

MEETING AGENDA

The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered To reach personal fulfillment and contribute purposefully to our ever-changing world.

1. CONVENE - 6:00 PM

School Board Members: Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

Board Member Debjyoti "DD" Dwivedy will join meeting remotely from 401 MLC/USA,MMC-SWA, Unit 61276, APO AE 09309

2. Morris Leatherman Survey

3. Policy Monitoring: All Board-Manage-Management Delegation Policies - BMD's 3.0, 3.1, 3.2 and 3.3	
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7. Confirm agenda for next Board Workshop	

July 1, 2023 - June 30, 2024

Policy Type: Board-Management Delegation
Policy Title: 3.0 Single Point of Connection

The School Board's sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
3.0 Single Point of Connection	Sept 23, 2024				

Adopted: 10/23/12 Revised: 4/28/15

July 1, 2023 - June 30, 2024

Policy Type: Board-Management Delegation

Policy Title: 3.1 Unity of Control

The School Board will direct the Superintendent only through official School Board action. Accordingly:

- 3.1.1 The School Board will make decisions by formal recorded vote in order to avoid any uncertainty about whether direction has been given.
- 3.1.2 The Superintendent is not obligated to follow the directions or instructions of individual School Board members, officers or committees unless the School Board has specifically delegated such exercise of authority.
- 3.1.3 Should the Superintendent determine that an information request received from an individual School Board Member, officer or committee requires a material amount of staff time or is unreasonable, the superintendent may refuse such requests and ask that the individual School Board Member, officer or committee refer such requests to the full School Board for authorization.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
3.1 Unity of Control	Sept 23, 2024				
3.1.1	Sept 23, 2024				
3.1.2	Sept 23, 2024				
3.1.3	Sept 23, 2024				

Adopted: 10/23/12

Revised: 11/13/12; 01/08/13; 04/28/15

July 1, 2023 - June 30, 2024

Policy Type: Board-Management Delegation
Policy Title: 3.2 Delegation to the Superintendent

The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies. Accordingly:

- 3.2.1 The School Board will develop Ends policies instructing the Superintendent to achieve the defined results for students.
- 3.2.2 The School Board will develop Executive Limitations policies that limit the latitude the Superintendent may exercise in choosing district means.
- 3.2.3 Once the School Board has accepted the Superintendent's reasonable interpretation of any School Board policy the Superintendent is authorized to establish all further district policies, make all decisions, take all actions, establish all practices, and pursue all activities in order to accomplish the School Board's Ends Policies. Therefore, such decisions of the Superintendent shall have full force and authority as if decided by the School Board.
- 3.2.4 The School Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between School Board and Superintendent domains. By doing so, the School Board changes the latitude of choice given to the Superintendent.

Adopted: 10/23/12 Revised: 04/28/15

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
3.2 Delegation to the Superintendent	Sept 23, 2024				
3.2.1	Sept 23, 2024				
3.2.2	Sept 23, 2024				
3.2.3	Sept 23, 2024				
3.2.4	Sept 23, 2024				

Adopted: 10/23/12 Revised: 04/28/15

July 1, 2023 - June 30, 2024

Policy Type: Board-Management Delegation

Policy Title: 3.3 Superintendent Accountability and Performance

The School Board will view the Superintendent performance as identical to district performance on the School Board's Ends and Executive Limitations policies.

- 3.3.1 The Superintendent's performance will be evaluated through systematic and rigorous monitoring of the School Board's Ends and Executive Limitations policies. The performance standard for Ends policies shall be whether the Superintendent has achieved expected progress toward achieving the Ends. The performance standard for Executive Limitations policies shall be whether the Superintendent has complied with the Executive Limitations.
- 3.3.2 In every case, the School Board will determine the reasonableness of the Superintendent's interpretation. The School Board is the final arbiter of reasonableness but will always judge with a "reasonable person" test rather than with interpretations favored by School Board members or by the School Board as a whole.
- 3.3.3 In every case, the School Board will determine whether the data demonstrates expected progress towards the School Board's Ends policies or compliance with the School Board's Executive Limitations policies.
- 3.3.4 The School Board will acquire monitoring information by one or more of three methods:
 - (a) by *internal report*, in which the Superintendent discloses interpretations and compliance information to the School Board;
 - (b) by *external report*, in which an external, disinterested third party selected by the School Board assesses compliance with School Board policies; or
 - (c) by *direct Board inspection*, in which a designated member or members of the School Board assess compliance with the appropriate policy criteria.
- 3.3.5 All Ends and Executive Limitations policies will be monitored at a frequency and by a method chosen by the School Board. The School Board can monitor any policy at any time by any method but will ordinarily depend on a routine schedule.

