and positively impactful view of what is needed so the increase shows a better plan, more educated and wiser as far as a long-term plan. Mr. Snyder said looking at the numbers from when the project was first presented to now shows how much the plan cost can escalate in the future. A majority of the project is stuff that will happen one way or another. We will have to pay for it now or later and prices are not going down. He said get it done now while it is aideable. Mr. Snyder said he

doesn't like spending money, but he likes investing. Mr. DeLucia said let's give our students quality space for quality education. He said it is a good plan.

SEQR RESOLUTION: A motion was made by L. Kostecki, seconded by B. Adams to approve the following resolution:

WHEREAS, the Victor Central School District (the "District") seeks to undertake a district wide construction/renovation project, including, but not limited to:

Renovations to all school buildings and Operations Center-As shown in Attachment A

Cafeteria addition to the Intermediate School

Classroom and associated spaces addition to the Intermediate School

Cafeteria addition to the Junior High School

Classroom addition to the Junior/Senior High School

WHEREAS, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

WHEREAS, this project is a Type I within the meaning of SEQRA; and

WHEREAS, on October 17, 2023 a notice was transmitted to all involved agencies of the Board's desire to act as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, no agency has objected to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Type I action;

WHEREAS, the Board has carefully considered the nature and scope of the proposed Project, as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action includes, but is not limited to:
Renovations to all school buildings and Operations Center-As shown in Attachment A
Cafeteria addition to the Intermediate School
Classroom and associated spaces addition to the Intermediate School
Cafeteria addition to the Junior High School
Classroom addition to the Junior/Senior High School
2. The proposed action is classified under SEQRA as a Type I action within the meaning of 6 NYCRR §617.4.
3. Upon consideration of the action, review of the Full Environmental Assessment Form, the criteria contained in 6 NYCRR 617.7, and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.
4. The development and use of the property will have a small impact upon land.
5. The proposed development and use of the property will not adversely impact geological features.
6. The proposed development and use of the property will not adversely impact on surface water.
7. The proposed development and use of the property will have not adversely impact ground water.

8. The proposed development and use of the property will have not adversely impact flooding.
9. The proposed development and use of the property will not adversely impact air.
10. The proposed development and use of the property will have not adversely impact plants and animals.
11. The proposed development and use of the property will not adversely impact agricultural resources.
12. The proposed development and use of the property will not adversely impact aesthetic resources.
13. The proposed development and use of the property will have a small impact on historic or archeological resources. The District will coordinate with interested agencies to mitigate any impact.
14. The proposed development and use of the property will not adversely impact open space and recreation areas.
15. The proposed development and use of the property will not adversely impact critical environmental areas.
16. The proposed development and use of the property will not adversely impact transportation.
17. The proposed development and use of the property will not adversely impact energy.
18. The proposed development and use of the property will have a small impact on noise, odor and light.
19. The proposed development and use of the property will not adversely impact human health.
20. The proposed development and use of the property is consistent with community plans.
21. The proposed development and use of the property is consistent with community character.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type I within the meaning of 6 NYCRR 617.2(al); and it is further

RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

RESOLVED, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

RESOLVED, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

RESOLVED, that the Board hereby authorizes and directs the Superintendent or his designee to file this Negative Declaration with the appropriate parties and agencies.

Board President DeLucia said this is a negative declaration, which means the project will not result in any significant adverse environmental impacts.

The motion was carried. 7 yes 0 no 0 abstentions

BOND RESOLUTION: A motion was made by E. Mitchell, seconded by L. Kostecki, to adopt the resolution of the Victor Central School District, New York, calling a Special District Meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor and the Legal Notice for the Special District Meeting as submitted.

The motion was carried. 7 yes 0 no 0 abstentions

BOARD COMMITTEES

After discussion, Board members agreed to the following committee assignments for the 2024-2025 school year:

Advocacy Committee	T. DeLucia, L. Kostecki
Athletic Hall of Fame Committee	C. Parks
Audit Committee	B. Adams, T. DeLucia, L. Kostecki
BOCES Liaison and (Alternate)	T. DeLucia (L. Kostecki)
District-wide School Safety Team (Alternate)	A. Snyder (C. Parks)
Facilities Committee	E. Mitchell, C. Prescott
Graduates of Distinction Committee	B. Adams
Inquiry Program Committee	C. Prescott
Monroe County SBA Information Exchange Committee (Alternate)	T. DeLucia (L. Kostecki)
Monroe County SBA Labor Relations Committee (Alternate)	T. DeLucia (E. Mitchell)
Monroe County SBA Legislative Committee (Alternate)	T. DeLucia (A. Snyder)
Policy Sub-committee	L. Kostecki, E. Mitchell, A. Snyder (B. Adams)
Technology Committee	B. Adams, L. Kostecki
Visual and Performing Arts Hall of Fame	C. Prescott

BOARD OF EDUCATION MENTOR: After discussion Bryan Adams agreed to be the mentor for newly elected Board of Education mentor Carol Prescott.

APPROVE TRIP: A motion was made by C. Parks, seconded by A. Snyder, to approve the following trip: Varsity Baseball to Myrtle Beach, SC from 4/12/2025-4/20/2025 to participate in spring training. The motion was carried. 7 yes 0 no 0 abstentions

POLICY REVIEW First and Final Reading: A motion was made by E. Mitchell, seconded by C. Parks to adopt the following policy: Nondiscrimination and Equal Opportunity; Policy 0100
The motion was carried. 7 yes 0 no 0 abstentions

MEETING REPORTS: Dr. Parks said the Athletic Hall of Fame Committee met. He said three members have been selected, however, he cannot say who they were as the public announcement has not taken place yet.

UPCOMING EVENTS:

New Educator Orientation will take place on August 20, 2024, at 8:00 AM – 8:30 AM in the Early Childhood School Boardroom.

Superintendent's Conference Day (Opening Day for Staff) will take place on Wednesday, August 28, 2024, from 8:00 AM – 9:00 AM in the Junior/Senior High Performing Arts Center.

The next Regular Board meeting will take place on Thursday, September 12, 2024, in the Early Childhood School Boardroom at 7:15 PM.

District Clerk Maureen Goodberlet will send out a Doodle Request to set dates for a Board of Education Retreat. Board President DeLucia asked to Board to forward any ideas they may have for the retreat to Ms. Goodberlet and she will share them with the entire Board.

New York State School Board Association Annual Convention will take place from October 20, 2024 – October 22, 2024 in New York City. Mr. DeLucia and Mrs. Prescott are interested. Mrs. Mitchell said she is potentially interested. Dr. Parks said he needed to see if he could take time off.

ADJOURN: A motion was made by A. Snyder, seconded by B. Adams, to adjourn the meeting at 8:57 PM.

Respectfully submitted,

Maureen A. Goodberlet
District Clerk



Treasurer's Report

July 2024

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts					
General Fund Checking	Canandaigua National Bank	1,811,111.78	2,655,492.26	3,732,960.09	733,643.95
General Fund Money Market	Canandaigua National Bank	698,626.02	20,983.79	-	719,609.81
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	2,049,567.16	5,825.27	845,403.09	1,209,989.34
School Lunch Fund Checking	Canandaigua National Bank	3,207.73	7,174.95	7,173.96	3,208.72
School Lunch Fund Money Market	Canandaigua National Bank	789,427.26	53,215.53	31,639.60	811,003.19
Special Aid Fund Checking/Sweep	Canandaigua National Bank	138,708.09	189,549.77	142,203.41	186,054.45
Capital Fund Checking-29M	Canandaigua National Bank	7,416.12	2.85	-	7,418.97
Trust & Agency Fund - Checking	Canandaigua National Bank	571,633.11	353,225.04	371,629.68	553,228.47
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	2,404.39	18,958.65	19,590.42	1,772.62
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	73.37	845,403.09	845,403.09	73.37
Total Cash		\$ 6,072,175.03	\$ 4,149,831.20	\$ 5,996,003.34	\$ 4,226,002.89
Investments					
General Fund Certificate of Deposit	Canandaigua National Bank	-	-	-	-
General Fund	NYCLASS	35,296,069.77	153,113.53	1,700,000.00	33,749,183.30
Capital Fund	NYCLASS	-	-	-	-
Debt Service Fund	NYCLASS	2,905,170.05	12,790.29	-	2,917,960.34
Total Investments		\$ 38,201,239.82	\$ 165,903.82	\$ 1,700,000.00	\$ 36,667,143.64
District Totals		\$ 44,273,414.85	\$ 4,315,735.02	\$ 7,696,003.34	\$ 40,893,146.53

I hereby certify that the above cash balances are in agreement with bank statements as reconciled

School District Treasurer

Extraclass Fund

From July 1, 2024 to July 31, 2024

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2023	-			-
CLASS OF 2024	-			-
CLASS OF 2025	15,099.05	1,180.00	2,000.00	14,279.05
CLASS OF 2026	3,839.38			3,839.38
CLASS OF 2027	3,386.05			3,386.05
CLASS OF 2028	2,232.73			2,232.73
CLASS OF 2029	1,227.53			1,227.53
CLASS OF 2030	-	1,000.00		1,000.00
AQUATIC LEADERS	-			-
ART CLUB	-			-
BUSINESS CLUB	1,798.84			1,798.84
DRAMA CLUB	9,387.35			9,387.35
FRENCH CLUB	8,365.50			8,365.50
GO GREEN GARDEN TEAM	-			-
GLOBAL COMPETENCY	360.55			360.55
INTERNATIONAL CLUB	178.00			178.00
J.H. MUSICAL	24,307.85			24,307.85
J.H. STORE	-			-
J.H. ST. CO.	402.14			402.14
J.H. YEARBOOK	1,201.77			1,201.77
KEYCLUB	520.06			520.06
MEDICAL EXPLORERS	-			-
MENTORING CLUB	2,981.07			2,981.07
N.H.S.	1,673.44			1,673.44
OUTDOOR ACTIVITY	421.67			421.67
POSITIVE SCHOOL CLIMATE	3,112.10			3,112.10
SALES TAX	315.50			315.50
SEAS	132.98			132.98
S.H. ORCHESTRA	15,419.66			15,419.66
SH SCHOOL STORE	5,299.95			5,299.95
S.H. ST. CO.	18,613.56	78.18		18,691.74
SH YEARBOOK	3,249.69			3,249.69
SPANISH CLUB	3,138.89			3,138.89
VICTOR MUSIC SOCIETY	1,586.70			1,586.70
VICTOR CARES	9,144.37			9,144.37
WELLNESS CLUB	386.81			386.81
TOTALS	137,783.19	2,258.18	2,000.00	138,041.37

Bank Balance	141,744.64
Checks Outstanding	3,703.27
Interest Not Posted	-
Deposit from General	
Transfer to General	
Returned Checks	-
Electronic Payment	
Total Reconciled Bank Balance	138,041.37

Jill Smith, Extraclass Treasurer

Victor Central School District
Revenue Status Report As Of: 07/31/2024
Fiscal Year: 2025
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			58,737,559.00	58,737,559.00	0.00	0.00	58,737,559.00	0.00
1081 Other Pmts in Lieu of Taxes			3,478,225.00	3,478,225.00	0.00	0.00	3,478,225.00	0.00
1090 Int. & Penal. on Real Prop.Tax			50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
1120 Nonprop. Tax Distrib. By Co.			100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
1335 Oth Student Fee/Charges (Indiv			75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
1410 Admissions (from Individuals)			5,000.00	5,000.00	850.00	850.00	4,150.00	0.00
2230 Day School Tuit-Oth Dist. NYS			125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
2401 Interest and Earnings			100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
2410 Rental of Real Property,Indiv.			40,000.00	40,000.00	4,000.00	4,000.00	36,000.00	0.00
2440 Rental of Buses			10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
2450 Commissions			0.00	0.00	1,265.70	1,265.70	0.00	1,265.70
2701 Refund PY Exp-BOCES Aided Srvc			300,000.00	300,000.00	0.00	0.00	300,000.00	0.00
2702 Refund PY Exp-Contracted Trans			0.00	0.00	55,085.00	55,085.00	0.00	55,085.00
2703 Refund PY Exp-Other-Not Trans			125,000.00	125,000.00	38,338.41	38,338.41	86,661.59	0.00
2770 Other Unclassified Rev.(Spec)			75,000.00	75,000.00	14,095.00	14,095.00	60,905.00	0.00
3101 Basic Formula Aid-Gen Aids (Ex			36,409,744.00	36,409,744.00	0.00	0.00	36,409,744.00	0.00
3103 BOCES Aid (Sect 3609a Ed Law)			3,094,276.00	3,094,276.00	0.00	0.00	3,094,276.00	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			247,223.00	247,223.00	0.00	0.00	247,223.00	0.00
3262 Computer Sftwre, Hrdwre Aid			127,536.00	127,536.00	0.00	0.00	127,536.00	0.00
3263 Library A/V Loan Program Aid			25,356.00	25,356.00	0.00	0.00	25,356.00	0.00
3289 Other State Aid			0.00	0.00	1,140.51	1,140.51	0.00	1,140.51
4601 Medic.Ass't-Sch Age-Sch Yr Pro			100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
5999 Appropriated Fund Balance			0.00	430,439.34	0.00	0.00	430,439.34	0.00
Total GENERAL FUND			103,224,919.00	103,655,358.34	114,774.62	114,774.62	103,598,074.93	57,491.21

Selection Criteria

Criteria Name: Shared: BOE Modified
As Of Date: 07/31/2024
Suppress revenue accounts with no activity
Show Actual revenue in 'As Of' cycle
Show special revenue accounts 5997-5999
Print Summary Only
Sort by: Fund/State Revenue
Printed by PENNY L. JOHNSTON

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Victor Central School District
Budget Status Report As Of: 07/31/2024
Fiscal Year: 2025
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		24,000.00	24,000.00	11,643.35	11,643.35	0.00	12,356.65
45 Materials & Supplies		2,500.00	3,610.00	0.00	0.00	1,968.00	1,642.00
49 BOCES Services		4,935.00	4,935.00	0.00	0.00	4,935.00	0.00
Subtotal of 1010 Board Of Education		31,435.00	32,545.00	11,643.35	11,643.35	6,903.00	13,998.65
1040 District Clerk							
16 Noninstructional Salaries		51,296.00	51,296.00	4,248.64	4,248.64	26,549.31	20,498.05
Subtotal of 1040 District Clerk		51,296.00	51,296.00	4,248.64	4,248.64	26,549.31	20,498.05
1060 District Meeting							
4 Contractual and Other		9,700.00	9,700.00	0.00	0.00	0.00	9,700.00
45 Materials & Supplies		3,050.00	3,050.00	0.00	0.00	0.00	3,050.00
Subtotal of 1060 District Meeting		12,750.00	12,750.00	0.00	0.00	0.00	12,750.00
1240 Chief School Administrator							
15 Instructional Salaries		229,694.00	229,694.00	18,750.42	18,750.42	206,254.58	4,689.00
16 Noninstructional Salaries		51,296.00	51,296.00	4,248.62	4,248.62	25,949.32	21,098.06
4 Contractual and Other		15,200.00	15,200.00	7,900.00	7,900.00	1,800.00	5,500.00
45 Materials & Supplies		1,000.00	1,000.00	314.80	314.80	8.70	676.50
Subtotal of 1240 Chief School Administrator		297,190.00	297,190.00	31,213.84	31,213.84	234,012.60	31,963.56
1310 Business Administration							
15 Instructional Salaries		157,156.00	157,156.00	12,725.20	12,725.20	139,977.19	4,453.61
16 Noninstructional Salaries		157,363.00	157,363.00	7,326.67	7,326.67	49,744.70	100,291.63
4 Contractual and Other		7,200.00	7,200.00	1,317.75	1,317.75	2,600.00	3,282.25
45 Materials & Supplies		2,500.00	2,500.00	31.03	31.03	588.53	1,880.44
49 BOCES Services		105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
Subtotal of 1310 Business Administration		429,219.00	429,219.00	21,400.65	21,400.65	297,910.42	109,907.93
1320 Auditing							
16 Noninstructional Salaries		0.00	0.00	520.00	520.00	5,720.00	-6,240.00
4 Contractual and Other		45,000.00	45,000.00	0.00	0.00	25,000.00	20,000.00
Subtotal of 1320 Auditing		45,000.00	45,000.00	520.00	520.00	30,720.00	13,760.00
1325 Treasurer							
16 Noninstructional Salaries		88,518.00	88,518.00	7,376.52	7,376.52	81,141.62	-0.14
4 Contractual and Other		1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
45 Materials & Supplies		1,000.00	1,000.00	20.68	20.68	179.32	800.00
Subtotal of 1325 Treasurer		91,018.00	91,018.00	7,397.20	7,397.20	81,320.94	2,299.86
1330 Tax Collector							
4 Contractual and Other		17,500.00	17,500.00	7,650.00	7,650.00	9,863.47	-13.47
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 1330 Tax Collector		17,600.00	17,600.00	7,650.00	7,650.00	9,863.47	86.53
1345 Purchasing							

