

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER
OPERATING AGENCY
September 11, 2024

1. **PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public.

2. **OLD BUSINESS**

2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:
August 14, 2024

Motion to approve _____ Second _____ Action _____

(VOICE VOTE: IN FAVOR _____ OPPOSED _____)

ACTION ITEMS

3. Fiscal

- 3.01 Approve the Treasurer's Report for the month of August, 2024.
- 3.02 Approve payment of bills for the month of September, 2024.
- 3.03 Motion to approve the application for PCCD Security Grant for physical security upgrades.
- 3.04 Approve the Price changes for Cosmetology services for the 24-25 school year. Copy in board packet.
- 3.05 Approve to purchase 2 tee shirts (and smocks for Cosmetology, Chef Coats for Culinary and scrubs for Health Occupations) for each new student and 1 for the returning students for the 24-25 school year.

3. Fiscal Motion to approve _____ Second _____ Action _____

(ROLL CALL)

4. Policy & Program

- 4.01 Approve the adoption of Section 700, Policy 707 and Section 800, Policy 815.1 of The Northumberland County Career & Technology Center.
- 4.02 Approve to recommend an off campus trip for the Cosmetology students to CosmoProf, Sally's, and Ulta on Tuesday October 15, 2024. (Bus paid by Perkins)
- 4.03 Approve to recommend permission for the Career and Technical Student Organizations to conduct various fundraisers for the 2024-2025 school year. All fundraising activities must have administrative approval. Fundraisers offset the cost of membership dues, fees, community service projects and other costs.

4. Policy & Programs Motion to approve _____ Second _____ Action _____

(ROLL CALL)

5. Personnel

- 5.01 Approve to recommend the following instructors as coordinators/class advisors for the 2024-2025 school year.

Position

Name

HOSA Advisor
Skills USA Co-Advisor
Skills USA Co-Advisor
Yearbook Co-Advisor
Yearbook Co-Advisor

Jaime Stelma
Daniel Rummel
Emily Richardson
Sharon Graboski
Lori Kehler

5. Personnel Motion to approve _____ Second _____ Action _____

(ROLL CALL)

6. NEW BUSINESS

6.01

6. New Business Motion to approve _____ Second _____ Action _____

(ROLL CALL)

7. ADJOURNMENT

I move that this meeting be adjourned.

Motion to approve _____ Second _____ Action _____

TIME: _____