BMD 3.3

POLIC	Υ	METHOD	FREQUENCY	MONTH
Ends				
1.0	Eden Prairie public schools exist so that each student obtains an education that prepares them for their next stage of life in a manner that justifies the resources expended.	Internal	Annually	
1.1	Each student graduates and is academically prepared to progress to multiple opportunities after high school.	Internal	Annually	
1.2	Each student is reading at grade level by the end of third grade.	Internal	Annually	
1.3	Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science.	Internal	Annually	
1.4	Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements.	Internal	Annually	
1.5	Each student has the 21 st century skills needed to succeed in the global economy.	Internal	Annually	
1.6	Each student has the knowledge that citizens and residents of the United States need to contribute positively to society.	Internal	Annually	
Execu	tive Limitations			
2.0	Global Executive Constraint	Internal	Annually	
2.1	Emergency Superintendent Succession	Internal	Annually	
2.2	Treatment of Students	Internal	Annually	
2.3	Treatment of Parents	Internal	Annually	
2.4	Treatment of Staff	Internal	Annually	
2.5	Financial Planning and Budgeting	Internal	Annually	
2.6	Financial Management and Operations	Internal	Annually	
2.7	Asset Protection	Internal	Annually	
2.8	Compensation and Benefits	Internal	Annually	
2.9	Communication and Support to the School Board	Internal	Annually	

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
3.3	Sept 23, 2024				
Superintendent					
Accountability					
and					
Performance					
3.3.1	Sept 23, 2024				
3.3.2	Sept 23, 2024				
3.3.3	Sept 23, 2024				
3.3.4	Sept 23, 2024				
3.3.5	Sept 23, 2024				

Adopted: 10/23/12 Revised: 11/13/12; 01/08/13; 04/28/15; 3/26/18; 9/24/18; 10/28/19

July 1, 2023 – June 30, 2024

Policy Type: Governance Process
Policy Title: 4.4 Officer Roles

Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

- 4.4.1 The Chair is empowered by the School Board to assure the integrity of the School Board's governing process as well as the adherence to rules legitimately imposed on it from outside the district. The Chair resides over each meeting and is expected to:
 - 4.4.1.1 Conduct a meeting that follows the governance protocol, processes and procedures agreed upon by the School Board.
 - 4.4.1.2 Maintain a School Board meeting atmosphere that is respectful, engaging and productive.
 - 4.4.1.3 Assure all required School Board actions brought forward, including Superintendent consent agenda items are handled expeditiously.

Additional responsibilities include, but may not be limited to:

- 4.4.1.4 Developing meeting agendas in concert with the Vice Chair and Superintendent that are consistent with the School Board's Annual work plan and School Board-approved agenda procedures. The Board Chair may include a third Board Member on a rotating basis for Board Development purposes.
- 4.4.1.5 Responding on behalf of the School Board to all external email communications from owners.
- 4.4.1.6 Representing the School Board to external organizations as required.
- 4.4.1.7 Representing the School Board's stated position on topics in newspaper, media and other email communications when requested.
- 4.4.1.8 Delegating authority if necessary but maintaining accountability for its use.
- 4.4.1.9 Appointing School Board members to School Board committees, requested Admin committees, and external organization positions requiring School Board involvement.

- 4.4.2 The Vice-Chair will serve in the absence of the Chair, assist the Chair as requested in the execution of Chair responsibilities, co-develop meeting agendas consistent with the School Board's Annual Work Plan with the Chair and Superintendent, and act as the School Board parliamentarian.
- 4.4.3 The Treasurer reviews School Board expenses on a monthly basis and reports School Board expenses vs. the budget set in Governance Process policy 4.9 at mid-year and year-end. In addition, the Treasurer reviews the Superintendent's expenses at mid-year and year-end and conducts and reports on the Superintendent contract review annually.
- 4.4.4 The Clerk approves the final draft of School Board meeting minutes and workshop topic summaries prior to School Board approval. The Clerk will read all formal resolutions to be voted on by the School Board. The Clerk will also assure the School Board's policies are accurately recorded, maintained and posted.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.4 Officer					
Roles	Sept 23, 2024				
4.4.1	Sept 23, 2024				
4.4.1.1	Sept 23, 2024				
4.4.1.2	Sept 23, 2024				
4.4.1.3	Sept 23, 2024				
4.4.1.4	Sept 23, 2024				
4.4.1.5	Sept 23, 2024				
4.4.1.6	Sept 23, 2024				
4.4.1.7	Sept 23, 2024				
4.4.1.8	Sept 23, 2024				
4.4.1.9	Sept 23, 2024				
4.4.2	Sept 23, 2024				
4.4.3	Sept 23, 2024				
4.4.4	Sept 23, 2024				

Adopted: 10/23/12

Revised: 11/26/13; 03/25/14; 04/08/14; 03/24/15; 10/26/20; 03/22/21

Record of Board Self-Evaluation Governance Process and Board Management Delegation Policies July 1, 2023 – June 30, 2024