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Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
16 Noninstructional Salaries		46,000.00	46,000.00	0.00	0.00	0.00	46,000.00
4 Contractual and Other		15,080.00	15,080.00	0.00	0.00	0.00	15,080.00
Subtotal of 1345 Purchasing		61,080.00	61,080.00	0.00	0.00	0.00	61,080.00
1420 Legal							
4 Contractual and Other		80,000.00	80,000.00	1,653.00	1,653.00	98,347.00	-20,000.00
49 BOCES Services		28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
Subtotal of 1420 Legal		108,000.00	108,000.00	1,653.00	1,653.00	126,347.00	-20,000.00
1430 Personnel							
15 Instructional Salaries		166,924.00	166,924.00	13,516.12	13,516.12	148,677.22	4,730.66
16 Noninstructional Salaries		224,466.00	224,466.00	19,319.90	19,319.90	198,000.97	7,145.13
4 Contractual and Other		101,000.00	101,328.87	0.00	0.00	39,496.87	61,832.00
45 Materials & Supplies		1,350.00	1,350.00	0.00	0.00	0.00	1,350.00
49 BOCES Services		8,320.00	8,320.00	0.00	0.00	8,320.00	0.00
Subtotal of 1430 Personnel		502,060.00	502,388.87	32,836.02	32,836.02	394,495.06	75,057.79
1480 Public Information and Services							
15 Instructional Salaries		59,493.00	59,493.00	4,944.72	4,944.72	54,541.86	6.42
16 Noninstructional Salaries		79,000.00	79,000.00	6,500.00	6,500.00	71,500.00	1,000.00
4 Contractual and Other		38,100.00	38,100.00	0.00	0.00	0.00	38,100.00
45 Materials & Supplies		20,100.00	20,100.00	0.00	0.00	770.00	19,330.00
49 BOCES Services		72,000.00	72,000.00	0.00	0.00	72,000.00	0.00
Subtotal of 1480 Public Information and Services		268,693.00	268,693.00	11,444.72	11,444.72	198,811.86	58,436.42
1620 Operation of Plant							
16 Noninstructional Salaries		2,095,655.00	2,095,655.00	24,514.53	24,514.53	681,736.78	1,389,403.69
4 Contractual and Other		1,258,100.00	1,351,668.21	34,064.15	34,064.15	1,025,754.06	291,850.00
45 Materials & Supplies		225,000.00	225,000.00	257.50	257.50	124,742.50	100,000.00
Subtotal of 1620 Operation of Plant		3,578,755.00	3,672,323.21	58,836.18	58,836.18	1,832,233.34	1,781,253.69
1621 Maintenance of Plant							
16 Noninstructional Salaries		617,416.00	617,416.00	23,621.98	23,621.98	561,970.32	31,823.70
2 Equipment		216,763.00	262,412.50	0.00	0.00	45,649.50	216,763.00
4 Contractual and Other		692,050.00	712,343.43	57,771.13	57,771.13	341,338.88	313,233.42
45 Materials & Supplies		250,000.00	254,753.75	15,090.67	15,090.67	225,475.30	14,187.78
49 BOCES Services		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Subtotal of 1621 Maintenance of Plant		1,796,229.00	1,866,925.68	96,483.78	96,483.78	1,194,434.00	576,007.90
1622 Security of Plant							
16 Noninstructional Salaries		396,283.00	396,283.00	10,537.26	10,537.26	326,632.04	59,113.70
2 Equipment		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
4 Contractual and Other		165,000.00	165,000.00	0.00	0.00	125,000.00	40,000.00
45 Materials & Supplies		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal of 1622 Security of Plant		626,283.00	626,283.00	10,537.26	10,537.26	451,632.04	164,113.70
1670 Central Printing & Mailing							

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4 Contractual and Other		0.00	0.00	36.00	36.00	50,792.00	-50,828.00
Subtotal of 1670 Central Printing & Mailing		0.00	0.00	36.00	36.00	50,792.00	-50,828.00
1680 Central Data Processing							
49 BOCES Services		600,000.00	600,000.00	0.00	0.00	600,000.00	0.00
Subtotal of 1680 Central Data Processing		600,000.00	600,000.00	0.00	0.00	600,000.00	0.00
1910 Unallocated Insurance							
4 Contractual and Other		300,000.00	300,000.00	0.00	0.00	42,500.00	257,500.00
Subtotal of 1910 Unallocated Insurance		300,000.00	300,000.00	0.00	0.00	42,500.00	257,500.00
1920 School Association Dues							
4 Contractual and Other		10,000.00	10,000.00	3,250.05	3,250.05	0.00	6,749.95
Subtotal of 1920 School Association Dues		10,000.00	10,000.00	3,250.05	3,250.05	0.00	6,749.95
1981 BOCES Administrative Costs							
49 BOCES Services		989,330.00	989,330.00	0.00	0.00	989,330.00	0.00
Subtotal of 1981 BOCES Administrative Costs		989,330.00	989,330.00	0.00	0.00	989,330.00	0.00
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		653,836.00	653,836.00	83,047.50	83,047.50	601,103.95	-30,315.45
16 Noninstructional Salaries		178,098.00	178,098.00	6,096.31	6,096.31	135,032.09	36,969.60
4 Contractual and Other		25,000.00	25,000.00	320.60	320.60	2,180.00	22,499.40
45 Materials & Supplies		30,900.00	83,493.69	325.00	325.00	73,065.49	10,103.20
Subtotal of 2010 Curriculum Devel and Suprvsn		887,834.00	940,427.69	89,789.41	89,789.41	811,381.53	39,256.75
2020 Supervision-Regular School							
15 Instructional Salaries		1,331,132.00	1,331,132.00	102,790.38	102,790.38	1,012,773.83	215,567.79
16 Noninstructional Salaries		490,884.00	490,884.00	7,887.23	7,887.23	256,360.26	226,636.51
4 Contractual and Other		13,272.00	13,272.00	0.00	0.00	0.00	13,272.00
45 Materials & Supplies		10,440.00	10,440.00	-3,000.00	-3,000.00	1,600.00	11,840.00
49 BOCES Services		0.00	0.00	0.00	0.00	20,000.00	-20,000.00
Subtotal of 2020 Supervision-Regular School		1,845,728.00	1,845,728.00	107,677.61	107,677.61	1,290,734.09	447,316.30
2060 Research, Planning & Evaluation							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	1,000.00	1,800.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
Subtotal of 2060 Research, Planning & Evaluation		3,300.00	3,300.00	0.00	0.00	1,000.00	2,300.00
2070 Inservice Training-Instruction							
15 Instructional Salaries		0.00	0.00	2,691.01	2,691.01	0.00	-2,691.01
4 Contractual and Other		10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
45 Materials & Supplies		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
49 BOCES Services		98,800.00	98,800.00	0.00	0.00	98,800.00	0.00
Subtotal of 2070 Inservice Training-Instruction		113,800.00	113,800.00	2,691.01	2,691.01	98,800.00	12,308.99
2110 Teaching-Regular School							
10 Teacher Salaries, Pre-K		108,921.00	108,921.00	0.00	0.00	0.00	108,921.00

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Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
12 Teacher Salaries, K-6		11,517,237.00	11,517,237.00	10,256.30	10,256.30	11,154,342.68	352,638.02
13 Teacher Salaries, 7-12		10,558,660.00	10,558,660.00	3,794.02	3,794.02	9,780,917.28	773,948.70
14 Substitute Tchr Salaries		915,372.00	915,372.00	4,337.14	4,337.14	51,978.00	859,056.86
16 Noninstructional Salaries		1,164,879.00	1,164,879.00	828.47	828.47	712,689.59	451,360.94
2 Equipment		239,982.00	239,982.00	0.00	0.00	4,990.17	234,991.83
4 Contractual and Other		142,850.00	147,107.98	3,795.98	3,795.98	10,437.24	132,874.76
45 Materials & Supplies		436,325.00	593,339.02	36,396.65	36,396.65	351,487.78	205,454.59
471 Tuition Pd To NYS Pub Sch		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
473 Payment to Charter School		25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
48 Textbooks		132,679.00	148,415.76	363.20	363.20	39,500.60	108,551.96
49 BOCES Services		438,370.00	438,370.00	0.00	0.00	438,370.00	0.00
Subtotal of 2110 Teaching-Regular School		25,740,275.00	25,917,283.76	59,771.76	59,771.76	22,544,713.34	3,312,798.66
2250 Prg For Sdnts w/Disabil-Med Elgble							
13 Teacher Salaries, 7-12		304,870.00	304,870.00	0.00	0.00	0.00	304,870.00
15 Instructional Salaries		4,554,788.00	4,510,788.00	4,167.50	4,167.50	4,923,314.71	-416,694.21
16 Noninstructional Salaries		3,813,910.00	3,813,910.00	3,349.43	3,349.43	1,857,592.23	1,952,968.34
4 Contractual and Other		303,350.00	303,420.00	425.00	425.00	670.00	302,325.00
45 Materials & Supplies		60,000.00	60,000.00	1,435.74	1,435.74	12,536.61	46,027.65
471 Tuition Pd To NYS Pub Sch		9,000.00	15,635.00	0.00	0.00	6,635.00	9,000.00
472 Tuition-All Other		965,000.00	981,944.80	0.00	0.00	16,944.80	965,000.00
473 Payment to Charter School		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
49 BOCES Services		2,650,000.00	2,650,000.00	0.00	0.00	2,650,000.00	0.00
Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble		12,680,918.00	12,660,567.80	9,377.67	9,377.67	9,467,693.35	3,183,496.78
2259 Prg for English Language Learners							
15 Instructional Salaries		533,967.00	533,967.00	0.00	0.00	518,979.10	14,987.90
45 Materials & Supplies		4,215.00	4,215.00	902.21	902.21	2,397.79	915.00
Subtotal of 2259 Prg for English Language Learners		538,182.00	538,182.00	902.21	902.21	521,376.89	15,902.90
2280 Occupational Education(Grades 9-12)							
49 BOCES Services		835,000.00	835,000.00	0.00	0.00	835,000.00	0.00
Subtotal of 2280 Occupational Education(Grades 9-12)		835,000.00	835,000.00	0.00	0.00	835,000.00	0.00
2330 Teaching-Special Schools							
4 Contractual and Other		0.00	0.00	718.00	718.00	3,640.00	-4,358.00
49 BOCES Services		38,800.00	38,800.00	0.00	0.00	38,800.00	0.00
Subtotal of 2330 Teaching-Special Schools		38,800.00	38,800.00	718.00	718.00	42,440.00	-4,358.00
2610 School Library & AV							
15 Instructional Salaries		391,062.00	391,062.00	75.00	75.00	369,801.70	21,185.30
16 Noninstructional Salaries		126,009.00	126,009.00	0.00	0.00	128,561.99	-2,552.99
4 Contractual and Other		3,360.00	3,360.00	0.00	0.00	0.00	3,360.00
45 Materials & Supplies		7,628.00	7,628.00	0.00	0.00	626.46	7,001.54
46 Sch. Library AV Loan Prog		66,049.00	66,049.00	1,327.04	1,327.04	2,180.95	62,541.01

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49 BOCES Services		88,566.00	88,566.00	0.00	0.00	88,566.00	0.00
Subtotal of 2610 School Library & AV		682,674.00	682,674.00	1,402.04	1,402.04	589,737.10	91,534.86
2630 Computer Assisted Instruction							
15 Instructional Salaries		181,759.00	181,759.00	9,418.64	9,418.64	103,605.03	68,735.33
16 Noninstructional Salaries		466,308.00	466,308.00	20,376.62	20,376.62	264,162.66	181,768.72
22 State Aided Comp Hardware		155,000.00	155,000.00	6,787.46	6,787.46	747.50	147,465.04
4 Contractual and Other		87,000.00	91,000.00	3,266.00	3,266.00	31,610.13	56,123.87
45 Materials & Supplies		30,000.00	30,000.00	1,996.26	1,996.26	15,435.83	12,567.91
46 Sch. Library AV Loan Prog		118,000.00	118,000.00	0.00	0.00	990.00	117,010.00
49 BOCES Services		1,143,000.00	1,164,000.00	0.00	0.00	1,164,000.00	0.00
Subtotal of 2630 Computer Assisted Instruction		2,181,067.00	2,206,067.00	41,844.98	41,844.98	1,580,551.15	583,670.87
2810 Guidance-Regular School							
15 Instructional Salaries		1,435,036.00	1,435,036.00	52,266.42	52,266.42	1,198,563.66	184,205.92
16 Noninstructional Salaries		186,049.00	186,049.00	0.00	0.00	67,141.12	118,907.88
Subtotal of 2810 Guidance-Regular School		1,621,085.00	1,621,085.00	52,266.42	52,266.42	1,265,704.78	303,113.80
2815 Health Srvcs-Regular School							
16 Noninstructional Salaries		496,411.00	496,411.00	3,625.00	3,625.00	426,054.40	66,731.60
4 Contractual and Other		160,000.00	160,000.00	0.00	0.00	0.00	160,000.00
45 Materials & Supplies		27,000.00	27,000.00	26.03	26.03	9,973.97	17,000.00
Subtotal of 2815 Health Srvcs-Regular School		683,411.00	683,411.00	3,651.03	3,651.03	436,028.37	243,731.60
2820 Psychological Srvcs-Reg Schl							
15 Instructional Salaries		1,034,382.00	1,034,382.00	40,994.88	40,994.88	912,561.83	80,825.29
Subtotal of 2820 Psychological Srvcs-Reg Schl		1,034,382.00	1,034,382.00	40,994.88	40,994.88	912,561.83	80,825.29
2825 Social Work Srvcs-Regular School							
15 Instructional Salaries		396,585.00	396,585.00	8,047.04	8,047.04	239,193.46	149,344.50
Subtotal of 2825 Social Work Srvcs-Regular School		396,585.00	396,585.00	8,047.04	8,047.04	239,193.46	149,344.50
2830 Pupil Personnel Srvcs-Special Schools							
15 Instructional Salaries		498,674.00	498,674.00	18,370.90	18,370.90	202,079.73	278,223.37
16 Noninstructional Salaries		188,517.00	188,517.00	7,395.40	7,395.40	138,712.72	42,408.88
4 Contractual and Other		800.00	800.00	0.00	0.00	0.00	800.00
Subtotal of 2830 Pupil Personnel Srvcs-Special Schools		687,991.00	687,991.00	25,766.30	25,766.30	340,792.45	321,432.25
2850 Co-Curricular Activ-Reg Schl							
15 Instructional Salaries		248,315.00	248,315.00	0.00	0.00	0.00	248,315.00
4 Contractual and Other		34,400.00	34,400.00	0.00	0.00	0.00	34,400.00
45 Materials & Supplies		16,260.00	16,260.00	2,100.00	2,100.00	11.99	14,148.01
Subtotal of 2850 Co-Curricular Activ-Reg Schl		298,975.00	298,975.00	2,100.00	2,100.00	11.99	296,863.01
2855 Interscholastic Athletics-Reg Schl							
15 Instructional Salaries		1,131,741.00	1,131,741.00	0.00	0.00	0.00	1,131,741.00
16 Noninstructional Salaries		65,000.00	65,000.00	0.00	0.00	26,216.26	38,783.74

