



Gull Lake Community Schools  
Richland, Michigan

## JOB POSTING

### Custodian - Full Time Position 2nd Shift 3:00 p.m. - 11:30 p.m.

September 9, 2024

#### Job Summary:

Under the direction of the Building and Grounds Supervisor the Custodian will maintain the physical school facilities in a condition of operating excellence, cleanliness, and safety, so that full educational use of them may be made always.

#### Qualifications:

##### Required:

- A. Knowledge of electrical, plumbing, and construction preferred
- B. Satisfactory school or previous employment records
- C. High school diploma or equivalent

##### Desired Characteristics:

- A. Minimum of two years experience in a related field
- B. Evidence of ability to learn procedures and operations
- C. Evidence of satisfactory work habits
- D. Satisfactory attendance record
- E. The ability to lift up to 50 pounds
- F. Prior work or volunteer experience with children
- G. Demonstrated successful communication skills with students, staff, administrators, parents, and community members

##### Duties:

- A. Ability to read and interpret written and verbal instructions, safety rules, operating and maintenance instructions, and procedure manuals
- B. Performs routine tasks of daily cleaning
- C. Maintain appearance of the building, inside and out, and provide routine repairs as needed
- D. Maintain building security
- E. Other duties as assigned

#### STATEMENT OF NON-DISCRIMINATION

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

#### CRIMINAL RECORDS CHECK

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

**Application Deadline: Open Until Filled**

**Start Date: ASAP**

**Salary: \$15.00 per hour, \$750 bonus after 90 calendar days of employment**

**Apply To:** Candidates who are qualified and wish to be considered for this position must submit a Frontline online application at [www.gulllakecs.org](http://www.gulllakecs.org) that includes a letter and resume.

**Questions:** Contact - Sherri Simmons, Human Resources at [ssimmons@gulllakecs.org](mailto:ssimmons@gulllakecs.org)