



**APPLETON**  
AREA SCHOOL DISTRICT

**Parent's Right to Receive Teacher Information**

Dear Families:

Federal law requires that we share with you the qualifications of teachers within the Appleton Area School District but specifically those schools receiving Title 1 funding. In addition, all instructional paraprofessionals working in Title 1 schools have completed a “highly qualified” status which requires they have specialized training or hold a two-year degree.

There are questions you may ask, including:

- Is my child's teacher licensed to teach the grades or subjects assigned?
- Has the state waived any requirements for my child's teacher?
- What was the college major of my child's teacher?
- What degrees does my child's teacher hold?
- Are there instructional paraprofessionals working with my child? If so, what are their qualifications?

All teachers in the Appleton Area School District have at least a bachelor's degree and many have advanced degrees. The District has a very small number of teachers who are not fully licensed for their assignment. The teachers who hold a one-year license “with stipulations” have been hired for positions where there is a shortage of qualified teachers.

The District makes every effort to secure fully certified candidates prior to hiring an educator under a one-year license “with stipulations.” In some specific areas, we have teachers who do not currently hold the license. When the District does hire a teacher with a one-year license “with stipulations” a requirement for the licensure is for the educator to demonstrate content knowledge, be enrolled in an approved program leading to the required license within three years, and receives intense supervision/mentoring from the district while teaching. The following teachers/staff are currently working towards specific licensure:

- Elizabeth Elrod ~ Cross Cat (2801)

If you have questions or would like more information, please feel free to contact us at your convenience.

Sincerely,

Denise Tetzlaff

Principal ~ Franklin Elementary