Victor Central School District

Budget Status Report As Of: 07/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
2 Equipment		127,600.00	127,600.00	-12,949.54	-12,949.54	91,087.53	49,462.01
4 Contractual and Other		274,000.00	296,255.40	17,514.00	17,514.00	169,898.11	108,843.29
45 Materials & Supplies		78,000.00	78,000.00	2,300.00	2,300.00	53,917.16	21,782.84
Subtotal of 2855 Interscholastic Athletics-Reg Schl		1,676,341.00	1,698,596.40	6,864.46	6,864.46	341,119.06	1,350,612.88
5510 District Transportation Services							
16 Noninstructional Salaries		2,606,226.00	2,606,226.00	29,962.52	29,962.52	1,687,088.08	889,175.40
2 Equipment		356,500.00	356,500.00	151,698.00	151,698.00	178,801.75	26,000.25
4 Contractual and Other		313,500.00	313,627.10	531.06	531.06	64,946.04	248,150.00
45 Materials & Supplies		640,000.00	640,017.45	33,488.08	33,488.08	401,550.86	204,978.51
Subtotal of 5510 District Transportation Services		3,916,226.00	3,916,370.55	215,679.66	215,679.66	2,332,386.73	1,368,304.16
5530 Garage Building							
16 Noninstructional Salaries		511,916.00	511,916.00	32,052.66	32,052.66	351,354.58	128,508.76
4 Contractual and Other		63,050.00	71,133.38	628.10	628.10	58,955.28	11,550.00
Subtotal of 5530 Garage Building		574,966.00	583,049.38	32,680.76	32,680.76	410,309.86	140,058.76
5581 Transportation from Boces							
49 BOCES Services		15,965.00	15,965.00	0.00	0.00	15,965.00	0.00
Subtotal of 5581 Transportation from Boces		15,965.00	15,965.00	0.00	0.00	15,965.00	0.00
7310 Youth Program							
15 Instructional Salaries		40,000.00	40,000.00	4,226.69	4,226.69	0.00	35,773.31
4 Contractual and Other		4,800.00	4,800.00	0.00	0.00	0.00	4,800.00
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 7310 Youth Program		44,900.00	44,900.00	4,226.69	4,226.69	0.00	40,673.31
9010 State Retirement							
8 Employee Benefits		1,938,954.00	1,938,954.00	31,133.33	31,133.33	965,132.08	942,688.59
Subtotal of 9010 State Retirement		1,938,954.00	1,938,954.00	31,133.33	31,133.33	965,132.08	942,688.59
9020 Teachers' Retirement							
8 Employee Benefits		3,855,072.00	3,855,072.00	46,683.36	46,683.36	3,274,419.61	533,969.03
Subtotal of 9020 Teachers' Retirement		3,855,072.00	3,855,072.00	46,683.36	46,683.36	3,274,419.61	533,969.03
9030 Social Security							
8 Employee Benefits		3,867,159.00	3,867,159.00	56,447.72	56,447.72	3,187,005.15	623,706.13
Subtotal of 9030 Social Security		3,867,159.00	3,867,159.00	56,447.72	56,447.72	3,187,005.15	623,706.13
9040 Workers' Compensation							
8 Employee Benefits		419,977.00	419,977.00	154,221.00	154,221.00	120,779.00	144,977.00
Subtotal of 9040 Workers' Compensation		419,977.00	419,977.00	154,221.00	154,221.00	120,779.00	144,977.00
9045 Life Insurance							
8 Employee Benefits		23,000.00	23,000.00	2,513.99	2,513.99	28,986.01	-8,500.00
Subtotal of 9045 Life Insurance		23,000.00	23,000.00	2,513.99	2,513.99	28,986.01	-8,500.00
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	2,733.84	2,733.84	0.00	12,266.16

Victor Central School District
Budget Status Report As Of: 07/31/2024

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 9050 Unemployment Insurance		15,000.00	15,000.00	2,733.84	2,733.84	0.00	12,266.16
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	0.00	0.00	21,500.00	8,500.00
Subtotal of 9055 Disability Insurance		30,000.00	30,000.00	0.00	0.00	21,500.00	8,500.00
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		19,151,562.00	19,151,562.00	1,217,640.97	1,217,640.97	14,746,018.47	3,187,902.56
Subtotal of 9060 Hospital, Medical, Dental Insurance		19,151,562.00	19,151,562.00	1,217,640.97	1,217,640.97	14,746,018.47	3,187,902.56
9089 Other (specify)							
8 Employee Benefits		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
Subtotal of 9089 Other (specify)		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
9711 Serial Bonds-School Construction							
6 Principal		3,870,000.00	3,870,000.00	0.00	0.00	0.00	3,870,000.00
7 Interest		2,075,100.00	2,075,100.00	0.00	0.00	0.00	2,075,100.00
Subtotal of 9711 Serial Bonds-School Construction		5,945,100.00	5,945,100.00	0.00	0.00	0.00	5,945,100.00
9732 Bond Antic Notes-Bus Purchases							
6 Principal		792,014.00	792,014.00	0.00	0.00	0.00	792,014.00
7 Interest		116,032.00	116,032.00	0.00	0.00	0.00	116,032.00
Subtotal of 9732 Bond Antic Notes-Bus Purchases		908,046.00	908,046.00	0.00	0.00	0.00	908,046.00
9789 Other Debt (specify)							
6 Principal		238,416.00	238,416.00	93,289.41	93,289.41	0.00	145,126.59
7 Interest		93,290.00	93,290.00	238,451.56	238,451.56	0.00	-145,161.56
Subtotal of 9789 Other Debt (specify)		331,706.00	331,706.00	331,740.97	331,740.97	0.00	-34.97
9901 Transfer to Other Funds							
95 Transfer-Special Aid Fund		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Subtotal of 9901 Transfer to Other Funds		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Total GENERAL FUND		103,224,919.00	103,655,358.34	2,848,717.80	2,848,717.80	72,989,196.34	27,817,444.20

Victor Central School District
Budget Status Report As Of: 07/31/2024
Fiscal Year: 2025
Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BOE Summary by State Modified
Fund: A
Budget type: Current Year
As Of Date: 07/31/2024
Suppress Budget Accounts with no activity
Print Summary Only
Sort by: Fund/State function/State object
Printed by PENNY L. JOHNSTON

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, September 12, 2024

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional
Probationary
Appointments:

The probationary appointment of **Vijaya Sahitala**, who has pending certification as a School Social Worker, to a probationary position as a School Social Worker, effective August 20, 2024, at an annual salary of \$59,919, which will be prorated based on the start date, leading towards tenure as a School Social Worker.

The probationary appointment of **Christopher Pike**, who has pending certification in Childhood Education Grades 1-6, to a probationary position as an Elementary Teacher, effective August 28, 2024, at an annual salary of \$58,278, leading towards tenure in Elementary Education.

The probationary appointment of **Loring Esch**, who will have certification in Students with Disabilities Grades 1-6 by December 31, 2024, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$47,658, leading towards tenure in Special Education.

The probationary appointment of **Helene Becker**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$49,346, leading towards tenure in Special Education.

The probationary appointment of **Lynzee Heltemes**, who has certifications in Biology Grades 7-12 and General Science Grades 7-12, to a probationary position as a Science Teacher, effective August 28, 2024, at an annual salary of \$70,329, leading towards tenure in Science Education.

The probationary appointment of **Lindy Rohr**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$50,278, leading towards tenure in Special Education.

The probationary appointment of **Margaret O'Brien**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, Students with Disabilities Grades 1-6, Students with Disabilities Grades 5-9, and Generalist in Middle Childhood Education, to a probationary position as a Behavior Consultant Teacher on Special Assignment, effective September 3, 2024, at an annual salary of \$69,129, leading towards tenure in Special Education.

The probationary appointment of **Sarah Lanpher**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Birth-Grade 2, and Students with Disabilities Grades 1-6, to a probationary position as an Elementary Teacher, effective August 28, 2024, at an annual salary of \$51,223, leading towards tenure in Elementary Education.

The probationary appointment of **Stephanie Leyburn**, who has certification in Speech and Hearing Handicapped, to a probationary position as a Speech and Language Teacher, effective August 28, 2024, at an annual salary of \$74,163, leading towards tenure in Speech and Language Education.

The probationary appointment of **Elizabeth Harvey**, who has pending certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective August 28, 2024, at an annual salary of \$27,923, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Alyssa McArdle**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$49,878, leading towards tenure in Special Education.

The probationary appointment of **Frederick Finter**, who has certifications in Students with Disabilities Grades 7-12, Mathematics Grades 5-6, and Mathematics Grades 7-12, to a probationary position as a Special Education Teacher, effective August 28, 2024, at an annual salary of \$48,703, leading towards tenure in Special Education.

**Part Time
Appointments:**

The appointment of **Amanda Muster**, who has certifications in Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, and Health, to a part-time (.4fte) position as a Health Teacher effective August 28, 2024, and ending January 24, 2025, at an annual salary of \$26,126.

The appointment of **Amanda Muster**, who has certifications in Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, and Health, to a part-time (.2fte) position as a Health Teacher effective January 27, 2025, and ending June 30, 2025, at an annual salary of \$13,063.

The appointment of **Rachael Phillips**, who has certification as a Music Therapist, to a part-time (.4fte) position as a Music Therapist effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$18,690.

**Tenure
Appointments:**

The appointment to tenure of **Katrin Auyer**, who is certified in Literacy Birth-Grade 6 and Childhood Education Grades 1-6, upon the successful completion of her probationary period as a Reading Teacher, effective October 25, 2024.

The appointment to tenure of **Kayla Docteur**, who is certified in Early Childhood Education Birth-Grade 2, Literacy Birth-Grade 6 and Childhood Education Grades 1-6, upon the successful completion of her probationary period as a Reading Teacher, effective October 2, 2024.

**Long Term
Substitute
Appointments:**

The appointment of **Morghan Cross**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$46,726.

The appointment of **Cassidy Nelson**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6 and is working towards certification in Students with Disabilities Grades 7-12, to a long term substitute position as a Special Education Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$51,078.

The appointment of **Samuel Cherin**, who has pending certification in Social Studies Grades 7-12, to a long term substitute position as a Social Studies Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$49,346.

The appointment of **Lauren Gulick**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Special Education Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$46,726.

The appointment of **Stephanie Harris**, who has certification in Childhood Education Grades 1-6 and pending certification in Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$46,726.

The appointment of **Keeley Samsonik**, who has certifications in Childhood Education Grades 1-6 and in Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective August 28, 2024, and ending June 30, 2025, at an annual salary of \$51,078.

Leaves of Absence: The granting of a maternity and subsequent childcare leave of absence for **Erika Marion**, Mathematics Teacher, effective November 4, 2024, and extending through approximately February 14, 2025.

Resignations: The resignation of **Alexandra Buhrle**, Special Education Teacher, effective September 11, 2024.

The resignation of **Kevin Nau**, Special Education Teacher, effective September 18, 2024.

The resignation of **Morgan West**, Teacher Assistant, effective September 20, 2024.

Co-Curriculars:

<u>Clubs & Advisors</u>	<u>Name</u>	<u>Band</u>
Sr. High National Honor Society – shared position	Tara Harradine	2 (2)
Sr. High National Honor Society – shared position	Kristina Sykes	2 (2)

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Cadet Winter Guard Director	Michelle Bills	1

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Gymnastics	Volunteer	Stacy Julian	-	-
Strength & Conditioning	Volunteer	Joshua Koehler	-	-
Cheerleading	Volunteer	Alexis Forte	-	-
	Volunteer	Alexandra Militello	-	-
Football	Volunteer	Sabatino Smith	-	-
Tennis – Girls	Volunteer	Bryan Law	-	-
Volleyball – Boys	Volunteer	James Brodsky	-	-
Volleyball – Girls	Volunteer	Mikayla McFadden	-	-

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Elijah Flansburg	Uncertified
Alec Roy	Uncertified
Victoria Wierchowski	Elementary
Amelia Weinberg	Elementary
Kimberly Smith	Elementary/Reading/Special Education
Rhonda Everhart	Mathematics
Dominic Vesely	Uncertified
Ian Deveney	Uncertified
Valerie Dominick	Uncertified
Laura Roblin	Elementary/Reading/Special Education
Pilar Cespedes	Elementary

**Non-Instructional
Appointments:**

The appointment of **Nora Bell**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 28, 2024.

The appointment of **Brian Crough**, Part Time Cleaner, effective August 12, 2024, at an hourly salary of \$16.04.

The appointment of **Donna Ryan**, Part Time to Full Time Teacher Aide, effective August 28, 2024.

The appointment of **Leticia Williams**, Food Service Supervisor, effective August 28, 2024, at an hourly rate of \$17.33.

The appointment of **Marina Coleman**, Part Time Teacher Aide to Full Time Teacher Aide, effective August 28, 2024.

The appointment of **Esther Campos Fernandes Bazela**, Part Time Teacher Aide, effective August 28, 2024, at an hourly rate of \$15.55.

The appointment of **Katherine Guzman Correa**, Part Time Cleaner, effective August 19, 2024, at an hourly rate of \$16.04.

The appointment of **Natalie Castaldo**, Part Time Teacher Aide to Full Time Teacher Aide, effective August 28, 2024.

The appointment of **Priscilla Vargas Rodriguez**, Part Time Cleaner, effective September 9, 2024, at an hourly rate of \$16.04.

The appointment of **Marion Cleveland-Gill**, from Part Time Food Service Helper to Full Time Assistant Cook, effective August 28, 2024, at an hourly rate of \$17.68.

The appointment of **Laura Tokarski**, Part Time Teacher Aide, effective September 5, 2024, at an hourly rate of \$16.66.

The appointment of **Celeste Libradilla**, from Part Time Teacher Aide to Full Time Teacher Aide, effective August 28, 2024.

The appointment of **Antoinette Whitney**, Full Time Teacher Aide, effective August 28, 2024, at an hourly rate of \$18.04.

The appointment of **Mina Niles**, Full Time Teacher Aide, effective August 28, 2024, at an hourly rate of \$15.78.

The appointment of **Jennifer Winter**, Typist, effective September 3, 2024, at an hourly rate of \$18.42.

The appointment of **Veronica Chappell**, Full Time Teacher Aide, effective August 28, 2024, at an hourly rate of \$16.66.

The appointment of **Christine Pedersen**, Food Service Helper, effective September 4, 2024, at an hourly rate of \$15.55.

The appointment of **Miyah Snell**, Full Time Teacher Aide, effective September 4, 2024, at an hourly rate of \$16.07.

The appointment of **Cristina Grassi**, Typist, effective September 3, 2024, at an hourly rate of \$17.66.

The appointment of **Jacob Duvall**, from School Bus Driver Trainee to School Bus Driver, effective September 5, 2024, at an hourly rate of \$22.54.

The appointment of **Stacey King**, School Bus Monitor, effective September 10, 2024, at an hourly rate of \$16.20.

Resignations:

The resignation, due to retirement, of **Maria Gasiewicz**, Full Time Teacher Aide, effective August 31, 2024.