Policy Type: Governance Process

Policy Title: 4.5 School Board Members' Code of Conduct

The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

- 4.5.1 Members will demonstrate loyalty to the owners, not conflicted by loyalties to staff, other organizations, or any personal interests as consumers.
- 4.5.2 Members will avoid conflict of interest with respect to their fiduciary responsibility.
 - 4.5.2.1 There will be no self-dealing or business by a member with the district. Members will annually disclose their involvements with other organizations or with vendors and any associations that might be reasonably seen as representing a conflict of interest.
 - 4.5.2.2 When the School Board is to decide on an issue about which a member has an unavoidable conflict of interest, that member will absent herself or himself without comment not only from the vote but also from the deliberation.
 - 4.5.2.3 School Board members will not use their School Board position to obtain employment in the district for themselves, family members, or close associates. A School Board member who applies for employment will first resign from the School Board.
- 4.5.3 School Board members will not attempt to exercise individual authority over the school district or attempt to cause division between School Board members or the School Board and members of the district.
 - 4.5.3.1 Members' interaction with the Superintendent or with staff will recognize the lack of authority vested in individuals except when explicitly authorized by the School Board.

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

- 4.5.3.2 Members' interactions with the public, the press, or other entities will recognize the same limitation and the inability of any School Board member to speak for the School Board except to repeat explicitly stated School Board decisions.
- 4.5.4 Members will respect the confidentiality appropriate to issues of a sensitive nature.
- 4.5.5 Members will be prompt and attend all Board Business Meetings and Board Workshops, and all meetings of Board Committees and other outside assignments. Absences must be communicated to the Board Chair or Committee Chair at least seventy-two hours prior to the affected meeting. In the case of an unforeseen conflict, the Board Chair or Committee Chair must be notified as soon as possible.
- 4.5.6 Members will be properly prepared for School Board deliberation.
 - 4.5.6.1 Members' use of electronic devices shall be restricted to the use of district issued technology during board business meetings and workshops. Brief incidental or unexpected and urgent situations do not constitute a violation of the restriction.
- 4.5.7 Members will support the legitimacy and authority of the final determination of the School Board on any matter, irrespective of the member's personal position on the issue.
- 4.5.8 For an effective School Board, School Board Members will attend a series of training courses that familiarize them with the operation of School Boards within the State of Minnesota as well as the Eden Prairie School District. School Board Member training will consist of the following:
 - 4.5.8.1 Introduction to Policy Governance School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office. Course content to be determined by the Board Development Committee.

The following training sessions are conducted by the Minnesota School Boards Association (MSBA):

4.5.8.2 Phase I Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

- 4.5.8.3 Phase II Orientation (New School Board Members) School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
- 4.5.8.4 Phase III Orientation (Building a High-Performance School Board) School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.5 Phase IV Orientation (Community Engagement) School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.6 Officer Training any School Board member elected to be an officer will attend this course within six months of election.
- 4.5.8.7 Annual Leadership Conference each School Board member will attend this conference no less than once every three years.

A School Board Training Attendance Report will be maintained for compliance purposes.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.5 School Board					
Members' Code of Conduct	Sept 23, 2024				
4.5.1	Sept 23, 2024				
4.5.2	Sept 23, 2024				
4.5.2.1	Sept 23, 2024				
4.5.2.2	Sept 23, 2024				
4.5.2.3	Sept 23, 2024				
4.5.3	Sept 23, 2024				
4.5.3.1	Sept 23, 2024				
4.5.3.2	Sept 23, 2024				
4.5.4	Sept 23, 2024				
4.5.5	Sept 23, 2024				
4.5.6	Sept 23, 2024				
4.5.6.1	Sept 23, 2024				

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

4.5.7	Sept 23, 2024		
4.5.8	Sept 23, 2024		
4.5.8.1	Sept 23, 2024		
4.5.8.2	Sept 23, 2024		
4.5.8.3	Sept 23, 2024		
4.5.8.4	Sept 23, 2024		
4.5.8.5	Sept 23, 2024		
4.5.8.6	Sept 23, 2024		
4.5.8.7	Sept 23, 2024		

Adopted: 10/23/12 Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18; 10/26/20

