

SPORTS

All 7th grade questions regarding sports can be directed to the High School Athletic office. 507-379-4833.

6th grade questions will be answered by Community Education
507-379-5318

It is the student's responsibility to know practice time, game information and how to contact their coach.

ACADEMIC ELIGIBILITY FOR EXTRA CURRICULAR ACTIVITIES

Albert Lea student participants must be making satisfactory progress in their courses to maintain their eligibility. **Students in 7th grade who are participating in Middle School and/or High School programs must earn passing grades in all classes.** Those students failing to meet these requirements will be put on academic probation.

BEHAVIORAL REQUIREMENTS

SWMS requires all student participants be in good standing behaviorally to participate in activities. Students with an out-of-school suspension are not allowed to participate in practice and contests. Repeated disciplinary issues could impact participation in after school activities. These decisions will be made by the school Principals, Activities Director and the coach.

PARENTVUE

Each parent will be assigned their own ParentVue account to use while their students attend Albert Lea Area Schools. In your account you will be able to access your student's grades, attendance, health office visits and other information.

To set up your account you will need to be given an activation key by the office. If you have already activated your account but have been locked out, please call 379-5242 to have your account unlocked.

PARENT HANDBOOK 24-25



The most frequently asked questions are answered in this "At a Glance" look at the rules at Southwest.

Parents and visitors are welcome at Southwest. Visitors must stop in the office to sign in first and to see about the availability of your destination or host.

Because of severe allergies of students and staff, please refrain from using perfumes or colognes when visiting.

For more information regarding school policies, please check the website at www.alschools.org.

CONFERENCES

Fall: November 4th (Monday)
Spring: February 24th (Monday)

FOR THE SAFETY OF OUR STUDENTS

Before school: parents will enter the parking lot from Hwy 13 and drop students off in the "STUDENT DROP OFF ZONE"

Afternoons: parent must pick up their students on the east side of the school (facing Sibley) at door #7. Only buses are allowed in the west parking lot in front of the school in the afternoons.

SCHOOL DAY

The School Day begins at 8:30 and ends at 3:10. Students will be allowed in the building at 8:05 for breakfast or to sit in the stands. Unless students are involved in a supervised after school activity, they should be out of the building and off school grounds by 3:30 p.m.

ALLERGIES & DELIVERIES

We have students at SWMS who have life threatening allergies to latex, peanuts, and tree nuts. Any deliveries containing latex will be prohibited from entering the building. We request individuals to voluntarily refrain from sending/bringing any peanut or tree nut products or by-products into SWMS or to any school-related activities.

ATTENDANCE LINE 379-5312

If your student is ill or has a medical appointment (this includes dental or hospitalization), funeral or court appearance, please call the attendance line prior to 8:30 a.m. State your student's first and last name, student ID number, reason for absences and your name.

CAFETERIA

Cash is not accepted in the lunch line. Please use **K12paymentcenter.com** to deposit funds into your student's account. This can also be found on our website or through your ParentVue app. Do not bring food to share with others. Restaurant or fast food is not to be brought into the cafeteria.

DRESS CODE

Student dress code should comply with reasonable standards of cleanliness, safety and should not be disruptive to the operation of the school or inappropriate for students. No hats or caps.

Winter jackets must be left in lockers. Skirts/shorts must be fingertip length when arms are at the student's side. Clothing with spaghetti straps, halter tops and tube tops are not allowed.

Undergarments including but not limited to bra straps and underwear cannot be showing. No cracks visible, front or back.

Midriffs must be covered front and back. Clothing with ads/pictures for alcohol, bars, drugs, tobacco or clothing of a sexually suggestive nature are not to be worn. Bags, purses and backpacks are to be locked in lockers.

The administration (or appointed designee) will be the final arbiter of what is appropriate dress.

ELECTRONIC EQUIPMENT & CELL PHONES

Cell phones and electronic devices may be used before and after school. Any electronic device brought to school must be turned off and kept in the student's locker during the school day. Any devices used or seen during the school day without permission will be confiscated and may be reclaimed from the office. Texting and internet social sites are not allowed during the school day. **Use of any device to record or take pictures is prohibited throughout the building.** Neither the school or the schools' representatives are liable for electronic equipment that is lost or stolen or confiscated.

LEAVING SCHOOL DURING THE DAY

It is school policy that students may not leave the school grounds during the school day without permission from the office. **If your student needs to be excused during the school day for any reason, they will need to bring a note to the attendance office before school starts that morning OR a parent must call the attendance office.**

The student will then be issued a pass to be excused at the appropriate time. **DO NOT** call/email your student's teacher to have them dismissed. ALL passes must come through the office. If a student is ill they must go to the health office. The health office will then call home if the situation requires the student to go home.

MESSAGES & GIFTS FOR STUDENTS

In an emergency, parents may call the school office to leave a message for a student. Messages to students will be delivered at our convenience. Classes will not be interrupted for messages or phone calls. Students are encouraged to discuss appointment and after school plans before coming to school. Students who are expecting forgotten items from home must check for them in the office. Deliveries of gifts, flowers, plants and/or mylar balloons will be kept in the main office and the student will receive a note to pick up their items at the end of the school day. Students are not to bring food items to share with others in the classroom