

NEWARK UNIFIED SCHOOL DISTRICT  
**Citizens' Bond Oversight Committee Minutes**

**March 12, 2024**

6:00 p.m.

NUSD District Office, Board Library  
5715 Musick Avenue, Newark, CA 94560

**Members In attendance:**

Cindy Parks

Cary Knoop

1. **Call to Order** – The meeting was called to order at 6pm by Cary Knoop
2. **Roll Call** - Done by sign-in sheet
3. **Approval of the Agenda**  
Motion to approve Cindy Parks, Second by Cary Knoop – 2 Ayes
4. **Visitor/Public Comment** – None
5. **Approval of Meeting Minutes for September 12, 2023**  
Motion to approve by Cindy Parks, Second by Cary Knoop – 2 Ayes
6. **Bond Audit Review – Hugo Luna from Christy White & Associates**  
Proceeds invested in county treasury shows a loss due to fees. No findings.  
Motion to approve by Cindy Parks, Second by Cary Knoop – 2 Ayes
7. **Financial Report – Patty Paulsen from Keystone Solutions**  
There was some recoding noted. Ms. Paulsen will provide raw data in excel for Mr. Knoop to draft the Annual Report.
8. **Update on Projects – Tracey Vackar**  
Ms. Vackar is committed to spending the remaining balance before June 30, 2024
9. **CBOC 2022-23 Annual Report**  
Mr. Knoop will draft the report once he receives the data from Ms. Paulsen. The committee will hold a Special Meeting to discuss the Annual Report and Facts, Findings, and Concerns page. Ms. Parks will draft the Facts, Findings and Concerns Page.
10. **Announcements, Requests, Debrief, Discussion**  
The Special Meeting will be scheduled in early May.
11. **Adjournment** The meeting ended at 7:12pm