The resignation of **Paloma Ramirez Medina**, Part Time Teacher Aide, effective August 6, 2024.

The resignation of **Elijah Flansburg**, Full Time Teacher Aide, effective August 8, 2024.

The resignation of **Dawn Piotrowski**, Part Time Teacher Aide, effective August 16, 2024.

The resignation of **Elizabeth Klimowski**, Full Time Teacher Aide, effective August 19, 2024.

The resignation of **Rebecca Carter**, Full Time Teacher Aide, effective August 27, 2024.

The resignation of **Caitlin Goodemote**, Part Time Teacher Aide, effective September 3, 2024.

The resignation, due to retirement, of **Joseph LeMark**, School Bus Driver, effective September 5, 2024.

The resignation of **Marylou Dalo**, Full Time Teacher Aide, effective September 3, 2024.

Terminations: The termination of **Yashira Martinez Colon**, Cleaner, effective July 29, 2024.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Frank Petrosino	School Bus Driver Trainee/ School Bus Monitor
Maria Gasiewicz	Teacher Aide
Thomas Centola	Lifeguard
Steven Ireland	Lifeguard
Laurel Johnson	Lifeguard
Polly Alexander	Teacher Aide
Jennifer Mehigan	Teacher Aide
Dawn Piotrowski	Teacher Aide
Paul Paddock	Cleaner
Jennifer Winter	Typist
Stephen Myers	School Bus Driver
Garrett Long	Lifeguard
Heather Firkowski	Teacher Aide
Brittany Chamberlain	Teacher Aide
Linda Double	Registered Professional Nurse



ANNUAL RESERVE AND FINANCIAL PLAN REVIEW

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Reserve Analysis

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Budgeting Principles

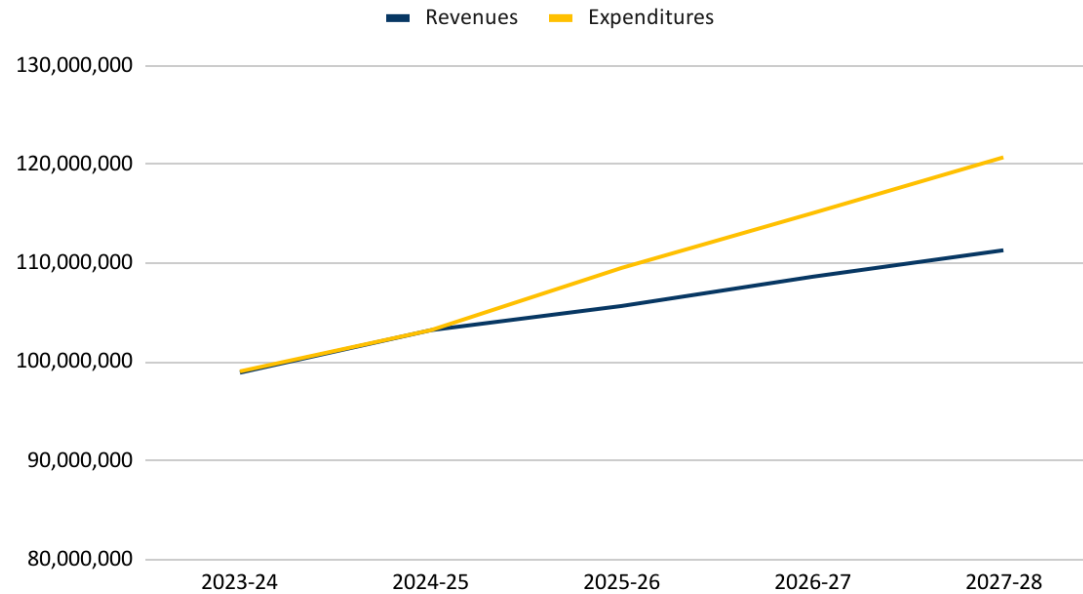
“Planning today and saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring or unforeseen expenditures on your annual operating budget.” - “Reserve Funds”, Office of State Comptroller Local Government Management Guide, January, 2010

Long-Term Budgeting

School districts have the difficult task of budgeting in an environment of economic uncertainty. For example, the district’s revenues will be impacted by the state’s budget and state aid increases are highly variable, while the tax cap law constrains revenue in relation to the performance of the state’s economy. Variables that can impact expenses range from health care prices, to commodity market prices, to variations in the contribution rate for employee pension systems. As a result, a long-term budget plan that adopts certain conservative principles for managing fund balance and utilizing reserves can help districts provide stability as these external variables change. Some of these conservative principles to long-term budgeting include but may not be limited to:

- Budgeting conservatively for a reasonable amount of risk contingency
- Judicious use of reserve funds as a revenue source
- Maintain the maximum amount of unrestricted fund balance allowed by NYS law
- Strive to utilize the “matching principle” of ensuring aggregate recurring revenues are sufficient to support aggregate recurring expense without sacrificing fluidity of operations
- Analyzing supplemental grant funds to ensure that grants are self supporting to the fullest extent possible

5 Year Forecast Revenue vs Expense



Long-Term Assumptions Include:

- Known or potential contractual salary increases
- Assumed benefit and pension system rate increases
- Revenue assumptions based upon tax cap and state aid trends
- Stable contractual and supply expenses with minimal year-to-year increases

The sample forecasting chart above depicts a long-term projection in which expense growth outpaces revenue growth for VCS. When this imbalance exists between revenue and expenditures, future budgets should utilize the principles previously listed as a means to better match expenditures and revenues.

Budget Surplus

In accordance with NYS Law, a school district may not expend more than its voter approved budget in any given fiscal year. As such, it is vital that the voter approved budget allocates sufficient funds to not only provide the programs and services expected (and approved) by the school community, but also to provide a contingency for any unforeseen risks, changes in student enrollment, disruptions to commodity and utility prices, and so forth. The list of variables that can impact a school budget throughout a year of operations is expansive. A programmed (budgeted) surplus with an appropriate level of risk contingency ensures the district has the capacity to absorb any such unforeseen circumstances without any impact to the viability of its current programs and services. At the end of a year's operations if such risks do not materialize, the district is left with a surplus that can benefit the taxpayers of the community by being allocated to reserve funds to help provide budget stability in uncertain economic times, or offset the cost of future expenses. There is no formal guidance on the appropriate level of risk contingency in a budget, however, in a recent audit of a NYS School District in 2018, the comptroller issues the following statement:

“District officials adopted reasonable budgets (with average revenue variances of less than 3.7 percent and average expenditure variances of less than 6.4 percent)...”
- NYS Comptroller's Office, Audit Report of Marathon Central Schools (2018)

Audited results of comparison districts with budgets and enrollments of a comparable size to VCS show that it is common for school districts to determine between 4 and 6 percent to be an appropriate level of contingency for risk within the appropriation budget. The current projected budget variance for 2024-25 is approximately 3.75%. Maintaining a targeted variance of 4-5% in future years will allow the district to further insulate itself from mid-year budgetary risks.

Reserve Funds

Reserve funds are a valuable tool for budget stabilization over the long term. Reserves are restricted fund balances that can only be utilized for specific purposes as each is defined by NYS law. While reserve types and purposes are defined in detail later in this document, reserves can be utilized in the following ways:

- Save funds to offset future taxpayer expense
- Insulate the district from liability and financial loss
- Prepay certain types of expenses from current year's funds
- Provide a buffer against spikes in certain areas of contractual benefit costs

While outside entities may opine as to the level of reserves a district chooses to carry, the “appropriate balance” of each reserve fund is determined solely by the Board of Education. *It is important to note that in most cases a district's sole source of funding for reserves is from unexpended appropriations.* Therefore, the section of this document regarding budgeted surplus must be interpreted through the lens of maintaining appropriate reserve balances as determined by the Board of Education.

Fund Balances and Debt Service

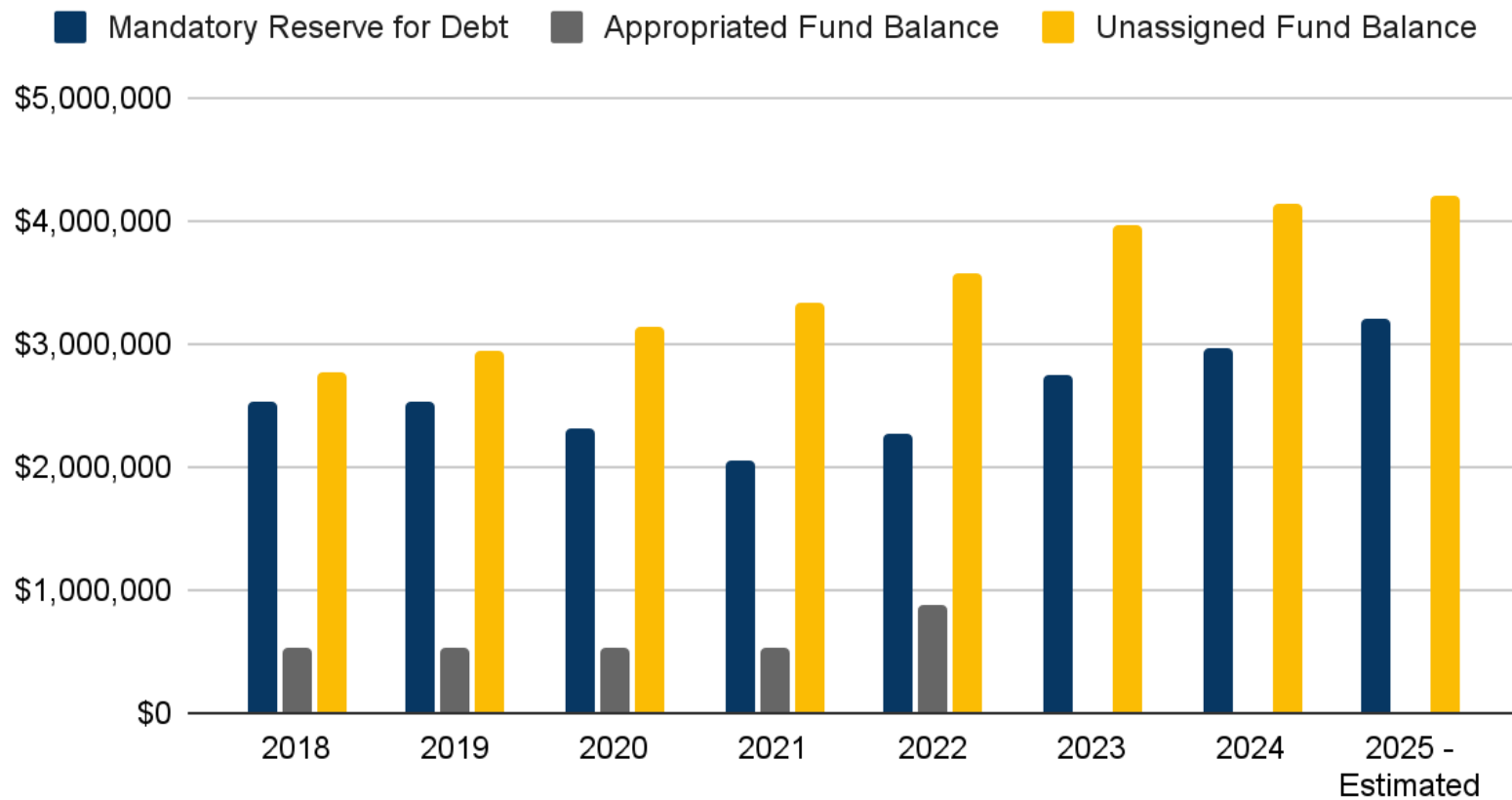
Assigned Appropriated Fund Balance - These funds are appropriated from unspent surplus in any given fiscal year for a subsequent year's budget as a method to close any deficit between expenditures and revenues, effectively reducing the sum of taxes necessary to support school operations. With the 2024-2025 Budget, VCS currently does not utilize appropriated fund balance to balance the budget. Since this is a nonrecurring revenue, it is desirable to minimize any reliance upon appropriated fund balance as a revenue source for recurring operating expenses.

Assigned Unappropriated Fund Balance - These funds are unrestricted and may be used for any ordinary, contingent expense. This balance is limited to 4% of the ensuing year's budget per Real Property Tax law 1318. Any year in which the district is unable to carry over 4% fund balance into an ensuing year, could be an indication of a structural imbalance between revenues and expenditures. This should be closely monitored as school districts are the only municipal entity in NYS subject to this 4% limit (state law allows contingency appropriations of up to 10% for counties, towns, and villages), which has the potential to limit the district's ability to absorb unknown risks, loss, or economic downturns.

Mandatory Reserve for Debt - This reserve is not specifically created by the district. It contains all funds on deposit in the Debt Service fund. Information in this section about transactions refers to the Debt Service fund, not to the Reserve for Debt. The authorization to create this reserve is pursuant to the Uniform System of Accounts (Office of the State Comptroller). The balance of this reserve is the accumulated sum of monies unexpended from prior capital project authorizations. The funds in this reserve must be utilized to pay off the debt obligations associated with the introduction of these monies. If the obligations have been retired and a balance remains, the funds are available for any other legal purpose.

	2018	2019	2020	2021	2022	2023	2024	2025 - Estimated
Mandatory Reserve for Debt	\$2,520,304	\$2,530,848	\$2,310,579	\$2,051,127	\$2,261,640	\$2,742,984	\$2,974,021	\$3,205,058
Appropriated Fund Balance	\$529,000	\$529,000	\$529,000	\$529,000	\$880,000	\$0	\$0	\$0
Unassigned Fund Balance	\$2,768,915	\$2,949,304	\$3,130,276	\$3,327,394	\$3,567,939	\$3,956,975	\$4,128,997	\$4,211,577

Debt Reserves and Fund Balances



Intended Use of Reserve Funds

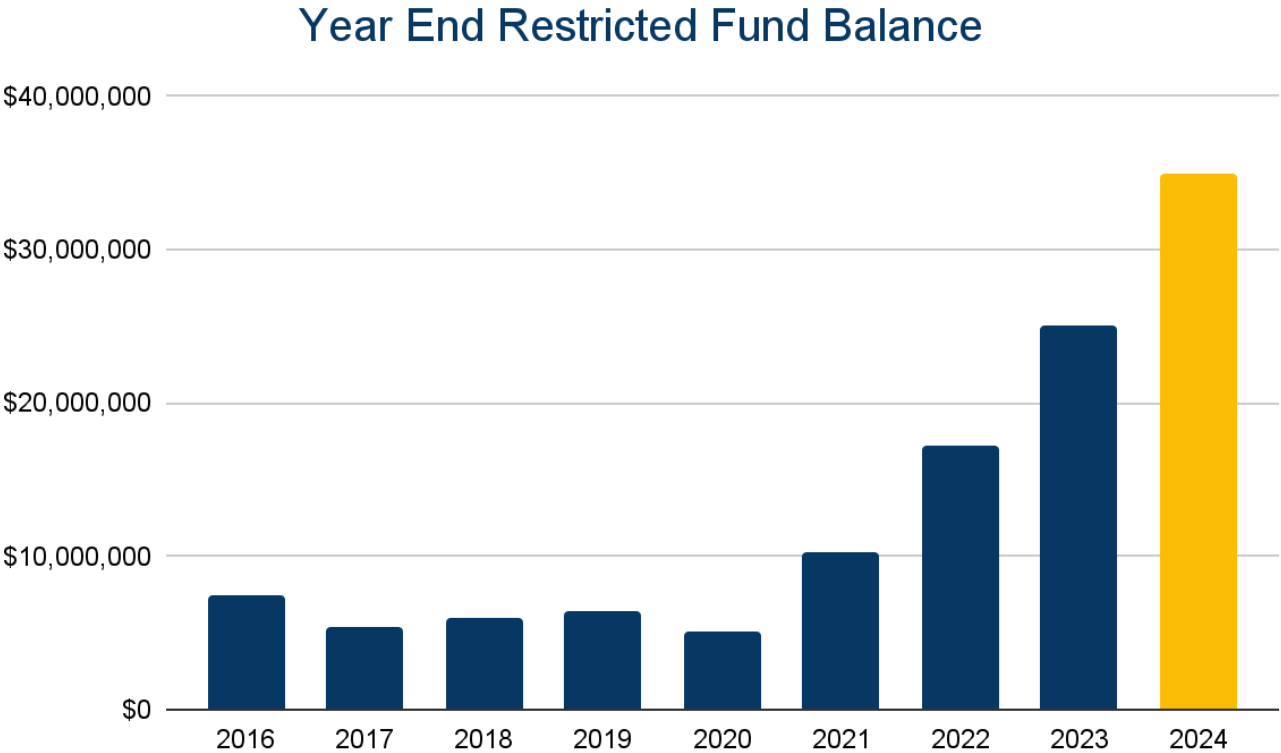
Reserve funds, like other savings plans, are mechanisms for accumulating cash for future capital outlays and other allowable purposes. The practice of planning ahead and systematically saving for capital acquisitions and other contingencies is considered prudent management. Saving for future capital needs can reduce or eliminate interest and other costs associated with debt issuances. Similarly, certain reserve funds can be utilized to help protect the budget against known risks (a potential lawsuit) or unknown risks (a major ice storm).