MSBA 2024-2025 School Board - Training Record

Name	Training	Date Attended	Location
Aaron Casper	Effective Board Governance Seminar (by Stacy Sjogren)	3/14/2020	ASC/Staring Lake Conf. Roo
Chair	Phase I Orientation	1/14/2020	Minneapolis
	Phase II Orientation	1/15/2020	Minneapolis
	Phase III Orientation	6/10/2022	Eden Prairie
	Phase IV Orientation	6/11/2022	Eden Prairie
	2020 MSBA Officer's Workshop	n/a	A 40 10 .
	2020 Annual Leadership Conference	1/16 & 1/17/2020	Minneapolis
	2021 Annual Leadership Conference	01/28/21 01/13/22	Minneapolis
	2022 Annual Leadership Conference 2023 Annual Leadership Conference	01/13/23	Minneapolis
	2021 MSBA Officer's Workshop	02/10/21	Willineapons
	2022 MSBA Officer's Workshop	02/10/21	Virtual
	2023 MSBA Officer's Workshop	2/25/2023	St. Cloud
	2024 MSBA General Sessions, Workshops	1/12/2024	Minneapolis
	2024 WisbA General Sessions, Workshops	1/12/2024	Minneapolis
Steve Bartz	Effective Board Governance Seminar (by Stacy Sjogren)	11/11/21	
Vice Chair	Phase I Orientation	12/04/21	Virtual
	Phase II Orientation	01/12/22	Minneapolis
	Phase III Orientation	1/11/2023	Minneapolis
	Phase IV Orientation	6/11/2022	Eden Prairie
	2022 Annual Leadership Conference		
	2022 MSBA Officer's Workshop	02/02/22	Virtual
	2023 MSBA Officer's Workshop	02/25/23	St. Cloud
Debjyoti "DD" Dwivedy	. , , , ,	3/14/2020	ASC/Staring Lake Conf. Ro
	Phase I Orientation	1/14/2020	Minneapolis
	Phase II Orientation	1/15/2020	Minneapolis
	Phase III Orientation	9/30/2021	
	Phase IV Orientation	10/14/2020	
	2020 Annual Leadership Conference	1/16 & 1/17/2020	Minneapolis
	2021 Annual Leadership Conference		
	2022 Annual Leadership Conference		
	2023 Annual Leadership Conference	01/13/23	Minneapolis
	2020 MSBA Officer's Workshop	02/27/20	Maple Grove
	2021 MSBA Officer's Workshop	02/10/21	
Kim Ross	Effective Board Governance Seminar (by Stacy Sjogren)	01/17/21	Virtual
11033	Phase I Orientation	12/4/20	
	Phase II Orientation	12/10/20	
	Phase III Orientation	4/7/2021	
	Phase IV Orientation	4/21/2021	
	2008 Annual Leadership Conference	01/17/08	
	2009 Annual Leadership Conference	01/17/08	
	2021 Annual Leadership Conference	1/14/21 &1/28/2021	
	2022 Annual Leadership Conference	1/13/2022	
	Officers' Workshop	2/5/2010	
	Supt Search	8//16/11	
	Advocay in Action	3/12/2021	
	,	3/12/2021	
	Advocay in Action		
Charles "CI" Strahl	MSBA Summer Seminar Effective Poord Governance Seminar (by Stacy Siggren)	8/5/2024	Virtual
Charles "CJ" Strehl	Effective Board Governance Seminar (by Stacy Sjogren)	01/17/21	viitudi
Treasurer	Phase I Orientation	12/04/20	
	Phase III Orientation	02/12/21	Adamar Pr
	Phase IV Orientation	1/11/2023 4/27/2023	Minneapolis
	Phase IV Orientation	' '	
	2021 Annual Leadership Conference	1/14/21 & 1/28/2021	
	2022 Annual Leadership Conference	01/12/22	Minanasia
	2023 Annual Leadership Conference	01/13/23	Minneapolis
	2023 Officer's Workshop 2024 MSBA General Sessions, Workshops	02/01/23 1/12/2024	Minneapolis
	2024 MODA General Sessions, Workshops	1/ 12/ 2024	wiiiiieapulis
Dennis Stubbs	Effective Board Governance Seminar (by Stacy Sjogren)	12/08/22	Eden Prairie (ASC)
	Phase I Orientation	01/10/23	
	Phase II Orientation	01/11/23	
	Phase III Orientation		
	Phase IV Orientation	0.1.01	
	2023 Annual Leadership Conference	01/13/23	Minneapolis
Abby Libsack	Effective Board Governance Seminar Iby State Signar	12/09/22	Eden Prairie (ASC)
Abby Libsack Clerk	Effective Board Governance Seminar (by Stacy Sjogren) Phase I Orientation	12/08/22 01/10/23	Minneapolis
	Phase II Orientation	01/10/23	Minneapolis
	Phase III Orientation	1/10/2024	Minneapolis
	Phase IV Orientation	, , , ,=:	•
	2023 Annual Leadership Conference	01/13/23	Minneapolis
	2023 MSBA Officer's Workshop 15	02/01/23	Minneapolis
	2024 MSBA Officer's Workshop	03/09/24	St. Cloud

Updated: 09.23.24 Page 1 of 1

July 1, 2023 - June 30, 2024

Policy Type: Governance Process

Policy Title: 4.6 Process for Addressing School Board Member Violations

The School Board and each of its members are committed to faithful compliance with the provisions of the School Board's policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

