

Directory Information Opt-Out and Military Opt-Out Form

The District does disclose “directory information” without written consent unless you have advised the school to the contrary (see below). The primary purpose of directory information is to allow the District to include this information from your child’s education records in certain school publications or entities that provide school-related services. Examples include:

- A playbill, showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists; Graduation programs;
- Sports activity sheets, such as for wrestling, showing the weight and height of team members;
- School directories published by parent-teacher associations; and Newspaper or Broadcast Media stories or photos

Directory information, generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include but are not limited to companies that manufacture class rings, publish yearbooks, produce school photographs, or charitable organizations. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses, and telephone listings - unless parents have advised the school that they do not want their student’s information disclosed without their prior written consent.

Recruiters (college or military) shall not solicit personal information from students who do not approach them, nor shall they distribute materials to students who do not approach them.

If you do not want directory information shared or information released to military recruiters, return this form to your school within 15 days of registering your child or receiving the Student Rights and Responsibilities Handbook.

Tigard-Tualatin School District has designated the following information as directory information:

- Student’s name
- Participation in officially recognized activities and sports Address
- Telephone listing
- Weight and height of members of athletic teams Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Birthday
- Major field of study Dates of attendance Grade Level
- The most recent educational agency or institution attended.

The complete Family Educational Rights and Privacy Act (FERPA) can be viewed in the Student’s Rights and Responsibilities Handbook.

Directory Information Opt-Out Military Recruiter Opt-Out

Student name (Please Print): _____

School: _____ Grade: _____

_____ I do not want ANY "directory information" released to ANY entity

_____ I do not want my child's name, address, or telephone number released to military recruiters.

Parent/guardian signature: _____

Date: _____

If you don't want directory information shared, return this form to your school within 15 days of registering your child or receiving the Student Rights and Responsibilities Handbook.

You may provide this "opt-out" information form after that time, but the school district is not responsible for releases before receiving this form. Only turn in if you are opting out.