Most reserve funds are established to provide resources for an intended future use. An important concept to remember is that a reserve fund should be established with a clear intent or plan in mind regarding the future purpose, use and, when appropriate, replenishment of funds from the reserve. Reserve funds should not be merely a “parking lot” for excess cash or fund balance. Local governments and school districts should balance the desirability of accumulating reserves for future needs with the obligation to make sure taxpayers are not overburdened by these practices. There should be a clear purpose or intent for reserve funds that aligns with statutory authorizations.

Each statute that authorizes a reserve fund sets forth a particular underlying purpose for the fund. For example, provisions of the General Municipal Law (the GML) and the Education Law allow municipalities and school districts, respectively, to establish capital reserves for future equipment purchases and capital improvements. The GML also authorizes the establishment of an employee benefit accrued liability reserve for the payment of the monetary value of accumulated, unused leave time to employees upon separation from service. Planning today and saving incrementally for expected future events can help mitigate the financial impact of major, nonrecurring or unforeseen expenditures on your annual operating budget. Establishing and funding allowable reserve funds for a clear purpose can help smooth out spikes in the annual budget and in the real property tax levy.

Source: *Office of the New York State Comptroller – Local Management Guide for Reserves*
<http://www.osc.state.ny.us/localgov/pubs/lgmg/reservefunds.pdf>

Reserve Fund History



* 2023 includes expected funding.

Anticipated Activity : Ending Restricted Fund Balances

	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
Technology Reserve	\$259,133	\$0	\$13,735	\$0	\$272,868
2021 Capital Reserve	\$9,752,445	\$0	\$0	\$0	\$9,752,445
2022 Capital Reserve	\$8,980,306	\$0	\$907,180	\$0	\$9,887,486
2024 Capital Reserve	\$0	\$0	\$0	\$8,704,630	\$8,704,630
2022 Bus Purchase Reserve	\$10,328	\$0	\$547	\$0	\$10,875
Workers Compensation Reserve	\$516,000	\$0	\$27,350	\$0	\$543,350
Unemployment Reserve	\$373,009	\$0	\$19,771	\$0	\$392,780
Liability Reserve	\$817,155	\$0	\$43,312	\$0	\$860,467
Tax Certiorari Reserve	\$522,177	\$0	\$27,678	\$0	\$549,855
Employee Benefit Liability (EBALR)	\$1,030,310	\$0	\$54,610	\$0	\$1,084,920
Employee Retirement System (ERS)	\$1,110,514	\$0	\$58,862	\$0	\$1,169,376
Teacher Retirement System (TRS)	\$1,626,728	\$0	\$86,223	\$0	\$1,712,950
Total	\$24,998,105	\$0	\$1,239,268	\$8,704,630	\$34,942,003

*2023-
audited figures

Mengel, Metzger, Barr, LLP

2024
provided by

Retirement Contribution Reserve(s) (GML Section 6-r)**Purpose**

For the payment of “retirement contributions,” which are defined as all or any portion of the amount payable to either the New York State and Local Employee Retirement System or the New York State and Local Police and Fire Retirement System, pursuant to Sections 17 or 317 of the Retirement and Social Security Law. In 2019, authorization for a subfund for contributions to the New York State Teachers Retirement System was enacted by the state legislature. The Board of Education passed a resolution to establish this subfund on June 13, 2019.

Sources of Funds

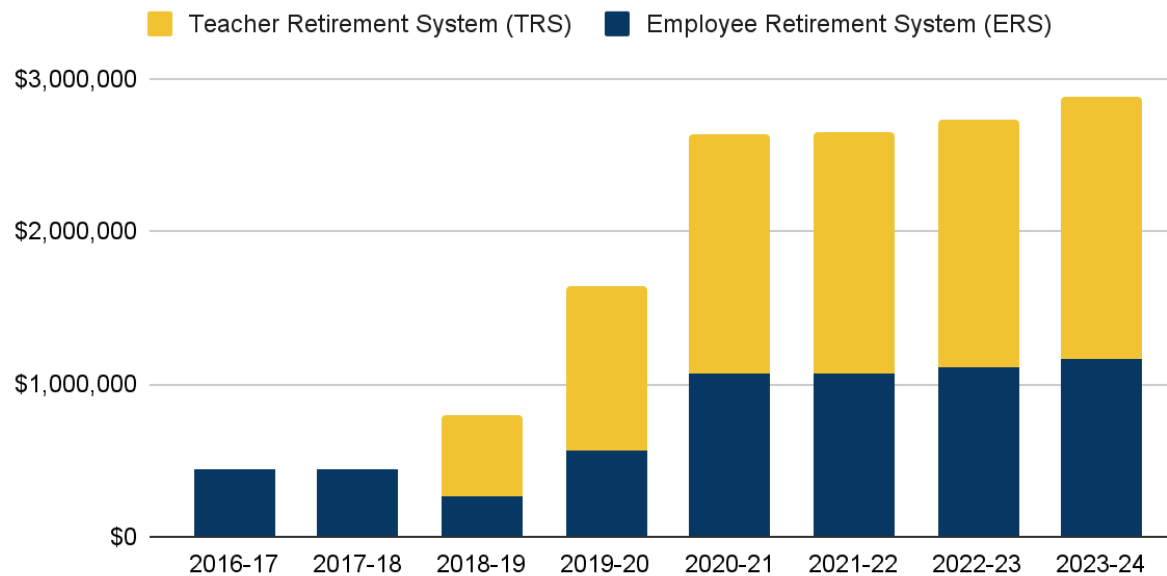
- a) Budgetary appropriations or taxes raised for the reserve (b) Revenues that are not required by law to be paid into any other fund or account (c) Amounts from reserve funds established pursuant to Sections 6-c, 6-d, 6-e, 6-f or 6-g of the General Municipal Law (supported by the same tax base), or pursuant to Education Law Section 3651 subject to public hearing requirements (d) Other funds that may be legally appropriated.

Use of Unexpended Balances

The board may authorize the transfer of a portion of the moneys in the retirement balances: contribution to a reserve fund established pursuant to Sections 6-c, 6-d, 6-e, 6-f or 6-g of the General Municipal Law (supported by the same tax base), or in the case of a school district, a reserve fund established pursuant to Section 3651 of the Education Law. Such a transfer is subject to a public hearing. If the board determines that the retirement contribution reserve is no longer needed, the board may terminate the fund by resolution. The resolution must transfer any moneys remaining in the retirement contribution reserve to one or more reserve funds established pursuant to Sections 6-c, 6-d, 6-e, 6-f or 6-g of the General Municipal Law (supported by the same tax base), or in the case of a school district, one or more reserve funds established pursuant to Section 3651 of Education Law.

Analysis

Employee Retirement System (ERS) and Teacher Retirement System (TRS)



	2023 Ending Balance	2023 Utilization	2023 Interest Earned	2023 Funding	2023 Estimated Ending Balance
Employee Retirement System (ERS)	\$1,110,514	\$0	\$58,862	\$0	\$1,169,376
Teacher Retirement System (TRS)	\$1,626,728	\$0	\$86,223	\$0	\$1,712,950

Analysis

The district’s budget for ERS contributions for the 22-23 and 23-24 school years is \$1,747,756 and \$1,138,308, respectively.

The subfund for TRS has an annual contribution limit of 2% of prior year teacher compensation or salary, not to exceed a cumulative maximum of 10% of prior year teacher compensation or salary. The district’s budget for TRS contributions in the 22-23 and 23-24 school years is \$3,760,965 and \$3,314,776, respectively.

The district has not currently targeted utilization of these balances for the 2024-25 fiscal year.

VCS Funding Targets

Retirement System	Rationale	Dollar Value
Employee Retirement System (ERS)	3 Year’s ERS Budgeted Contributions (\$1,938,954 budgeted for 2024-25)	\$5,807,871
Teachers Retirement System (TRS)	10% of TRS Reported Payroll, Contributed at 2% Per Year (\$36,449,604 in salaries budgeted for 2024-25)	\$3,644,960

Capital Reserve (GML Sections 6-c, 6-g) (NYS Education Law 3651)

Purpose

To finance all or part of the cost of construction, reconstruction, or acquisition of:

- A “specific” or “type” capital improvement
- The acquisition of a “specific” or a “type” item(s) of equipment.

The term “capital improvement” means any physical improvement and any related preliminary studies and surveys; land or rights in land; any furnishings, equipment, machinery, or apparatus for any physical improvement acquired at the time when such improvement is constructed, reconstructed, or acquired.

The term “equipment” includes any equipment, machinery, or apparatus not included in the definition of capital improvement and for which a period of probable usefulness has been provided by law.

Source of Funds

Capital reserve funds may generally be funded with:

- Budgetary appropriations
- Revenues not required by law to be paid into any other fund or account (e.g., transfers from unexpended balances of existing appropriations and surplus moneys).

Use of Unexpended Funds

Generally, unexpended balances in a capital reserve fund may be transferred to another capital reserve having the same tax base.

- a) **Capital Reserve Balances Remaining After Completion or Acquisition:** If there is an unexpended (residual) balance remaining in a specific or type capital reserve after the capital improvement or item of equipment has been completed or acquired, the governing board may appropriate all or any part of such remaining balance to another capital reserve fund without referendum. An amount sufficient to satisfy all outstanding claims arising from the construction, reconstruction, or acquisition of the improvement or the acquisition of the equipment should remain designated for such claims until they are satisfied.

Additionally, in a municipality, all or part of the unexpended balance of a capital reserve established for a specific improvement or item of equipment that has been completed or acquired (less amounts required to satisfy all outstanding claims related to such improvement or equipment) may be appropriated for:

- An object or purpose for which bonds may be issued
- The payment of interest on and principal of indebtedness (except indebtedness for assessable improvements and certain indebtedness excludable from constitutional debt limits) (Section 6-c [9-a]).

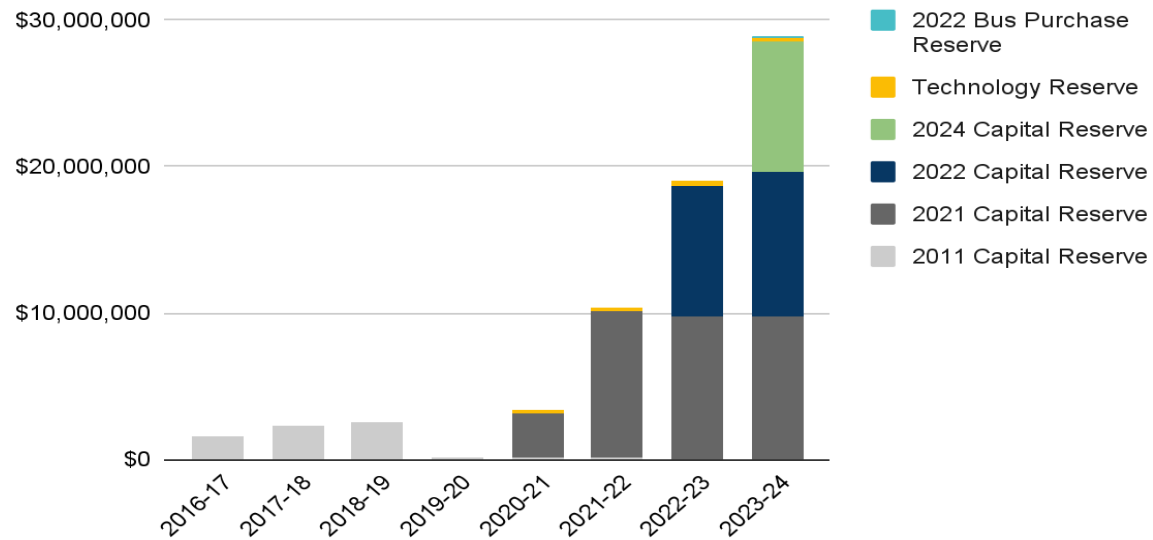
b) **Capital Reserve Balances Never Utilized:** Where a specific capital reserve has been established, and the improvement or item of equipment has not been acquired or completed, any transfer is subject to permissive referendum if the authorization for the creation of the reserve was subject to permissive referendum. While subject to a public hearing with 15 days notice, unexpended balances may also be transferred to a Retirement Contribution Reserve Fund.

Funding

With the growth of the community, the Capital Reserves for Capital Projects have been deemed to be of the highest importance when it comes to year end funding. The district's buildings are already at or beyond capacity, and there is anticipated growth within the student body over the next several years. Because of the timeline that a Capital Project has, for 6/30/22 through 6/30/24 reserve funding was concentrated on funding these reserves so the district can develop a Capital Project to be voted on by the community in October 2024.

Analysis

Capital Reserves



	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
2021 Capital Reserve	\$9,752,445	\$0	\$0	\$0	\$9,752,445
2022 Capital Reserve	\$8,980,307	\$0	\$907,180	\$0	\$9,887,487
2024 Capital Reserve	\$0	\$0	\$0	\$8,932,643	\$8,932,643
Technology Reserve	\$259,133	\$0	\$13,735	\$0	\$272,868
2022 Bus Purchase Reserve	\$10,328	\$0	\$547	\$0	\$10,875

Total	\$19,002,213	\$0	\$921,462	\$8,932,643	\$28,856,318
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Unemployment Insurance Reserve (GML Section 6-m)

Purpose

To reimburse the State Unemployment Insurance Fund for payments made to claimants where the municipality has elected to use the “benefit reimbursement” method.

