

UNOFFICIAL MINUTES OF MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD

REGULAR BOARD MEETING

Urbana Board Office

Monday, August 26, 2024

6:00 p.m.

- I. The meeting was called to order at 6:00 PM by Mr. Burroughs. All Board members were present
- II. Presentation(s): Doug Crabill, Community Development Manager, and Rich Ebert, Director of the Champaign Economic Partnership: Mr. Crabill shared information about the proposed annexation of MCCESC property at 2200 S US HWY 68, Urbana. Mr. Crabill shared historical information and answered questions regarding this possible annexation.
- III. The Board approves the agenda as prepared/amended.
- IV. The Board approved Previous Meeting Minutes:
 - A. July 22, 2024 – Regular Meeting
- V. The Board approved the Treasurer’s Report for the month ending July, 2024:
 - A. Summary of Accounts
 - B. Cash Position Report
 - C. Summary Expenditure Status Report for General Fund
 - D. Revenue Account Summary
 - E. Checks for the Month
 - F. Fiscal Bar Graph Views
 - G. General Fund Revenue & Expenditures by Month – FY25 & FY24
 - H. Accounts Receivable Aging Report
 - I. Recommendation to approve the following purchased service contracts.
 1. West Liberty-Salem Local Schools, Food Service for Yoder Learning Center; \$3.00 per breakfast and \$5.00 per lunch.
- VI. The Board approved the following Resolutions
 - A. Recommendation to approve the Facility Use Agreement with West Liberty-Salem Local Schools for the renovations and use of the gymnasium at the Yoder Learning Center.
 - B. Recommendation to approve the following resolution regarding the employment of substitute teachers.

WHEREAS, the Madison-Champaign Educational Service Center ("ESC") Governing Board ("Board") anticipates that the ESC may experience difficulty obtaining substitute teachers; and

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Governing Board was authorized to establish its own education requirements for individuals to serve as substitute teachers in the ESC during the 2021-2022, 2022-2023, and 2023-2024 school years; and

WHEREAS, the General Assembly has permanently extended this authority through the enactment of House Bill 33 which is codified in R.C. §3319.102; and

WHEREAS, the Governing Board desires to adopt education requirements for substitute teachers in accordance with the law as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by the Madison-Champaign Educational Service Center Governing Board as follows:

SECTION I

Beginning in the 2024-2025 school year, the Governing Board authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3301.071, 3319.102, 3319.226, 3319.30, 3319.36, and Chapters 3314 and 3326 Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes. To be eligible to serve as a substitute in the ESC, the Board requires that the employee have a high school diploma or equivalent diploma to fulfill the educational requirement.

In addition to fulfilling the educational requirements adopted by the Governing Board, an individual must be of good moral character, be at least 4 years removed from high school, attend a half-day substitute training program provided by the ESC, and must have completed all required criminal background checks, as well as obtained a valid, temporary, non-bachelor's degree substitute teaching license or pre-service teacher permit issued by the Ohio Department of Education and Workforce to serve as a substitute teacher in the ESC.

VII. The Board approved the Superintendent's Recommendations: Consent Agenda

- A. Recommendation to accept the initial Substitute Teacher, Paraprofessional and Nurse lists for the 2024-2025 school year as presented.
- B. Recommendation to accept the following resignations effective the end of the 2023-24 school year unless otherwise noted.
 - 1. Alicia Benavides, Program Float.
 - 2. Angie Brouhard, Speech Language Pathologist.
 - 3. Wendy Buckey, EL Teacher.
 - 4. Rachel Caldwell, Paraprofessional – As-Needed.
 - 5. Jill Daniels, Paraprofessional.
 - 6. Joy Folden, Mental Health Therapist.
 - 7. Hugh Givens, LPN; effective September 15, 2024.
 - 8. Katie Hunsicker, Nurse.
 - 9. Bethany Maytas, Paraprofessional – As-Needed.
 - 10. Nicole McKenzie, Paraprofessional.
 - 11. Kaitlynn Pence, Program Float.
 - 12. Michelle Robbins, EC Intervention Specialist.
 - 13. Virgil Shingler, Program Float.
- C. Recommendation to amend the following contracts for the 2024-25 school year.
 - 1. Ashley Barnes
 - 2. Ashley Carey
 - 3. Mitch Gargac
 - 4. Sonia Hackathorne
 - 5. Adrienne James
 - 6. Denise Jones
 - 7. Tisha Kauffman
 - 8. Sherry Leis
 - 9. Jaime Massie
 - 10. Michael Rieckhof-Roberts
 - 11. Abigail Scofield
 - 12. Karis Walsh
 - 13. Michelle Yocom

D. Recommendation to employ the following individual(s) for the 2024-2025 school year pending proper licensure and appropriate background check(s).

1. Ashley Bebout
1 year contract
2. Destinee Bilotta
1 year contract
3. Angela Brouhard
1 year contract
4. Kristin Brown
1 year contract
5. Rachel Caldwell
1 year contract
6. Melissa Clerico
1 year contract
7. Kelly Creamer
1 year contract
8. Keely Crowden
1 year contract
9. Jill Daniels
1 year contract
10. Jocellen Detwiler
1 year contract
11. Amanda Greenlee
1 year contract
12. Molly Gribben
1 year contract
13. Emily Hess
1 year contract
14. Zackery Huff
1 year contract
15. Tiffany Leiberick
1 year contract
16. Nicole McKenzie
1 year contract
17. Layne Mentzer
1 year contract
18. Jodi Montgomery
1 year contract
19. Heather Newkirk
1 year contract
20. Taylor Nichols
1 year contract
21. Melissa Nunamaker
1 year contract
22. Kaitlynn Pence
1 year contract
23. Eleanor Schmidt
1 year contract

24. Virgil Shingler
1 year contract
25. John Sifrit
1 year contract
26. Amelia Small
1 year contract
27. Karena Taylor
1 year contract
28. Heather Trapp
1 year contract
29. Cameron Wilson
1 year contract

VIII. Ohio Hi-Point Career Center update: Mr. Chuck Buck

IX. Superintendent Discussion Items:

- A. The Superintendent shared the ESC Organizational Chart and changes made to the organization of the agency.
 - B. The Superintendent shared that she and the Director will be conducting a “Listening Tour,” visiting each program and providing staff members with opportunities to talk with them. Information gathered through this tour will contribute to the strategic goal setting for the ESC during the 2024-25 school year.
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- C. The Superintendent shared that she will be participating in the Ohio School Leadership Institute through BASA and the Center for Creative Leadership
 - D. The meeting was adjourned at 7:30 PM

Next Meeting: September 23, 2024 at 6:00 p.m. at the London Elementary School in London
 October 28, 2024 at 6:00 p.m. at the ESC Board Office in Urbana
 November 25, 2024 at 6:00 p.m. at the London Elementary School in London