- 4.6.1 Discuss directly with the School Board member whom you feel violated School Board policy.
- 4.6.2 If agreement or understanding is reached; consider the issue resolved.
- 4.6.3 If resolution is not reached bring to the attention of the Chair (or Vice-Chair if the Chair is the offending member.)
- 4.6.4 If resolution isn't achieved via the Chair/Vice-Chair, bring to the School Board for review of possible violation and for the School Board to take appropriate action by a concurrent vote of at least 4 members which may include any of the following options:
 - 4.6.4.1 School Board vote to determine if policy violation occurred.
 - 4.6.4.2 If School Board agrees violation occurred, School Board votes on what action to take regarding the violation: public statement, removal from School Board leadership positions or removal from the School Board.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.6 Process for Addressing School Board Member Violations					
	Sept 23, 2024				
4.6.1	Sept 23, 2024				
4.6.2	Sept 23, 2024				
4.6.3	Sept 23, 2024				
4.6.4	Sept 23, 2024				
4.6.4.1	Sept 23, 2024				
4.6.4.2	Sept 23, 2024				

July 1, 2023 – June 30, 2024

Policy Type: Governance Process

Policy Title: 4.7 School Board Committee Principles

School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board's job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

- 4.7.1 School Board committees are to help the School Board do its job. Committees act according to their charter as laid out in Policy GP 4.8 and/or by School Board direction. In keeping with the School Board's broader focus, School Board committees will not advise staff or have direct dealings with staff operations.
- 4.7.2 School Board committees may not speak or act for the School Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Superintendent.
- 4.7.3 School Board committees cannot exercise authority over staff. Because the Superintendent works for the full School Board, he or she will not be required to obtain the approval of a School Board committee before an executive action.
- 4.7.4 This policy applies to any group that is formed by School Board action, whether or not it is called a committee and regardless of whether the group includes School Board members. It does not apply to committees formed under the authority of the Superintendent.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.7 Board Committee	Saut 22, 2024				
Principles	Sept 23, 2024				
4.7.1	Sept 23, 2024				
4.7.2	Sept 23, 2024				
4.7.3	Sept 23, 2024				
4.7.4	Sept 23, 2024				

Adopted: 10/23/12

Revised: 09/10/13; 03/25/14; 03/24/15

July 1, 2023 – June 30, 2024

Policy Type: Governance Process

Policy Title: 4.8 School Board Committee Structure

A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

4.8.1 Community Linkage Committee:

This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.

4.8.2 Policy Committee:

This committee will meet at the request of the School Board to create and recommend new School Board policies and/or School Board policy revisions for School Board consideration. The Policy Committee may bring forward additional recommendations on reordering or re-wording related policies to ensure consistency. In addition, this committee will maintain the necessary processes and procedures for the School Board's review of the Ends and Executive Limitation policies.

4.8.3 Board Development Committee:

This committee will ensure ongoing School Board development and oversee self-monitoring of the School Board's performance related to Governance Process and Board-Management Delegation policies.

4.8.4 Negotiations Committee:

This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations will be observed. When convened, the committee, which shall consist of three School Board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session. The committee will also conduct Superintendent contract negotiations prior to the expiration of the current contract or upon the hiring of a new Superintendent.

Adopted: 10/23/12

Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18; 11/28/22 18

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
4.8 Board Committee Structure	Sept 23, 2024				
4.8.1 Community Linkage Committee	Sept 23, 2024				
4.8.2 Policy Committee	Sept 23, 2024				
4.8.3 Board Development Committee	Sept 23, 2024				
4.8.4 Negotiations Committee	Sept 23, 2024				

Adopted: 10/23/12

Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18; 11/28/22

July 1, 2023 - June 30, 2024

Policy Type: Governance Process

Policy Title: 4.10 Operation of the School Board Governing Rules

The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

- 4.10.1 The Rules of Order for School Board meetings shall be as follows:
 - 4.10.1.1 Minnesota Statutes where specified;
 - 4.10.1.2 Specific rules of order as provided by the approved policies under Policy Governance consistent with Minnesota Statutes; and
 - 4.10.1.3 Robert's Rules of Order (latest edition for small boards) where not inconsistent with 1 and 2 above.

Policy	Date of Self- Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
4.10 Operation of the School Board Governing Rules	Sept 23, 2024				
4.10.1	Sept 23, 2024				
4.10.1.1	Sept 23, 2024				
4.10.1.2	Sept 23, 2024				
4.10.1.3	Sept 23, 2024				

Adopted: 10/22/13

Revised:

Eden Prairie School Board 2023–24 WORK PLAN CHANGES

"Proposed" Changes

September 23,	
Date of Meeting/Workshop	Changes Requested
Monday, September 23, 2024	
Monday, September 23, 2021	
Monday, October 14, 2024 (5:30 p.m.) – Joint Meeting with	
Eden Prairie City Council	
Monday, October 14, 2024 (6:30 p.m.) – <i>Workshop</i>	
Monday, October 28, 2024	
Tuesday , November 12, 2024 – Special Business Meeting (Canvass Elections)	
Tuesday, November 12, 2024 – Workshop	
Monday, November 25, 2024	
Monday, December 9, 2024	
Monday, January 6, 2025 (6:00 p.m.) Annual Org. Meeting	
Monday, January 6, 2025 (6:30 p.m.) – <i>Workshop</i>	
Monday, January 27, 2025	
Monday, February 10, 2025 – <i>Workshop</i>	
Monday, February 24, 2025	
Monday, March 10, 2025 – <i>Workshop</i>	
Monday, March 24, 2025	
Monday, April 14, 2025 – <i>Workshop</i>	
Monday, April 28, 2025	
Monday, May 12, 2025 – <i>Workshop</i>	
Tuesday, May 27, 2025	
Monday, June 9, 2025 – <i>Workshop</i>	
Monday, June 23, 2025	
Placeholder – General Board Work	
Placeholder – Policy Review	
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Other Meetings

			September 23,	2024			
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Board V Decision Preparation	Vork Required Board Action	Board Action on Committee Reports & Minutes	Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
****2024**** Board Meeting Mon, Jul 22, 2024 7:30 AM					Monthly Reports TASSEL Student Handbook Student Handbooks: High School Middle School Elementary Schools (Summary Detail Included)		22
					6:00 p.m. (1 of 2) – ASC/ED		
Board Meeting Mon, Aug 26, 2024 6:00 PM	•EL 2.1 Emergency Supt. Succession •EL 2.2 Treatment of Students •EL 2.7 Asset Protection •Ends 1.6 Monitoring Measuring Plan		Record of Board Self- Evaluation	Approval of 2025 September Inspiring News	Monthly Reports		
Post Meeting Board Workshop Mon, Aug 26, 2024							School Board Mtg Self-Assessment
Board Workshop Mon, Sep 9, 2024 6:45 PM 6:00 PM							Morris Leatherman Survey Update Discussion: School Board Member Long-

2024-2025 ANNUAL WORK PLAN

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Other Meetings

September 23, 2024 Board Work Supt Consent Board Education Works								
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)	
Board Meeting Mon, Sep 23, 2024 6:00 PM	Ends 1.1 – 1.6 Evidence (FY 2023-24) Moved from October 28, 2024 Meeting Re-monitor Evidence Assertion of Compliance for EL2.2.1 and EL 2.2.2 EL 2.3 Treatment of Parents EL 2.6 Financial Management & Operations All BMD Policies BMD 3.0 Single Point of Connection BMD 3.1 Unity of Control BMD 3.2 Delegation to the Superintendent		•Approval of Preliminary FY 2025- 26 Levy Tax Levy Comparison - Tax Levy Presentation Pay 25 •Record of Board Self- Evaluation		•Monthly Reports	Superintendent Incidentals: • FY 2023-2024 Year-end Preliminary Financial Report •FY 2024-2025 Preliminary Enrollment Report	term Absence Discussed at the 6/24/24 Mtg. •ADMIN Proposals for FY 2024-25 Workshops •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3 •Policy Maritoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10 •Confirm agenda for next Board Workshop	

2024-2025 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

		Board W	/ork		Supt Consent	Board Education	Workshop
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
	●BMD 3.3 Superintendent				<u> </u>		
	Accountability & Performance						
	●GP 4.4 Officer Roles						
	•GP 4.5 School Board Members Code of Conduct						
	•GP 4.6 Process for						
	Addressing School Board Member Violations						24
	•GP 4.7 School Board Committee Principles						
	●GP 4.8 School Board						
	Committee Structure •GP 4.10 Operation of the						
	School Board Governing Rules						
Post Meeting Board Workshop Mon, Sep 23, 2024							School Board Mtg. Self-Assessment
			len Prairie City Council & ber 14, 2024, 5:30 PM – I				
Board Workshop Mon, Oct 14, 2024							Discuss January Topics for
6:30 PM							Inspiring News • Administration:
							Setting Stage for FY 2025-26
							Budget Guidelines
							• Policy Monitoring: GP 4.0, 4.1, 4.2,
							4.3, 4.9

2024-2025 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

		Board V	September 23, Vork		Supt Consent	Board Education	Workshop
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
							Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 28, 2024 6:30 PM	•Ends 1.1 – 1.6 Evidence (FY 2023-24) Moved to September 23, 2024 Mtg. •EL 2.4 Treatment of Staff •EL 2.8 Compensation and Benefits •GP 4.0 Global Governance Commitment •GP 4.1 Governing Style •GP 4.2 School Board Job Products •GP 4.3 Annual Work Plan •GP 4.9 Governance Investment		•Record of Board Self- Evaluation		Monthly Reports MSHSL Form A Triannual Health Review	Superintendent Incidentals: • Enrollment Report as of 10/1/2024 • World's Best Workforce Report • FY 2023-2024 Achievement Integration Summary Report	25
Post Meeting Board Workshop Mon, Oct 28, 2024							School Board Mtg. Self-Assessment
Special Board Meeting Tues, Nov 12, 2024* 6:00 PM			Resolution Approving of Elections Resolution Issuance of Certificates of Elections				

2024-2025 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

September 25, 2024								
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Board V Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)	
Board Workshop Tues, Nov 12, 2024* 6:15 PM *Veterans Day, Mon, Nov 11, 2024							 Review of School Board Treasurers Mid-Year Report Discuss January January 2025 inspiring News Topic Confirm agenda for next Board Worksho²6 	
	<u> </u>	Sch	ool Board "New Director					
		T	Date/Time/Loca		T	T	T	
Board Meeting Mon, Nov 25, 2024 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Mid-Year Treasurer's Report	Record of Board Self-Evaluation	Draft: January 2025 Inspiring News	Monthly Reports	Incidental: - READ Act		
Post Meeting Board Workshop Mon, Nov 25, 2024							• School Board Mtg. Self-Assessment	
Board Meeting Mon, Dec 9, 2024 6:00 PM	EL 2.5 Financial Planning and Budgeting EL 2.0 Global Executive Constraint		Approval of Final FY 2025-26 Levy Approval of School Board Mid-Year Treasurer's Report Closed Session: Review of FY 2023-24 Superintendent Annual Review -Minnesota Statute 13D.05, Subd. 3 Record of Board Self-Evaluation	•Final Approval for January 2025 Inspiring News Article	Monthly Reports MSHSL Grant Application	•Truth in Taxation Hearing Planning and Budgeting •FY 2023-24 Audited Financial Presentation •Pathways/New Programming Note: Recognition of Outgoing Board Members		

2024-2025 ANNUAL WORK PLAN

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Other Meetings

September 23, 2024

		Board Work					Workshop
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
			<u> </u>				
Post Meeting Board Workshop Mon, Dec 9, 2024							School Board Mtg. Self-Assessment

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****2025****	• 2025 Annual	•2025 Annual School
	Organizational Mtg.	District Organizational
Annual	- Election of Officers	Items:
Organizational	- School Board	- School District
Meeting	Compensation	Newspaper
Mon, Jan 6, 2025	- School Board	- School District
6:00 PM	Calendar	Depository/Financial
	School Board	Institutions
	Meeting Calendar:	- Money Wire Transfers
	January 1, 2025,	- Early Claims Payment
	through	- School District Legal
	June 30, 2025	Counsel
	Resolution for	- School District
	Combining Polling	Responsible Authority

2024-2025 ANNUAL WORK PLAN

Board Meetings

Board Workshops

Other Meetings

		Board V	Vork		Supt Consent	Board Education	Workshop
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
			Places for the General Elections for 2026 •Appointment of Intermediate District 287 Representative		- Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA)		28
Board Workshop Mon, Jan 6, 2025 6:30 PM Convene following the Annual Organizational Meeting					Authority (lowA)		 2025 Committees & Outside Organization Discussion Budget: 5-Year Financial Forecast Discuss April 2025 Inspiring News Topic Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 27, 2025 6:00 PM		●FY 2025-26 Final School Calendar (Draft) ●FY 2026-27 Preliminary School Calendar (Draft) ●FY 2025-26 Budget Timelines — First Reading	FY 2024-25 Mid-Year Budget Approval Resolution: 2025 Facilities Maintenance Bonds (LTFM) Issuance – Intent to Issue Record of Board Self- Evaluation	Committee & Outside	Monthly Reports FY 2025-26 Bus Purchase Pay Equity Reporting	Incidental: - Artificial Intelligence (AI)	

2024-2025 ANNUAL WORK PLAN

Board Meetings Board Workshops Other Meetings

		Board W	Inrk		Supt Consent	Board Education	Workshop
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
Post Meeting		• FY 2025-26 Budget Assumptions – First Reading					School Board
Board Workshop Mon, Jan 27, 2025							Meeting Self- Assessment
Board Workshop Governance Training February 2025 Date: TBD							Governance Training (fet)new Board Members)
Board Workshop Mon, Feb 10, 2025 6:00 PM							Finance Overview Agenda Items: Walk-through School Board Agenda Sample Agenda & Discussion of Agenda Elements Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline Confirm agenda for next Board Workshop

2024-2025 ANNUAL WORK PLAN

Board Meetings Board Workshops

Other Meetings

		Board Education	Workshop				
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Board V Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Supt Consent Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
Board Meeting Mon, Feb 24, 2025 6:00 PM			Closed Session — Safety & Security Update (Minnesota Statute 13D.05, Subdivision 3(d) Record of Board Self- Evaluation	Draft for April 2025 Inspiring News Draft for June 2025 Community Magazine Joint Messaging	 Monthly Reports Approval of FY 2025-26 School Calendar Approval of Preliminary FY 2026-27 School Calendar American Indian Education Report 		
Post Meeting Board Workshop Mon, Feb 24, 2025							School Board Meeting Self- Assessment
Board Workshop Mon, Mar 10, 2025 6:00 PM							Mechanics of Monitoring Communication: Supporting the Board in the Role of Governance Define Policy under Policy Governance: Ends, EL's, GP's & BMD's (Goals, Purpose & Structure of Policies) Process for Monitoring and Changes in Policy Confirm agenda for next Board Workshop

2024-2025 ANNUAL WORK PLAN

Board Meetings Board Workshops Other Meetings

	September 23, 2024								
		Board \	Supt Consent	Board Education	Workshop				
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)		
Board Meeting Mon, Mar 24, 2025 6:00 PM		•FY 2025-26 Capital Budget – First Reading	•Final FY 2025-26 Budget Assumptions •Resolution: 2025 Facilities Maintenance Bonds (LTFM) – "Sale Day Report" (Ratify Bonds) • Record of Board Self- Evaluation • Closed Session – Negotiation Strategy (Minnesota Statute 13D.03, Subdivision 1	 Approval for April 2025 Inspiring News Approval for June 2025 Community Magazine Joint Messaging 	Monthly Reports Resolution to Release Probationary Teachers		31		
Post Meeting Board Workshop Mon, Mar 24, 2025							School Board Meeting Self- Assessment		
Board Workshop Mon, Apr 14, 2025 6:00 PM							•FY 2025-2025 Annual Work Plan Calendar Discussion		
							Discussion/Review all items in Placeholder area on "Work Plan Changes Document." FY 2025-2026 School Board Meeting Calendar Discussion		

2024-2025 ANNUAL WORK PLAN

Board Meetings Board Workshops Other Meetings

		Supt Consent	Board Education	Workshop			
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Board W Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
Board Meeting		• FY 2025-26 School	•Approval of FY 2025-		•Monthly Reports		FY 2025-2026 School Board Budget Discussion Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy) New Policy Introductions Confirm agenda for next Board Workshop
Mon, Apr 28, 2025 6:00 PM		Board Work Plan – First Reading FY 2025-26 School Board Budget – First Reading	26 Capital Budget •Approval of FY 2025-26 School Board Meeting Calendar		•Montnly Reports		
Post Meeting			Closed Session: Negotiation Strategy (Minnesota Statute 13D.03, Subdivision.1) Record of Board Self- Evaluation				School Board
Board Workshop Mon, Apr 28, 2025							Meeting Self- Assessment

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Other Meetings

		Board V	Supt Consent	Board Education	Workshop		
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
Board Workshop Mon, May 12, 2025 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Tues, May 27, 2025* 6:00 PM *Memorial Day on Mon, May 27, 2025		●FY 2025-26 Budget – First Reading ●FY 2025-26 School Meal Prices - DRAFT	 Approval of FY 2025- 26 School Board Work Plan Approval of FY 2025- 26 School Board Budget Record of Board Self- Evaluation 		Monthly Reports		33
Post Meeting Board Workshop Tues, May 27, 2025							• School Board Meeting Self- Assessment
Board Workshop Mon, June 9, 2025 6:00 PM							General Fund Budget Q&A All Ends 1.1 – 1.6 Ol's Discuss September 2025 Inspiring News Topic Confirm agenda for next Board Workshop
Board Meeting Mon, June 23, 2025 6:00 PM	Ol's for FY 2025-26 all Ends 1.1 through 1.6		●Approval of FY 2025- 26 Adopted Budget ●ISD 287 10-Year Facilities Maintenance Resolution	Review Draft for Inspiring News for September 2025	 Monthly Reports EPS 10-Year Facilities Maintenance Plan Q-Comp Annual Report 		

2024-2025 ANNUAL WORK PLAN

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Board Workshops

Other Meetings

	Board Work				Supt Consent	Board Education	Workshop
Board Meeting or Board Workshop Type, Date and Time	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes	Agenda Items (Human Resources & Business Services Reports)	& Required Reporting	Topic(s)
			Approval of FY 2025-26 School Meal Prices Record of Board Self- Evaluation		 Summary Update of General District Policies Annual Review of District Mandated Policies MSHSL Resolution for Membership 		
Post Meeting Board Workshop Mon, Jun 23, 2025							School Board Meeting Self- Assessment