



**School Emergency Drills
Documentation Form
School Year 2023-2024**

Type of Drill

- ☒ Fire Drill 1 of 5
☐ Tornado Drill of 2
☐ Enhanced Lock Down Drill of 3

Time of Drill

- ☐ Standard
☒ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: Oct. 11, 2023

Time drill was held: 10:15 am

Total Participants: 2168

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



**School Emergency Drills
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Type of Drill

- ☐ Fire Drill 2 of 5
- ☐ Tornado Drill _____ of 2
- ☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: Nov. 10, 2023

Time drill was held: 10:35

Total Participants: 261

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



**School Emergency Drills
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School Year 2023-2024**

Type of Drill

- ☒ Fire Drill 3 of 5
☐ Tornado Drill _____ of 2
☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☐ Standard
☐ Class Change
☒ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: January 31, 2024

Time drill was held: 1:10 pm

Total Participants: 247

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: mfile



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Type of Drill

- ☒ Fire Drill 4 of 5
☐ Tornado Drill _____ of 2
☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☐ Standard
☒ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: April 5, 2024

Time drill was held: 9:30am

Total Participants: 257

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSW, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Type of Drill

- ☒ Fire Drill 5 of 5
☐ Tornado Drill _____ of 2
☐ Enhanced Lock Down Drill _____ of 3

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: May 2, 2024

Time drill was held: 9:25

Total Participants: 2163

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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- ☐ Tornado Drill ____ of 2
- ☐ Enhanced Lock Down Drill 3 of 3

Time of Drill

- ☐ Standard
- ☒ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: April 22, 2024

Time drill was held: 9:15am

Total Participants: 247 students

Remarks: _____

Name of person conducting drill: Cyndi Willoughby

Title of person conducting drill: Director of Finance & Operations

Signature of person conducting drill: [Signature]



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- ☐ Enhanced Lock Down Drill 3 of 3

Time of Drill

- ☐ Standard
- ☒ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: April 22, 2024

Time drill was held: 9:15am

Total Participants: 247 students

Remarks: _____

Name of person conducting drill: Cyndi Willoughby

Title of person conducting drill: Director of Finance & Operations

Signature of person conducting drill: [Signature]



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☐ Tornado Drill ____ of 2
☒ Enhanced Lock Down Drill 2 of 3

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: 11/17/23

Time drill was held: 9:40

Total Participants: 256 Students 63 Staff

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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- ☐ Tornado Drill ____ of 2
- ☐ Enhanced Lock Down Drill 1 of 3

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: Oct. 19, 2023

Time drill was held: 9:25am

Total Participants: 267 students, 54 staff

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: Sept. 28, 2023

Time drill was held: 10:15 am

Total Participants: 271

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file



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Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: The Grosse Pointe Academy

Date of Drill: March 5, 2024

Time drill was held: 10:35 am

Total Participants: 2161

Remarks: _____

Name of person conducting drill: Rosemary Barker, BSN, RN

Title of person conducting drill: School Nurse

Signature of person conducting drill: on file