

JOHNSON COUNTY

MIDDLE/HIGH SCHOOL

2024-2025 Parent/Student Hand Book

“We are JOCO! It Takes the Whole Community!”



Mr. Reid Bethea, Principal
Mr. Dexter Mack, Assistant Principal
Mr. John Buxton, Assistant Principal
Mrs. Nichole Shepard, Counselor

*150 Herschel Walker Dr.
Wrightsville, GA 31096
478-864-2222
www.johnson.k12.ga.us*

As required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, or age in admission in its programs, activities, and pro access to them, and provides equal access to the Boy Scouts and other designated youth groups. For additional information or referral to the appropriate system coordinator, contact the system superintendent's office at 150 Lee St, Wrightsville, GA 31096, (478) 864-3302.

TABLE OF CONTENTS

Letter from Principal	2
Calendar	3
JCM/HS Parent and Family Engagement Policy	4
Parent's Right to Know, Home School Connection	17
Attendance	21
Grading System	26
Testing	26
JCHS Exemption Policy	26
Gifted Program	27
Notification of Online Options	27
Promotion/Retention Requirements	27
Graduation Requirements for Students Enrolling in 9th Grade 2008-2009	
Beyond & participation in graduation ceremony	
Sports Eligibility Requirements	32
Clubs	35
General School Information	35
Local Wellness Program	40
Dress Code	43
Johnson County Schools Code of Conduct	45
Bus Rules for Pupils	58
Hospital/Homebound Students/Homeless	59
Student Records & Student Reporting of Acts of Sexual Abuse or Sexual Misconduct	60
FERPA	60
Access to Student Records	61
PPRA -Protection of Pupil Rights	61
Section 504 & Equal Opportunity and Non-discrimination	62
Ethics, Fraud, Waste, and Abuse	63
Complaint Procedures	65
Cyber Safety, Acceptable Use of Internet policy	
Bring Your Own Technology (BYOT) policy	68
Johnson County Schools District Wide Parental Involvement Policy (PIP)	74

Reid Bethea, Ed.S
Principal



JOHNSON COUNTY MIDDLE/HIGH SCHOOL

150 Herschel Walker Way
Wrightsville, GA 31096
Phone: 478-864-2222 ** FAX: 478-864-4054
www.johnson.k12.ga.us

Dexter Mack, Ed.S
Assistant Principal

John Buxton, Ed.S
Assistant Principal

August 1, 2024

Dear Johnson County Middle/High School students and parents,

Welcome to our 2024-2025 school year! We are excited to have everyone back after a much-deserved summer break. We look forward to another year of continuing our great tradition of academic and athletic success. As Trojans, we want to compete both in the classroom and on the field. Our wish is that all of our learners come prepared daily. This means on time and dressed appropriately, ready to tackle the day.

We encourage our students and stakeholders to familiarize themselves with this handbook and our updates. Among the updates are dress code, student conduct, policies and procedures, and other important school information. These adjustments were necessary to meet our current situation.

We invite all community stakeholders to take an active part in our school. Encourage your student to take full advantage of all academic and athletic opportunities offered here at JoCo. Stakeholders are encouraged to support student achievement through active participation, throughout the year, in all school events. Trojan faculty and staff are challenged to offer all students the best possible education to prepare them to be college and/or career ready.

Our continued partnership ensures that students are our focal point. Please feel free to contact myself or anyone else listed on this document with any questions you may have. We look forward to partnering with all stakeholders and sharing in the collective vision that "We are JOCO! It Takes the Whole Community!" Lastly, we encourage our students to remember life is about choices. Speaking of choices, make good ones, have a great day, and Go Trojans.

Regards,

Reid Bethea
Principal

Johnson County Board of Education | 2024-2025 Calendar **DRAFT#2**

29-31 Pre-Planning

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-3 School Holiday
06 [Staff](#) – Prof. Dev.
07 Classes Resume
20 School Holiday

1-2 Pre-Planning
5 Pre-Planning
6 First Day of School

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

17 School Holiday

02 School Holiday

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 Staff - Prof. Dev.

11 School Holiday
14 School Holiday

OCTOBER '23						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7-11 Spring Break

25-29 School Holidays

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '25						
S	M	T	W	Th	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21 Last Day of School
22-23 Post Planning
24 Graduation

23-31 School Holidays

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Johnson County High School



Parent and Family Engagement Policy and Plan for Shared Student Success

2024-2025 School Year

*Johnson County High School
Reid Bethea, Principal
150 Herschel Walker Drive
(478) 864-2222*

<http://www.johnson.k12.ga.us/hs/>

Plan Revised May 8, 2024

What is Title I?

Johnson County High School is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support Family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.

School Plan for Shared Student Achievement

What is it?

This is a plan that describes how Johnson County High School will provide opportunities to improve family engagement to support student learning. Johnson County High values the contributions and involvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. This plan describes the ways in parent-friendly language that Johnson County High will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and home.

How is it revised?

Johnson County High School invited all parents to attend Title I Parent Planning Meetings each spring to review and revise this parent and family engagement policy, as well as the schoolwide plan, our school-parent compact, and the family engagement budget. Additionally, the plan is posted on our school website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year and will be electronically submitted to the district. Parents and family members can also give feedback during several parent meetings and activities during the school year.

Who is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Johnson County High School will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

Where is it available?

At the beginning of the year, the plan is included in the student handbook that is given to all students. The plan will also be posted in the school lobby, on the school website and social media. Parents can also retrieve a copy of the plan both in the Parent Resource Room and in the school's front lobby.



2021-2026 School Goals

Goal 1: By the end of 2025, the number of students who effectively apply the knowledge, attitudes, and skills necessary to understand and improve social-emotional learning will increase by 3% each year as measured by Satchel data.

Goal 2: By the end of the 2025 school year, there will be a 3% yearly increase of high school students performing at or above proficient as measured by Reading Inventory Data.

Goal 3: By the end of 2025, student achievement data will increase by 3% each year as measured by Milestone data in all content areas.



School-Parent Compacts

As part of this plan, Johnson County High School and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers during the Title One Parent Meetings. The School-Parent compacts also are shared with parents during Parent-Teacher conferences and kept in the front office if parents need another copy.

Let's Get Together!

Johnson County High School strives to support strong home/school relations. Parents participate in school committees like the Parent Advisory Council and CTAE Stakeholder Team. They come to meetings to review policies and plans and develop skills to work with their children. The school provides parents with syllabi annually that have a description and explanation of the curriculum in use in all core classes. **Parents make a difference**, and their support is critical in our efforts to provide quality education to their children. To better meet parents' needs, we offer online and in-person meetings and make home visits if needed at various times. Title I funds will be provided for home visits and childcare as needed. To involve parents at Johnson County High School, we have planned the following programs, communication efforts, and activities:

Parent Orientation – August 2024

Meet your child's teacher and our friendly, helpful school staff for the year.

Annual Title I Parent Meeting – August 2024

We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the school-wide plan, the school-parent compacts, and parents' requirements. The school will share invitations through school newsletters, social media, and local media.

State of the School- September 2024

Principal will provide stakeholders with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards

Parent and Family Engagement Month – November 2024

A celebration of family engagement and the recognition of its impact on school and student success.

STEM Night – November 2024

We invite you to an evening of learning about, doing, and sharing STEM.

High School Transition Meeting- February 2025

We invite you to learn about course offerings for developing graduation plans, academic pathways, and extracurricular activities available to help prepare your student for college and career readiness.

School Parent Input Meetings- March & April 2025

Parents will provide input for the School Improvement Plan, Parent Satisfaction and Needs Assessment Survey, the School-Parent Compact, the Parent and Family Engagement Policy, Title I funds allotted for parent/family engagement, and building staff capacity.

Annual Parent Survey- April-May 2025

Parents will provide input on ways to improve the school, on items that need revising, and items that need maintaining.

Parent Resource Center

Monday and Wednesday, 7:30 am – 3:30 pm

Come visit the Parent Resource Center to check out books, study materials, and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

Parent and Family Engagement

Johnson County High School believes that family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that:

- Parents play an integral role in assisting their child's learning
- Parents are encouraged to be actively involved in their child's education at school
- Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.



Parents,

Johnson County High School is committed to helping our parents and families attend the family activities listed in this policy. Please call or email us if you need assistance with child care and/or transportation in order to participate in our programs.

Reid Bethea
High School Principal
reid_bethea@johnson.k12.ga.us
478-864-2222

Johnson County High School is Branching Out!

Johnson County High School will take the following measures to promote/support parents and family members as an essential foundation to strengthen the school and reach our school goals. We will:

- ✓ Provide quarterly trainings for staff on strategies to recognize the value and utility of parent contributions, improve communication with parents, work with parents as equal partners, and collaborate about ideas to increase family engagement with reading/math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Translate school forms to support limited English families.
- ✓ Collaborate with middle school, college/career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- ✓ Use our Parent Advisory Council and Parent Leaders to improve awareness of the activities and events listed in the school parent and family engagement policy.
- ✓ Offer Literacy workshops for parents on the JOCO Literacy STEM bus to help further enhance parent's ability to help their students.
- ✓ Collect feedback from parents/family members at all events, place input cards around the building and post a suggestion form on the school website in order to respond to parents' requests for additional support for parent and family engagement activities.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, social media, and flyers.
- ✓ Work with our parents to develop relevant training and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning (Title I Part A).
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement and partner with teachers to support their child's academic progress.
- ✓ Provide parents with syllabi annually that have a description and explanation of the curriculum in use in all courses at the high school
- ✓ Assist parents in understanding topics regarding The Georgia Standards of Excellence, Milestones, and Partnering with teachers to support their child's academic achievements.

Parent and Family Engagement Standards

Johnson County High School and our parents have adopted the National PTA Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community



Parent Advisory Council (PAC)

Johnson County High School invites all parents to join the Parent Advisory Council to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet three times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the Parent Advisory Council, please contact the principal at 478-864-2222 or complete the interest form and leave it in the Main Office.

Parent Advisory Council (PAC)

- ☐ Yes, I am interested and wish to join the Parent Advisory Council.
- ☐ Please contact me so I can learn more in joining the Parent Advisory Council.
- ☐ Please send me notifications about future meetings and updates.

Name: _____

Child's Name and Grade: _____

Address: _____

Phone Number: _____

Email address: _____

Our Mission:

The mission of Johnson County High School is to prepare students to meet or exceed standards in order to graduate on time and/or be college and career ready.

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office. The school will share your comments with the District Federal Programs Director.

Name: (optional) _____

Telephone Number: (optional) _____

Comments: _____

JCHS Family & Community Engagement Timeline

Schools	July / August	September	October
JCHS	Community "Chat & Chew" with Admin Title I Annual Parent Mtg (<i>Share compacts, budget updates, and PFE Policy</i>) Parent Orientation Alt. Sch. Orientation Parent Skills (<i>Liaison and Community</i>) Admin in the community "Chew & Chat"	Senior class focus: Seniors and Parents Ring Ceremony Parent Skills (Technology in Parent Resource Computer lab Mon/ Wed – JCHS lab)	Planning for FCE Month Parent Advisory Council (PAC) Parent Conference Day Mentor Programs: Call Me Mister / Fathers Among Men - Orientation for parents PTO (technology and parenting skills) Teacher Training -Parent workshop module (Parenting Skills)
	November / December	January	February
JCHS	PARENT ENGAGEMENT MONTH! Math / STEM / Internet Safety Night Parent workshop module (Parenting Skills) Soc. Stu. / ESOL / International Night	Parent Advisory Council (PAC) PTO (Soc. Stu & Surveys; data study) Parent prep for college Parent Community Group (<i>Rowland and Community</i>) College Night (<i>FASFA</i>)	Parent Conference Day Post-Secondary / Financial Aid Prep Workshop Parent workshop module (Parenting Skills)
	March	April	May / June
JCHS	Counselor -Parent seminar: Graduate Requirements / Registration Title I Planning Mtg (Compacts, dev. Surveys, and <i>PFE Policy</i>) Parent Community Group (<i>Rowland and Community</i>) "Pi Day" Math Night	Parent Advisory Council (PAC) focused on Data Title I Planning Mtg (CLIP, SIP, Budget) Parent workshop module (Parenting Skills)	Mentor Programs: Call Me Mister / Fathers Among Men - Closeout mtg. Student / Parent Celebration Month FFA Parent Student Banquet 8 th to 9 th Parent Transition meeting FFA Banquet Scholarship Night Community Baccalaureate Service JCHS Honors Night Cord Ceremony (Pathway Completers)

Social Media:

All schools Facebook (<https://www.facebook.com/Johnsoncountyschools>) and Twitter (<https://twitter.com/JohnsonSchools>)

Group Texts:

All Schools (varied teachers)

What is a School-Parent Compact?

For schools receiving Title I funding, it is required that students, parents, and educators share the responsibility for promoting high student performance. This voluntary agreement defines goals, expectations, and shared responsibility of schools, parents, and students as equal partners in achieving the goal of all students being prepared to become college and career ready.

Compacts should include:

- Goals from School Improvement Plan (SIP)
- Explain how teachers will help students develop skills.
- Recommend strategies for parents to use.
- Make note of how teachers and parents will communicate about student growth.
- Encourage parents to volunteer.
- Written in a family-friendly language.

Our Mission:

The mission of Johnson County High School is to prepare students to meet or exceed standards in order to graduate on time and/or be college and career ready.

Jointly Developed

JCHS parents, students, and staff developed this School-Parent Compact. The leadership team suggested home learning strategies. Parents and students also gave input on what helps students learn. Planning meetings are held each year to revise the compacts based on educating the whole student. More information is available online by clicking on the parent tab at: www.johnson.k12.ga.us

Events to Build Partnerships and Communication

- Family Workshops to Support Student Learning
- Chew & Chat in the community with Administrators
- Teacher Parent Conference Days-designated by school calendar
- Honors Assembly-Parents notified by newspaper, call out system, Infinite Campus, & social media
- Parent workshops (i.e. Financial Aid Night and I-Parent Technology Night)
- Parent and Family Engagement Meetings. (Title I)
- Curriculum Nights (i.e. Math / STEM Night to highlight Science, Technology, Engineering, and Mathematics)
- Family Fun Nights (Math & Reading)
- School callout system, newspaper, email, school website



Support for Student Learning:

For additional information about your child's progress at Johnson County High School, classes, school policies, programs, or other general questions, please call the your child's teachers at 478-864-2222 or email principal at:

reid_bethea@johnson.k12.ga.us

Mr. Reid Bethea / High Principal

reid_bethea@johnson.k12.ga.us

Dr. Christopher Watkins, Superintendent

christopher_watkins@johnson.k12.ga.us

Tecia McKay, Associate Supt. of Federal Programs

tecia_mckay@johnson.k12.ga.us

Johnson County High School School - Parent Compact

2024-2025

Principal

Mr. Reid Bethea

reid_bethea@johnson.k12.ga.us

Assistant Principals

Dexter Mack: dexter_mack@johnson.k12.ga.us

John Buxton: john_buxton@johnson.k12.ga.us

150 Herschel Walker Drive

Wrightsville, GA 31096

Phone: 478-864-2222

www.johnson.k12.ga.us/hs

Revised with parent input 5/8/24

We are JOCO! It takes the whole community!

Goals for Student Achievement



District Goals:

Goal 1: Effective Leadership / Family & Parent Engagement: By the end of 2025, create an organizational structure with stakeholder engagement which will provide systems to increase literacy, Math, and Science (CTAE) data by 3% as measured by the GMAS. (Literacy in community focused on STEM Equity)

Goal 2: Coherent Instructional System: By the end of 2025, increase student achievement data in math, science, and social studies by 3% as measured by the GMAS (targeting levels 3 and 4). (minimize Lesson Learning Loss, Tier 1 Practices, small group instruction based on FI, grading practices)

Goal 3: Supportive Learning Environment: By the end of 2025, improve the student learning environment resulting in a 3% on "whole child" data and the CCRPI. (PBIS, MTSS, & SEL)

JCHS Goals:

Goal 1: By the end of 2025, the number of students who effectively apply the knowledge, attitudes, and skills necessary to understand and improve social-emotional learning will increase by 3% each year as measured by Satchel data.

Goal 2: By the end of the 2025, school year, there will be a 3% yearly increase of high school students performing at or above proficient as measured by Reading Inventory Data.

Goal 3: By the end of 2025, student achievement data will increase by 3% each year as measured by Milestone data in all content areas.

4

Working Together Responsibly Teachers, Parents, Students:

Entire School Staff will:

- ★ Invite guest speakers to advise student how to better cope with SEL issues.
- ★ Encourage students to read for pleasure and teach evidence based reading strategies.
- ★ Train students/parents to use digital programs to support at home learning and help improve student achievement data.
- ★ Communicate with parents using Remind, email, surveys, and phone calls to help them understand what their students are learning/doing in class.

Parents will:

- ★ Talk with my child about the importance of self-awareness (how are you feeling).
- ★ Provide literacy materials (board games, books, magazines) at home.
- ★ Attend school events to support my student's academic achievement.
- ★ Keep in contact with my student's teachers in order to stay informed about current work and grades by regularly checking Infinite Campus.

Students will:

- ★ Actively participate in Social Emotional Learning lessons provided by teachers, counselors, and other presenters.
- ★ Commit to reading daily.
- ★ Participate in class, complete assignments, ask for help from teachers, and self monitor academic achievement in all classes.
- ★ Communicate with parents about their own academic achievement and encourage them to attend upcoming school events.



5

Communication about Student Learning:

- Update the Infinite Campus School Information System at least weekly. Grades will be posted within one week of test or assignment due date.
- Schedule conferences when students are struggling.
- Call, email, or write parents when issues with behavior or classroom work arise.
- Use call out system, website, progress and report cards, Remind, newsletter, handbook and newspaper to keep our parents informed.

Specialized Areas

- ☆ Guidance & Counseling Services
- ☆ Gifted
- ☆ Special Education Support
- ☆ Work-based Learning
- ☆ CTAE

How Can You Help?

Be an advocate by:

- ⇒ Attending school activities
- ⇒ Volunteering in the schools by tutoring, mentoring or sharing your skills with students.
- ⇒ Consider joining the Parent Advisory Council (PAC).

Revised with Parent Input 5/8/24

6

Johnson County Middle School

Parent and Family Engagement Policy

Revised: May 8, 2024 w/Parent Input

2024-2025 School Year



★ What is Title I?

Johnson County Middle School is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards in reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental engagement. All Title I schools must jointly develop with all parents a written parental engagement policy.



★ What is it?

This is a plan that describes how Johnson County Middle School will provide opportunities to improve parent engagement to support student learning in a language parents can understand. JCMS values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Johnson County Middle School will support parent engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.



★ How is it revised?

Johnson County Middle School invites all parents to attend our annual Parent Input Meetings each year to review and revise this Parent and Family Engagement policy, as well as the school wide plan, our school-parent compact and the parental engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school Website for parents to view and submit feedback throughout the year. All plans and policies are also located in the front office along with feedback forms. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online and in hard copy to parents for their suggestions on the plan and the use of funds for parental engagement. Parents can also give feedback during several parent meetings and activities during the school year including our Parent Orientation.

★ Who is it for?

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Johnson County Middle School will provide full opportunities for the participation of parents with limited English, parents with disabilities and parents of migratory children.

TJB
5/8/24

★ 2024-2025 District Goals

Goal 1: Effective Leadership: By the end of 2025, create an organizational structure that will provide systems that will increase literacy data by 3% as measured by the GMAS.

Goal 2: Coherent Instructional System: By the end of 2025, increase student achievement data in math, science, and social studies by 3% as measured by the GMAS (targeting levels 3 and 4).

Supportive Learning Environment / Family & Parent Engagement: By the end of 2025, improve student learning environment with stakeholder engagement resulting in at 3% increase in parent data (survey) and 3% increase on CCRPI.

★ 2024-2025 School Goals

Goal #1 By the end of the 2021-2025 school terms, there will 3% increase all middle school students to perform at or above proficient on grade level growth on state benchmark testing and other benchmark assessments pertaining to academic and content vocabulary.

Goal #2 By the end of the 2021-2025 school terms, there will 3% increase all middle school students performing at or above proficient Lexile score on state benchmark testing and other benchmark assessments pertaining to on-grade level reading.

Goal #3 By the end of the 2021-2025 school terms, there will be a 3% increase on Satchel beginning benchmark indicators for middle school students that affect the whole child to cultivate social emotional skills in all areas.

★ School-Parent Compacts

As part of this plan, Johnson County Middle School and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers during the Parent Input Meetings.



★ Let's Get Together!

Johnson County Middle School will host the following events to build the capacity for strong parental engagement to support a partnership among the school, parents, and the community to improve student academic achievement. Provide parents with syllabi annually that have a description and explanation of the curriculum in use in all courses. Title 1 funds will be provided for home visits, transportation, and childcare as needed.

To better meet parents' needs, we offer meetings online, in-person, and make home visits if needed. Various meeting times for parents will be held based on feedback received from parents on: Johnson County School's Annual Parent Satisfaction Survey.

In order to maximize these efforts, the following programs, communication efforts, and activities are planned to involve parents at Johnson County Middle School:

Title 1: Meeting Calendar	
Month / Year	Meeting Title
July 2024	Parent Orientation
September 2024	Annual Title 1 Parent Meeting
September 2024	Academic Parent Teacher Teams (APTT)
November 2024	Parent and Family Engagement Month
December 2024	Academic Parent Teacher Teams (APTT)
March and April 2025	Parent Input Meetings
February 2025	High School Transition Meeting
March 2025	Academic Parent Teacher Teams (APTT)
April - May 2025	Annual Parent Surveys
May 2025	Student Transition (JCES to JCMS)



Bringing Academics to the Kitchen Table!

- ✦ A model of family engagement that is grounded in the notion that schools can thrive when families and teachers work together to maximize student learning inside and outside of school.
- ✦ The model is research-based and aligns grade-level learning concepts, student performance data, and family-teacher communication and collaboration.

Literacy Focused Family Trainings!

Parent Resource Center

Come visit the Parent Resource Center to check out books, study materials, and activities to use at home with your child. Parent resources are located in the front office with additional material available in our Parent Resource room located on the high school hallway.
Mondays and Wednesdays, 7:30 am - 3:30 pm



Parental Engagement

Johnson County Middle School believes that parental engagement means the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- ✓ That parents play an integral role in assisting their child's learning
- ✓ That parents are encouraged to be actively involved in their child's education at school.
- ✓ That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- ✓ The carrying out of other activities as described in this plan.

Johnson County Middle School is committed to helping our parents attend the parental activities listed in this plan.

JJ Rowland, District Liaison
(478) 864-2222



Johnson County Middle School is Branching Out!

JCMS will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals.

We will:

- ✓ Ensure that all information related school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school Website, and included in the monthly school newsletter for all parents.
- ✓ Provide quarterly trainings for staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Partner with childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or programs (as applicable) to help prepare parents and their children for successful school transitioning.
- ✓ Share information in English and Spanish in the school communication for parents to understand the school's academic standards and assessments as well as the ways parents can monitor their child's progress and work with educators.
- ✓ Communicate with all families and the community on a regular basis regarding school wide events and activities, through phone messages, social media, and flyers.
- ✓ Provide parent led quarterly trainings for staff on strategies to recognize the value and utility of parent contributions, improve communication with parents, work with parents as equal partners, and collaborate about ideas to increase family engagement with reading/math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parental engagement.
- ✓ Provide necessary materials and handouts for parents at APTT, meetings, and activities to help parents work with their child to improve their child's achievement on all grade-level test and/or state standardized assessments.
- ✓ Use our Parent Advisory Council to improve awareness of the activities and events listed in the school parental engagement policy.
- ✓ Collect feedback from parents at events, place input card around the building and post suggestion form on the school website in order to respond to parents' requests for additional support for parental engagement activities.

Where is it available?

At the beginning of the year, the plan is included in the handbook that is given to all students. The plan will also be posted on the school website and social media. Parents can retrieve a copy of the plan in the Parent Resource Center.



Parent Advisory Council

Johnson County Middle School invites all parents to join the Parent Advisory Council (PAC) to share ideas and ways to involve other parents to build partnerships with school, families, and the community. Three meetings are held in the spring, morning / evening sessions to maximize parent participation, to include parents in the planning process for the school program, and to revise / update the school parent compact. The compact outlines the responsibility for the school, the student, and parents to work together for the student's academic success. During the parent sessions, parents are encouraged to ask questions, complete feedback forms, and to come back to visit the school and conference with teachers during the course of the school year. Parents can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website.

If you would like to learn more about the Parent Advisory Council, please contact Parent Liaison, Mrs. J.J Rowland, at (478) 864-2222 or email

jj_rowland@johnson.k12.ga.us

You can also complete the interest form and leave it with the front office.



Parent Advisory Council

- Yes, I am interested and wish to join the Parent Advisory Council!
- Please contact me so I can learn more about joining the PAC.
- Please send me notifications about future meetings and updates

Name: _____

Child's Name and Grade: _____

Address: _____

Phone Number: _____

We are Listening, Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office or at the Johnson County Board Office.

Name (optional): _____

Phone Number (optional): _____

Email (optional): _____

Mr. Reid Bethea, Principal
Mr. Dexter Mack, Asst. Principal
Mr. John Buxton, Asst. Principal
150 Hershel Walker Drive
Wrightsville, Georgia 31096
www.johnson.k12.ga.us
478.864.2222

JCMS Family & Community Engagement Timeline

Schools	July / August	September	October
JCMS *APTT School	Title I Annual Parent Mtg (Share compacts, budget updates, and PFE Policy) Parent Orientation Alt. Sch. Orientation Parent Skills (Rowland and Community) Admin in the community "Chew & Chat"	Parent Community Group (Liaison and Community) Infinite Campus Parent Workshop	PAC (Transition Team to APPT) Parent Conference Day (APPT transition) PTO (technology and parenting skills) Parent Skills (Liaison and Community)
	November / December	January	February
JCMS *APTT School	PARENT ENGAGEMENT MONTH! Math / STEM Night Parent Community Group (Rowland and Community) Parent workshop module (Parenting Skills) ESOL / International Night	Parent Advisory Council (PAC) (Transition Team to APPT) PTO (Soc. Stu & Surveys; data study) Graduation Plan "Make & Take" College Prep workshop Parent Community Group (Rowland and Community)	Parent Conference Day Parent workshop module (Parenting Skills)
	March	April	May / June
JCMS *APTT School	Counselor -Parent seminar: Graduate Requirements / Registration Title I Planning Mtg (Compacts, dev. Surveys, and PFE Policy) Parent Community Group (Rowland and Community)	Parent Advisory Council (PAC) focused on Data Title I Planning Mtg CLIP, SIP, Budget (including the 1% Reservation of funds) Parent Skills (Liaison and Community)	FFA Parent Student Banquet 5th to 6th Transition Night 8th to 9th Parent Transition meeting JCMS Honors Night

School wide Calling messages:

JCMS –monthly

Social Media:

All schools Facebook (<https://www.facebook.com/Johnsoncountyschools>) and Twitter (<https://twitter.com/JohnsonSchools>)

Group Texts:

All Schools (varied teachers)

What is APTT in school?

WHAT IS APTT? Academic Parent-Teacher Teams (APTT) is a model of family engagement that is grounded in the notion that schools can thrive when families and teachers work together, as genuine partners, to maximize student learning inside and outside of school. Johnson County Middle School is proud to partner with GDOE in being one of the leading schools support Parent Engagement with APTT.

District Goals:

Goal 1: Effective Leadership: By the end of 2025, create an organizational structure that will provide systems that will increase literacy data by 3% as measured by the GMAS.

Goal 2: Coherent Instructional System: By the end of 2025, increase student achievement data in math, science, and social studies by 3% as measured by the GMAS (targeting levels 3 and 4).

Goal 3: Supportive Learning Environment / Family & Parent Engagement: By the end of 2025, improve student learning environment with stakeholder engagement resulting in at 3% increase in parent data (survey) and 3% increase on CCRPI.

JCMS School Improvement Goals

Goal 1: the end of the 2021-2025 school terms, there will be a 3% increase in all middle school students performing at or above proficient on grade level growth on state benchmark testing and other benchmark assessments pertaining to academic and content vocabulary.

Goal 2: By the end of the 2021-2025 school terms, there will be a 3% increase in all middle school students performing at or above proficient lexile rates of growth on state benchmark testing and other benchmark assessments pertaining to on-grade level reading.

Goal 3: Decrease the number of students who lack the opportunity to acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and improve social emotional learning by 3% by the end of the year 2021-2025.

APTT Literacy Focused Areas

6th Grade Focus - Determine how theme is conveyed

7th Grade Focus - Provide objective summary

8th Grade Focus - Read for comprehension and vocabulary

JCMS Plan of Action:

- * Support school personnel to enhance and elevate the culture of student achievement through professional development.
- * Collaboratively plan to maximize benefit of instruction and best practices in the classroom.
- * Use assessments to determine student needs and guide instruction. Standards (CCGPS). Implementing rigor into every lesson.
- * To increase literacy scores. Use of literacy specialist through Oconee RESA, State Department, and summer training for teachers.
- * Use of an additional connections teacher to give our students a variety of experiences to help them more able to choose pathways once in school.

Jointly Developed

Parents, students, and teachers worked together and shared ideas to develop the School-Parent Compact. Planning meetings are held each year to revise the compacts based on student data and student needs.

More information is available online by clicking on the parent tab at : <http://www.johnson.k12.ga.us>

www.johnson.k12.ga.us

Communication about Student Learning

- * Parent Orientation & Meet and Mingle
- * Grade-level APTT Meetings to provide at-home activities to help parents work with their child
- * Honors Nights
- * Parent Resource Room (Hours: M & W 7:30 - 3:30)
- * Curriculum Nights (i.e. Math / STEM Night to highlight Science, Technology, Engineering, and Mathematics)
- * Parent - Teacher Conferences
- * School callout system, newspaper, email, school website, social media and REMIND.



Support for Student Learning:

For more information about your child's progress at Johnson County Middle School, classes, school policies, programs, or other general questions, please call the your child's teachers at 478-864-2222 or email principal at reid_bethea@johnson.k12.ga.us

Johnson County Middle School School - Parent Compact 24-25

Mr. Reid Bethea

Middle / High Principal

reid_bethea@johnson.k12.ga.us

Mr. Dexter Mack & Mr. John Buxton

Middle / High Asst. Principals

dexter_mack@johnson.k12.ga.us

john_buxton@johnson.k12.ga.us

Johnson County Middle School

150 Herschel Walker Drive

Wrightsville, GA 31096

478-864-2222

www.johnsoncountyschools.org

Dr. Christopher Watkins,

Superintendent

christopher_watkins@johnson.k12.ga.us

Mr. Charlie Lindsey,

Associate Superintendent, Technology, Facilities, Transportation, & Student Information
charlie_lindsey@johnson.k12.ga.us

Mrs. Tacia McKay,

Associate Superintendent of Federal Programs

tacia_mckay@johnson.k12.ga.us

Revised with Parent Input 5/08/24

What is School Parent Compact?

For schools receiving Title I funding, it is required that students, parents, and educators share the responsibility for promoting high student performance. This voluntary agreement defines goals, expectations, and shared responsibility of schools, parents, and students as equal partners in achievement the goal of all students being prepared to become college and career ready.

Compacts Should Include:

- Goals from School Improvement Plan (SIP)
- Explain how teachers will help students develop skills.
- Recommend strategies for parents to use.
- Make note of how teachers and parent will communicate about student growth.
- Written in a family-friendly language.

Building Partnerships

- ⇒ Consider joining the Family Advisory Council (PAC)
- ⇒ Parent and Family Engagement Day
- ⇒ Attend APTT Meetings and other school events
- ⇒ Tutoring, mentoring, and sharing skills.
- ⇒ Attending all school functions and events.



The Responsibility for Teachers, Parents, Students:

JCMS School Staff will:

- ◇ Provide grade-level at-home learning vocabulary strategies and resources.
- ◇ Provide literacy materials and instruction that aligns with the curriculum of Georgia Standards of Excellence.
- ◇ Provide weekly Social Emotional Learning activities and Check-Ins/Outs.
- ◇ Hold three APTT meetings.

Students will:

- ◇ Practice at-home vocabulary strategies provided by the teacher.
- ◇ Practice reading comprehension skills each night by reading provided literacy material with family member.
- ◇ Complete weekly Social Emotional Learning activities and check-ins/outs.
- ◇ Practice at-home literacy skills (6th: theme, 7th: objective summaries, 8th: read for comprehension and vocabulary) shared at APTT meetings

Parents will:

- ◇ Practice at-home vocabulary strategies with their child provided by teachers.
- ◇ Read, on a nightly basis, the literacy material provided to their child to improve reading comprehension.
- ◇ Talk with my child daily about self-awareness. (ex: Let's talk about your day and how it made you feel?)
- ◇ Attend APTT meetings with fidelity.

Specialized Areas

- Guidance & Counseling Services
- Gifted
- Special Education Support

Events to Build Partnerships

- Parent Orientation
- Annual Title 1 Meetings
- Parent Engagement Month
- Parent Workshops (i.e. I-Parent Technology Night)
- Title I Parent Planning Meetings
- APTT Meetings
- Chat & Chews (2 held during summer)



Our Mission

The mission of Johnson County Middle School is to prepare students to meet or exceed standards in order to graduate on time and pursue post secondary options.

We Are JOCO!

It Takes The Whole Community!

Revised with Parent Input 5/08/24

Where is it available?

At the beginning of the year, the plan is included in the handbook that is given to all students. As a reminder, we will email the plan to all parents in August before the scheduled Opened event. The plan will also be posted on the school website and social media. Parents can retrieve a copy of the plan in the Parent Resource Center.

School Community Team

Johnson County Middle School invites all parents to join the Parent Advisory Team to share ideas and ways to involve other parents to build partnerships with school, families, and the community. Two meetings are held in the spring, morning and evening sessions to maximize parent participation, to include parents in the planning process for the school program, and to review/ update the school-parent compact. The compact outlines the responsibility for the school, the student, and parents to work together for the student's academic success. Title I funds will be provided for home visits, transportation, and child care as needed by the parent liaison. During both parent sessions, parents are encouraged to ask questions, complete feedback forms, and to come back to visit the school and conference with teachers during the course of the school year. The team will meet four times during the school year, but parents can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the Parent Advisory Team, please contact the Parent Liaison, Mrs. JJ Rowland, at (478) 864-2122 or email jrowland@jcmwsd.k12.ga.us. You can also complete the interest form and leave it with the front office.



Reid Bethea, Ed.S
Principal



JOHNSON COUNTY MIDDLE/HIGH SCHOOL

150 Herschel Walker Way
Wrightsville, GA 31096
Phone: 478-864-2222 ** FAX: 478 -864-4054
www.johnson.k12.ga.us

Dexter Mack, Ed.S
Assistant Principal

John Buxton, Ed.S
Assistant Principal

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Date: August 1, 2024

Dear Parents,

In compliance with the requirements of Every Student Succeeds Act, **Johnson County High School** would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/ or paraprofessional(s). The following information may be requested:

- Whether the student's teacher—
 - o has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - o is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - o is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/or paraprofessional's qualifications, please contact the Mr. Reid Bethea, at 478 – 864 – 2222.

Sincerely,

Reid Bethea
Principal

"We Are JOCO! It Takes The Whole Community!"



JOHNSON COUNTY MIDDLE/HIGH SCHOOL

150 Herschel Walker Way
Wrightsville, GA 31096
Phone: 478-864-2222 ~~478~~ FAX: 478 -864-4054
www.johnson.k12.ga.us

Derecho a conocer las calificaciones profesionales de los maestros y paraprofesionales

Fecha: August 1, 2024

Estimados padres:

Conforme a los requisitos de la Ley para que todos los alumnos tengan éxito, a la **Johnson County High School** le gustaría comunicarle que puede solicitar información sobre las calificaciones profesionales del (de los) maestro(s) y/o paraprofesional(es) de su hijo/a. Puede solicitarse la siguiente información:

- Si el maestro del alumno:
 - ha cumplido con la calificación y los requisitos para la licencia del Estado para los niveles del grado y las asignaturas en las que el maestro enseña;
 - está enseñando en carácter provisional o de emergencia a través del cual no se exigen los requisitos para la licencia ni la calificación del Estado y
 - está enseñando en el campo de la disciplina de la certificación del maestro.
- Si son paraprofesionales los que le brindan servicios al alumno y, de ser así, sus calificaciones.

Si desea solicitar información acerca de las calificaciones del maestro y/o paraprofesional de su hijo/a, comuníquese con **Mr. Reid Bethea at 478 – 864 – 2222**.

Saludos cordiales,

Reid Bethea
Principal

Reid Bethea, Ed.S
Principal



JOHNSON COUNTY MIDDLE/HIGH SCHOOL

150 Herschel Walker Way
Wrightsville, GA 31096
Phone: 478-864-2222 ** FAX: 478 -864-4054
www.johnson.k12.ga.us

Dexter Mack, Ed.S
Assistant Principal

John Buxton, Ed.S
Assistant Principal

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Date: **August 1, 2024**

Dear Parents,

In compliance with the requirements of Every Student Succeeds Act, **Johnson County Middle School** would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/ or paraprofessional(s). The following information may be requested:

- Whether the student's teacher—
 - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/or paraprofessional's qualifications, please contact the Mr. Reid Bethea, at **478 – 864 – 2222**.

Sincerely,

Reid Bethea
Principal



JOHNSON COUNTY MIDDLE/HIGH SCHOOL

150 Herschel Walker Way
Wrightsville, GA 31096
Phone: 478-864-2222 *FAX: 478-864-4054
www.johnson.k12.ga.us

Derecho a conocer las calificaciones profesionales de los maestros y paraprofesionales

Fecha: **August 1, 2024**

Estimados padres:

Conforme a los requisitos de la Ley para que todos los alumnos tengan éxito, a la **Johnson County Middle School** le gustaría comunicarle que puede solicitar información sobre las calificaciones profesionales del (de los) maestro(s) y/o paraprofesional(es) de su hijo/a. Puede solicitarse la siguiente información:

- Si el maestro del alumno:
 - ha cumplido con la calificación y los requisitos para la licencia del Estado para los niveles del grado y las asignaturas en las que el maestro enseña;
 - está enseñando en carácter provisional o de emergencia a través del cual no se exigen los requisitos para la licencia ni la calificación del Estado y
 - está enseñando en el campo de la disciplina de la certificación del maestro.
- Si son paraprofesionales los que le brindan servicios al alumno y, de ser así, sus calificaciones.

Si desea solicitar información acerca de las calificaciones del maestro y/o paraprofesional de su hijo/a, comuníquese con **Mr. Reid Bethea at 478 – 864 – 2222**.

Saludos cordiales,

Reid Bethea
Principal

Disclaimer: Parents have the right to opt in or out of all surveys given by the school.

SCHOOL COUNCIL

Members of our staff, parents, and community will comprise the council. JCMHS will have regular council meetings. Dates for meetings will be given on the monthly school calendar, our website, and local newspapers.

HOME-SCHOOL COMMUNICATIONS

We will maintain close contact with home. We believe the needs of children can only be appropriately met when communication between home and school is strong.

- The school system's website may be accessed for school updates and information (www.johnson.k12.ga.us).
- Please sign up to the parent portal in Infinite Campus to receive grade updates and attendance updates on your child. Go to www.johnson.k12.ga.us and click on INFINITE CAMPUS. Please follow instructions to set up Campus Portal.
- *The school needs each child's parent(s) to provide his/her teacher with two working phone numbers.* Updated phone numbers are a key to support and academic success. Email is also a great communication tool—please provide your teacher with your email.
- Johnson County Elementary will provide a monthly **newsletter** with focus on special events, projects, and academic highlights.
- **Parent Conferences** are encouraged and can be arranged through the teacher or the school secretary. Please call to make an appointment.
- **School staff, students, and parents are expected to work together** to support all communication between home and school.

● What is APTT in school?

- WHAT IS APTT? Academic Parent-Teacher Teams (APTT) is a model of family engagement that is grounded in the notion that schools can thrive when families and teachers work together, as genuine partners, to maximize student learning inside and outside of school. Johnson County Middle School is proud to partner with GDOE in being one of the leading schools support Parent Engagement with APTT.

ATTENDANCE

1. COURSE CREDITS:

HIGH SCHOOL: Students who miss more than **14 days** per year (unexcused & OSS) will receive no credit for the course. It is important to send in excuses within 3 days of absence. See # 2 (Certificate of Enrollment) and # 3 (Truancy Law) below.

MIDDLE SCHOOL: Students who miss more than 14 days per school year (unexcused & OSS) will fail the course. It is important to send in excuses within 3 days. See # 2 (Certificate of Enrollment) and # 3 (Truancy Law) below.

2. CERTIFICATE OF ENROLLMENT <https://dds.georgia.gov/documents/certificate-school-enrollment-form>. (“Teen and New Driver Info” then go to “obtaining a learner’s permit.”)

☐ In order to obtain a certificate of enrollment student MUST: Be enrolled in and not under expulsion from a public or private school and has not had ten or more school days of unexcused absences in the current academic year or ten or more school days of unexcused absences in the previous academic year. This record also certifies that, for a period of one academic year prior to the date of this application, the above named student has not dropped out of school without graduating and remained out of school for ten consecutive school days or has not been found in violation by a hearing officer, panel, or tribunal of one of the following offenses, has not received a change in placement for committing one of the following offenses, or has not waived his or her right to a hearing and pleaded guilty to one of the following offenses: threatening, striking, or causing bodily harm to a teacher or other school personnel; possession or sale of drugs or alcohol on school property or at a school sponsored event; possession or use of a weapon on school property or at a school sponsored event; any sexual offense prohibited under Chapter 6 of Title 16; or causing substantial physical or visible bodily harm to or seriously disfiguring another person, including another student.

3. TRUANCY LAW –

(Parents will be held accountable for student absences when there are more than 5 days of unexcused absences: see info below) <http://www.doe.k12.ga.us/External-Affairs-and-Policy/Policy/Pages/Student-Attendance-Guidance.aspx>

JOHNSON COUNTY TRUANCY PROTOCOL

As mandated by OCGA20-2-690.2, a county-wide protocol committee is established and charged with ensuring the coordination and cooperation among officials, agencies, and programs involved in compulsory attendance issues, to reduce the number of unexcused absences from school, and to increase the percentage of students present to take tests which are required to be administered under the laws of the state. All mandated reporters shall assure that students suspected of being truant are reported to designated school officials, law enforcement, or DFACS. With these expectations, the following protocol is adopted.

Johnson County Truancy Protocol-Continued

DEFINITIONS

Compulsory Education – Every parent, guardian, or other person residing within this state having control or charge of any child or children between their sixth (6th) and sixteenth (16th) birthdays shall enroll and send such child or children to a public school, a private school, or a home study program (OCGA 20-2-690.10). Children that have attained 20 days enrollment in kindergarten also fall under compulsory attendance according to OCGA 20-2-150.

Truant – Per the Georgia State Board of Education Attendance Rules, “Truant” is defined as “any child subject to compulsory education (ages 6 through 16, and 5 year old’s who have attended twenty (20) days in school) who during the school calendar year has more than five days of unexcused absences”.

Monitoring – Each school system shall assure compliance with compulsory education and attendance policies in schools. Individual schools will monitor attendance and follow the protocol for reporting.

IDENTIFYING TRUANT STUDENTS

Excused Absences

Valid reasons are as follows:

1. Personal illness or attendance in school that endangers a student's health or the health of others.
2. A serious illness or death in a student's immediate family necessitating absence from school. (Immediate family is defined as parents/guardians, grandparents, siblings and other persons living within the child's residence.)
3. A court order or an order by a governmental agency, including pre-induction physical examinations for service in the armed forces, mandating absence from school.
4. The observance of religious holidays, necessitating absence from school.
5. Conditions rendering attendance impossible or hazardous to student health or safety.
6. A student whose parent or legal guardian is in military service in the U. S. armed forces or National Guard, and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting will be granted up to 5 days of excused absences per school year to visit with his or her parent prior to the parent's deployment or during the parent's leave.
7. High school administrators will allow eligible students a period not to exceed one day for registering to vote or voting in a public election.

Students shall be counted present when they are serving as pages of the Georgia General Assembly.

Students in foster care shall be counted present when they attend court proceedings relating to their foster care.

Johnson County Truancy Protocol--continued

The principal may in certain circumstances require students to present appropriate medical or other documentation upon return to school for the purpose of validating that absences are excused.

Upon returning to school, the student will have three (3) days to present the necessary written documentation to have the absences count as excused. Failure to present this documentation will result in an UNEXCUSED absence. Phone calls and emails will NOT be accepted in place of a written notice. **A parent's note will be accepted to excuse personal illness for seven (7) days during the school year. After a parent's note has been used for seven days at any time during the school year, a doctor's excuse will be required for ALL future absences due to illness.**

Excuses Must Include:

1. The date(s) of the absence,
2. Student name,
3. Reason for absence,
4. Parent or guardian signature.

Unexcused Absences – Shall include all absences that do not meet the criteria as outlined for excused absences. Also refer to the section concerning Tardies/Early Dismissals. School days missed as a result of an out of school suspension shall not count as unexcused days for the purpose of determining student truancy.

Tardies/Early Dismissals – As mandated by OCGA 20-2-690.2, the Attendance Protocol Committee must recommend policies regarding tardies and early dismissals. The policy is as follows:

1. Five (5) unexcused tardies/early dismissals will count as one (1) unexcused absence.
2. The conditions for excusing a tardy or early dismissal will be the same as an absence.
3. Tardies and early dismissals must be tracked separately (not included in CCRPI) and the data will be used to identify truant students. Information concerning students who meet these thresholds will be monitored by the school.

Student Withdrawals – The system is authorized to withdraw a student who:

Has missed more than 10 consecutive days of unexcused absences,

Is not subject to compulsory attendance; and

Is not receiving instructional services from the local school system through Hospital/Homebound instruction or instructional services required by Individuals with Disabilities Education Act (IDEA).

The system shall notify the parent or guardian of the intention to withdraw a student younger than 18 years of age who is not subject to compulsory attendance.

Notification of Parents/Guardians – Within thirty (30) days of enrollment in school, the parent or guardian will be notified in writing of the attendance policies and consequences. The parent/guardian must sign and return this notification, which will be placed in the student's record. Students in grades 4-12 are also required to sign the notification of attendance policies.

Johnson County Truancy Protocol-continued

Violations of the Attendance Policy

1. Work Permits

Work permits will not be authorized for students who have 10 or more unexcused absences. Students with existing work permits, who have acquired 10 or more absences, will be recommended for revocation.

2. Unexcused Absences

With **three (3) or more unexcused absences**, the school will remind the parent in writing that this is the case. This may be done in a letter or on the report card. This is a courtesy to make parents aware that we are monitoring their child's attendance. Failure to see this reminder does not prevent further action taken to attempt to improve attendance.

With **five (5) or more unexcused absences**, the parent/guardian will be contacted in writing, and may be requested to attend a Truancy Meeting. The objective of the meeting will be to explore the barriers to attendance, develop a plan to improve attendance, and to remind the parent/guardian of the attendance policy and consequences for further unexcused absences

With **seven (7) or more unexcused absences**, the parent/guardian will be requested to attend a meeting with officials from the school and/or the court. The objective of the meeting will be to further explore the barriers to attendance, develop a plan to improve attendance, and to remind the parent/guardian of the attendance policy and consequences for further unexcused absences.

With **ten (10) or more unexcused absences**, a petition for truancy will be filed with the appropriate authorities.

In the event of a referral, each additional unexcused absence following notification of the parent/guardian of seven unexcused days of absence for a child shall constitute a **separate** violation of the Compulsory Education Law (OCGA 20-2-690.10). The violation will be reported to the court.

Any parent, guardian, or other person with control of a child, who violates the Compulsory Education Law shall be guilty of a misdemeanor, and upon conviction thereof, shall be subject to a fine not less than \$25.00 and not greater than \$100.00, imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction (OCGA 20-2-690.10).

A parent’s note will be accepted to excuse personal illness for seven (7) days during the school year. After a parent’s note has been used for seven (7) days at any time during the school year, a doctor’s excuse will be required for ALL future absences due to illness.

In signing this protocol, we, the undersigned, commit our agencies/departments to the procedures outlined above.

_____ Chief Judge, Johnson County Superior Court	_____ Date
_____ Judge, Johnson County Juvenile Court	_____ Date
_____ District Attorney, Dublin Judicial Circuit	_____ Date
_____ Superintendent, Johnson County Board of Education	_____ Date
_____ Director, Johnson County DFACS	_____ Date
_____ Sheriff, Johnson County Sheriff’s Department	_____ Date
_____ Chief of Police, City of Wrightsville	_____ Date

Director, Community Service Board of Middle GA

Date

Director, Johnson County Family Connection

Date

Program Manager, Department of Juvenile Justice

Date

Attendance Appeal Process:

If a student and/or parent do not agree with the number of absences listed on the report card, it is the responsibility of the student and/or parent to appeal the number of absences for the grading period to the school principal. The school principal will convene the Attendance Committee, which is comprised of the principal as the chairperson, school counselor, and two other members appointed by the principal. The student will have to show that his/her absences were excused.

The student and parent will only be able to use valid documentation that was turned in to the office. The secretary will file the original. The documentation should be in compliance with the State of Georgia's definition of legal absences, which include: personal illness, a serious illness or death in the student's immediate family, a court order or order by a government agency, and/or observation of a religious holiday. This appeal should occur **within ten (10) days after the date of issue of the report card**. After the ten-day period following the issuance of the report card each grading period, the number of absences for the semester will be considered accurate

GRADING SYSTEM

The following numerical grades will indicate student progress:

- A = 90-100 (Outstanding work – *Maximum points allowed on any assignment*)
- B = 80-89 (Good work)
- C = 70-79 (Average work)
- F = Below 70 (Failing)
- I = Incomplete

Student assignments are broken into two categories: *Formative* (daily grades, quizzes) which count 60% of their average, and *Summative* (Tests) which count 40% of their average. **All missing assignments MUST be turned in by the end of the 9 weeks. Failure to do so will result in a grade of "0".**

Unless a grading scale is provided, grades transferred into the system as a letter grade will be computed as follows:
A= 95, B=85, C=75, D=70 and F=69.

A student who receives an "A" in *every class* for every grading period will be included on the "Trojan Scholars" list at Honor's Night. A student who has an overall "A" average from all classes combined, will make the "Honor Roll" list. *Virtual Students will use their Actual grade from Edgenuity or a combination of Infinite Campus and Edgenuity (if did both) for determination.*

Progress reports will be issued 4 ½ weeks into each nine-week grading period. Report cards will be issued at the end of every nine weeks.

Students are not to be exempted from classroom assignments/tests due to absence. All work and tests must be made up after an absence. This is the student's responsibility.

Virtual Students – unless otherwise instructed, Virtual Students will use *Edgenuity* for their course work. Student's report card grades will be derived from the **ACTUAL** grade for each course. Virtual Students have the same eligibilities for school activities as in-person students, unless otherwise instructed. **Virtual students must complete the semester they are in before transferring back to the main building.** A student wishing to go virtual will have the option at the beginning of 1st Semester and the beginning of 2nd Semester.

TESTING

JCMHS transitioned to the **Georgia Milestones Assessment System** during the 2014-2015 academic year. Georgia Milestones, which includes both the EOG and EOC, includes open-ended questions to better gauge students' content knowledge.

Students in grades 9-12 during the 2024-2025 school year will take the GA Milestones Assessment (End of Course) in specified subjects. These exams will count as 20% of the student's **final** grade in each course.

High School Exemption Policy (Applies to Grades 9-12 only)

In order to be exempt from Semester Exams (December and May), the following must be met each semester:

Full Credit Exemptions

1. The student must have an average of 90 or higher and not have missed more than 7 unexcused days during the semester for full credit classes including elective classes.
2. The student must have an average of 80 or higher and not have missed more than 6 unexcused days during the semester for full credit classes including elective classes.

Virtual Students will use their Actual grade from Edgenuity or a combination of Infinite Campus and Edgenuity (if did both) for determination.

Half Credit Exemptions

3. The student must have an average of 90 or higher and not have missed more than 3 unexcused days during the semester for half credit classes.
4. The student must have an average of 80 or higher and not have missed more than 2 unexcused days during the semester for half credit classes.

Virtual Students will use their Actual grade from Edgenuity or a combination of Infinite Campus and Edgenuity (if did both) for determination.

Anyone who has to participate in Attendance Recovery forfeits their exemption eligibility.

Days missed include both unexcused absences and OSS.

****Students will not be allowed to exempt if he/she has a textbook, novel, calculator, media center book, or other classroom items checked out. If a student brings in the missing item, replaces it, or pays for it, then he/she will be allowed to exempt if other criteria are met. Outstanding detentions must be served prior to exemption.**

GIFTED PROGRAM

The program for the gifted in Johnson County is conducted in accordance with State Department of Education guidelines. Students may be referred for consideration by a person who has knowledge of the abilities of the students or through inclusion in the "pool" of candidates eligible for automatic referral.

Interventions will be provided during class and throughout the school day on an as needed basis. JCMHS will have intervention daily to address the needs of at-risk students for academic and behavior deficits.

NOTIFICATION OF ONLINE OPTIONS

Johnson County Schools allow students to take online courses. This legislation does not require an online course to graduate, but provides an online learning option should your student or you choose this option. The components of this option are as follows:

- Students are allowed to take an online course within reason, even if the course is offered in the local district. However, students will not be allowed to transfer out of an existing course into the online option once the term has begun.

- Online courses shall be accessed through the Georgia Virtual School.
- If the online course is taken in lieu of any of the regular 7 periods, then the school will pay for the course. If an online course is chosen in addition to the regular 7 periods, the parent will pay for the course (\$250.00).
- Students will not be able to drop an online course taken during the school day once enrolled.
- Online course enrollment will be based on space and equipment availability.

Interested students should contact the school counselor.

PROMOTION AND RETENTION REQUIREMENTS

Johnson County Middle/High School follows promotion and retention guidelines established by the Georgia Department of Education and the Johnson County Board of Education.

Additional Promotion/Retention Criteria for Grades 6-8:

1. Students must earn a 70 or above in a minimum of 4 of the 5 classes taken in order to be promoted in grades 6th-8th. Students in grade 8 must also successfully complete the reading and math portions of the state required assessments in order to be promoted.
2. Students who are absent more than 14 days per school term are in danger of not being promoted to the next grade.

Promotion and Retention of Special Education Students

Promotion and retention of special education students will be based on the goals and objectives outlined in the Individualized Education Plan (IEP). Regular education policies will apply to those circumstances not addressed in the IEP.

Accelerated Promotion

Johnson County Middle School shall follow the policies and procedures established for the Johnson County Board of Education when considering Accelerated Promotion. Complete information is available on the Johnson County Schools Website.

Promotion Policy JCHS

	2018 and beyond
9 th -10 th	5
10 th -11 th	12
11 th -12 th	18
Graduate	25

GRADUATION REQUIREMENTS:

GA Code: IHF (6)

160-4-2-.48 HIGH SCHOOL GRADUATION REQUIREMENTS FOR STUDENTS ENROLLING IN THE NINTH GRADE FOR THE FIRST TIME IN THE 2008-09 SCHOOL YEAR AND SUBSEQUENT YEARS.

Graduation Requirements by Program of Study

Core Areas	Regular Diploma
I. English/Language Arts	4
II. Mathematics	4
III. Science	4
IV. Social Studies	4
V. Fine Arts and/or CTAE and/or Foreign Language	3*
VI. Health and Physical Education	1
VIII. Other	5
Total units (minimum)	25

*Students planning on attending college should take two units of Foreign Language.

Pathway completers who pass the End of Pathway Exam will be awarded the appropriate cord to wear during their graduation.

Graduation Information

Diploma: A document that certifies that a student has met all of the requirements for graduation, including the following:

1. Passing the required number of units to graduate.
2. Passing specifically required courses to graduate.
3. Attending the required number of days.

DUAL ENROLLMENT: High School students can enroll in a college either part-time or full-time and earn credit for both high school and college. In order to participate, the parent and counselor must have a **mandatory** meeting with the HS counselor. All students in Dual Enrollment must follow GADOE guidelines. Dual Enrollment core classes will use a letter grading scale policy-only when a numerical grade is not given. If a numerical grade is not given then the grades will be computed as follows: A= 95, B=85, C=75, D=70 and F=69.

Georgia HOPE Scholarship Program: (see visit website below for current updates to the HOPE Scholarship) Georgia's HOPE Scholarship is available to Georgia residents who have demonstrated academic achievement throughout high school and maintain that achievement while in college

Please see the following website for updates to **Georgia HOPE Scholarship Program** as they are posted:
<http://gsfc.georgia.gov/hope>

For more in-depth information on **Hope RIGOR** please visit this website:
http://www.gsfc.org/main/publishing/pdf/2011/hope_rigor_requirements.pdf

Graduation Participation Requirements

Students must have met all requirements to earn a Georgia High School Diploma.

Honor Graduate Policy

1. An honor graduate will be any senior who has an overall average of 90.000 or above for the 9th, 10th, 11th, and 12th grades in academic courses only.
2. Honor graduates will be determined at the end of 3rd 9 weeks of the senior year by using the yearly academic course averages of the 9th, 10th, and 11th grades and the averages for 3rd 9 weeks of the academic courses in the 12th grade. The GPA will be determined by averaging the actual numerical grades received in academic courses only (English, Science, Social Studies, Math, and Foreign Language). The high school guidance counselor will be responsible for determining the averages.
3. Unless a grading scale is provided, grades transferred into the system as a letter grade will be computed as follows: A= 95, B=85, C=75, D=70 and F=69.
4. 5 points will be added to all grades when the course is honors, AP, or Dual Enrollment courses. These 5 points is for the sole purpose of calculation of honor graduates and honor guards. This will not be added to report card grades or transcripts.
5. All honor graduates will be recognized during the graduation ceremonies by the receiving of an honor graduate plaque. An honor graduate must earn a credit for all coursework attempted during the 12th grade year.
6. An honor graduate must have met all requirements to receive a state diploma prior to being recognized in graduation ceremonies.

Virtual Students will use their Actual grade from Edgenuity or a combination of Infinite Campus and Edgenuity (if did both) for determination.

-VALEDICTORIAN AND SALUTATORIAN POLICY

1. Student must be enrolled at Johnson County High School for at least the last 4 semesters of his/her high school career. Summer school is considered an extension of the second semester.
 2. A Valedictorian and Salutatorian must have met all requirements to receive a state diploma prior to being recognized in graduation ceremonies.
 3. Any students recognized as Valedictorian and Salutatorian of JCHS must have completed the required number of HONORS courses, contracted courses, or a combination of the two. Dual Enrollment courses are considered HONORS courses. The required numbers are as follows:
 - Class of 2019 and beyond – 14 HONORS courses, contracted courses, or combination
 4. Class ranking will be based on the student's total GPA from grades nine (9) through the end of the 3rd 9 Weeks of 12th grade year. The GPA will be determined by averaging the actual numerical grades received in academic courses (only English, Science, Social Studies, Math, and Foreign Language).
 5. Unless a grading scale is provided, grades transferred into the system as a letter grade will be computed as follows: A = 95, B = 85, C = 75, D = 70 and F = below 70.
 6. 5 points will be added to all grades when the course is honors, or Dual Enrollment courses.
- Based on the criteria above, the student ranked # 1 will be named Valedictorian and the student ranked # 2 will be named Salutatorian.

Honor Guard

Honor guards will be chosen from the 11th grade student population following the guidelines for honor graduates. *Virtual Students will use their Actual grade from Edgenuity or a combination of Infinite Campus and Edgenuity (if did both) for determination.*

Star Student Information

The STAR program is designed to recognize high school seniors who have the highest SAT score in their graduating class and meet all the other requirements. The number of classes a student takes off campus or their involvement with extra-curricular activities at the school is irrelevant in determining the STAR student. *Virtual Students will use the same criteria.*

STAR Student nominees must satisfy all of the following requirements:

1. Be a **legally enrolled senior** in an accredited Georgia public or private high school. The school must be accredited by the Georgia Accrediting Commission (GAC), Southern Association of Colleges and Schools (SACS) and/or the Georgia Private School Accreditation Council (GAPSAC).
2. Take the three-part SAT on any national testing date before the cutoff date. (This date has yet to be announced on the PAGE website. Additional information can be obtained from the Guidance Counselor.)
3. Score highest **on a single test date** (scores may **not** be combined from two or more test dates) on the three-part SAT among qualified seniors in the school. Nominees' SAT scores must be equal to or higher than the latest available national average on the math, critical reading, and writing sections. (National averages for the current year are available from the Guidance Counselor.)
4. Be in the **top 10 percent or be among the top 10 students numerically**, whichever category provides the largest number of eligible students in the school. A student must meet the "top 10" requirement based on Calculation should be on cumulative grades through the junior year. If the student with the highest SAT score does not meet top 10 criterion, the student with the next highest SAT score who does meet the criterion becomes the nominee.

More information can be found at www.pagefoundation.org by clicking on the STAR link.

See requirement for each year and complete detailed information regarding requirement

Honor's Night

The cutoff date for Honor's Night determination will be the day of 4th 9 Weeks Progress Reports. *Virtual Students will use their Actual grade from Edgenuity or a combination of Infinite Campus and Edgenuity (if did both) for determination.*

Graduation Cords

Seniors, In-Person and Virtual, have the opportunity to earn graduation cords to be worn as part of their senior regalia. Students will be awarded their cords at the Senior Cord Ceremony that will be held in May.

Possible Cords & Requirements:

Club Cords

Students can earn graduation cords for their participation in 4-H, Beta Club, FBLA, FCCLA, FFA, and Student Council. The criteria for earning these cords differs among the clubs and will be shared with club members at the beginning of each school year. Club sponsors will determine who earns cords based the set guidelines.

CTAE End-of-Pathway Cords

JCHS offers the following CTAE pathways: Agricultural Mechanics, Business Communications, Financial Services, Food & Nutrition, and Veterinary Science. Students who earn credit for all three courses in a pathway AND successfully pass the end-of-pathway exam will receive an EOP cord.

Fine Arts Pathway Cords

Honor Graduate Cords

Seniors who earn at least a 90.0 overall average in all of the academic courses by the third nine weeks of his/her senior year will earn an honor graduate cord and tassel.

Shepard's Blood Drive Cords

Students who donate blood three times in one school year will earn a graduation cord.

*****All Senior tradition activities will need to be approved by the principal.**

***Students planning to enter or transfer into a University System of Georgia institution or other post-secondary institution must take two units of the same world language (Spanish).**

	2018 and beyond
9 th - 10 th	5
10 th - 11 th	12
11 th - 12 th	18
Graduate	25

Schedule Changes

Schedule changes will only be made if a student needs a specific course in order to graduate on time or if a child needs to take a certain course in order to complete a pathway.

Any parent not satisfied with the decision of the teacher and guidance counselor regarding course changes may contact the principal or his/her designee. Students may be allowed to transfer out of a course outside the 2 day period in the event of an exceptional hardship or in response to a teacher recommendation. Factors which interfere with a student's mastery of the content such as a catastrophic event or extended illness would be examples of an exceptional hardship. Requests for exceptional hardships should be made in writing by the parent to the principal.

***The following are not necessary reasons for a schedule change:**

- Request for a different teacher
- Request a class during a specific period
- Desire for a different lunch time
- Basic change of mind
- Elective related changes

Necessary changes include the addition of courses required for graduation or the deletion of courses already completed.

JOHNSON COUNTY EARLY GRADUATION

Effective during the 2022-2023 School Term

Beginning with the 2022-2023 school term, Johnson County High School will consider any student request for early graduation provided the student meets the following requirements and conditions: The student must have met all local and state graduation requirements (i.e. a minimum of 25 credit hours and a GPA of 70 or higher) , the student must complete an Early Graduation application during the **summer before** they plan to finish, and the student must be in good standing with the school and the system. Students will have the chance to graduate early and opt out of taking classes their Senior year if they have successfully met all graduation requirements

All applications for Early Graduation must be received during the summer before the Fall Semester of the student's intended last year. All applications received after the beginning of Fall Semester (First Day of School) will not be considered for approval. Graduating early is a privilege but is not for every student. Early graduates will be allowed to apply for and receive any scholarships. However, because students are assigned a "cohort" when they enter high school, early graduates will not be part of the final rankings (Val/Sal) due to the fact they will have already graduated in the system before their assigned cohort. Any approved Early Graduate student requesting to walk in the graduation ceremony must make a written request to the High School Principal and Counselor and will be designated as an Early Graduate of Johnson County High School. If a student has not completed all of their graduation requirements, they will not be considered a candidate for Early Graduation. A parent or guardian signature is required if the student is under 18 years old.

SPORTS ELIGIBILITY REQUIREMENTS

1.50 - SCHOLASTIC STANDING / SCHOLARSHIP

1.51 To be eligible to participate, practice, and/or try out in interscholastic activities, a student must be academically eligible. A student is required to pass classes that carry at least 2.5 Units counting toward graduation the semester immediately preceding participation. Exception 1: First semester ninth grade students. Exception 2: A cheerleader who is academically ineligible for the spring semester may try out if she is passing ALL classes at the time of the tryout. The window of opportunity to try out under these conditions is available only during the ten (10) consecutive school days set aside for tryouts that the school chooses.

- (a) Passing in all GHSA member schools with a grade of seventy (70).
- (b) Students participating in junior varsity or "B" team competition must meet all scholastic requirements.
- (c) If an eligible student transfers from a school that uses a block-schedule format to a school using a traditional format (or vice versa) and that student cannot get a full schedule of classes with equivalent credit in the semester of the transfer, the school may petition the Executive Director for a waiver of this rule for the first semester after the transfer occurs.
- (d) For schools offering courses with year-long grading, eligibility must be computed for each semester.
 - (1) At the end of the first semester, the school must determine that the student has a grade of 70% or higher in classes carrying at least 2.5 Units.
 - (2) The second semester grade will be the grade given for the entire course and shall include the end-of-course test grade.
 - (3) Remediation programs designed to bring the student's first semester grade up to 70% or higher may be used (in accordance with GHSA guidelines) if the school allows such programs for all students.

1.52 Students gain or lose eligibility on the first day of the subsequent semester. The first day of the Fall semester shall be interpreted as the first date of practice for the first sport.

- (a) Exception: Students who successfully complete summer school to maintain eligibility become eligible the last day of summer school.
 - (1) Summer school is an extension of the previous semester and courses may be: a) remedial in nature where a previously-taken course is repeated in its entirety with a new grade being given or b) enrichment in nature where a new course is taken that results in new credit being earned.
 - (2) A maximum of two (2) unit credits earned in summer school may be counted for eligibility purposes. NOTE: Additional credits may be earned in credit recovery programs or make-up programs after the start of the new semester.
 - (3) Summer school credits earned in non-accredited home study programs or non-accredited private schools may not be used to gain eligibility. Accreditation recognized under the rule shall be from the Georgia Accrediting Commission (GAC) or a regional accreditation agency (such as SACS) or the Georgia Private School Accreditation Council (GAPSAC).
 - (4) An independent study course taken in summer school must be regionally accredited and accepted by the school system for graduation credit.
 - (b) Courses completed after the beginning of a new semester may not be used to gain eligibility for that semester. Example: night school classes, correspondence courses, etc.
 - (c) Independent study courses taken during the school year must meet the criteria of 1.52 (a)
- 4.

1.53 Students must accumulate units towards graduation according to the following criteria:

- (a) First-year students (entering 9th grade) are eligible academically. Second semester first-year students must have passed courses carrying at least 2.5 units the previous semester in order to participate.
- (b) Second-year students must have accumulated five (5) total units in the first year, AND passed courses carrying at least 2.5 units in the previous semester.
- (c) Third-year students must have accumulated eleven (11) units in the first and second years, AND passed courses carrying at least 2.5 units in the previous semester.
- (d) Fourth-year students must have accumulated seventeen (17) units in the first three years, AND passed courses carrying at least 2.5 units in the previous semester.
- (e) Students may accumulate the required units for participation during the school year and eligibility will be reinstated at the beginning of the next semester.

Middle School: Any students failing 2 or more classes at the end of the semester are ineligible for participation in sports for the next semester. Middle school students are eligible for fall sports activities if they are promoted to the next grade.

1.54 A Dual Enrollment program is defined as a program in which a full-time student at a GHSA member high school takes one or more courses from a state public or private postsecondary institution and receives credit at the high school (toward graduation) and at the postsecondary institution.

- (a) Dual enrolled students shall take courses that are approved by the Georgia Department of Education.
- (b) Courses may be taken in a variety of formats (including distance learning and virtual courses) as long as the courses are approved.
- (c) Postsecondary semester hour credit shall be converted to high school unit credit as follows: (1) 1-2 semester hours equates to .5 unit (2) 3-5 semester hours equates to 1 unit 18.
- (d) Postsecondary quarter hour credit shall be converted to high school unit credit as follows:
 - (1) 1-3 quarter hours equates to .5 unit
 - (2) 4-8 quarter hours equates to 1 unit
- 1.55 Students involved in approved Dual Enrollment programs shall be eligible to participate in GHSA activities provided that academic eligibility is maintained.
- (a) Courses taken each semester at the high school and/or postsecondary institution must total at least 2.5 units.
- (b) Courses passed the previous semester at the high school and/or postsecondary institution must total at least 2.5 units
- (c) Students will gain or lose eligibility on the first day of each semester at the high school and a college calendar that differs from the high school calendar may cause problems.
- (d) Students who withdraw or are dropped from a Dual Enrollment program and are returned to the high school only, may encounter eligibility problems.
- (e) Students involved in Joint Enrollment programs, Early College programs, or Gateway to College programs may not be eligible at their respective high schools.
- (f) A student who participates on an intercollegiate athletic team may not participate in any GHSA activity.

1.56 Loss of Eligibility: Students assigned to an alternative school or on out-of-school suspension for disciplinary reasons, or adjudicated to YDC, lose their eligibility. Suspension is considered to have ended when the student is physically readmitted to the classroom.

1.58 Credit Recovery/Make-up Work: Students who have academic deficiencies at the end of a semester may make up those deficiencies in programs that are available to any student in the school. NOTE: Programs allowing students to recover academic credit have a variety of names in various schools.

- (a) Credit recovery programs are short-term programs that involve a course that has been completed and a grade given. The student is given the opportunity to work on areas of deficiency.
- (b) Make-up programs occur when a course has not been completed and an “Incomplete” grade has been given. The student is given the opportunity to work on areas of deficiency.
- (c) Credit recovery and make-up work must be completed within 15 school days after the start of the next semester. The student is ineligible until such time as the work is completed and the required passing grade has been recorded. Exception: If the end-of-course test is not offered within 15 school days of the beginning of the next semester, the student may be granted a reasonable extension by the GHSA.
- (d) The GHSA Executive Director shall be authorized to approve credit recovery or make-up work completed later than fifteen (15) days after the start of the next semester if he finds that the: (1) time frame was not met due to circumstances outside the control of the student, his parent(s), and the school, AND (2) work was completed as soon as reasonably possible, AND (3) allowance for such a delay is offered on the same basis to all students in the school.
- (e) Credit recovery programs operated during the summer or in intersessions shall be completed within fifteen (15) days of the beginning of the new semester. Students using those credits to gain eligibility are ineligible until the course is completed successfully. Credit recovery is used for remedial work only, and no new credit courses may be applied under this provision.
- (f) Students using credit recovery or make-up programs must have their eligibility submitted to the GHSA office on a “Form C.”

SCHOOL SPONSORED CLUBS

School sponsored clubs (excluding competitive interscholastic activities or events) are those under the sponsorship, direction and control of the school that organize and meet for common goals, objectives, and purposes. State law requires that parents have the right to withhold permission for their students to participate in any school sponsored club or organization designated by them. The following school sponsored clubs will be in operation during this school year, for which information is provided regarding the name of each club, its purpose, faculty sponsor and a description of past or planned activities. You, as the parent/guardian, have the right to withhold in writing your permission for your student’s participation in any club or organization. For your convenience, a form is included in this handbook if you do not wish for your student to participate in the club you have designated on the form. If a club is added during the school year, you will be provided information on the club and your written permission will be required prior to your student’s participation.

Parental Opt-Out of Club Participation Form

Student Name _____
School _____

I hereby acknowledge receipt of information regarding student clubs that are scheduled to be operational at the school during the current school year. I understand that if a club for which information has not been provided is started after this information is distributed, I will be

provided the club information at that time and my written permission will be required prior to my student's participation.

I wish to withhold permission for my child to participate in the student club(s) listed below:

Parent/Guardian Name _____

(Please print)

Parent/Guardian Signature: _____

Date: _____

Junior Beta

Jr. Beta Club is an academic club. In order to become a member, a student must be invited. Invitations are once a year to any student who has a minimum average of 90 in the core subjects. BETA Club members participate in community service projects and state and national conventions. At least one fundraiser is held each year in order to help defray the cost of many activities. The Jr. Beta Club advisor is Mrs. Hallie Fenton.

BETA Club

BETA Club is an academic club. In order to become a member, a student must be invited. Invitations are usually extended twice each year, at the beginning of the school year and at mid-term, to any student who has a minimum average of 90 in the core subjects. BETA Club members participate in community service projects and state and national conventions. At least one fundraiser is held each year in order to help defray the cost of many activities. The Beta Club advisor is Ms. Gina Bright.

FBLA

Future Business Leaders of America is a non-profit vocational student organization that prepares students for careers in business and business education. Its mission is to bring business and education together in a positive working relationship through innovative leadership and career programs. The FBLA advisor is Mrs. Amanda Winfrey.

FCA

The Fellowship of Christian Athletes (FCA) is the largest Christian sports organization in America. Its mission is to present to athletes and coaches and all whom they influence the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church. FCA focuses on local communities by equipping, empowering, and encouraging people to make a difference for Christ. The FCA advisor for Middle School is Mrs. Cori Fields and the FCA advisor for high school is Mr. Chuck Beale.

Family, Career, and Community Leaders of America, Inc. (FCCLA)

FCCLA is a non-profit national career and technical student organization for young men and women in family and consumer sciences education in public and private schools. Its mission is to promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family members, wage earners, and community leaders, members develop skills for life. The FCCLA club advisor is Mrs. Vicki Bray.

FFA

The National FFA Organization is dedicated to making a difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agricultural education. Students get to participate in a variety of activities including oratorical contests, electrical wiring, land and livestock judging, and many others. The advisor for high school FFA is Mr. Matt Robertson and for middle school is Mr. Kent Foskey.

GENERAL SCHOOL INFORMATION

Addresses

It is the responsibility of the parent/guardian to notify the school of any change in a student's address, phone numbers or email addresses of all family members living in the household. This is handled through the school office.

Arrival at School

School starts at 8:00 a.m. There is no student supervision available before 7:15 AM. Students are NOT TO BE dropped off in front of the school before 7:15 AM. Students who eat breakfast should do so immediately upon arrival at school. Students arriving late to school will not be allowed to eat breakfast. Exceptions will be made for late buses.

Books, Novels, Calculators & Media Center books

Textbooks are provided free of charge to all public school students. Classroom teachers keep a record of the book number and the condition of the book issued to students. Each student is responsible for damages and/or loss of any book issued to him or her and must return that specific book at the end of the school year. Report cards will not be issued to students who owe for lost or damaged books. Students will not be allowed to exempt semester exams unless missing item is replaced or paid for when the exemption form is due. Exemption missing items include textbooks, novels, calculators, media center books, or other classroom items checked out.

Cafeteria

Nutritious meals will be available daily at Johnson County Middle/High School. In order to maintain our free lunch status, all students are requested to pick up a tray at breakfast and lunch.

Breakfast will be served each school day beginning at 7:30 AM. Students desiring breakfast should report to the cafeteria immediately upon arrival at school. Eating breakfast is not an excuse to be late to homeroom or first period. Lunch will be served daily per school lunch schedules. Lunch is provided free of charge to students in the Johnson County School System. If you plan to bring your lunch from home, please bring it with you upon arrival at school. Students are not allowed to receive food from home or outside restaurants during any school hours. **Students are not allowed to leave campus for lunch.**

- Eating in class is NOT be allowed. Students may have water IN A CLEAR CONTAINER ONLY but no other beverages. Parents must physically sign a student out between 11:30 a.m. and 1:30 p.m.

Computer labs

Students are not allowed to eat or drink or have any food open or visible while in a computer lab or classroom. Students will be held responsible for broken equipment if they are misusing the equipment. Students are not allowed to go to any website not authorized by the teacher or adult in charge.

Deliveries

Students are not allowed to receive deliveries (floral, balloons, food etc.). The school does not have the personnel to receive and maintain student deliveries.

Electronic devices

The administration understands that some parents feel that there is a need for their children to have a cell phone with him/her at all times. Teachers will monitor cell phone use in their classroom. Students must keep phones and/or electronic devices turned **off and not visible** at all times during the school day unless their teacher has given permission. This rule will be strictly enforced, and the following consequences will apply to all students who violate this policy. If a student is caught with a cell phone in class or in the hallways the following are the consequences:

1st Offense – The device will be confiscated and guardian called by the teacher. The device can be picked up by the student after 3:00pm.

2nd Offense - The device will be confiscated and turned into the office and can only be picked up by a parent/guardian.

3rd Offense – Student will be placed on a Behavior Contract for a cell phone and will not be allowed to bring to ANY phone to school for the remainder of the school year (If during the last 9-week period-the consequence will be carried over to the following school year.

****NO STUDENT** is permitted under any circumstances to **videotape** anyone, including teachers, on school grounds.

Voice recording is also **not** permitted on school grounds.

NO HEADPHONES, EARBUDS, or WATCHES with cell capability. These watches will follow the same rules as any electronic device/cell phone.

Errands

Students should not be running personal errands or errands for teachers during the school day.

Financial Obligations

Any student who has any type of financial obligation with Johnson County Middle/High School must take care of said obligation before report card will be sent or before student will receive grades at the end of the year.

Fundraising/Selling

All sales must be approved by the principal and the Board of Education according to policy. Students will not be allowed to sell items for outside organizations. Fundraisers held by a school group or organization will not be allowed to interfere with the instructional program of the school.

Guidance Office Procedures

Open Door Policy

Hall Passes –

Students who are allowed out of the classroom by a teacher must have a completed hall pass with specific destination and departure time. The teacher must fill in time back to class as well. Students who are out of the room without a pass or with a pass that has not been signed by the teacher may be subject to disciplinary measures. STUDENTS WILL NOT BE PERMITTED TO WALK TO CARS DURING SCHOOL TO RETRIEVE ANY ITEMS. ALL ITEMS NEEDED FOR SCHOOL SHOULD BE RETRIEVED FROM VEHICLE PRIOR TO THE START OF SCHOOL DAY.

Intra-district Transfers

Johnson County Middle/High School has not been given a school designation from the Georgia Department of Education this year, which means we are continuing to provide a quality education to all of our students. Based on our school's non-designation status, the Intra-district Transfer Option law does not apply. Since our district only has one school at each level there is no choice. Additionally, our school is not required to offer a Flexible Learning Program (FLP) for supplemental academic services.

Lockers

Students will receive a locker during the first week of school free of charge. Lockers are expected to be clean and well-maintained. Lockers should not be filled to the point that the locker "jams". Items that are out of dress code must be kept in lockers. Students will not be allowed to walk around carrying those items throughout the school day.

Lunch Detention:

Lunch detention will be carried out in the ISS Room. Students will report to the ISS Coordinator for instructions before getting their plate. Electronic devices will be turned in upon entering ISS. If caught with a device in ISS, the student will be punished according to electronic device procedures under electronic devices on the previous page. In addition, students serving lunch detention will also receive another day of lunch detention. If student is serving ISS, the student will receive an additional day.

Media Center

The Media Center is available for student use between the hours of 7:30 AM and 3:30 PM. Students must have a pass from the teacher and must obey all Media Center rules. Gum is not permitted in the Media Center under any circumstances. No food or drinks will be allowed in the media center.

Metal Detectors

Metal Detectors will be used daily at Johnson County Middle/High School. ANYONE COMING IN TO THE BUILDING WILL BE REQUIRED TO CLEAR THE METAL DETECTOR. Students will be responsible for clearing the metal detector. Any items not clearing are subject to being searched. Students are encouraged to leave items at home that do not clear the metal detectors. All book bags **must** clear the detector. Items that do not clear must be put into a bin to be searched. See student code of conduct. No lighters, knives of any kind, weapons or pepper spray will be allowed in the building. **It is the student's responsibility to clear the metal detectors.**

Parking

Students wishing to park on campus *will be required to purchase an assigned parking permit*. Parking is a privilege and this privilege can be taken away if discipline or attendance is an ongoing problem. Administrators have the final determination. Students will be trained on the correct way to park and move through the parking lot for safety purposes. Parking violations will be issued for each violation and after 3 tickets and the student may no longer park on the school premises for the remainder of the school year. Students won't be able to enter their vehicles during the school day without an escort from school staff for safety issues. Limited parking spaces are available.

Personal Property

The school accepts NO personal responsibility for valuables or other items that are the personal property of students. Students are encouraged not to bring valuables to school. This includes money, cell phones, etc.

School Prom

Johnson County High School will hold an annual prom in the spring of each school year. Juniors and Seniors at Johnson County High School in good academic, discipline, and attendance standing will be allowed to participate. Prom participation guidelines will be provided in advance of the event. No refunds will be given after the due date. Virtual Students will follow same guidelines. Any student invited to attend, that is not currently enrolled at Johnson Co. High School, will be vetted by the Principal.

School Safety Plan

The school has a plan of action for the safety of students and staff in the event of a fire, tornado or other crisis. During the school year, the students and staff will be involved in various safety drills

Fire Drills

Fire drills are required by state law. When the fire alarm sounds, all occupants of the building will immediately evacuate. During the fire drill, order is imperative. Be calm and move quickly and in an orderly manner from the building as instructed by your teacher. Fire drills will be performed monthly. Other drills such as severe weather and lockdowns will be done several times per school year.

School Visitors--All visitors must enter the school at the front of the building, pass through and clear the metal detectors, and report to the office for a visitor's pass.

Tardies:

Students are expected to be in the classroom by the time the tardy bell rings. Once a student receives 5 tardies he/she will be assigned after school detention. Every tardy after the 5th the student will receive another after school detention. If students do not attend after school detention, parents will be notified and harsher punishments will be issued such as ISS. This will affect their ability to play or practice sports while serving ISS or after school detention.

Transcripts

Students must complete a transcript request form. Two day notice is needed for transcripts to be completed. The transcript request form can be picked up in the main office. **Former** students will be charged a \$2.00 fee for completed transcript. This fee is waived for students who are currently enrolled and current or former military.

Video Cameras

Johnson County Middle/High School, at its discretion, uses video cameras to promote safety, order, and discipline inside the school and on the school grounds. No student may video anyone including teachers while on school property and at any school event.

Weather Watches and Warnings

The first condition for making a decision to close schools is safety. When severe weather occurs, parents should monitor radio and TV news reports about closings. Announcements will be made prior to 6:30 a.m. when possible.

Medicine

Johnson County Middle/High School does not administer medicine of any kind, including pain relievers such as Tylenol unless a parent brings medicine to school in original container and completes a Parental consent form. If a student is too sick to go to his/her class, he/she should report to the office and the parent/guardian will be notified.

All medication must be taken by the student, parent, or guardian to the school office immediately upon arrival at school and must be in original prescription containers, clearly labeled as to the name of the student, the name of the medication, the appropriate dosage, and the times for the dosage. Any student possessing prescription or over the counter medication not in accordance with these guidelines shall be subject to the discipline set forth in the student code of conduct and the student-parent handbook. (ISS, after school detention and a parent conference may be given).

A student for whom the school has on file supporting medical documentation may carry at all times with parent/guardian permission inhalers for asthma, Epi Pen for allergic reactions, and glucagons for diabetes. Parents

are encouraged to provide to the schools duplicate medication and supplies in the event a student is unable to self-administer or fails to bring the medication or equipment to school.

INFORMATION AND PROCEDURES-Medicine

1. **Medications should be taken at home whenever possible** in order that the student not lose valuable classroom time or have a shortened lunch period. Any medication taken in school must have a parent or guardian signed authorization: some medications also require physician orders. **The parent or guardian must transport medication to school.**
2. No medication may be accepted by school personnel without receipt of completed and appropriate medication forms.
3. A physician may use office stationary or a prescription pad in lieu of completing section 2. The required information needed includes: student name, date of birth, medication name, diagnosis, dosage, time to take medication, duration of medication, sequence medicine is to be administered if there is more than one medication is to be taken, physician signature and date.
4. Physician samples must be appropriately labeled by the physician, to include the information requested in number 3 above. Prescription drugs must be appropriately labeled by the pharmacist, to include the information requested in number 3 above. Over the counter medication must be in the original container labeled by the parent to include the information requested in number 3 above.
5. **The first dose of any new medication must be given at home.**
6. The parent of guardian is responsible for submitting a new form to the school each time there is a change in the dosage or in the time at which the medication is to be taken.
7. Medication kept in the school will be accessible only to authorized personnel.
8. Within one week after expiration of the effective date on the physician order, the parent or guardian must collect any unused portion of the medication. Medications not claimed within that period will be destroyed.
9. Johnson County Middle/High School does not assume responsibility for unauthorized medication taken independently by the student himself or herself.

****Any medicine, whether prescription or not, is required to be kept in the original container and checked in at school through the office. No student is permitted to have any medications (except as authorized by school) on their person anytime while on school property.**

Parental Consent Form – Administration of Prescription Medication

****Any medication that can possibly be taken before or after school should be administered at home. ****

Section 1. Parental Consent (to be completed and signed by parent or guardian)

Student Name _____ Grade _____
First Last MI

Parent Name _____

Daytime/Emergency Contact Phone # _____

Date first dose of medicine was given (all new prescriptions must first be administered by the parent to assure the student will not have a negative reaction.) _____

I give my consent for Johnson County Middle/High School to administer the following prescription medication that I have provided for JCMHS to my child, according to the directions given below. I agree to release and hold harmless JCMHS and any of their staff members or agents from lawsuits, claim, expense, demand, or action, etc. against them for assisting this student with this medication, provided JCMHS complies with the directions below. I have read the procedures outlined on the back of this form and assume responsibilities as required.

Signed _____ **Date** _____

Signature of parent or legal guardian

Section 2. Medication Authorization

(To be filled out and signed by licensed prescriber. A signed note from the doctor's office may be allowed to substitute for this section, as long as it includes the information below.) *Note for the office: If using doctor's note, please transfer necessary information to this section for ease of use and attach the original note to the back of this form.*

Student Name _____ Date of Birth _____

Name of Medication _____

Reason for medication (diagnosis) _____

Dosage to be taken at school _____

Time medicine should be administered _____

Duration of treatment _____

Sequence medicine should be administered (if more than one medication) _____

Physician Name (please print) _____ Physician Phone # _____

Physician Signature _____ Date _____

Local Wellness Program

The Johnson County Board of Education is committed to student wellness as a vital component of the District's educational program. It is the Board's belief that:

- children need healthful foods and need opportunities to be physically active in order to grow, learn and thrive;
- a good health is essential to foster better student attendance and performance;
- a strong District wellness program will have a positive, lasting effect on students; and,
- community participation is essential to the development and implementation of a successful District wellness program.

Thus, the Johnson County Board of Education establishes this policy to provide an environment that promotes and protects children's health, well-being, and ability to learn by supporting and encouraging healthy eating and physical activity. The objectives of the Board are that:

- The District will engage students, parents, teachers, foodservice professionals, health professionals, and community members in developing, implementing, monitoring, and reviewing district-wide nutrition programs, campus eating habits and physical activity programs.
- All students in grades K-12 will have opportunities, support, and encouragement to engage in physical activity on a regular basis.
- Food and beverages served at schools will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans.
- Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; and, will provide clean, safe, and pleasant settings and adequate time for students to eat.

- All schools, to the maximum extent practicable, will participate in the School Breakfast Program, National School Lunch Program, After-school Snacks and Summer Food Service Program.
- Schools will provide nutrition and physical activity education in order to attempt to foster lifelong habits of healthy eating and physical activity.

To achieve these objectives, the Board establishes nutritional and physical activity education standards and goals as outlined herein.

I. NUTRITIONAL STANDARDS AND GOALS

A. Nutrition Education and Promotion.

The Johnson County School District aims to teach, encourage, and support healthy eating. Schools should provide nutrition education and engage in nutrition promotion that is in accordance with the state curriculum.

B. Quality of District Meals and Cafeteria Settings.

Meals served in District schools shall:

- be age appropriate, appealing and attractive to children;
- be served in clean and pleasant settings;
- meet, as a minimum, nutritional requirements established by local, state, and federal statutes and regulations;
- offer a variety of fruits and vegetables at each meal;
- include low-fat (1%) and fat-free milk and nutritionally-equivalent non-dairy alternatives, as defined by the USDA; and,

Students and parents are encouraged to participate in meal planning in order to identify new, healthful, and appealing food choices. The school nutrition program will continually evaluate and procure items which can enhance the nutritional value of district meals.

C. District Meal Schedules and Time Allocation:

District schools shall serve breakfast and lunch.

Breakfast and lunch menus shall consist of items which fulfill established minimum nutritional requirements for reimbursable school meal programs.

Breakfast and lunch options may include sale of a la carte items, provided such items meet the nutritional standards outlined in paragraph H, below. These items are offered in addition to the meal, not as a substitute for the District's planned meal.

Breakfast should be scheduled to begin no less than 30 minutes prior to the start of school. To the extent practical, depending on the arrival times of buses, students should be given no less than 10 minutes after being seated to eat breakfast.

Lunch should be scheduled between the hours of 10:40 A.M. and 1:00 P.M., depending on class schedules, number of students, and other influencing factors. Interferences with this time allotment should be minimized and not occur on a regular basis. Students should be given no less than 20 minutes after being seated to eat lunch.

D. Free and Reduced-priced Meals.

The District shall provide breakfast and lunch meals at a free and reduced-priced rate in compliance with local, state and federal guidelines.

E. Summer Food Service Program.

Schools in which more than 50% of students are eligible for free or reduced-price school meals will to the extent possible, sponsor the Summer Food Service Program for at least six weeks between the last day of the academic school year and the first day of the following school year.

F. Sharing of food and Beverages.

Schools shall discourage students from sharing or trading their foods or beverages with others, given concerns about allergies and restrictions on some children's diets. Trading foods can create an unhealthy imbalance in the nutritional value of a child's meal.

G. Qualifications of District Food Service Staff.

Qualified nutrition professionals will manage and administer the District nutrition and meal programs. Continuing professional development shall be provided for all nutrition professionals. Staff development programs should include appropriate certification and/or training programs for District nutrition director, nutrition coordinators, managers, and cafeteria workers, according to their levels of responsibility.

H. Foods and Beverages Sold or Provided Individually.

The following standards apply to beverages and foods sold or provided to students outside of reimbursable school meals.

1. Beverages

Not allowed during breakfast and lunch: Carbonated beverages containing calories and non-calorie sweeteners are not allowed during breakfast and lunch.

Advertisements on vending machines shall be limited to the allowed items outlined above.

2. **Foods.** Individual food items:

—shall contain no more than one serving based on the Nutrition Facts on the packaging

I. Extra-Curricular Fundraising Events.

Schools will be encouraged to give priority to fundraisers which involve the sale of non-food items. For fundraisers which involve the sale of food, deliveries will be made after the meal service periods.

Concessions, which provide food and beverages during optional-attendance school events including after school events such as dances, sporting events, talent shows, PTA events are exempt from the guidelines contained herein. However, healthy choices should be offered during these events.

J. Snacks.

Snacks served during the school day or in after-school care or enrichment programs should make a positive contribution to children's diets and health.

Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations.

K. Rewards

Food as a reward should be kept to a minimum and approved by the building principal.

L. Classroom Parties.

Celebrations that occur during the school day should be limited, must be approved by the school principal, and will be conducted under the supervision of the responsible teacher. Such celebrations shall not interfere with classroom instructional time. Celebrations that include food shall follow the guidelines below.

All non-hazardous and potentially hazardous foods must be enclosed in sealed packages from a licensed commercial source. Examples of potentially hazardous foods include foods made with poultry, meat, rice, pasta, beans, potatoes, eggs, seafood, mayonnaise, dairy products, casseroles and sauces containing meat. Baked foods prepared by a licensed and inspected commercial source are allowable (i.e., bakery).

Individual birthday celebrations must be approved by the building principal.

M. Outside Deliveries

All outside deliveries to be consumed on campus will be prohibited during a regular school day when school food services are available. Students will be allowed to bring breakfast and lunch to school as long as it is not in containers with or without logos of eating establishments that are in competition with the National School Lunch and Breakfast Program (i.e., local eating establishments). Staff social gatherings and in-service days are exceptions to the rule.

II. PHYSICAL EDUCATION STANDARDS AND GOALS

A. Compliance with State Requirements

The District and all schools shall meet or exceed the requirements for physical education as determined by the Georgia Department of Education. Specifically, all students in grades K-12, including students with disabilities, those with special health-care needs, and those in alternative educational settings, will receive daily physical education in compliance with the Georgia Department of Education guidelines. Student involvement in other activities involving physical activity (e.g., interscholastic or intramural sports) will not be substituted for meeting the physical education requirement. Students will spend at least 50 percent of physical education class time participating in moderate to vigorous physical activity.

B. Daily Break.

Both Middle and High School students will be given the opportunity to a break during the school day. Those students meeting PBIS expectations will participate.

Schools should make an effort to avoid extended periods (i.e., periods of two or more hours) of inactivity. When sedentary activities such as mandatory school-wide testing make it necessary for students to remain indoors for long

periods of time, schools should give students periodic breaks during which they are encouraged to stand and be moderately active.

C. Physical Activity Opportunities after School.

To the extent that staffing and other resources permit, schools shall offer extracurricular physical activity programs, such as sports clubs or intramural programs. All high schools, and middle schools as appropriate, will offer interscholastic sports programs. Schools should offer a range of activities that meet the needs, interests, and abilities of all students, including boys, girls, students with disabilities, and students with special health-care needs.

D. Physical Activity and Punishment.

Teachers and other school personnel will not use physical activity (e.g., running laps, pushups) or withhold opportunities for physical activity (e.g., recess, physical education) as punishment. All physical activities will be teacher structured activities.

III. POLICY COMPLIANCE

A. Implementation.

The Superintendent shall be responsible for overseeing the implementation of and compliance with this wellness policy throughout the District.

School principals shall be responsible for communicating the contents of this policy as well and implementing this policy in their respective schools. At their discretion, they are encouraged to use their school councils to monitor achievement of policy standards and goals. Principals shall report on their compliance as directed by the Superintendent.

The District Director of School Nutrition shall be responsible for the nutritional component of this wellness policy, shall be the functional expert in school nutrition matters, ensure compliance with nutrition policies within school food service programs, provide training as needed to school food service personnel, and oversee the daily operation of the District's school nutrition program.

The Assistant Principal for Curriculum and Instruction shall be responsible for the implementation of and compliance with the physical training component of this wellness policy.

B. Assessment and Reporting.

The Superintendent shall develop a summary report every three years on district-wide compliance with the district's established wellness policy, based on input from schools within the district. Annually, the Wellness Policy Committee shall review the policy to make updates or revisions. The feedback from the committee shall be shared with the Superintendent.

Johnson County Middle/High Dress Code

PANTS, SLACKS and JEANS

1. Must be worn at the waist and appropriate size.
2. Underwear/shorts underneath pants, slacks, and jeans should not be visible.
3. No skin above the knee.
4. No pajama pants.
5. Leggings and tights must be worn with a finger-tip length shirt/top.
6. Must be decent, non-suggestive, and non-distractive

SHIRTS or BLOUSES

1. No vulgarity, profanity, tobacco-related, alcohol-related, drug-related, gang-related, or sexual messages or images.
2. No tank tops, spaghetti strings, halter tops, tube tops, nor mesh type shirts. Sleeveless blouses are allowed but not in tank top like sleeves—top of shoulder must be covered.

3. No bare midriff.
4. Undergarments should not be visible.
5. Must be decent, non-suggestive, and non-distractive

SWEATERS/SWEATSHIRTS/JACKETS

1. No see-through sweaters unless worn over a shirt or blouse
2. No vulgarity, profanity, tobacco-related, alcohol-related, drug-related, gang-related, offensive or sexual messages or images on shirts, sweaters, sweatshirts, jackets, etc.
3. Must be decent, non-suggestive, and non-distractive

SKIRTS, DRESSES, CULOTTES, and JUMPERS

1. Must be decent, not-suggestive, and non-distractive, no cleavage
2. Jumper must be worn with shirts or blouses underneath
3. Finger-tip length
4. Must be decent, non-suggestive, and non-distractive

SHORTS

1. No biker, spandex shorts may be worn
2. All shorts must be finger-tip length
3. Must be decent, non-suggestive, and non-distractive

ACCESSORIES

1. Hats, hoods, bandanas, head stockings, headbands, scarves, bonnets, etc. are not allowed to be worn inside the school building.
2. A student should not wear *ANYTHING* on his/her head in the building unless a doctor prescribes it.
 - a. No sunglasses (except prescription with doctor note)-not around head or neck
 - b. No piercing deemed to be a safety hazard
 - c. No trench coats or blankets
 - d. No spiked jewelry, spiked belts, nor studded belt buckles
 - e. No tongue rings or “Grillz”(gold or silver removable caps on the front teeth or nose rings)
 - f. *No vulgarity, profanity, tobacco-related, alcohol-related drug related, gang-related, or sexual messages or images on jewelry.*
3. Must be decent, non-suggestive, and non-distractive

SHOES

1. No bedroom shoes or fuzzy slides
2. Shoes must be worn at all times

HAIR

1. Hair must be well groomed
2. Hair rollers or pin curlers will not be allowed

****Clothing/Attire that alludes to alcohol, drugs, profanity, or sexual innuendos and/or vulgarities are not allowed at Johnson County Middle/High School.**

****Students out of dress code will be written up by the teacher and sent to the office and parents will be called. No student will be allowed to retrieve any dress items from their vehicles during the school day. If students have an “extra” set in their locker they will be allowed to change after the parent is called. The second offense, the student will not be allowed to retrieve items from lockers. Ensure your child comes to school in dress code.**

Any JCMHS student who is attending school off campus such as Dual Enrollment or WBL must follow dress code anytime they visit Johnson County Schools during school hours.

****Students will not be allowed to go to class out of dress code.**

Administrators will have complete and final judgment on all matters concerning the interpretation of the student dress code.

JOHNSON COUNTY SCHOOLS STUDENT CODE OF CONDUCT

It is the purpose of the Board of Education to operate each school in a manner that will provide an orderly process of education and that will provide for the welfare and safety of all students who attend the schools within the district. In accordance with that purpose, the Board of Education has adopted a policy which requires all schools to adopt codes of conduct which require students to conduct themselves at all times in order to facilitate a learning environment for themselves and other students. These standards for behavior require students to respect each other and school district employees, to obey student behavior policies adopted by the Board and to obey student behavior rules established at each school within the district.

The school's primary goal is to educate, not to punish; however, when the behavior of an individual student comes in conflict with the rights of others, corrective actions may be necessary for the benefit of that individual and the school as a whole. Accordingly, students shall be governed by the policies, regulations and rules set forth in the Code of Conduct.

The Code of Conduct/Discipline Plan is effective during the following times and in the following places:

- At school or on school property at any time;
- Off school grounds at any school-related activity, function or event and while traveling to and from such events;
- On school buses and at school bus stops.

Also, students may be disciplined for conduct off campus which could result in the student being criminally charged with a felony and which makes the student's continued presence at school a potential danger to persons or property at the school or which disrupts the educational process.

Major offenses including, but not limited to, drug and weapon offenses can lead to schools being named as an Unsafe School according to the provisions of State Board Rule 160-4-8-.16, Unsafe School Choice Option.

The General Assembly of Georgia requires that this code of conduct include language encouraging parents and guardians to inform their children on the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

Parents are encouraged to become familiar with the Code of Conduct and to be supportive of it in their daily communication with their children and others in the community. Parents and students are required to acknowledge receipt of the code of conduct.

AUTHORITY OF THE PRINCIPAL

The principal is the designated leader of the school and, in concert with the staff, is responsible for the orderly operation of the school. In cases of disruptive, disorderly or dangerous conduct not covered in this Code, the principal may undertake corrective measures which he or she believes to be in the best interest of the student and the school provided any such action does not violate school board policy or procedures.

TEACHER AUTHORITY

The Superintendent fully supports the authority of principals and teachers in the school system to remove a student from the classroom pursuant to provisions of state law.

Each teacher shall comply with the provisions of O.C.G.A. § 20-2-737, which requires the filing of a report by a teacher who has knowledge that a student has exhibited behavior that repeatedly or substantially interferes with the teacher's ability to communicate effectively with the students in his or her class or with the ability of such student's classmates to learn, where such behavior is in violation of the student code of conduct. Such report shall be filed with the principal or designee on the school day of the most recent occurrence of such behavior, shall not exceed one page, and shall describe the behavior. The principal or designee shall, within one school day after receiving such a report from a teacher, send to the student's parents or guardian a copy of the report and information regarding how the student's parents or guardians may contact the principal or designee.

The principal or designee shall notify in writing the teacher and the student's parents or guardian of the discipline or student support services which has occurred as a result of the teacher's report within one school day from the imposition of discipline or the utilization of the support services. The principal or designee shall make a reasonable attempt to confirm that the student's parents or guardian has received the written notification, including information as to how the parents or guardian may contact the principal or designee.

PROGRESSIVE DISCIPLINE PROCEDURES

When it is necessary to impose discipline, school administrators and teachers will follow a progressive discipline process. The degree of discipline to be imposed by each school official will be in proportion to the severity of the behavior of a particular student and will take into account the student's discipline history, the age of the student and other relevant factors.

The Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by consequences. Disciplinary actions are designed to teach students self-discipline and to help them substitute inappropriate behaviors with those that are consistent with the character traits from Georgia's Character Education Program.

The following actions may be imposed for any violation of this Code of Conduct:

Level I Consequences (generally considered to be imposed by the teacher prior to office referral)

- Warning and/or conference with a teacher, school administrator, counselor, school resource officer or social worker
- Loss of privileges
- Time out
- Removal from class or activity
- Notification of parents
- Parent conference
- Detention
- Development of Action Plan
- Assigned seating

Level II Consequences (result from an office referral and imposed by an administrator)

- Any Level I consequence deemed appropriate by administrator
- Corporal punishment
- In-school suspension
- Short-term suspension
- Suspension or expulsion from the school bus
- Cleaning/repair/restitution of any damage caused to school property and property of others

Level III Consequences

- Any Level I or II consequence deemed appropriate by administrator and/or tribunal as appropriate
- Placement in an alternative education program
- Referral to a disciplinary tribunal for long-term suspension or expulsion

Referral to law enforcement or juvenile court officials: Georgia law requires that certain acts of misconduct be referred to the appropriate law enforcement officials. The school will refer any act of misconduct to law enforcement officials when school officials determine such referral to be necessary or appropriate.

The maximum punishment for an offense include long-term suspension or expulsion, including permanent expulsion, but those punishments will be determined only by a disciplinary tribunal or hearing officer as outlined in Code Section 20-2-754.

Parents or students may elect not to contest whether a student has violated the Code of Conduct or the appropriate discipline, and in such cases, an agreement may be negotiated which would include the parents or students waiving a right to a hearing before a disciplinary tribunal or

hearing officer. Such an agreement and waiver must be approved also by the disciplinary tribunal or hearing officer.

Before a student is suspended for ten days or less, the principal or designee will inform the student of the offense for which the student is charged and allow the student to explain his or her behavior. If the student is suspended, the student's parents will be notified if possible. School officials may involve law enforcement officials when evidence surrounding a situation necessitates their involvement or when there is a legal requirement that an incident be reported.

School officials may search a student if there is reasonable suspicion the student is in possession of an item that is illegal or against school rules. Students vehicles brought on campus, student book bags, school lockers, desks and other school property are subject to inspection and search by school authorities at any time without further notice to students or parents. Cell phones/multimedia/electronic devices taken from students due to possession and/or use in violation of school rules are subject to having their contents searched. Students are required to cooperate if asked to open book bags, lockers or any vehicle brought on campus. Metal detectors and drug or weapon sniffing dogs may be utilized at school or at any school function, including activities that occur outside normal school hours or off the school campus at the discretion of administrators.

BEHAVIOR THAT WILL RESULT IN DISCIPLINARY PROCEDURES

Possession, sale, transmission, use in any amount, distribution, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana (natural or synthetic such as "dab" pens), drug paraphernalia, or alcoholic beverage, intoxicants, inhalants, prescription drug, or substance that creates the same effect of the items listed;

Possession, distribution, use, sale or attempted sale of substances represented as drugs or alcohol or any of the other items listed above.

Sale, attempted sale, distribution, or being under the influence of a prescription or over the counter drug. Possession of such drugs are also prohibited unless they are brought to the office upon arrival to school in their original container.

Possession or use of a weapon, as provided for in Code Section 16-11-127.1:

A student shall not possess, use, handle, or transmit any object that reasonably can be considered a weapon. Weapons may include, but are not limited to:

1. Any handgun, firearm, rifle, shotgun or similar weapon; any explosive compound or incendiary device; or, any other dangerous weapon as defined in O.C.G.A. § 16-11-121, including a rocket launcher, bazooka, recoilless rifle, mortar, or hand grenade.
2. Any hazardous object, including any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chahka, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be

known as a throwing star or oriental dart, or any instrument of like kind, any nonlethal air gun, and any stun gun or taser or pepper spray or knife of any size. Such term shall not include any of these instruments used for classroom work authorized by the teacher.

Students who possess any weapon described in paragraph 1 will be subject to a minimum of one calendar year expulsion. The Superintendent shall have the authority either before or after the student is referred for a tribunal hearing to reduce the mandated one-year expulsion under circumstances where the one-year expulsion appears excessive to the Superintendent. The tribunal shall also have the authority to modify such expulsion requirement on a case-by-case basis in determining the appropriate punishment.

Students who possess other weapons or hazardous objects as described in paragraph 2 will be subject to discipline as determined by the principal to be appropriate based on the seriousness of the offense, the age of the student and other relevant factors.

Verbal assault, including threats of violence or bodily harm and/or sexual assault or harassment, of teachers, administrators, other school personnel, other students, or persons attending school-related functions: Immediate suspension and automatic referral to a disciplinary tribunal if a student is alleged to have committed an assault upon a teacher or other school personnel; possible referral to a disciplinary tribunal if a student is alleged to have committed an assault upon another student or a person attending a school-related function.

Physical assault or battery, including sexual battery, of other students, or persons attending school-related functions: possible referral to a disciplinary tribunal if a student is alleged to have committed battery upon another student or a person attending a school-related function.

Physical violence against a teacher, school bus driver, or other school personnel:

- (4) Immediate suspension and automatic referral to the disciplinary tribunal if a student is alleged to have committed an act of physical violence against a teacher or other school personnel: Expulsion for the remainder of the student's eligibility to attend public schools for acts of physical violence found by a tribunal to have intentionally made physical contact which causes physical harm to another unless such physical contact or physical harm was in defense of himself or herself, as provided in Code Section 16-3-21; or the Board may authorize the student to attend alternative school for the period of the expulsion; provided, however, that if such student is in kindergarten through grade six, then the Board upon the recommendation of the tribunal may permit the student to re-enroll in regular programs for grades 9 through 12; and provided further that if the Board does not operate an alternative education program for grades kindergarten through grade six, then the Board may permit the student in kindergarten through grade six who commits such an act to re-enroll in the public school system. The student shall be referred to juvenile court with a request for a petition alleging delinquent behavior.

- (2) Possible punishments may include expulsion, long-term suspension, or short-term suspension for students found by a tribunal to have intentionally made physical contact of an insulting or provoking nature with the person of another.

Bus Misbehavior

The following specific provisions shall govern student conduct and safety on all school buses:

- (4) All provisions of the Student Code of Conduct apply to behavior on the school bus, including but not limited to, acts of physical violence as defined by O.C.G.A., bullying as defined by subsection (a) of the O.C.G.A, physical assault or battery of other persons on the school bus, verbal assault of other persons on the school bus, disrespectful conduct toward the school bus driver or other persons on the school bus, and other unruly behavior;
- (2) A meeting of the parent or guardian of the student and appropriate school district officials must be held to form a school bus behavior contract whenever:
 - A student is found to have engaged in bullying; or
 - A student is found to have engaged in physical assault or battery of another person on the school bus.

The school bus behavior contract shall provide for age-appropriate discipline, penalties, and restrictions for student misconduct on the bus. Provisions may include, but are not limited to, assigned seating, ongoing parental involvement, and suspension from riding the bus.

These provisions regarding use of a bus behavior contract are not to be construed to limit the instances when other code of conduct violations may require the use of a student bus behavior contract.

- (3) Students shall be prohibited from using any electronic devices during the operation of a school bus, including but not limited to cell phones; pagers; audible radios, tape or compact disc players without headphones; or any other electronic device in a manner that might interfere with the school bus communication equipment or the school bus driver's operation of the school bus; and
- (4) Students shall be prohibited from using mirrors, lasers, flash cameras, or any other lights or reflective devices in a manner that might interfere with the school bus driver's operation of the school bus.

Riding the bus is a privilege, not a law!

Disrespectful conduct, including the use of vulgar or profane language, toward teachers, administrators, other school personnel, other students, or persons attending school-related functions

Any behavior based on a student's race, national origin, sex, or disability that is unwelcome, unwanted, and/or uninvited by the recipient is prohibited, including verbal or non-verbal taunting, physical contact, unwelcome sexual advances, requests for sexual favors, and other verbal or physical contact of a sexual nature, up to and including sexual harassment as used in connection with Title IX of the Education Amendments of 1972.

Transmitting sexually explicit or suggestive material to other students at school or circulating such material at school through electronic devices or in any other manner

Violating the school's/school system's acceptable use of the Internet/electronic resources agreement/policy

Possession or use of tobacco in any form or electronic cigarettes

Damaging or defacing personal property, including the property of another student or any person legitimately at the school, or school property (vandalism or graffiti) during school hours or off-school hours.

Theft

Extortion or attempted extortion

Possession and/or use of fireworks or any explosive

Activating a fire alarm under false pretenses or making a bomb threat

Insubordination, disorderly conduct, disobeying school rules, regulations, or directives;

Disobeying directives given by teachers, administrators, or other school staff

Classroom and school disturbances

Violation of school dress code

Use of profane, vulgar, or obscene words or indecent exposure

Use during prohibited times of cell phone or other electronic communication device, except for reasons approved by an administrator or teacher

Inappropriate public displays of affection

Gambling or possession of gambling devices

Driving or parking permit violations

Giving false information to school officials

Students may not falsify, misrepresent, omit, or erroneously report information regarding instances of alleged inappropriate behavior by a teacher, administrator, or other school employee toward a student. Any student (or parent or friend of a student) who believes a student has been the victim of an act of sexual abuse or sexual misconduct by a teacher, administrator or other school system employee is urged to make an oral report of the act to any teacher, counselor or administrator at his/her school.

Cheating on school assignments or other academic dishonesty

Unexcused absence, chronic tardiness, skipping class, leaving campus without permission, failure to comply with compulsory attendance law

Bullying: Georgia law mandates that upon a tribunal finding that a student in grades 6-12 has committed the offense of bullying for the third time in a school year, the student shall be assigned to an alternative school.

Inciting, advising, or counseling of others to engage in prohibited acts.

Willful and persistent violations of the student code of conduct.

Criminal law violations/Off-campus misconduct: A student whose conduct off campus could result in the student being criminally charged with a felony and which makes the student's continued presence at school a potential danger to persons or property at the school or which disrupts the educational process may be subject to disciplinary action, including in-school suspension, short-term suspension or referral to a disciplinary tribunal.

a) Each local board of education is authorized to refuse to readmit or enroll any student who has been suspended or expelled for being convicted of, being adjudicated to have committed, being indicted for, or having information filed for the commission of any felony or any delinquent act under [Code Sections 15-11-602](#) and [15-11-707](#) which would be a felony if committed by an adult. If refused readmission or enrollment, the student or the student's parent or legal guardian has the right to request a hearing pursuant to the procedures provided for in [Code Section 20-2-754](#).

EXAMPLES OF SPECIFIC BEHAVIORS AND LEVEL OF CONSEQUENCE

LEVEL I:

Level I violations include such behaviors, but are not limited to:

- Minor Classroom Disturbance/violation of school rules
- Dress code policy violations
- Running and/or making excessive noise in the classroom, school building
- Refusing to participate in classroom activities
- Failure to bring classroom materials and/or assignments to class
- Possessing and/or using nuisance items
- Eating or drinking in an undesignated area
- Leaving assigned area in classroom without permission
- Refusing to complete assigned work
- Any other act that impeded the orderly classroom procedure or interrupts the orderly operation of the classroom
- Willful disobedience-refusal to follow classroom/school/bus rules
- Refusal to carry out instructions
- Academic dishonesty
- Tardy to school (students over the age of 16)
- Tardy to class (middle/high school)
- Truancy
- Altering school assignments, or signing another person's name on school assignments
- Loitering in unauthorized areas
- Classroom computer misuse
- Vulgar or profane language between peers
- Leaving the classroom without permission
- Verbal aggression

- Unintentional possession of prescribed or over the counter medication

LEVEL II:

Level II violations include such behaviors but are not limited to:

- Any pattern of or repeated violations cited in previous level;
- Electronic communication device misuse (iPods, mP3 players, cell phone, etc.)
- Theft of personal property.
- Repeated cutting of class or other scheduled activities;
- Failure to accept disciplinary action;
- Violation of medication policy;
- Unwanted touching of others;
- Bullying as defined in the Definition of Terms
- Selling or soliciting for sale any merchandise on the school campus without the authorization of the building principal or school official;
- Throwing objects that cause bodily injury or damage to property;
- Physical attack without injury;
- Use profane, obscene, indecent remarks, or racially or ethnically offensive language and/or gestures directed toward others;
- Destruction of school property;
- Making false accusations, reports, or allegations;
- Verbal Assault, including threatened violence, of other students, school personnel, or individuals attending a school-related function;
- Failure to report the receipt of unsolicited lewd, obscene, pornographic, sexually explicit or otherwise illegal images or photographs to School District officials;
- Misuse of District Technology (BYOT) policy, including but not limited to the Internet, the District Network, or District-owned equipment or software as described below:
 - Deliberate search or keying of a URL, domain name, or website in attempts to access inappropriate material;
 - Attempting to login to computers or software applications as anyone other than yourself;
 - Providing personal information about yourself, your family or others electronically
 - Misrepresentation (forgery) of information;
 - Plagiarism;
 - Misuse of computers for non-school related activities including gambling, shopping, online banking, personal transactions, and downloading of files (including but not limited to data, music, video, and games);
 - Downloading and/or installation of freeware, shareware, or software by students;
- Theft of any computer related equipment;
- Disrespectful conduct toward teachers, administrators, other school personnel, persons attending school related functions or other students, including vulgar or profane language;
- Using electronic personal communication device to photograph, videotape or record and any student or staff member, while on school system premises, without the express prior permission of the student or staff member. **This provision provides notice to students that they are not allowed to secretly tape or record School District classroom;**
- **Possession of a cell phone OR other electronic device into a secure testing environment.**
- Any pattern of repeated conduct listed in Level I violations;
- Any action that interferes with the work of school authorities or with school operations programs, or instruction;
- Trespassing;
- Second act of bullying, harassment, cyber-bullying or intimidation as defined by the Bullying Policy and in accordance with O.C.G.A § 20-2-27514.4;

- Fighting or physical violence towards another student that causes no injury or only a minor injury;
- Falsifying, misrepresenting, omitting, or erroneously reporting information regarding instances of alleged inappropriate behavior by any school employee toward a student
- Committing perjury during a school investigation;
- Engaging in disorderly conduct as defined by O.C.G.A. § 16-11-39; and Refusing to comply with assigned disciplinary consequences;
- Failure to report any item or event to a teacher or administrator that could cause harm to self or others;
- Possessing obscene or pornographic material;
- Possessing any bullets or shells;
- Violation of the sexual harassment policy;
- Disseminating, taking, transferring, sharing, or sending lewd, obscene, pornographic, sexually explicit or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called e-mailing, texting, and “sexting”);
- Hazing or any behavior or activity such as defined by O.C.G.A. 16-5-64;
- Sabotage or deliberate destruction/altercation of software applications, operating systems, or computer files;
- Gang-related behavior or activity or gang membership;
- Possession or use of drug paraphernalia;
- Possession or use of tobacco products on school property or at a school related activity;
- Possession or use of electronic cigarettes on school property or at a school related activity;
- Possession, use, or distribution of any substance represented to be a drug or alcohol; anything that can be put into a e-cigarette (vape) such as Fentanyl, Delta8, etc.
- Using racially or ethnically offensive language and/or gestures toward others.

LEVEL III

Level III violations include such behaviors, but are not limited to:

- Engage in repeated violations cited in previous levels;
- Trying to incite GANG activity of any kind.
- Fighting/Physical attack causing serious physical injury;
- Engages in any type of conduct that is punishable as a felony or delinquent act which would be a felony if committed by an adult;
- Engages in a third act of bullying (as defined in Definition of Terms) within a school year
 - This includes cyberbullying (i.e. Facebook, Twitter, Instagram, texting, or ANY other social media);
- Engages in conduct containing the elements of the offense of terrorists threats;
- Sells, gives, or delivers to another person or possesses or uses or is under the influence of marijuana, a controlled substance, or a dangerous drug;
- Sells, gives, or delivers to another person any alcoholic beverage, commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of an alcoholic beverage, or admits to the use of alcohol prior to attending school or a school-related activity;
- Engages in conduct which contains the elements of an offense relating to abuse of glue or aerosol paint, or relating to volatile chemicals;
- Engages in conduct that contains the elements of the offense of public lewdness;

- Engages in conduct that contains the elements of indecent exposure;
- Engages in sexual conduct on campus, school transportation, or a school sponsored event;
- The student engages in conduct that contains the elements of the offense of criminal damage to property in the first or second degree, either on or off campus;
- Stealing, extortion, gambling, theft, or possession of stolen property;
- Simple assault or battery;
- Uses, exhibits, or possesses a firearm;
- Uses, exhibits or possesses any other weapon (see glossary for definition)
- Uses, exhibits or possesses fireworks of any kind;
- Computer violations as follows:
 - Distribution of copyrighted software (software piracy is a federal offense punishable by fine or imprisonment)
 - Vandalism including any malicious attempt to erase, modify, or destroy the data of another user and the creation or uploading/downloading of computer viruses
 - Sabotage or deliberate destruction/alteration of software applications, operating systems, or computer files
 - Electronic distribution of inappropriate material including games, music videos, or pornography
 - Electronic distribution of inappropriate material of defamatory, obscene, abusive, offensive, profane, threatening, or hateful nature
 - Engaging in any illegal activity electronically
 - Theft of any computer, printer, Chromebook, iPad, any other technology devices;
- Discharging or participation in discharging a fire extinguisher;
- Discharging or participation in discharging a fire alarm within a Johnson County School;
- The student engages in serious and persistent misbehavior as specified in the Code of Conduct while the student is under the jurisdiction of the school district. Serious offenses are those that substantially disrupt or materially interfere with the orderly process in the classroom or the school or with any school-related activity. Persistent is defined as chronic or repeated instances of misconduct. Chronic is defined as a pattern of behavioral characteristics which interfere with his/her own learning process or that of students around him or her which are likely to recur.
- Any pattern of repeated conduct listed in Level II violations;

DEFINITION OF TERMS

Assault: Any threat or attempt to physically harm another person or any act which reasonably places another person in fear of physical harm. (Example: threatening language or swinging at someone in an attempt to strike).

Battery: Intentionally making physical contact with another person in an insulting, offensive, or provoking manner or in a way that physically harms the other person.

Bullying: In accordance with Georgia law, bullying is defined as an act that is:

- (1) Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
- (2) Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or

(3) Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:

- (A) Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such term is defined in Code Section 16-5-23.1;
- (B) Has the effect of substantially interfering with a student's education;
- (C) Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment;
- (D) Has the effect of substantially disrupting the orderly operation of the school.

The term applies to acts which occur on school property, on school vehicles, at designated school bus stops, or at school related functions or activities or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system. The term also applies to acts of cyberbullying which occur through the use of electronic communication, whether or not electronic act originated on school property or with school equipment, if the electronic communication (1) is directed specifically at students or school personnel, (2) is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, and (3) creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose. Electronic communication includes, but is not limited to, any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.

Chronic Disciplinary Problem Student: A student who exhibits a pattern of behavioral characteristics which interfere with the learning process of students around him or her and which are likely to recur.

Corporal Punishment: Physical punishment of a student by a school official in the presence of another school official.

Detention: A requirement that the student report to a specified school location and to a designated teacher or school official to make up work or time missed. Detention may require the student's attendance before school or after school or during lunch.

Disciplinary Tribunal: School officials appointed by the School District to sit as fact finder and judge with respect to student disciplinary matters.

Dress Code: Acceptable standards of dress code as explained in the student handbook or through other means.

Drug: The term drug does not include prescriptions issued to the individual, aspirin or similar medications and/or cold medications that are taken according to product use recommendations or that are allowed under board policy or school rules. Caffeine pills are considered drugs.

Expulsion: Suspension of a student from a public school beyond the current school quarter or semester. Such action may be taken only by a disciplinary tribunal or hearing officer in accordance with Code Section 20-2-754.

Extortion: Obtaining money or goods from another student by violence, threats, or misuse of authority.

Fireworks: Any combustible or explosive composition or any substance or combination of substances or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, as well as articles containing any explosive or flammable compound and tablets and other devices containing an explosive substance.

Gambling: Engaging in a game or contest in which the outcome is dependent upon chance even though accompanied by some skill, and in which a participant stands to win or lose something of value.

In-School Suspension: Removal of a student from class (es) or the regular school program and assignment of that student to an alternative program isolated from peers.

Physical Violence: Intentionally making physical contact of an insulting or provoking nature with the person of another; or intentionally making physical contact which causes physical harm to another.

Suspension: Removal of a student from the regular school program for a period not to exceed 10 days (short-term) or for a period greater than 10 days (long-term, which may be imposed only by a disciplinary tribunal or hearing officer). During the period of suspension, the student is excluded from all school-sponsored activities including practices, as well as competitive events, and/or activities sponsored by the school or its employees.

Theft: The offense of taking or misappropriation of any property of another with the intention of depriving that person of the property, regardless of the manner in which the property is taken or appropriated.

Waiver: A waiver is an agreement not to contest whether a student has committed an infraction of the code of conduct and the acceptance of consequences in lieu of a hearing before a disciplinary tribunal.

Weapon: The term weapon is defined in Georgia's criminal Code Section 16-11-127.1, but for the purpose of this code of conduct includes any object that is or may be used to inflict bodily injury or to place another in fear for personal safety or well-being. Pepper spray, knives of any kind and lighters can be considered weapons as well as all defined in Georgia's criminal code listed above.

STUDENT SUPPORT PROCESSES

The Board of Education provides a variety of resources that are available at every school within the district to help address student behavioral problems. The school discipline process will include appropriate consideration of support processes to help students resolve such problems. These resources include Student Support Teams, attendance support teams, school counselors, and chronic disciplinary problem student plans.

PARENTAL INVOLVEMENT

This Code of Conduct is based on the expectation that parents, guardians, teachers and school administrators will work together to improve and enhance student behavior and academic performance and will communicate freely their concerns about, and actions in response to, student behavior that detracts from the learning environment. School administrators recognize that two-way communication through personal contacts is extremely valuable; therefore, they

provide information to parents as well as on-going opportunities for school personnel to hear parents' concerns and comments.

Parents and students should contact the principal of the school if specific questions arise related to the Code of Conduct.

The Code of Conduct specifies within its standards of behavior various violations of the Code which may result in a school staff member's request that a parent or guardian come to the school for a conference. Parents are encouraged to visit the schools regularly and are expected to be actively involved in the behavior support processes designed to promote positive choices and behavior.

Georgia law mandates that any time a teacher or principal identifies a student as a chronic disciplinary problem student, the principal shall notify by telephone call and by mail the student's parent or guardian of the disciplinary problem, invite the parent or guardian to observe the student in a classroom situation, and request at least one parent or guardian to attend a conference to devise a disciplinary and behavioral correction plan.

Georgia law also states that before any chronic disciplinary problem student is permitted to return to school from a suspension or expulsion, the school shall request by telephone call and by mail at least one parent or guardian to schedule and attend a conference to devise a disciplinary and behavioral correction plan.

The law allows a local board of education to petition the juvenile court to require a parent to attend a school conference. If the court finds that the parent or guardian has willfully and unreasonably failed to attend the conference requested by the principal pursuant to the laws cited above, the court may order the parent or guardian to attend such a conference, order the parent or guardian to participate in such programs or such treatment as the court deems appropriate to improve the student's behavior, or both. After notice and opportunity for hearing, the court may impose a fine, not to exceed \$500.00, on a parent or guardian who willfully disobeys an order of the court under this law.

Bus Procedures for students:

- The driver is in charge of the bus and the pupils aboard.
- Obey and respect the orders of the bus driver cheerfully and promptly.
- Be on time. The driver cannot wait beyond his/her regular schedule for those who are ready.
- Wait in an orderly line off the street or road.
- Cross in front of the bus only when the road is clear and at a safe distance from the front of the bus in order to be seen by the driver.
- Do not run toward a school bus while it is in motion.
- Do not try to get on or off the bus while it is in motion.
- Pupils must occupy seats assigned to them by the bus driver or school officials and remain seated while the bus is moving. Ride three in a seat, if necessary, and do not change seats unless given permission by the driver. If all seats are taken, stand to the rear of the front seats as long as the bus is in motion.
- Behave on the bus as you are expected to behave in the classroom. Insolence, disobedience, vulgarity, foul language, fighting, pushing, and similar actions will not be tolerated.
- Do not engage in any activity that might distract the driver and cause an accident, including:
 - Excessively loud talking or laughing or unnecessary confusion
 - Unnecessary conversation with the driver
 - Extending any part of the body out the bus window or door or riding outside the bus
 - Students are not to operate any part of the bus.
- Do not engage in any activity that might damage or cause excess wear or litter to the bus or other property. The following activities are prohibited at all times:
 - Smoking or eating on the bus

- Spitting or throwing anything from the bus
- Bringing animals on the bus
- Tampering with mechanical equipment, accessories, or controls of the bus.
- Pupils will not leave the bus on the way to school or home without permission of the driver. Drivers will not give permission except in the case of a personal emergency or upon request of the principal or the student's parents.
- Pupils must be courteous to the driver, fellow students, and passersby at all times. Students should not yell at bystanders on the road.
- Report any damage to the bus promptly to the driver. Persons causing damage shall be expected to defray the full cost.
- Students riding the bus to school must return home on the bus, unless permission has been granted to do otherwise.
- In addition, SB 291 passed by the Georgia General Assembly has a similar requirement. The bill states that student codes of conduct shall include the following: "Students shall be prohibited from using any electronic devices during the operation of a school bus, including but not limited to cell phones, pagers, audible radios, tape or compact disc players without headphones, or any other electronic device in a manner that might interfere with the school bus driver's operation of the school bus."

Bus procedures for students-cont'd

The following infractions could result in a bus discipline referral:

- Talking Too Loudly
- Fighting
- Out of Seat
- Moving as the Bus Moves
- Vulgar Language
- Vulgar Body Gestures
- Disrespect to Driver
- Arms out of Windows
- Head out of Window
- Standing Up
- Breaking Pencils
- Playing with noise makers
- Playing with Dangerous Objects
- Playing with Music Boxes
- Throwing Objects
- Picking on Others
- Eating or Drinking
- Cutting Seats
- Damaging the Bus
- Under the Seats
- Over the Seats
- Jumping on the Seats
- Out of Assigned Seat
- Out of Seatbelt
- Spitting on Others
- Name Calling
- Littering Bus
- Not cooperating with the Driver
- Undue sexual Familiarity
- Possession of Tobacco, Drugs, Alcohol
- Possession of any Weapon or Objects Used as a Weapon other than a Firearm

HOSPITAL/HOMEBOUND STUDENTS

The Johnson County Board of Education provides hospital/homebound services to eligible students.

To access Hospital/Homebound documents see: www.doe.k12.ga.us 160-4-2.31 Hospital/Homebound services

Adopted: November 4, 2009 Effective: November 24, 2009

Homeless (Students in Transition)

In accordance with the McKinney-Vento Homeless Assistance Act, the School District will work with homeless children and youths and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless children and youths not currently attending school in a manner that will not stigmatize or segregate them on the basis of their status as homeless. The Principals works with the School Counselor and District Homeless Liaison to provide services for these students, including:

- Enrolling without health / school records
- Enrolling in school that is temporary or “school of origin”
- Receiving transportation when feasible
- Receiving school services
- Right to dispute resolutions with grievance process

Migrant--Johnson County Middle/High School supports migrant students to assure equal access to a public education and implement measures to close the gaps that may result in migrant families. Special attention will be given to ensure the identification and requirement of migrant children will not be stigmatized or segregate them on the basis of their status. Migrant students will be provided district services for which they are eligible, including Head Start and comparable preschool programs, Title I, similar state programs, educational programs for students with disabilities or limited English proficiency, vocational and technical education programs, gifted and talented programs and school nutrition programs. Johnson County Schools is a member of the consortium and is supported by the Abraham Baldwin regional office.

STUDENT RECORDS (BOARD POLICY) JR (Adopted 12/20/2005)

It is the policy of the Board of Education that all employees shall comply with the requirements of the Family Educational Rights and Privacy Act (FERPA) and the Pupil Protection Rights Amendment (PPRA). The Board has developed and adopted student privacy policies in consultation with parents in accordance with federal law. Additionally, parents will be notified directly of these policies at least annually via the Student/Parent Handbook issued to students at the beginning of each school year or at the student’s time of enrollment.

The Superintendent shall implement procedures whereby every principal is directed to develop a means to notify, on an annual basis, students and parents, including non-English speaking parents, of their rights under the Family Educational Rights and Privacy Act (FERPA) and the Pupil Protection Rights Amendment (PPRA), either by letter or through a student handbook distributed to each student in the school.

Student Reporting of Acts of Sexual Abuse or Sexual Misconduct

(a) Any student (*or parent or friend of a student*) who has been the victim of an act of sexual abuse or sexual misconduct by a teacher, administrator or other school system employee is urged to make an oral report of the act to any teacher, counselor or administrator at his/her school.

(b) Any teacher, counselor or administrator receiving a report of sexual abuse or sexual misconduct of a student by a teacher, administrator or other employee shall make an oral report of the incident immediately by telephone or otherwise to the school principal or principal’s designee, and shall submit a written report of the incident to the school principal or principal’s designee within 24 hours. *If the principal is the person accused of the sexual abuse or sexual misconduct, the oral and written reports should be made to the superintendent or the superintendent’s designee.*

(c) Any school principal or principal’s designee receiving a report of sexual abuse as defined in O.C.G.A. 19-7-5 shall make an oral report **immediately, but in no case later than 24 hours from the time there is reasonable cause to believe a child has been abused. The report should be made by telephone and followed by a written report in writing, if requested, to a child welfare agency providing protective services, as designated by the Department of Human Resources, or, in the absence of such agency, to an appropriate police authority or district attorney.**

Reports of acts of sexual misconduct against a student by a teacher, administrator or other employee not covered by O.C.G.A. 19-7-5 or 20-2-1184 shall be investigated immediately by school or system personnel. If the investigation of the allegation of sexual misconduct indicates a reasonable cause to believe that the report of sexual misconduct is valid, the school principal or principal’s designee shall make an immediate written report to the superintendent and the Professional Standards Commission Ethics Division

Family Education Rights and Privacy Act (FERPA)

Confidentiality of student records shall be preserved while access is provided to parents, eligible students (those over 18 years of age or enrolled in post-secondary educational institutions), professional educators with legitimate educational interests, and those federal or state officials whose access is authorized in connection with an audit or evaluation of federal or state supported education programs or for the enforcement or compliance with federal legal requirements related to those programs. The Superintendent shall direct the publication of procedures through which parents or eligible students may request the correction of errors in student records.

The Board of Education designates the following information as “directory information.” Unless a parent or eligible student makes a timely request to the principal of the school where the student is enrolled that such information not be designated directory information on the individual student, such information will not be considered confidential and will be disclosed upon request.

- Student’s name, address, and telephone number;
- Student’s date and place of birth;
- Student’s email address;
- Student’s participation in official school clubs and sports;
- Weight and height of a student if he/she is a member of an athletic team;

- F. Dates of attendance at schools within the school district;
- G. Honors and awards received during the time enrolled in the district's schools;
- H. Video, audio, or film images or recordings;
- I. Photograph; and
- J. Grade level.

Student records shall be provided to schools within or outside the school district upon request of the school where a student is enrolling in accordance with the Georgia Board of Education Rule 160-5-1-.14, Transfer of Student Records.

Procedure for Obtaining Access to Student Records

Any parent whose parental rights have not been specifically revoked by court order, any guardian, or any individual acting as a parent in the absence of a parent or guardian may inspect the educational records of his or her child. Generally, a parent will be permitted to obtain a copy of the education records of his child upon reasonable notice and a payment of reasonable copying costs.

With the exception of directory information as defined above, personally identifiable information will not be released by the school system from an education record without prior written consent of the parent or eligible student except where authorized by federal law. These circumstances include, but are not limited to:

1. Disclosures will be made to school administrators, teachers, or other professionals employed or associated by the school system that have some role in evaluating or educating the student.
2. Records will be sent to a school where the student has enrolled upon request of the institution.
3. Disclosures will be made to federal or state officials in connection with the audit of educational programs.
4. Disclosures will be made in connection with financial aid applications of students to determine the eligibility for and amount of aid as well as enforcement of the terms and conditions of financial aid.
5. Disclosures will be made to comply with state law, Internal Revenue Service laws and regulations, judicial orders, or lawfully issued subpoenas. Unless otherwise required by a judicial order or a federal grand jury subpoena, a reasonable effort will be made to notify parents or students in advance of such disclosure.
6. Disclosures will be made to organizations conducting studies on behalf of or by educational institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction.
7. Disclosures will be made to accrediting institutions to carry out their accrediting function.
8. Disclosures will be made in connection with a health or safety emergency.
9. Disclosures will be made to the Attorney General of the United States or to his or her designee in response to an ex parte order in connection with the investigation or prosecution of terrorism crimes specified in 18 U.S.C. 2332(b)(5)(b) and 2331.

Each records custodian in the school district shall maintain a record of each request for access to and each disclosure of personally identifiable information from the educational records of a student in accordance with regulations governing the Act.

A parent or student who believes his record contains an error may request its correction by submitting a written explanation of the error and the basis for believing it to be in error to the principal or his or her designee, who shall investigate and determine whether or not to amend the record. If the matter cannot be thus resolved, a parent or eligible student may request a hearing pursuant to federal regulations at 34 C.F.R. 99.21-99.22 as well as applicable state regulations. If the hearing results in a determination that the record contained erroneous information, it shall be corrected and the parent or eligible student shall be informed in writing of the correction. If the information in the record is determined not to be in error, the parent may place a statement in the record commenting on the contested information and stating the basis for disagreement. The statement shall thereafter be disclosed whenever the portion to which it relates is disclosed.

Protection of Pupil Rights Amendment (PPRA)

Definition of Terms Used in PPRA:

"Instructional Material" is instructional material that is provided to a student, regardless of format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

"Invasive Physical Examination" is any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

"Personal Information" is individually identifiable information including (1) a student or parent's first and last name; (2) home address; (3) telephone number; or (4) Social Security number.

Requirements:

No student shall be required to submit to a survey, analysis, or evaluation that reveals information concerning:

1. Political affiliations or beliefs of the student or the student's parents.

2. Mental or psychological problems of the student or the student's family.
3. Sex behavior or attitudes.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom respondents have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without prior written consent of the parent or eligible student.

A parent of a student may, upon request, inspect any survey created by a third party containing one or more of the items listed as (1) through (8) above before the survey is administered or distributed by a school to a student and may choose to opt the student out of participation in the survey. The Superintendent shall develop procedures for: (1) granting a request by a parent for reasonable access to such survey within a reasonable period of time after the request is received, and (2) making arrangements to protect student privacy in the event of the administration or distribution of a survey to a student containing one or more of the items listed as (1) through (8). The requirements of PPRA do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA).

A parent of a student may, upon request, inspect any instructional material used as part of the educational curriculum of the student. The Superintendent shall develop procedures for granting a request by a parent for reasonable access to instructional material within a reasonable period of time after the request is made.

Parents shall be notified prior to the administration of a physical examination or screenings that the school may administer to students. The notice shall offer the parent the opportunity to opt the student out of any non-emergency, invasive physical examination or screening that is (1) required as a condition of attendance; (2) administered by the school and scheduled by the school in advance; and (3) not necessary to protect the immediate health and safety of the student or other students.

The parent of a student shall be notified prior to the commencement of activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose). Such notice shall offer the parent the opportunity to inspect, upon request, any instrument used in the collection of such information before the instrument is administered or distributed to a student. The student/parent will be allowed the opportunity to opt out of such activities. The Superintendent shall develop procedures that: (1) make arrangements to protect student privacy in the event of such collection, disclosure, or use, and (2) grant a request by a parent for reasonable access to such instrument within a reasonable period of time after the request is received.

Section 504 Statement: Any student or parent or guardian ("grievant") may request an impartial hearing due to the school system's actions or inactions regarding your child's identification, evaluation, or educational placement under Section 504. Requests for an impartial hearing must be in writing to the school system's Section 504 Coordinator; however, a grievant's failure to request a hearing in writing does not alleviate the school system's obligation to provide an impartial hearing if the grievant orally requests an impartial hearing through the school system's Section 504 Coordinator. The school system's Section 504 Coordinator will assist the grievant in completing the written Request for Hearing. The Section 504 Coordinator may be contacted through the school system's central office. Copies of the 504 Procedural Safeguards and Notice of Rights of Students and Parents under Section 504 may be found at the system website or may be picked up at the central office or at any of the school offices.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION The Johnson County School District provides equal opportunities without regard to race, color, gender, religion, national origin, handicapping condition, disability, genetic information or veteran status in its educational programs and activities. This includes, but is not limited to: admissions, educational services, access to facilities, financial aid and employment. Inquiries regarding the Johnson County School District's Equal Opportunity may be referred to the coordinators listed below.

Title VI, VII, IX and EEO

Dr. Chris Watkins
150 Lee Street
Wrightsville, GA 31096
[478-864-3302](tel:478-864-3302)

Section 504/Americans with Disabilities Act

Dr. Chris Watkins
150 Lee Street
Wrightsville, GA 31096

JOHNSON COUNTY SCHOOLS

Ethics, Fraud, Waste, Abuse, & Consumption Procedures

Johnson County Schools is committed to the highest standards of excellence, integrity and accountability throughout all of its operations. The expectation is for all employees to report suspected malfeasance or wrongdoing on the part of any employee or member of the community. The report may be made anonymously or in confidence.

Fraud – An act of intentional or reckless deceit to mislead or deceive.

Examples:

- Fraudulent travel reimbursement.
- Conducting a business on State time for personal gain.

Waste – A reckless or grossly negligent act that causes State funds to be spent in a manner that was not authorized or represents significant inefficiency and unneeded expense, whether intentional or unintentional.

Examples:

- Purchase of unneeded supplies or equipment.
- Purchase of goods at inflated prices.

Abuse – The intentional, wrongful, or improper use or destruction of State resources, or seriously improper proactive that does not involve prosecutable fraud.

Examples:

- Falsification of time records to include misuse of overtime or compensatory time.
- Misuse of State money, equipment, supplies and/or other materials.

Anyone suspecting fraud, waste, or abuse involving Department of Education funds should call or write:

Johnson County Schools District

P.O. Box 110, 325 Lee Street
Wrightsville, Georgia 31096
Telephone [\(478\) 864-3302](tel:4788643302)
www.johnson.k12.ga.us

Or

(2) Georgia Department of Education
Office of Legal Service
205 Jesse Hill Jr. Drive SE
2052 Twin Tower East
Atlanta Georgia 30334
Telephone: [\(404\) 463-1537](tel:4044631537)

Or

3) Office of Inspector General's Hotline
email message to: oig.hotline@ed.gov
Toll free number 1-800-MIS-USED. T

To ensure complete anonymity, download a hardcopy of the special complaint form (<http://www2.ed.gov/about/offices/list/oig/oighotline.doc>), complete, and mail to:

Inspector General's Hotline
Office of Inspector General
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-1500

Complaint Procedures

To initiate a complaint that a school, school district, or other agency authorized by a school district or the GDOE has violated the administration of an education program, a complainant must submit a written complaint to the teacher or educator immediately in charge of supervision of the student or program. A list of school contact information can

be found at www.johnson.k12.ga.us, by emailing using the educator's first and last name: first_last@johnson.k12.ga.us or calling (478) 864-3302

- Title I, Part A; Title I, Part C; Title I, Part D, Title I Rewards; Title III, Part A - Ms. Tecia McKay
- Title II, Part A - Ms. Eddie Morris
- Title VI, Part B - Ms. Eddie Morris
- McKinney-Vento Act / Homeless - Ms. Tecia McKay
- School Improvement - Ms. Tecia McKay
- Migrant - Ms. Tecia McKay
- Parental Involvement - Ms. Tecia McKay

A. Grounds for a Complaint

Any individual, organization or agency ("complainant") may file a complaint with the Georgia Department of Education ("Department") if that individual, organization or agency believes and alleges that a local educational agency ("LEA"), the state education agency ("SEA"), or an agency or consortium of agencies is violating a Federal statute or regulation that applies to a program under the Elementary and Secondary Education Act. The complaint must allege a violation that occurred not more than one (1) year prior to the date that the complaint is received, unless a longer period is reasonable because the violation is considered systematic or ongoing. This procedure applies to complaints that may involve, or relate to 21st CCLC.

B. Complaints Originating at the Local Level

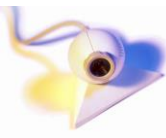
As part of its Assurances within ESEA program grant application and pursuant to Section 9306 of the ESEA, and LEA accepting federal funds also agrees to adopt local written procedures for the receipt and resolution of complaints alleging violations of law in the administration of covered programs. Therefore, for complaints originating at the local level, a complaint should not be filed with the Department until every effort has been made to resolve the issue through local written complaint procedures. If the complainant has tried to file a complaint at the local level to no avail, the complainant must provide the Department with written proof of their attempt to resolve the issue at the local level.

C. Filing a Complaint

A complaint must be made in writing and signed by the complainant. The complainant must include:

- i. A statement that the LEA, SEA, agency or consortium of agencies has violated a requirement of a Federal statute or regulation that applies to an applicable program
- ii. The date on which the violation occurred
- iii. The facts on which the statement is based and the specific requirement allegedly violated (include citation to the Federal statute or regulation);
- iv. A list of the names and telephone numbers of individuals who can provide additional information
- v. Whether a complaint has been filed with any other government agency, and if so, which agency
- vi. Copies of all applicable documents supporting the complainant's position
- vii. The address of the complainant

CYBERSAFETY USE AGREEMENT
FOR MIDDLE/HIGH SCHOOL STUDENTS



This document is comprised of this cover page and three sections:

Section A: Introduction

Section B: Cyber safety Rules for Secondary Students

Section C: Cyber safety Use Agreement Form

Instructions

1. Students and parents*/caregivers/legal guardians please read and discuss all sections carefully.
2. Parents and students sign section C and return that page to the school office.
3. Please keep sections A and B for future reference.
4. If you have any questions about this agreement please contact the school.

*** The term 'parent' used throughout this document also refers to legal guardians and caregivers.**

Important terms used in this document:

- (a) **'Cybersafety'** refers to the safe use of the Internet and technology equipment/devices, including mobile phones.
- (b) **'School technology'** refers to the school's computer network, Internet access facilities, computers, and other school technology equipment/devices as outlined in (c) below.
- (c) The term **'technology equipment/devices'** used in this document, includes but is not limited to, computers (such as desktops, laptops, PDAs), storage devices (such as USB and flash memory devices, CDs, DVDs, floppy disks, iPods, MP3 players), cameras (such as video, digital, webcams), all types of mobile phones, gaming consoles, video and audio players/receivers (such as portable CD and DVD players), and any other, similar, technologies as they come into use.
- (d) **'Objectionable'** in this agreement means material that deals with matters such as sex, cruelty, or violence in such a manner that it is likely to be injurious to the good of students or incompatible with a school environment.

***Additional information can be found on Georgia's Net Safe website
www.gadoe.org/Technology-Services/Instructional-Technology/Pages/Cybersafety.aspx***

SECTION A INTRODUCTION

The measures to ensure the cyber safety of Johnson County Middle High School outlined in this document are based on our core values.

The school's computer network, Internet access facilities, computers and other school technology equipment/devices bring great benefits to the teaching and learning programs at Johnson County Middle High School and to the effective operation of the school.

Our school has rigorous cyber safety practices in place, which include cyber safety use agreements for all school staff and students.

The overall goal of the school in this matter is to create and maintain a cyber safety culture which is in keeping with the values of the school, and legislative and professional obligations. This use agreement includes information

about your obligations, responsibilities, and the nature of possible consequences associated with cyber safety breaches which undermine the safety of the school environment.

All students will be issued with a use agreement and once signed consent has been returned to school, students will be able to use the school technology equipment/devices.

The school's computer network, Internet access facilities, computers and other school technology equipment/devices are for educational purposes appropriate to the school environment. This applies whether the technology equipment is owned or leased either partially or wholly by the school, and used on *or* off the school site.

SECTION B

RULES TO HELP KEEP JOHNSON COUNTY MIDDLE HIGH STUDENTS CYBER-SAFE

As a safe and responsible user of technology I will help keep myself and other people safe by following these rules

1. I cannot use school technology equipment until my parent and I have read and signed my use agreement form (see Section C) and returned it to school.
2. If I have my own user name, I will log on only with that user name. I will not allow anyone else to use my user name.
3. I will not tell anyone else my password.
4. While at school or a school-related activity, I will not have any involvement with any technology material or activity which might put me or anyone else at risk (e.g. bullying or harassing).
5. I understand that I must not at any time use technology to upset, offend, harass, threaten or in any way harm anyone connected to the school or the school itself, even if it is meant as a joke.
6. I understand that the rules in this use agreement also apply to mobile phones. I will only use my mobile phone(s) at the times that I am permitted to during the school day.
7. I understand that I can only use the Internet at school when a teacher gives permission and there is staff supervision.
8. While at school, I will not:
 - Access, or attempt to access, inappropriate, age restricted, or objectionable material
 - Download, save or distribute such material by copying, storing, printing or showing it to other people
 - Make any attempt to get around or bypass security, monitoring and filtering that is in place at school.
9. If I accidentally access inappropriate material, I will:

1. Not show others,
 2. Turn off the screen or minimize the window, and
 3. Report the incident to a teacher immediately.
10. I understand that I must not download any files such as music, videos, games or programs without the permission of a teacher. I also understand that anyone who infringes copyright may be personally liable under this law.
11. I understand that these rules apply to any privately owned technology equipment/device (such as a laptop, mobile phone, USB drive) I bring to school or a school-related activity. Any images or material on such equipment/devices must be appropriate to the school environment.
12. I will not connect any device (such as a USB drive, camera or phone) to, or attempt to run any software on, school technology without a teacher's permission. This includes all wireless technologies.

13. I will ask a teacher's permission before giving out any personal information (including photos) online about myself or any other person. I will also get permission from any other person involved. Personal information includes name, address, email address, phone numbers, and photos.
14. I will respect all technology systems in use at school and treat all technology equipment/devices with care. This includes:
 - Not intentionally disrupting the smooth running of any school technology systems.
 - Not attempting to hack or gain unauthorized access to any system.
 - Following all school cyber-safety rules, and not joining in if other students choose to be irresponsible with technology.
 - Reporting any breakages/damage to a staff member.
15. I understand that the school may monitor traffic and material sent and received using the school's technology network. The school may use filtering and/or monitoring software to restrict access to certain sites and data, including email.
16. I understand that the school may audit its computer network, Internet access facilities, computers and other school technology equipment/devices or commission an independent forensic audit. Auditing of the above items may include any stored content, and all aspects of their use, including email.
17. I understand that if I break these rules, the school may inform my parent(s). In serious cases the school may take disciplinary action against me. I also understand that my family may be charged for repair costs. If illegal material or activities are involved, it may be necessary for the school to inform the police.

JOHNSON COUNTY MIDDLE HIGH SCHOOL CYBERSAFETY USE AGREEMENT FORM

To the student and parent/legal guardian/caregiver, please:

1. **Read this page carefully** to check that you understand your responsibilities under this agreement
2. **Sign the appropriate section on this form**
3. **Detach and return this form to the school office**
4. **Keep the document for future reference**, as well as the copy of this signed page which the school will provide.

We understand that [Every School] will:

- Do its best to keep the school cyber-safe, by maintaining an effective cyber-safety program. This includes working to restrict access to inappropriate, harmful or illegal material on the Internet or school technology equipment/devices at school or at school-related activities, and enforcing the cyber-safety rules and requirements detailed in use agreements.
- Keep a copy of this signed use agreement form on file.
- Respond appropriately to any breach of the use agreements.
- Provide members of the school community with cyber-safety education designed to complement and support the use agreement initiative.
- Welcome enquiries from students or parents about cyber-safety issues.

Section for student

My responsibilities include:

- I will read this cyber-safety use agreement carefully.
- I will follow the cyber-safety rules and instructions whenever I use the school's technology.
- I will also follow the cyber-safety rules whenever I use privately-owned technology on the school site or at any school-related activity, regardless of its location.
- I will avoid any involvement with material or activities which could put at risk my own safety, or the privacy, safety or security of the school or other members of the school community.
- I will take proper care of school technology. I know that if I have been involved in the damage, loss or theft of technology equipment/devices, my family may have responsibility for the cost of repairs or replacement.
- I will keep this document somewhere safe so I can refer to it in the future.
- I will ask the [relevant staff member] if I am not sure about anything to do with this agreement.

I have read and understood my responsibilities and agree to abide by this cyber-safety use agreement. I know that if I breach this use agreement there may be serious consequences.

Name of student:

Signature:

Date:

Section for parent/legal guardian/caregiver

My responsibilities include:

- I will read this cyber-safety use agreement carefully and discuss it with my child so we both have a clear understanding of their role in the school's work to maintain a cyber-safe environment.
- I will ensure this use agreement is signed by my child and by me, and returned to the school.
- I will encourage my child to follow the cyber-safety rules and instructions.
- I will contact the school if there is any aspect of this use agreement I would like to discuss.

I have read this cyber-safety use agreement document and am aware of the school's initiatives to maintain a cyber-safe learning environment, including my child's responsibilities.

Name of parent:

Signature: _____

Date: _____

Please note: This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

JOHNSON COUNTY SCHOOLS

BYOT (Bring Your Own Technology)

RESPONSIBLE USE PROTOCOL

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. Johnson County Schools will therefore implement a Bring Your Own Technology (BYOT) initiative. With BYOT, students are encouraged to bring their own technology devices to school to assist their learning experiences **when instructed to do so by their teacher**. This document is a contract which we will adhere to as we establish this program within our schools. Please note that students who cannot bring in outside technology will be able to access and utilize the school's equipment. No student will be left out of instruction due to lack of a device.

Definition of "Technology"

For purposes of BYOT, "Technology" means a privately owned wireless and/or portable electronic hand held equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, hand held entertainment systems or portable information technology systems that can be used for word processing, wireless Internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.

Internet

Only the internet gateway provided by the school may be accessed while on campus. Personal internet connective devices such as but not limited to cell phones / cell network adapters are not permitted to be used to access outside internet sources at any time without principal permission.

Points of Emphasis:

- Cell phones/electronic devices are to be deactivated during instructional time unless otherwise noted. (includes electronic watches, any Bluetooth devices, etc.)
- Personal wireless may be accessed only in the E-Zones-only with permission from principal during special activities only.
- Emergency calls to or from parents should be made through the office.
- No earbuds or earphones, headphones, electronic watches, or Bluetooth devices of any kind are allowed on campus.
- During testing and school lockdowns, students may be required to surrender phones to the teacher for the duration of the restricted activity.

Security and Damages

Responsibility to keep the device secure rests with the individual owner. The school is not liable for any device stolen or damaged on campus. If a device is stolen or damaged, it will be handled through the administrative office similar to other personal artifacts that are impacted in similar situations. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Additionally, protective cases for technology are encouraged.

BYOT Student Agreement

The use of technology to provide educational material is not a necessity but a privilege. A student does not have the right to use his or her laptop, cell phone or other electronic device while at school. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in BYOT must adhere to the Student Code of Conduct, as well as all Board policies, particularly Internet Acceptable Use (Policy IFBG) and Internet Safety (Policy IFBGE). Furthermore, the student must agree to the following conditions:

- The student takes full responsibility for his or her technology device. The school is not responsible for the security of student-owned technology.
- The technology must be in silent mode while on school campuses and while riding school buses.
- The technology may not be used to cheat on assignments or tests, or for non-instructional purposes.
- The student accesses only files on the computer or internet sites which are relevant to the classroom curriculum.
- The student complies with teachers' request to shut down the computer or close the screen.
- The student acknowledges that the school's network filters will be applied to one's connection to the internet and will not attempt to bypass them.
- The student understands that bringing on premises or infecting the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the AUP policy and will result in disciplinary actions.
- The student realizes that processing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the AUP policy and will result in disciplinary actions.
- The school district has the right to collect and examine any device that is suspected of causing problems or was the source of an attack or virus infection.
- The student realizes that printing from personal technology devices will not be possible at school.

- The student realizes that charging a personal technology device will not be possible at school.

I understand and will abide by the above policy and guidelines. I further understand that any violation is unethical and may result in the loss of my network and/or laptop privileges as well as other disciplinary action.

ACCEPTABLE USE AND INTERNET SAFETY GUIDELINES FOR THE COMPUTER NETWORK OF JOHNSON COUNTY SCHOOL DISTRICT (BOARD POLICY IFBG)

The Johnson County School District is pleased to make available to students access to interconnected computer systems within the District and to the Internet, the worldwide network that provides various means of accessing significant educational materials and opportunities.

In order for the school district to be able to continue to make its computer network and Internet access available, all students must take responsibility for appropriate and lawful use of this access. Students must understand that one student's misuse of the network and Internet access may jeopardize the ability of all students to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below are the Acceptable Use and Internet Safety Guidelines of the school district and the Data Acquisition Site that provides Internet access to the school district. Upon reading the guidelines and signing and returning the Student's Agreement as the students have been directed, each student will be given the opportunity to enjoy Internet access at school and is agreeing to follow the guidelines. If a student is under 18 years of age, he or she must also have his or her parent or guardians read the guidelines and sign the agreement. The school district will not provide access to any student who, if 18 or older, fails to sign and submit the agreement to the school as directed or, if under 18, does not return the agreement as directed with the signatures of the student and his/her parent or guardian.

Listed below are the provisions of your agreement regarding computer network and Internet use. If you have any questions about these provisions, you should contact the Technology Director. If any user violates the guidelines, the student's access will be denied, if not already provided, or withdrawn and he or she may be subject to additional disciplinary action.

I. Personal Responsibility

By signing this agreement, you are agreeing not only to follow the rules of these guidelines, but are also agreeing to refrain from any other misuses of the network that is not included in the guidelines but has the effect of harming another or his or her property.

II. Terms of Permitted Use

A student must submit to the school policy, as directed, a properly signed agreement and follow the guidelines to use the school's computer network and Internet access during the school year only. Students will be asked to sign a new agreement each year during which they are students in the school district before they are given access to the Internet

III. Acceptable Uses

A. Educational Purposes Only. The school district is providing access to its computer networks and the Internet for educational purposes ONLY. If you have any doubt about whether a contemplated activity is educational, you may consult with your media specialist to help you decide if a use is appropriate.

B. Unacceptable Uses of Network. Among the uses that are considered unacceptable and which constitute a violation of the guidelines are the following:

1. Uses that violate the law or encourage others to violate the law. Do not transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's code of conduct; view, transmit, or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; or download or transmit confidential, trade secret information or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, you should assume that all materials are protected unless there is explicit permission on the materials to use them.
2. Uses that cause harm to others or damage to their property. For example, do not engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than you is communicating or otherwise using his/her access to the network or Internet; uploading a worm, virus, "Trojan horse" "time bomb," or other harmful form of programming or vandalism; participating in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.
3. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user.

4. Uses that are commercial transactions. Students may not buy or sell anything over the Internet. You should not give others private information about your or others, including credit card and social security numbers.
- C. Netiquette. All users must abide by rules of network etiquette, which include the following:
1. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
 2. Avoid language and uses which may be offensive to others. Do not use access to make, distribute, or redistribute jokes, stories, or other material that is based upon slurs or stereotypes related to race, gender, ethnicity, nationality, religion, or sexual orientation.
 3. Do not assume that a sender of an email is giving his or her permission for you to forward or redistribute the message to third parties or to give his/her email address to third parties. This should only be done with permission or when you know the individual would have no objection.
 4. Be considerate when sending attachments with email (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format that the recipient can open.

IV. Internet Safety

- A. General Warning: Individual Responsibility of Parents and Users. All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network or Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student finds that others are visiting offensive or harmful sites, he or she should report such use to the teacher immediately.
- B. Personal Safety. Be safe. In using the computer network and Internet, do not reveal personal information such as your home address or telephone number. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you "meet" on the computer network or Internet without your parents' permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.
- C. "Hacking" and Other Illegal Activities. It is a violation of these guidelines to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, or the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance is strictly prohibited.
- D. Confidentiality of Student Information. Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without permission of a parent or guardian or, if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves on the Internet, such as home addresses, home telephone numbers, or credit card numbers or social security numbers.
- E. Active Restriction Measures. The school will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The school will also monitor the online activities of students through direct observation and/or technological means to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

V. Privacy

Network and Internet access is provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review, and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

VI. Failure to Follow Guidelines

The user's use of the computer network and Internet is a privilege, not a right. A user who violates these guidelines shall, at a minimum, have his or her access to the computer network or Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment in the school district. A user violates these guidelines through their actions or by assisting another user in violating these guidelines or by concealing another user's involvement in such activities. Further, if passwords are assigned, a user violates this agreement if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in any of the above-mentioned circumstances.

VII. Assurances

The school district cannot provide an absolute assurance that students will be prevented from accessing inappropriate materials or sending or receiving objectionable communications. However, the district will ensure that all practicable precautions will be taken to keep students safe from illegal and/or inappropriate material. The district shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind

suffered, directly or indirectly, by any use or his/her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under these guidelines.

2021 – 2025

JOCO District Goals

The **3 Goals of JOCO** school district are focused on the development of the **whole child**. Based on the system of **continuous improvement**, Johnson County students WILL be college and career ready, WILL meet or exceed academic goals, and WILL have a supportive learning environment based on shared responsibility with all stakeholders.

Johnson County Schools District Improvement Plan 2021 – 2025

Goal 1: Effective Leadership / Family & Parent Engagement: By the end of 2025, create an **organizational structure with stakeholder engagement** which will provide systems to **increase literacy, Math, and Science** (CTAE) data by 3% as measured by GMAS. (Literacy in community focused on STEM Equity)

Goal 2: Coherent Instructional System: By the end of 2025, increase student achievement data in **Math, Science, and Social Studies** by 3% as measured by the GMAS (targeting levels 3 and 4). (Minimize Lessen Learning Loss, Tier 1 Practices, small group instruction based on FI, grading practices)

Goal 3: Supportive Learning Environment: By the end of 2025, improve the **student learning environment** resulting in a 3% on “whole child” data and the CCRPI. (PBIS, MTSS, & SEL)

These **MEASURABLE goals** will result in

- ⇒ Increased Math scores
- ⇒ Increased ELA scores (in the “exceeds” areas)
- ⇒ Increased Literacy Across all content areas (in the “exceeds” area)
- ⇒ Increased Science scores (in elementary and beginning high school)
- ⇒ Increased Social Studies scores (In the “exceeds” area)
- ⇒ Increased student achievement in Career Awareness, Lexile scores, CTAE Pathways, and overall Graduation Rate.

Other factors of focus:

- Each school's CCRPI score
- Implementation of DOK based on assessment
- Leadership's policy and implementation process
- Implementation of new core content standards
- High School (based on EOC)

- Parent perception of teacher attitude at middle and high school
- Parent perception of school officials focusing more on minor distractions (like dress code) instead of bigger picture (graduation rate)
- Community perception of bullying use by students
- Standardized test scores, informal walk contradict the stated use of best practices. They show we need growth.
- Black, male, SWD are at high risk based on the data
- Place where we have I.C. and other resources not aligned with data (funds, PL time, etc.)
- Routine of analyzing data (discipline, SCT study data, open SCT with student work) limited in actually changing practices

District Initiatives –

- | | |
|--|----------------------------|
| ➤ I Ready | ➤ Striving Reader |
| ➤ SE Tech- Nursing | ➤ MTSS |
| ➤ STEM | ➤ Career Pathways |
| ➤ GMS Assessments | ➤ Differentiation based on |
| Assessment | ➤ Benchmark Assessments |
| ➤ TKES / LKES | ➤ PBIS |
| ➤ GOSA Growing Readers (aligned with Oconee RESA) | |
| <ul style="list-style-type: none"> ➤ Benchmark Assessments ➤ TKES / LKES ➤ PBIS | |



Johnson County School District

2024-25

Parent and Family Engagement Policy

Revised May 7, 2024

With Parent Input

P. O. Box 110, 325 Lee Street

Wrightsville, GA 31096

www.johnson.k12.ga.us

(478) 864-3302



What is Family Engagement?

Family Engagement means the participation of parents and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) That parents play an integral role in assisting their child's learning.
- (B) That parents are encouraged to be actively involved in their child's education.
- (C) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) The carrying out of other activities, such as those described in Section 1116 of Every Student Succeeds Act (ESSA).

About the Parent and Family Engagement Policy

In support of strengthening student academic achievement, *Johnson County School District* (JOCO) has developed this parent and family engagement policy that establishes the district's expectations and objectives for meaningful family engagement and guides the strategies and resources that strengthen school and parent partnerships in the district's Title I schools. This plan will describe JOCO's commitment to engage families in the education of their children and to build the capacity in its Title I schools to implement family engagement strategies and activities designed to achieve the district and student academic achievement goals.

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy school more. Title I, Part A provides for substantive family engagement at every level of the program, such as in the development and implementation of the district and school plan, and in carrying out the district and school improvement provisions. Section 1116 of ESSA contains the primary Title I, Part A requirements for schools and school systems to involve parents and family members in their children's education. The JOCO School District will work with its Title I schools to ensure that the required school-level parent and family engagement policies meet the requirements of federal law and each include, as a component, a school-parent compact.

Jointly Developed

In addition to each school's spring Parent Input Meetings, during the annual District Parent Input Meeting on May 3, 2024, all parents were invited to participate and provide suggestions and ideas to improve this district parent and family engagement policy for the upcoming 2024-2025 school year. The district sent a flyer to all parents informing them about this meeting and posted an announcement on the school district website / social media page. During this meeting, parents also reviewed and discussed the Consolidated LEA Improvement Plan (CLIP), the Comprehensive Support and Improvement School's Plan, and the School wide Support and Improvement School's Plan. Additionally, each Title I school used its Parent Advisory Council to review the district parent and family engagement policy before the end of the 2024-2025 school year.

Upon final revision, the district parent and family engagement policy was incorporated into the CLIP which was submitted to the state. Parents are welcome to submit comments and feedback regarding the policy at any time on the school district website or by submitting written comments to your child's school. All feedback received by May 3, 2025 was considered for revisions to this policy.

The district's plan to distribute this policy is to post it on district and school websites and in parent resource centers, disseminate it during the annual Title I school



meetings in the fall, and email the link to all parents in a format and language they can understand.

Strengthening Our School

This year, the district family engagement coordinator (FEC) will provide technical assistance and support to all Title I schools to ensure family engagement requirements are being satisfied and that family engagement strategies and activities are being implemented. Title I schools will receive notifications and resources from the district and the FEC to help them improve and strengthen family engagement. In addition to frequent communication and school visits, the district and the FEC will hold monthly meetings and trainings with its Title I schools' principals and school FECs to review family engagement plans and activities.

Additionally, the district will convene a leadership meeting in March for principals and FECs to review parent and family engagement requirements and plan opportunities for family engagement activities and meetings for the remainder of the school year.

Reservation of Funds

The Johnson County School District will reserve 1 percent from the total amount of Title I funds it receives in 2024-2025 to carry out the parent and family engagement requirements listed in this policy and as described in federal law. Furthermore, the Johnson County School District will distribute 90 percent of the amount reserved to Title I schools to support their local-level family engagement programs and activities. The district will provide clear guidance and communication to assist each Title I school in developing an adequate family engagement budget that addresses their needs assessment and parent recommendations.

Each Title I school hosted a series of Title I Parent Input Meetings in March and April for parents to provide suggestions on how these family engagement funds could be used in the upcoming year at the district and school levels. Minutes were taken at these meetings and comments were reviewed as changes to the family engagement budget were considered.

If you have any suggestions, please, contact the JOCO Family Engagement Coordinator.

Opportunities for Meaningful Consultation

Input and suggestions from parents, family members, and community partners are an essential component of the district and school improvement plans that are developed each year. All parents of students eligible to receive Title I services are invited to attend two meeting opportunities described in this section to share their ideas and suggestions to help the district, schools, and students to reach our student academic achievement goals.

District Parent Input Data Meeting ~ May 2, 2025

All parents are welcome to hear the latest updates from the Johnson County School District as well as review and provide input into the district parent and family engagement policy and the Consolidated LEA Improvement Plan for the 2024-2025 school year. Notices regarding this meeting will be emailed to all parents in advance of the meeting. The district will also communicate information regarding this meeting on the school district website.

School Improvement Parent Input Data Meetings~ March 24 - 28 & April 21 - 25, 2025

During this week, each Title I school will host a forum for parents and family members to participate in roundtable discussions to review the schoolwide plan, the school's parent and family engagement policies as well as provide input on the family engagement budget and topics for school staff training. Each Title I school will send invitations home as well as email and text parents to notify them about the date and time of the forum. Information regarding the School Improvement Forum will also be made available on the school websites.

Input on the use of Title I funds to support family engagement programs may also be provided through the annual district survey. The survey will contain questions related to the family engagement budget and school staff training for parents to provide their comments.

Unable to attend these meetings? Please visit

www.johnson.k12.ga.us/system/parents.htm to review the documents and share your input.
PTO@johnson.k12.ga.us



Building Capacity

The Johnson County School District will build partnerships between its Title I Schools, families, and community with the goal of developing mutual support for student achievement. To develop capacity for this support, the Johnson County School District will implement a variety of family and community engagement initiatives. The superintendent and each school principal will maintain a Parent Advisory Council (PAC). Additionally, parents engage in onsite and offsite workshops to build capacity.

Of Parents - The Johnson County School District will provide families with information about the overall Title I program and its requirements. The district works with its Title I schools to help families understand academic expectations for student learning and progress. Specific information related to home school relationships, the State's challenging academic standards, and local and state assessments—including alternative assessments, will also be provided. The district also aids parents in understanding use of its online student information system and other digital resources, including the harms of copyright piracy, through its technology specialists. Notifications about these opportunities will be posted on the district website and shared through school messaging systems, newsletters, and social media postings.

In addition, the district and school websites contain resources and materials such as parent guides, study guides, practice assessments, and materials for at-home learning. Hard copies of these materials are also available at all Title I schools, including copies in Spanish.

The Johnson County School District Parent Advisory Council, made up of parent representatives from each Title I school, advises the district and schools on all matters related to family engagement. Community leaders and business partners are also invited to serve on the council. The participation of all of our parents and community partners is encouraged at in person meetings schedule in the morning, during the school day, and after school, as well as through video conferencing and recording options to accommodate varying schedules.

The Johnson County School District will coordinate and integrate the district's family engagement programs under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs such as, the local preschool program and other federal and state funded preschool programs in the district. The district based on the JOCO Parent Engagement Timeline will invite faculty and staff from those programs to attend planning meetings focused on family engagement activities. In the spring, schools will host "Get Ready for Kindergarten days, Middle and High School Transition Nights, and College and Career readiness nights parents may receive information to help prepare them and their children for the next life stage.

Of School Staff - The Johnson County School District will conduct four trainings and reviews (with feedback) during the school year for principals and school FECs to learn and discuss strategies to increase family engagement, improve school-family communication, and build ties with parents and the community. These trainings will be redelivered to the faculty and staff of Title I schools. The purpose of the building staff capacity is to coordinate the sustainability and growth of home school relationships in the district. The Johnson County School District will also host a training for appropriate school staff and faculty that will focus on creating welcoming environments.

To ensure that information related to district, school, parent programs, home school relationships, and activities is available to all parents, each Title I school is required to send home and post online information for parents and family members in an understandable language and uniform format. At the beginning of the year, school staff will be trained on parent notifications and resources to be sent home in parents' preferred language, where applicable, and providing interpreters at parent events and meetings. Information posted on the district website will be translated to the extent practicable. The district will also utilize school phone call systems, district and school websites, local news media, and social media to post information for parents.

Parent and Family Engagement Evaluation

Each year, the Johnson County School District will conduct an evaluation of the content and effectiveness of this parent and family engagement policy and the family engagement activities to improve the academic quality of the Title I schools through an annual parent survey and the School Improvement Forums.

Beginning in April, each Title I school will send home a survey and email a link to the survey for parents to provide valuable feedback regarding the parent and family engagement activities and programs. These surveys will also be posted on the district and school

websites for parents to complete. In addition to the annual survey, each Title I school will also use the School Improvement Forum to facilitate group discussions to discuss the needs parents of children eligible to receive Title I services to design strategies for more effective family engagement.

The Johnson County School District will use the findings from the school forums and the survey results to design strategies to improve effective family engagement, to remove possible barriers to parent participation, and to revise its parent and family engagement policies.

Accessibility

In carrying out the parent and family engagement requirements established by Section 1116 of the ESSA, the district family engagement coordinator will communicate and collaborate with the Office for Student Support Services to ensure full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including providing information and school reports in a language parents can understand.

Mark Your Calendars

For Parents

State of the District
September 17, 2024 –
County Board Office

Annual Parent Survey
April 14 - May 14, 2025

School Parent Input Meetings
March 24 - 28 & April 21 - 25,
2025 Local school site & