

ALLEGHENY-CLARION VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION WORKSHOP AGENDA
September 9, 2024 - 6:00 P.M.

ALL WORKSHOP MEETINGS ARE BEING HELD USING VIRTUAL TECHNOLOGY

I. Roll call of members and recording names of directors present.

II. PUBLIC PARTICIPATION

III. PRESENTATIONS

--Teacher Recognition – Jennifer Stover & Justine Whyte – ELA increased student achievement

IV. BOARD CONCERNS

CONSENT AGENDA

- A. Discussion related to the conference and field trip requests, as presented, on the attached form.
- B. Discussion related to, as listed and upon receipt of all appropriate documentation, adding the following to the substitute list for the 2024-2025 school year:
- | | |
|---------------|--------------------------------------|
| TEACHER/NURSE | AIDE/CAFETERIA/CUSTODIAN/SECRETARIAL |
|---------------|--------------------------------------|
- C. Discussion related to the request from employee #417 to use March 18, 19 & 20, 2025 as unpaid leave days as attached.
- D. Discussion related to the request from employee #131 to use September 5, 6, 19 & 20, 2024 and October 21, 22, & 23, 2024 as unpaid leave days as attached.
- E. Discussion related to the request from Brad Wagner to open the weight room at the High School on Saturday mornings from 8:00 A.M. – Noon beginning August 24, 2024.
- F. Discussion related to the request from Anita Orton, upon receipt of all appropriate documentation, to be a Volunteer for classroom activities at the elementary school for the 2024-2025 school year.
- G. Discussion related to adding Jessica Lukes, upon receipt of all appropriate documentation, as a Volunteer with Cross Country for the 2024-2025 school year.
- H. Discussion related to the request from PTO to add the following, upon receipt of all appropriate documentation, as volunteers for the 2024-2025 school year: Autumn Adams; Alesia Barger; Kyle Brunsgaard; Kayla Buzard; Brittany Chambers; Maggie Chandler; Melinda Heeter; Kaitlyn Kahl; Samantha Lutz; Shelby McNany; Lindsay Sherman; Melodie Siegel; Malinda Smith and Kiana Summerville.
- I. Discussion related to the request from Student Council/Tracy Patton & Minnie Logue Advisors, to use the Elementary Cafetorium on Saturday, September 28, 2024 from 6:00 P.M. – 11:00 P.M. for the purpose of holding the Homecoming Dance as attached.

V. FINANCE AND PURCHASE (discussion only)

- A. Discussion related to paying bills for September, 2024
- B. General Fund/Financial Report/Payroll Check Register, including Athletics for August, 2024.
- C. Cafeteria Finance Report for August, 2024.
- D. Activities Report for August, 2024.
- E. F.I.R.S.T. Program Report for August, 2024.
- F. Elementary Activity Account for August, 2024.
- G. Elementary Yearbook Activity Account for August, 2024.
- H. Cafeteria Report – Stacey Redding

- I. Discussion related to the donation from the Scrubgrass Presbyterian Church in the amount of \$500.00 for student lunch accounts as attached.

- J. Discussion related to the donation from the Emlenton United Methodist Church in the amount of \$61.00 for overdrawn lunch accounts as attached.

- K. Discussion related to the donation from Central Electric Cooperative Inc., in the amount of \$1500.00 for use of facilities for their annual meeting as attached.

- L. Discussion related to the Funding for Charter Schools Calculation of Selected Expenditures Per Average Daily Membership 2024-2025 School Year as attached.

- M. Discussion related to giving authority to Erin Morrison, Business Manager and Dr. David McDeavitt, Superintendent to sign and execute an electric contract and natural gas contract on behalf of the school board. The contracts will be sent to our solicitor for review before signing, and once the contracts are signed, details of each contract will be presented at the following board meeting.

VI. PERSONNEL

- A. Discussion related to the resignation of Levato Myford, WSTU Principal, and corresponding Confidential Separation Agreement dated September 16, 2024 as attached.

- B. Discussion related to hiring Jessica Lukes (with ____ years' experience), upon receipt of all appropriate documentation, (contingent upon enough student participation to form a Cross Country team) beginning July 1, 2025, as Cross Country Coach (2025-2026 season) at a supplemental salary of \$_____.

- C. Discussion related to hiring Zachary Lutz (with 0 years' experience), upon receipt of all appropriate documentation as Elementary Girls' Basketball Coach at a supplemental salary of \$429.00. (Salary for the Elementary Boys' & Girls' Basketball Coaching positions is split between the two).

- D. Discussion related to hire _____ as Unified Indoor Bocce Coach (Grant funded – Special Olympics Pennsylvania and Allegheny-Clarion Valley High School) at a \$1,000 stipend.

- E. Discussion related to hire _____ as a Part-time, 3-hr. per day Light Duty Custodian, upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$16.25. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$17.25.

- F. Discussion related to hiring Regina Barris as a full-time (7.5 hours per day) Child Specific Aide upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$12.66. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$13.66 per hour. (To be paid using Access funds)
- G. Discussion related to hiring Crystal Mohler as a full-time (7.5 hours per day) Child Specific Aide upon receipt of all appropriate documentation, contingent upon a sixty (60) work day probationary period, at an hourly rate of \$12.66. Upon completion of the sixty (60) work day probationary period, the hourly rate will be \$13.66 per hour.
- H. Discussion related to hiring Brienna Simmons (at a Master's Step 1), upon receipt of all appropriate documentation, for the newly formed position of Special Education teacher at the Western Secure Treatment Unit in Emlenton, PA, at a first year salary of \$59,790.00, with future salary increases to be negotiated with the Allegheny-Clarion Valley Education Association. This position is approved as 183 days, being Monday through Thursday, for a school year dating from August 1st of each year to the following June 30th, with the first year salary pro-rated to the number of available school days from the first work day through June 30, 2025. This position is hired contingent upon the continued need and operation of the Western Secure Treatment Unit. This position shall further be contingent on the individual executing a consent and acknowledgement to a future decrease in salary, in the event the individual's employment changes to a position with lesser pay. All other terms of the Agreement between Allegheny-Clarion Valley School District and the Allegheny-Clarion Valley Education Association, effective July 1, 2023 shall apply to the position.
- I. Discussion related to hiring _____ for the newly formed position of Principal of the Western Secure Unit Treatment Center in Emlenton, PA, at a first year salary of \$_____. This position is approved as 240 days, for a school year dating from July 1st of each year to the following June 30th, with the first year salary pro-rated to the number of available school days from the first work day through June 30, 2025. This position is hired contingent upon the continued need and operation of the Western Secure Treatment Unit. This position shall be subject to all other terms and benefits provided under the Act 93 Agreement effective July 1, 2023 and expiring on June 30, 2027.
- J. Discussion related to the request from Employee #267 to take maternity leave for a period of 12 weeks beginning (tentatively) November 21, 2024. After utilizing all sick, personal and emergency days, to use FMLA through February 13, 2025, with a return date of February 14, 2025 as attached.
- K. Discussion related to the Employment Agreement between the Allegheny-Clarion Valley School District and Erin Morrison, Business Manager effective September 1, 2024 through June 30, 2029 as attached.

VII. INSTRUCTIONAL SERVICES

VIII. POLICY

--Discussion related to the first reading of Policy #813 Other Insurance as attached.

--Discussion related to the second reading of the Allegheny-Clarion Valley School District Title IX Regulations as attached.

- Discussion related to the second reading of the Allegheny-Clarion Valley School District Title IX Notice of Nondiscrimination each as attached.
- Discussion related to the second reading of Policy #103.1 Nondiscrimination – Qualified Students with Disabilities, as attached.
- Discussion related to the second reading of Policy #234 Pregnant/Parenting/Married Students as attached.
- Discussion related to the second reading of Policy #247 Hazing as attached.
- Discussion related to the second reading of Policy #249 Bullying/Cyberbullying as attached.
- Discussion related to the second reading of Policy #252 Dating Violence as attached.
- Discussion related to the second reading of Policy #317.1 Educator Misconduct as attached.
- Discussion related to the second reading of Policy #336 Personal Necessity Leave as attached.
- Discussion related to the second reading of Policy #709 Building Security as attached.
- Discussion related to the second reading of Policy #807 Opening Exercises/Moment of Silence/Flag Displays as attached.
- Discussion related to the second reading of Policy #824 Maintaining Professional Adult/Student Boundaries as attached.

IX. FACILITIES

- Discussion related to the 2024 Potable Lead in Water Screening results from Professional Service Industries, Inc. (PSI), an Intertek company and correspondence from Michael Kopar, Project Manager & Greg Chambliss, RIPH, Principal Consultant dated August 26, 2024 as attached.

X. TRANSPORTATION

- Discussion related to the request from Clint Ace to add Kerrie McGinnis (date tbd), upon receipt and review of all appropriate documentation and an interview with the administration as a driver.
- Discussion related to the request from Clint Ace to remove the 2007 – Dodge Grand Caravan (#0203) from his fleet.
- Discussion related to the request from Clint Ace to add a _____ to his fleet.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Stanley A. Bailey, dated August 1, 2024 as attached.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Bobbert Busing, Inc., dated August 1, 2024 as attached.

- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Jennifer Callender D/B/A Callender Transportation, Inc., dated August 1, 2024 as attached.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Martha Jane Cook, dated August 1, 2024 as attached.
- Discussion related to the Career Center Transportation Contract between the Allegheny-Clarion Valley School District and Bailey Busing Company dated August 21, 2024 as attached.
- Discussion related to the 2024-2025 Bus Contracts with Bobbert Busing, Inc., for Bus #2, Bus #5, and Bus #10 each dated August 21, 2024 as attached.
- Discussion related to the 2024-2025 Bus Contracts with Bailey Busing Company for Bus #3; Bus #7; Bus #9; and Bus #16 each dated August 21, 2024 as attached.
- Discussion related to the 2024-2025 Bus Contracts with Callender Transportation, Inc., for Bus #11 dated August 21, 2024 as attached.
- Discussion related to the 2024-2025 Bus Contract with Martha Jane Cook for Bus #6 dated August 21, 2024 as attached.
- Discussion related to the 2024-2025 Van Contract with Michele Eiler for a 2014 Chrysler Town & Country Van (#3184) dated July 1, 2024 as attached.
- Discussion related to the 2024-2025 Van Contracts with Irwin Transportation, LLC as follows: 2010 Chevrolet Suburban (#4624); 2014 Dodge Caravan (#6683); 2016 GMC Acadia (#7887); and 2017 Chevy Traverse (#0146) each dated July 1, 2024 as attached.
- Discussion related to the 2024-2025 Van Contracts with Randy McLendon, Inc., as follows: 2017 Chevy Cruze (#8612) dated July 1, 2024 as attached.
- Discussion related to the 2024-2025 Van Contracts with Pam Myers Transportation, Inc., as follows: 2011 Honda Odyssey (#7086); 2012 Honda Odyssey (#4918); 2014 Honda Odyssey (#5178); 2014 Honda Odyssey (#2185); 2015 Honda Odyssey (#0088); 2016 Ford Transit (#2665); 2016 Honda Odyssey (#3091); 2017 Honda Pilot (#0162); and 2019 Honda Odyssey (#1296) each dated July 1, 2024 as attached.
- Discussion related to the 2024-2025 Van Contracts with Kelly Stevanus as follows: 2020 Kia Sorento (#2991) and 2020 Kia Sorento (#0975) each dated July 1, 2024 as attached.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Clint Ace, dated August 1, 2024 as attached.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Michele Eiler, dated August 1, 2024 as attached.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Irwin Transportation, LLC., dated August 1, 2024 as attached.
- Discussion related to the Extra-Curricular Activities Transportation Contract between the Allegheny-Clarion Valley School District and Pamela J. Myers, dated August 1, 2024 as attached.

XI. MISCELLANEOUS

A. Career Center Report.

--A copy of the August 26, 2024 Joint Operating Committee Minutes are attached.

B. Intermediate Unit Report.

--Board Meeting Minutes from the August 28, 2024 meeting are attached. These Minutes are to be approved at the September 23, 2024 JOC Meeting.

C. Correspondence.

D. Technology Committee update.

E. Athletic Committee update.

F. Football Committee update.

G. Finance & Facilities Committee update.

XII. OLD BUSINESS

XIII. NEW BUSINESS

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (September, 2024 – Workshop Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Peggy Plowman	Secondary Transition Coordinator Meetings	10/2/24	Riverview IU6 Clarion, PA	\$996.00	\$0.00	\$168.84	\$0.00	\$0.00	\$0.00	\$1,164.84
		11/7/24								
		12/12/24								
		2/13/25								
		3/13/25								
Stacey Redding	PRFSD Meeting	5/8/25	Doubletree Cranberry, PA	\$0.00	\$0.00	\$93.40	\$0.00	\$0.00	\$0.00	\$93.40
		9/13/24								
Stefanie Best	STEM Network Meeting	9/23/24	Riverview IU6 Clarion, PA	\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
Stefanie Best	Librarian Network Meeting	9/24/24 3/20/25	Riverview IU6 Clarion, PA	\$332.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$332.00
David McDeavitt Kristin Thurber Julie Raybuck Minnie Logue Erika Smith	2024 N & D Symposium (Neglected & Delinquent Youth)	10/9/24 10/10/24 10/11/24	Kalahari Pocono Manor, PA	\$0.00	\$0.00	\$696.80	\$450.00	\$0.00	\$0.00	\$1,146.80 (Paid by WSTU Grant)
Rachel Paz Allie Atwood (approx.) 9 – 9 th – 12 th grade students	Reading Competition	10/21/24	Riverview IU6 Clarion, PA	\$166.00	\$45.00	\$3.36 School Van	\$0.00	\$0.00	\$0.00	\$214.36
Rachel Paz Allie Atwood (approx.) 12 – 7 th & 8 th grade students	Reading Competition	10/31/24	Riverview IU6 Clarion, PA	\$166.00	\$60	\$91.00 (1-bus)	\$0.00	\$0.00	\$0.00	\$317.00

CONFERENCES AND FIELD TRIPS FOR 2024-2025 (September, 2024 – Workshop Meeting Conference)

Attendee(s)	Conference	Date	Location	Subs	Registration	Mileage	Meals	Lodging	Other	Total
Darlene Scott	Building Fact Fluency: Number Sense Strategies K-5 Educators	10/9/24	Riverview IU6 Clarion, PA	\$166.00	\$0.00	\$26.80	\$7.50	\$0.00	\$0.00	\$200.30
MaryAnn Mackrell Kristie Anderson Sarah Hile Danielle Lutz Aaron Stoddard 2-Ameri-Corp. students (approx.) 40 – Kindergarten students	BayTree Farm Tour Parker City Park	10/2/24	Nickelville, PA Parker, PA	\$0.00	\$0.00	\$81.92 And Minimum Wait time \$125.00 1 Bus	\$0.00	\$0.00	\$0.00	\$206.92

District costs to date:

July, 2024	\$3,725.00 (EST.)
August, 2024	\$2,171.38
September, 2024	\$2,694.82