Source of Funds

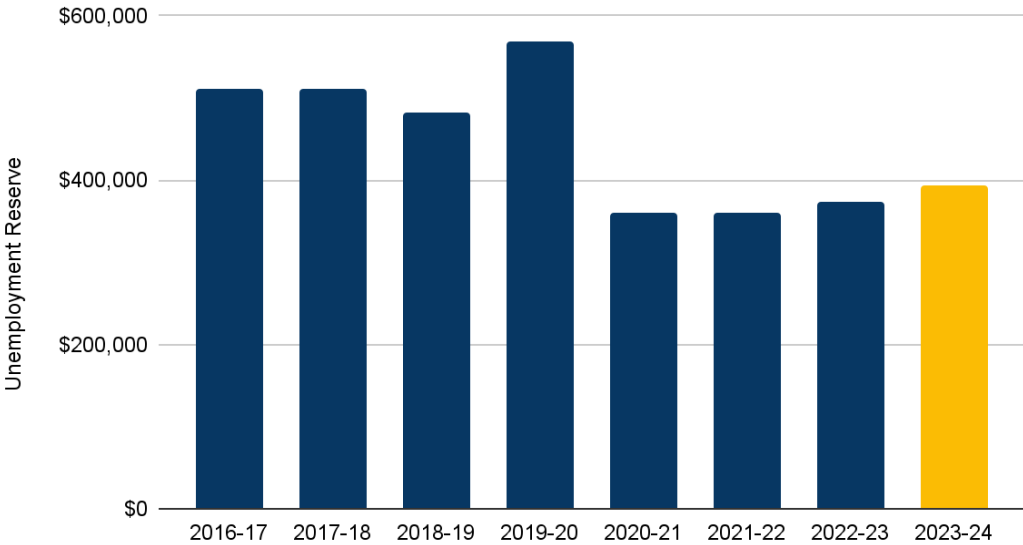
Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

If at the end of any fiscal year, the moneys in the fund exceed amounts required to be paid into the Unemployment Insurance Fund as described above, plus any additional amounts required to pay all pending claims, the governing board, within 60 days of the close of the fiscal year, may elect to transfer all or part of the excess amounts to certain other reserve funds, or apply all or part of the excess to the budget appropriation of the next succeeding fiscal year. If the local government terminates its election to become liable for payments in lieu of contributions (i.e., elects to convert to “tax contribution” basis), moneys remaining in the fund may be transferred to certain other reserve funds, to the extent moneys in the fund exceed amounts sufficient to pay all pending claims.

Analysis

Unemployment Reserve



	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
Unemployment Reserve	\$373,009	\$0	\$19,771	\$0	\$392,780

Analysis

From a managerial perspective, keeping this funded around 1.4% of total payroll is adequate for the time being. The average yearly expense to the district for unemployment claims is roughly \$7,000, however, if the district were to be forced to reduce staffing in the future this expense could increase substantially.

VCS Targeted Funding

Rationale	Dollar Value
Approximately 1.4% of Payroll (2024-25 Budgeted Payroll is \$50,551,104)	\$707,715

Employee Benefit Accrued Liability Reserve (GML section 6-p)

Purpose

To pay for any accrued “employee benefit” due an employee on termination of the employee’s service. Expenditures may be made from an employee benefit accrued liability reserve fund for the payment of all or part of the cost, including interest, of: (a) The cash payment of the monetary value of accumulated or accrued and unused sick leave, holiday leave, vacation leave, time allowance granted in lieu of overtime compensation and other forms of payment for accrued leave time and benefits due to a municipal employee upon termination of municipal employment and separation from service “as required by ordinance, local law, collective bargaining agreement or Section six of the civil service law” (b) The reasonable costs of the administration of the reserve fund (c) Expert or professional services rendered in connection with the investigation, adjustment or settlement of claims, actions or judgments relating to claims for accrued employee benefits.

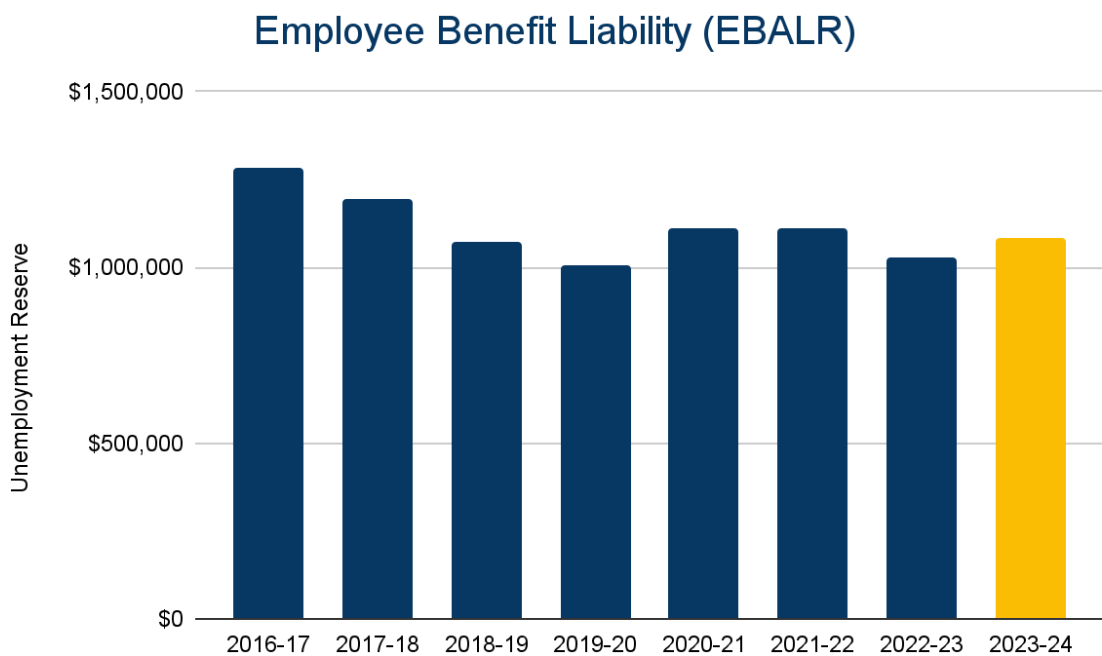
Sources of Revenue

Budgetary appropriations, amounts from certain other reserve funds subject to permissive referendum, other funds that may be legally appropriated

Use of Unexpended Balances

If the governing body determines that such fund is no longer needed, any remaining monies may be transferred to any other reserve fund authorized by the General Municipal Law (supported by the same tax base) or, in the case of school districts, a reserve fund established under Education Law Section 3651, but only to the extent that the moneys in the employee benefit accrued liability reserve fund exceed a sum sufficient to pay all liabilities incurred or accrued against the employee benefit accrued liability fund, as certified to the governing board by the fiscal and legal officers of the local government prior to the discontinuance of the fund

Analysis



	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
Employee Benefit Liability (EBALR)	\$1,030,310	\$0	\$54,610	\$0	\$1,084,920

Analysis

Historically VCS has utilized this reserve to fund separation costs of retiring employees who have accrued a large number of compensated absences. The balance of this reserve has been steadily declining and its budgeted use was increased for 2019-20. The full audited balance of compensated absences for the district is \$4,495,660. While carrying the full balance of compensated absences in this reserve may be ideal, the District’s current target is 2% of the appropriation budget. The district will continue to utilize this reserve to compensate employees for their accrued benefits due upon retirement.

VCS Targeted Funding

Rationale	Dollar Value
2% of Budget (2024-25 Budget is \$103,224,919)	\$2,064,498

Workers Compensation Insurance Reserve (GML Section 6-j)

Purpose

To make payments towards compensation and benefits, medical, hospital or other expenses authorized by article two of the workmen's compensation law and expenses of administering the self-insurance program for such school district.

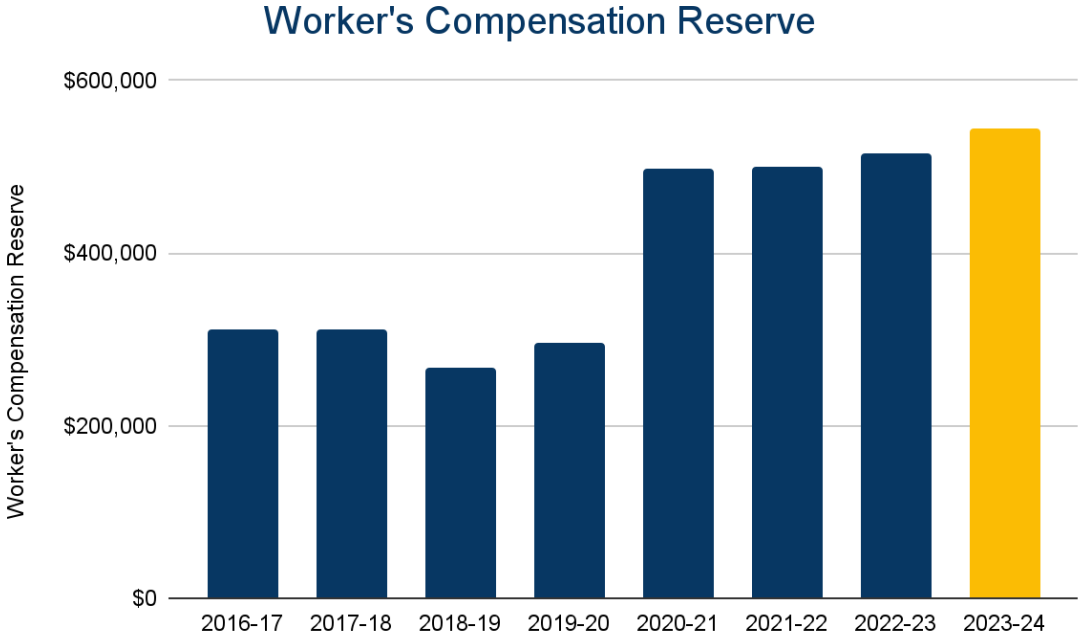
Source of Funds

Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

If at the end of any fiscal year, the moneys in the fund exceed amounts required to be paid for compensation, benefits, and expenses, plus any additional amount required to pay all pending claims, the governing board, within 60 days of the close of such fiscal year, may elect to transfer all or part of the excess amount to certain other reserve funds or may apply all or part of the excess to the budget appropriation of the next succeeding fiscal year.

Analysis



	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
Worker's Compensation Reserve	\$516,000	\$0	\$27,350	\$0	\$543,350

Analysis

This reserve is utilized as a budget appropriation to support the cost of the district’s participation in a self funded workers compensation consortium (WFLSWCP). Due to the financial performance of this plan over the most recent few years, the district has benefitted from low premium increases.

VCS Targeted Funding

Rationale	Dollar Value
3 Years Annual Expense	\$802,661

Tax Certiorari Reserve (NYS Education Law 3651)

Purpose

Payment of judgements and claims in tax certiorari proceedings in accordance with article seven of the real property tax law, without approval of the qualified voters of the district, provided, however, that the total of the monies held in such reserve shall not exceed that amount which might reasonably be deemed necessary to meet anticipated judgements and claims arising out of such tax certiorari proceedings.

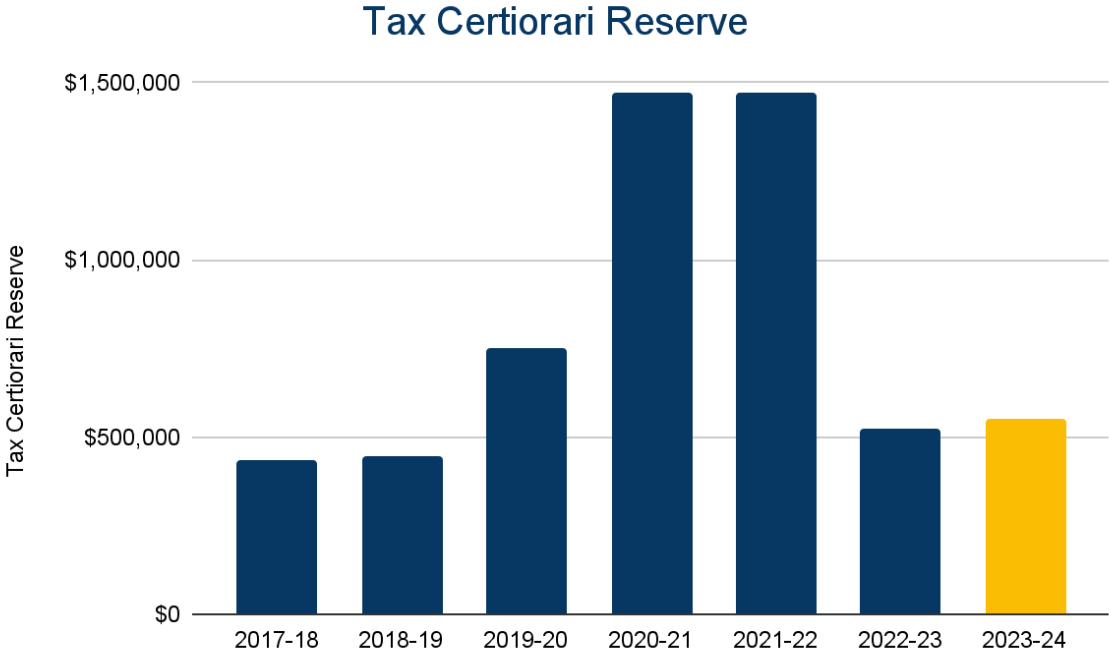
Source of Funds

Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

Funds that are not expended for the payment of judgments or claims for the tax roll in the year the moneys are deposited into the fund and/or that will not be “reasonably required to pay any such judgment or claim, must be returned to the general fund on or before the first day of the fourth fiscal year following the deposit of such moneys to the reserve fund”.

Analysis



	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
Tax Certiorari Reserve	\$522,177	\$0	\$27,678	\$0	\$549,855

Analysis

The district can carry a balance in this reserve up to the full exposure of open/pending tax certiorari cases. The district’s total aggregate exposure for open tax certiorari cases is approximately \$500,000. However, for this full exposure to be realized each of the outstanding assessment challenges would need to be successful to the full extent requested by the petitioner. The District intends to move the funds out of this reserve in July 2024.

Rationale	Dollar Value
Full value of pending exposure	<\$500,000

Reserve for Liability (Education Law 1709, 8-c)

Purpose

To establish and maintain a program of reserves to cover property loss and liability claims.

Source of Funds

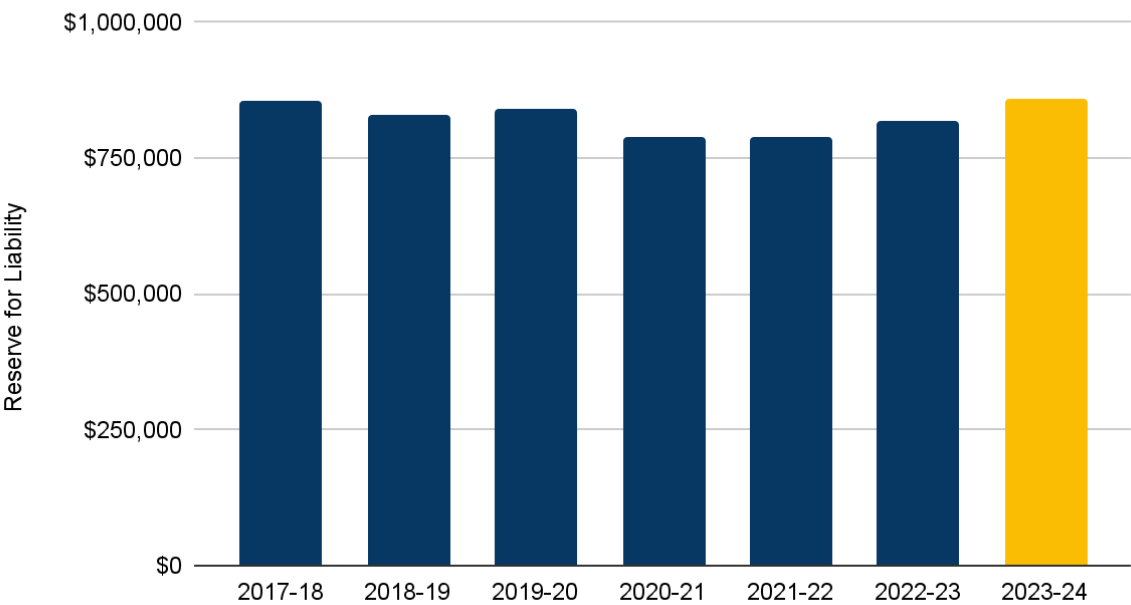
Budgetary appropriations, amounts from certain other reserve funds, subject to permissive referendum; other funds that may be legally appropriated.

Use of Unexpended Balance

The balance of the reserve shall not exceed three percent, exclusive of any planned balance presently authorized, of the annual budget of the district to cover property loss and liability claims. Payments from such reserves funds shall not be made for purposes other than those for which such funds were established without authorization by vote of the electors of the district, except that such board may authorize use of such funds other than amounts allocated for unsettled claims or suits including expenses in connection therewith to pay premiums for insurance policies purchased to insure subsequent losses in areas previously self-insured, in the event of dissolution of the self-insurance plan.

Analysis

Reserve for Liability



	2023 Ending Balance	2024 Utilization	2024 Interest Earned	2024 Funding	2024 Ending Balance
Reserve for Liability	\$817,155	\$0	\$43,312	\$0	\$860,467

Analysis

The reserve for liability has been used to pay for administrative expenses relative to legal proceedings. The maximum funding level of this reserve is 3% of budget, and this reserve can be utilized to insulate the district against the risk of property loss or liability claims.

Rationale	Dollar Value
Board of Education Discretion Up to 3% of Budget	< \$3,096,748

Appendix

Reserve Fund Authorizations

Retirement Contribution Reserve (ERS) Board Resolution Passed 8/16/2007 by a vote of 7-0	Retirement Contribution Reserve (TRS Subfund) Board Resolution Passed 6/13/2019 by a vote of 6-0
Reserve For Liability Board Resolution Passed 8/12/2004 by a vote of 7-0	Unemployment Insurance Reserve Fund Board Resolution Passed 9/12/1991 by a vote of 6-0
Employee Benefit Accrued Liability Reserve Fund Board Resolution Passed 8/13/2002	Workers Compensation Reserve Board Resolution Passed 1/17/2019 by a vote of 7-0
Tax Certiorari Reserve Board Resolution Passed 8/13/1998 by a vote of 7-0	Bus Purchase Reserve Fund Board Resolution on 4/6/2022 by a vote of 7-0 Carried by a community vote on May 17, 2022 of 2647-1868
2021 Capital Reserve Fund Board Resolution on 4/15/2021 by a vote of 7-0 Carried by a community vote on May 18, 2021 of 1133-380	Technology Reserve Fund Board Resolution on 4/15/2021 by a vote of 7-0 Carried by a community vote on May 18, 2021 of 1141-381
2022 Capital Reserve Fund Board Resolution on 4/6/2022 by a vote of 7-0 Carried by a community vote on May 17, 2022 of 2669-1861	2024 Capital Reserve Fund Board Resolution on 3/14/2024 by a vote of 7-0 Carried by a community vote on May 21, 2024 of 985-264

ONE YEAR AGREEMENT
BETWEEN
VICTOR CENTRAL SCHOOL DISTRICT
AND
PENFIELD CENTRAL SCHOOL DISTRICT
CONCERNING GIRLS' VARSITY GYMNASTICS INTERSCHOLASTIC TEAM
SERVICES

This Agreement is made effective August 28, 2024 by and between the Victor Central School District (Victor herein), a school district within the State of New York, and the Penfield Central School District (Penfield herein), a school district within the State of New York.

RECITALS

Penfield maintains a high school varsity girls' gymnastics team which participates in high school interscholastic competition. Victor does not. Victor desires to field a Victor varsity girls' gymnastics team and to have Penfield provide the coaching and all facilities and services for the Victor team. This would be accomplished through an Intermunicipal agreement pursuant to General Municipal Law Article 5-G (Sections 119-m *et seq.*). Penfield is agreeable to providing this service to Victor for the one-year period of school year 2024-2025.

AGREEMENT

NOW, THEREFORE, it is mutually covenanted and agreed by and between the parties as follows:

1. **Term of the Agreement.** This Agreement shall be effective for a one-year period consisting of school year 2024-2025, which school year begins July 1, 2024 and ends June 30, 2025. This Agreement shall remain in effect for that term except upon ninety (90) days' prior written notice to terminate the Agreement by either party to the other by regular U.S. mail or email or facsimile. Upon termination of this Agreement, regardless of which party initiated the termination, and regardless of the reason for the termination, Penfield shall have no further responsibility to Victor, or any Victor student, with respect to the provision of Girl' Varsity Gymnastics Team opportunities or activities. The ceasing of any responsibility for such service by Penfield shall take effect immediately upon termination of this Agreement. Victor shall have no obligation to make any payment to Penfield with respect to any period of time after the termination of this Agreement irrespective of the reason for the termination.

2. **Girls' Varsity Gymnastic Team Services.** During the term of this Agreement, Penfield shall provide all reasonably necessary services and facilities for the Victor girls' varsity gymnastics team to include required coaches and/or advisors and required resources, including places for practices and meets. This excludes fair/equitable payments for any referee's fee or portion of referee's fee attributable to the participation of the Victor team in any event or competition. Penfield shall use its best efforts to obtain any and all approvals for the Victor team, including approval for participation in any league, conference, tournament, play-off, etc. The foregoing shall not be deemed a representation or warranty by Penfield that any such approvals shall be granted.

3. **Compensation/Sharing of Expense.** It is expressly understood that only one Victor student will participate on the team and that the additional cost to Penfield is negligible. Therefore, there will be no charge imposed on Victor by this Agreement. Victor shall present to Penfield a certificate of insurance.

4. **Approval/Adoption of Agreement.** This Agreement will not become effective until approved by a majority vote of the voting strength of the Board of Education of Victor and a majority vote of the voting strength of the Board of Education of Penfield. Moreover, this Agreement shall be deemed to incorporate the provisions of Penfield Board of Education Regulation 5280-R.2.

5. **Limitation to Victor Team.** In no event shall participation by a Victor student on the Victor team entitle the Victor student to participate on any Penfield team. The Victor student shall wear a Victor uniform. The parties understand that coaches, advisors and other personnel and resources will be used by both the Penfield team and the Victor team and agree that this shall not constitute an impermissible conflict of interest.

6. **Right to Terminate the Girls’ Varsity Gymnastics Team.** Any provision of this Agreement to the contrary notwithstanding, Penfield reserves the right to eliminate or cancel the team at any time; provided that if Penfield does terminate or cancel the team, this Agreement shall immediately terminate and not be subject to any 90 days’ written notice requirement.

7. **Indemnification and Hold Harmless Agreement.** In consideration of the services to be rendered and the facilities and resources to be provided by Penfield, Victor does hereby agree to indemnify and hold Penfield, its officers, agents and employees harmless from any and all claims or liability, including the cost of defense arising out of or in any way attributable to the activities of the Victor girls’ varsity gymnastics team under this agreement.

8. **Applicable Law.** This Agreement shall be governed by the laws of the State of New York.

Victor Central School District	Penfield Central School District
<div>Timothy Terranova 2024-08-28</div> <div>Timothy Terranova Superintendent</div> <div>Duane J Weimer 2024-08-28</div> <div>Duane J Weimer Director of Health PE & Athletics</div>	

EXTRACT OF MINUTES

Meeting of the Board of Education of the

Victor Central School District, in the

Counties of Ontario, Monroe and Wayne, New York

September 12, 2024

* * *

A regular meeting of the Board of Education of Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, was held in said District on September 12, 2024, at _____ o'clock P.M. (Prevailing Time).

There were present: Timothy DeLucia, President of the Board of Education; and
Board Members:

There were absent:

Also Present: Maureen Goodberlet, District Clerk

* * *

Board Member _____ offered the following resolution
and moved its adoption:

RESOLUTION OF VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED SEPTEMBER 12, 2024, AMENDING THE BOND RESOLUTION ADOPTED ON JUNE 8, 2023, RELATING TO THE PURCHASE OF VARIOUS SCHOOL BUSES FOR USE BY THE DISTRICT

Recitals

WHEREAS, at the Annual District Meeting and Election duly called and held on May 16, 2023, in Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (the “District”), a majority of the qualified voters present and voting approved a Bond Proposition authorizing the Board of Education to purchase various school buses for use by the District at the estimated total cost of \$1,185,000, and to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the serial bonds authorized to be issued;

WHEREAS, pursuant to a bond resolution adopted on June 8, 2023 (the “2023 Bond Resolution”), the Board of the District authorized the issuance of \$1,052,000 serial bonds to finance said purchase various school buses for use by the District; such \$1,052,000 amount being inadvertently \$133,000 less than the amount authorized by the voters for the purchase of said school buses at said Annual District Meeting and Election; and

WHEREAS, the Board of Education of the District is desirous of amending the 2023 Bond Resolution so that the amount of bonds authorized pursuant to the 2023 Bond Resolution will equal the amount of bonds authorized by the qualified voters of the District on May 16, 2023,

Now, therefore, be it

RESOLVED BY THE BOARD OF EDUCATION OF VICTOR CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW YORK (by the favorable vote of not less than two-thirds of all members of said Board of Education) AS FOLLOWS:

Section (A) The bond resolution of Victor Central School District adopted by the Board of Education on June 8, 2023, entitled:

“Bond Resolution of the Victor Central School District, New York, adopted June 8, 2023, authorizing the purchase of various school buses for use by the District, stating the estimated total cost thereof is

\$1,052,000, appropriating said amount therefor, and authorizing the issuance of \$1,052,000 serial bonds of said district to finance said appropriation,”

is hereby amended to read as follows:

BOND RESOLUTION OF VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 8, 2023 AND AMENDED ON SEPTEMBER 12, 2024, AUTHORIZING THE PURCHASE OF VARIOUS SCHOOL BUSES FOR USE BY THE DISTRICT, STATING THE ESTIMATED TOTAL COST THEREOF IS \$1,185,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,185,000 SERIAL BONDS OF SAID DISTRICT TO FINANCE SAID APPROPRIATION.

Recital

WHEREAS, at the Annual District Meeting and Election duly called and held on May 16, 2023, in Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, a majority of the qualified voters present and voting approved the Bond Proposition authorizing the Board of Education to purchase various school buses for use by the District at the estimated total cost of \$1,185,000, and to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the serial bonds authorized to be issued;

Now, therefore,

THE BOARD OF EDUCATION OF VICTOR CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (herein called “District”), is hereby authorized to purchase various school buses for use by the District. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$1,185,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of \$1,185,000 serial bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the principal amount of \$1,185,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness of the class of objects or purposes for which said serial bonds are authorized to be issued, within the limitations of Section 11.00 a. 89 of the Law, is five (5) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made after the effective date of this resolution for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in the official newspapers of the District each having a general circulation in the District and hereby designated the official newspaper of said District for such publication.

Section (B) The amendment of the bond resolution as set forth in Section (A) of this resolution shall in no way affect the validity of any liabilities incurred, obligations issued, or action taken pursuant to said bond resolution prior to amendment, and all such liabilities incurred, obligations issued, or action taken shall be deemed to have been incurred, issued or taken pursuant to said bond resolution, as amended.

Section (C) Said bond resolution, as amended, shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in the official newspapers of the District each having a general circulation in the District and hereby designated the official newspaper of said District for such publication.

* * *

The adoption of the foregoing resolution was seconded by Board Member
_____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

CERTIFICATE

I, Maureen Goodberlet, District Clerk of Victor Central School District, in the Counties of Ontario, Monroe and Wayne, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said Victor Central School District duly called and held on September 12, 2024, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the
corporate seal of said Victor Central School District
this ____ day of September, 2024.

(SEAL)

District Clerk



Textbook/Materials Guidance Document

Victor Central School District

Directions for use of Evaluation Rubric:

- A team of educators reviewing textbook(s) will complete applicable sections of the form. Please note, reviewers do not need to answer every question; however, responses should support the rating of the applicable section.
- Should the team need support or have questions, they should reach out to their respective director.
- Completed evaluations should be sent to the building administrator and then appropriate director for review and signature.
- The Office of Instruction will schedule the BOE presentation; a member of the textbook review team and/or a member of the Office of Instruction may be invited to present a summary of the recommendations.
- Upon approval or denial of textbook adoption, textbook reviewers will be notified in writing and if applicable, the purchasing process may begin.
- Keep in mind that the entire request process may take 2-3 months to complete.

Text Name:	<u>When the Stars Came Home by Brittany Luby</u>				
Subject Area	Social Studies	Grade Level(s)/ Department	Grade 5	Date	9/3/2024
Name(s) of Reviewer(s)	Lauren Less, Jamie Condon			Publisher & Copyright Date	Little Brown Books for Young Readers, November 2023
Number of copies Requested	17 copies			Price/copy	\$12.50 (Hardcover)

Victor Central School District Textbook Evaluation Rubric

Rubric for answering questions about overarching considerations:

Not Found (NF): The materials do not support this element.

Low (L): The materials contain limited support for this element, but the support is not embedded or consistently present.

Medium (M): The materials contain support for this element, but it is not always embedded or consistently present.

High (H): The materials contain embedded support for this element so that it is consistently present.

Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Student-Centered Learning	<ul style="list-style-type: none"> • Draw upon students' personal experiences and background knowledge to facilitate learning? • Encourage teachers to draw on multiple resources such as objects, drawings, and graphs to facilitate learning? • Empower student voice, discourse and communication? • Assist students in building connections between conceptual understanding and knowledge and/or procedural skills? • Provide opportunities to integrate content areas? • Offer opportunities that address real world contexts and problem solving as an integral part of the program? • Help students clearly see how ideas build upon, or connect with, other ideas both within and across grades? • Provide opportunities for students to think independently and creatively? 	<p>This moving text is by an indigenous author, and follows the story of a boy moving from his home in the forest to one in the city and having a hard time adjusting. It touches on themes of home, family, and belonging. This text will help broaden students' perspectives of indigenous peoples and open discussion regarding connecting with one's culture and its ties to modern day indigenous peoples.</p>
	Overall Rating for Student-Centered Learning (<i>Refer to Rubric, NA-NF-L-M-H</i>)	High
Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments

Victor Central School District Textbook Evaluation Rubric

Equity and Access	<ul style="list-style-type: none"> • Suggest accommodations and modifications for English Language Learners that will support their regular and active participation? • Suggest accommodations and modifications for Special Education Students that will support their regular and active participation? • Provide opportunities for teachers to use a variety of grouping strategies (individual and collective)? • Provide opportunities for differentiation (supports and extensions)? • Provide accessible features that would accommodate a range of learners' needs (electronic text to speech; translated editions, audio formats, hard copy resources for home use, etc...)? • Ensure multiple perspectives are presented? • Promote inclusion and equity? See CRS Framework. 	<p>This text presents diverse perspectives and cultural experiences. It will be shared with students as a whole class read aloud.</p> <p>Beyond that, critical indigenous literature along with CRS framework places value on using indigenous authors to teach others about their cultural heritage. It also includes a perspective often not heard, aligning with the requirements of the CRS framework.</p>
	Overall Rating for Equity and Access (<i>Refer to Rubric, NA-NF-L-M-H</i>)	High
Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Learning and Assessment	<ul style="list-style-type: none"> • Align to the current NYS Standards or identified course standards and district curriculum? • Describe the intended learning for all lessons and activities? • Provide guidance in giving meaningful feedback for student learning? • Provide assessments that will show evidence of student learning, including both summative and formative assessments? • Provide strategies and student work examples for teachers to identify student errors and misconceptions? • Encourage students to monitor their own progress and promote reflection? 	N/A



Victor Central School District Textbook Evaluation Rubric

	Overall Rating for Learning and Assessment (<i>Refer to Rubric, NA-NF-L-M-H</i>)	N/A
Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Technology	<ul style="list-style-type: none"> • Integrate technology such as interactive tools, virtual manipulatives/objects in ways that engage students? • Include or reference technology that provides opportunities for teachers and/or students to communicate with each other? • Include opportunities to assess student learning using technology? • Include teacher guidance for the mindful use of embedded technology to support and enhance student learning? • Includes an electronic format for the text and supplemental materials? 	N/A
	Overall Rating for Technology (Refer to Rubric, NA-NF-L-M-H)	N/A

Strengths
<p>This text has won several awards, including:</p> <p>A 2023 Horn Book Fanfare title</p> <p>A Center for the Study of Multicultural Children’s Literature Best Book of 2023</p> <p>A CCBC Choices Best Book of 2023</p>



Victor Central School District Textbook Evaluation Rubric

A Children's Book Council Notable Social Studies Trade Book

It will directly connect to the Social Studies Standards, and will be used to provide additional perspectives for students to consider as they learn about Indigenous cultures, in the past and present.

Areas of Concerns

None at this time.

Recommendation to Board of Education

Enthusiastically recommended to the BOE from the Office of Instruction Team and Textbook recommendation committee.

Principal's Signature: *Jim Mauro 9/4/24*

Director's Signature: *Kira M. Carinci, 9/3/24*



Victor Central School District Textbook Evaluation Rubric

Assistant Superintendent for Instruction's Signature: *Karen Finter, 9/3/2024*

BOE Approval Granted on: _____



Victor Central School District Textbook Evaluation Rubric

Text Name:	<u>Encounter by Jane Yolan</u>				
Subject Area	Social Studies	Grade Level(s)/Department	Grade 5	Date	9/3/2024
Name(s) of Reviewer(s)	Jamie Condon, Lauren Less			Publisher & Copyright Date	c. 1996 Clarion Books
Number of copies Requested	14 Copies Total			Price/copy	\$20.24 (Hardcover)

Rubric for answering questions about overarching considerations:

Not Found (NF): The materials do not support this element.

Low (L): The materials contain limited support for this element, but the support is not embedded or consistently present.

Medium (M): The materials contain support for this element, but it is not always embedded or consistently present.

High (H): The materials contain embedded support for this element so that it is consistently present.

Victor Central School District Textbook Evaluation Rubric

Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Student-Centered Learning	<ul style="list-style-type: none"> • Draw upon students' personal experiences and background knowledge to facilitate learning? • Encourage teachers to draw on multiple resources such as objects, drawings, and graphs to facilitate learning? • Empower student voice, discourse and communication? • Assist students in building connections between conceptual understanding and knowledge and/or procedural skills? • Provide opportunities to integrate content areas? • Offer opportunities that address real world contexts and problem solving as an integral part of the program? • Help students clearly see how ideas build upon, or connect with, other ideas both within and across grades? • Provide opportunities for students to think independently and creatively? 	<p>"Encounter" is a powerful children's book that retells the story of Christopher Columbus's arrival through the eyes of a young Taino boy. This story would be a component of the "European Exploration" Unit, and would support teachers in providing multiple and marginalized perspectives for students to consider in colonizing the Western world.</p>
	Overall Rating for Student-Centered Learning (<i>Refer to Rubric, NA-NF-L-M-H</i>)	High
Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Equity and Access	<ul style="list-style-type: none"> • Suggest accommodations and modifications for English Language Learners that will support their regular and active participation? • Suggest accommodations and modifications for Special Education Students that will support their regular and active participation? • Provide opportunities for teachers to use a variety of grouping strategies (individual and collective)? 	<p>This text will be read aloud within a whole-group setting and then used as a resource/reference for students engaging in independent inquiry.</p> <p>It contains rich figurative language and will provide a launch point for conversations about modern-day exploration.</p>

Victor Central School District Textbook Evaluation Rubric

	<ul style="list-style-type: none"> • Provide opportunities for differentiation (supports and extensions)? • Provide accessible features that would accommodate a range of learners' needs (electronic text to speech; translated editions, audio formats, hard copy resources for home use, etc...)? • Ensure multiple perspectives are presented? • Promote inclusion and equity? See CRS Framework. 	The use of perspectives often not heard, aligns with the CRS Framework and its inclusive curriculum expectations.
	Overall Rating for Equity and Access (<i>Refer to Rubric, NA-NF-L-M-H</i>)	High
Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Learning and Assessment	<ul style="list-style-type: none"> • Align to the current NYS Standards or identified course standards and district curriculum? • Describe the intended learning for all lessons and activities? • Provide guidance in giving meaningful feedback for student learning? • Provide assessments that will show evidence of student learning, including both summative and formative assessments? • Provide strategies and student work examples for teachers to identify student errors and misconceptions? • Encourage students to monitor their own progress and promote reflection? 	N/A
	Overall Rating for Learning and Assessment (<i>Refer to Rubric, NA-NF-L-M-H</i>)	N/A

Victor Central School District Textbook Evaluation Rubric

Overarching Considerations	Questions to Consider: To what extent do the tasks/materials...	Comments
Technology	<ul style="list-style-type: none"> • Integrate technology such as interactive tools, virtual manipulatives/objects in ways that engage students? • Include or reference technology that provides opportunities for teachers and/or students to communicate with each other? Include opportunities to assess student learning using technology? • Include teacher guidance for the mindful use of embedded technology to support and enhance student learning? • Includes an electronic format for the text and supplemental materials? 	N/A
	Overall Rating for Technology (Refer to Rubric, NA-NF-L-M-H)	N/A

Strengths
<ul style="list-style-type: none"> • Strong mentor text for whole class read-aloud • Provides multiple perspectives (indigenous perspective vs explorer perspective) through fictional exploration • Rich language and vocabulary, appropriate for 5th grade
Areas of Concerns
None at this time.
Recommendation to Board of Education



Victor Central School District Textbook Evaluation Rubric

Enthusiastically recommended by the Office of Instruction team.

Principal's Signature: *Jim Mauro 9/4/24* Director's Signature: *Kira M. Carinci, 9/3/24*

Assistant Superintendent for Instruction's Signature: *Karen Finter, 9/3/2024*

BOE Approval Granted on: _____

UPDATED VCS Field Trip Form

You have been requested to review the following:

Requestor's Email Address:	gowmanm@victorschools.org
Requestor's First Name:	Mark
Requestor's Last Name:	Gowman
School:	HS
Course / Grade Level of Students::	Marching Band
Short Description or Name of Field Trip:	Bands of America (BOA) Mid-Atlantic Regional Championship
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	76
Departure Date::	Oct 18, 2024
Place of Departure::	SH Bandroom, lower loop
Type of Transportation::	Charter Coach Bus
Departure Time::	6:00 AM
Destination (include EXACT address)::	Newark, DE 19713
Time you plan to REACH your destination::	6:00 PM
Return Date::	Oct 20, 2024
Time you plan to LEAVE your destination::	9:00 AM
Estimated Round-Trip Mileage:	700
Return Time::	10:00 PM
On trip: What instructional activities will occur on the trip?:	Rehearsal, Performance, Observation of other bands

What instructional provisions have been made to help participants keep up with other classes that they will miss?:	Dedicated study time on the bus
What specific instructional plans have been made for any student missing the field trip?:	N/A
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	None
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	15-20
Will you be requesting this trip again next year?:	Maybe
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	Individual fundraisers through Victor Band Boosters
Out of Pocket Cost to Student (if any)::	\$450
Cost to Chaperone (if any)::	\$250
Cost Breakdown per Student - Event Fee::	\$0
Cost Breakdown per Student - Meals::	\$80
Cost Breakdown per Student - Travel::	\$310
Cost Breakdown per Student - Other::	\$60
Cost Breakdown per Student TOTAL::	\$450
Upload supporting itinerary:	File Upload 1
Email Address:	gowmanm@victorschools.org
Is this an overnight trip?:	Yes
Please select the correct Nurse for your building.:	HS, Kim Spitzer
Who will be paying for bus transportation (if someone other than VCSD)?:	Victor Band Boosters

Approval history

In progress

Copy Sent to clinkk@victorschools.org
Approved by siestob@victorschools.org
Approved by finterk@victorschools.org
Approved by clinkk@victorschools.org

UPDATED VCS Field Trip Form

You have been requested to review the following:

Requestor's Email Address:	cronmillers@victorschools.org
Requestor's First Name:	Steve
Requestor's Last Name:	Cronmiller
School:	HS
Course / Grade Level of Students::	9-12
Short Description or Name of Field Trip:	Lake George and Gore Mountain
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	30
Departure Date::	Mar 07, 2025
Place of Departure::	SH Bus loop
Type of Transportation::	charter bus
Departure Time::	2:30 PM
Destination (include EXACT address)::	North Creek, NY 12853
Time you plan to REACH your destination::	6:30 PM
Return Date::	Mar 09, 2025
Time you plan to LEAVE your destination::	3:00 PM
Estimated Round-Trip Mileage:	424
Return Time::	6:30 PM

Would you like the bus to stay with the group or may it return at a different time?:	Yes, the bus can stay with the group
Arrangements for meals (if necessary)::	Most of the meals will be included in trip cost.
Preparation: How will the student be prepared for the trip as an instructional activity?:	n/a
On trip: What instructional activities will occur on the trip?:	n/a
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	n/a
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	n/a
What specific instructional plans have been made for any student missing the field trip?:	n/a
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	n/a
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	3
Special arrangements, instructions, or comments::	n/a
Will you be requesting this trip again next year?:	Yes
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	n/a
Out of Pocket Cost to Student (if any)::	\$400
Cost to Chaperone (if any)::	0
Cost Breakdown per Student - Event Fee::	0
Cost Breakdown per Student - Meals::	0
Cost Breakdown per Student - Travel::	0

Cost Breakdown per Student - Other::	0
Cost Breakdown per Student TOTAL::	\$400
Upload supporting itinerary:	File Upload 1
Email Address:	cronmillers@victorschools.org
Is this an overnight trip?:	Yes
Please select the correct Nurse for your building.:	HS, Kim Spitzer
Who will be paying for bus transportation (if someone other than VCSD)?:	Charter is included in cost

Approval history

In progress

Copy Sent to clinkk@victorschools.org
 Approved by siestob@victorschools.org
 Approved by finterk@victorschools.org
 Approved by clinkk@victorschools.org

UPDATED VCS Field Trip Form

You have been requested to review the following:

Requestor's Email Address:	careyj@victorschools.org
Requestor's First Name:	Joe
Requestor's Last Name:	Carey
School:	HS
Course / Grade Level of Students::	9-12
Short Description or Name of Field Trip:	Croatian Experience
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	20
Departure Date::	Apr 10, 2025
Place of Departure::	Victor HS, Toronto
Type of Transportation::	Motorcoach, Plane
Departure Time::	3:00 PM
Destination (include EXACT address)::	Dubrovnik, Croatia
Time you plan to REACH your destination::	12:00 PM
Return Date::	Apr 19, 2025
Time you plan to LEAVE your destination::	1:00 PM
Estimated Round-Trip Mileage:	5000
Return Time::	9:00 PM

Would you like the bus to stay with the group or may it return at a different time?:	No, the bus can return at a different time
Arrangements for meals (if necessary)::	Some provided through tour company, some at travelers' expense
Preparation: How will the student be prepared for the trip as an instructional activity?:	Overview of itinerary, locations, history, culture, etc. Designed to be an immersive experience into a culture different than what the students are accustomed to. To gain global and cultural experience.
On trip: What instructional activities will occur on the trip?:	Local activities, traditions, markets; historical places, tours, and experiences
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	Not Applicable
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	Will not impact
What specific instructional plans have been made for any student missing the field trip?:	Not Applicable
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	Friday April 11th - coverage periods 1-4
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	2-3
Special arrangements, instructions, or comments::	No special arrangements - just an amazing trip to experience what Croatia has to offer and finish off in Venice!
Will you be requesting this trip again next year?:	No
School and/or District Funding Requested?:	No

If fundraising is involved, please describe::	None
Out of Pocket Cost to Student (if any)::	Full
Cost to Chaperone (if any)::	None
Cost Breakdown per Student - Event Fee::	Estimate - \$3,900
Cost Breakdown per Student - Meals::	Included
Cost Breakdown per Student - Travel::	Included
Cost Breakdown per Student - Other::	Incidentals - \$30/day
Cost Breakdown per Student TOTAL::	\$4,200
Upload supporting itinerary:	File Upload 1 File Upload 2 File Upload 3
Email Address:	careyj@victorschools.org
Is this an overnight trip?:	Yes
Please select the correct Nurse for your building.:	HS, Kim Spitzer
Who will be paying for bus transportation (if someone other than VCSD)?:	Included in Itinerary

Approval history

In progress

Copy Sent to clinkk@victorschools.org
Approved by siestob@victorschools.org
Approved by finterk@victorschools.org
Approved by clinkk@victorschools.org

Conflict of Interest

The Board of Education is committed to avoiding any situation in which the existence of simultaneous, conflicting interests in any officer or employee may call into question the integrity of the management or operation of the School District. Therefore:

No person employed by the District shall hire, supervise, evaluate, promote, review or discipline any other employee who is a member of the same family. For purposes of this policy, "family" shall include: parent, child, spouse, sibling, grandparent, [mother/father-in-law](#) and brother/sister-in-law. In the event that marriage, promotion, or reorganization results in a situation not in compliance with this policy, reassignment or transfer will be effected, in accordance with the applicable provisions of any collective bargaining agreement, to correct the situation.

No person employed by the District shall negotiate or execute any contract on behalf of the District for the purchase, sale or lease of real or personal property, services of any nature, nor for insurance without first having determined the common price for such property, services or insurance, or requesting bids from all potential providers of such property, services or insurance.

No person employed by the District shall allow any matter, concern or interest, personal, financial or otherwise, to influence or interfere with the performance of his or her duties. Should such a matter, concern or interest arise, the employee shall bring the matter to the attention of his or her supervisor or the Board to seek ways to reduce or eliminate the influence or interference.

The Board affirms its commitment to adhere scrupulously to all applicable provisions of law regarding material conflicts of interest.

Knowing or willful violation of this policy by any employee may result in disciplinary action up to and including dismissal.

Any officer, employee or member of the public noting or suspecting a violation of this policy is encouraged to bring the matter, either in confidence or in public, to the Board or the Superintendent of Schools.

Cross-ref: 2160, School District Officer and Employee Code of Ethics

Policy References:

Education Law §§ 410, 3016

General Municipal Law Art. 18, §§ 801-813

Labor Law §201-d

Dykeman v. Symonds, 54 AD2d 159 (4th Dep't 1976)

Policy Cross References:

» 2160 - School District Officer and Employee Code of Ethics

Adoption Date: 1/13/2005, Revised: 2/9/2012, [9/12/2024](#)

9000 - Personnel and Negotiations

Board Meeting Procedures

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The order of business at each regular meeting shall be as follows:

1. Meeting Called to Order

- a. Greetings to Visitors/Public Participation Reminder
- b. Reading of the ~~Fire~~ Emergency Evacuation Procedure
- c. Moment of Silence
- d. Pledge to the Flag

2. Approval of the Agenda

3. Superintendent's Update

4. Presentations/Recognitions (optional)

5. Public Participation

6. Acceptance of Consent Items

- a. Minutes of prior meeting(s)
- b. Treasurer's Report and Financial Statements
- c. Personnel Agenda
- d. Recommendation of the Committee on Preschool Special Education and of the Committee on Special Education
- e. Other

7. Presentations and Recommendations

8. Meeting Reports

9. Upcoming Events

10. Adjourn

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business.

Except in emergencies, the Board shall not attempt to decide upon any question under consideration before examining and evaluating relevant information. The Superintendent shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda providing that arrangements are made to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.

Policy Cross References:

» 2342 - Agenda Preparation and Dissemination

Adoption Date: 1/13/2000, Revised: 8/9/2012; 02/04/2016, 9/17/2020, 1/13/2022, 4/13/2023, [09/12/2024](#)-
2000 - Governance and Operations