



### Student Directory and Photo Release Information

Federal law allows Stanwood-Camano School District to disclose some personally identifiable information about students (“student directory information”), without written consent. Information may be given to outside organizations, but the primary use of directory information is to allow the school district to include this information in certain school publications, including:

- The annual yearbook
- Honor roll or other recognition lists
- Printed programs for graduation, sports competitions, or school plays
- School-related social media posts and video productions, print and online communication, and media coverage of district/school events or activities

Stanwood-Camano School District defines “student directory information” as:

- Name, address, email address, phone number, date of birth
- Dates of enrollment and enrollment status
- Diplomas and awards; and participation in activities and sports
- Height and weight (for athletes)
- Grade level and most recent school or program attended

#### Photograph or video image

If you do not want the school district to disclose directory information, including your student’s photo or video image, without prior written consent, you must notify your school in writing each school year via the form below. This includes sharing directory information with media outlets and partner organizations.

#### Student directory information requests by military recruiters

Federal law requires the school district to provide military recruiters with student names, address and phone numbers unless families have informed the district not to do so. If you do not want the school district to disclose directory information, or if you want your child’s contact information withheld specifically from military recruiters, you must inform your school via the form below.

#### Opt-out form (one per student)

*If no documentation is on file, it will be assumed that permission for release of directory information has been granted. Check only when you do not want directory information released. Choice will remain active until changed by parent/guardian.*

**Do not release my student’s directory information to (for high school students only):**

- Military recruiters
- Institutions of higher learning

**Do not release my student’s directory information to (for all students):**

- The media for news such as honor roll or other recognitions (*Public*)
- School and district communications, such as social media posts and videos; print and online communication; and printed and online programs for graduation, sports, and school plays (*District*)
- Do not release my student’s directory information for the annual yearbook (*Local*)

Student name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_  
(Last) (First)

Parent/guardian name: \_\_\_\_\_  
(Last) (First)

Parent/guardian signature or student if 18 years or older: \_\_\_\_\_ Date: \_\_\_\_\_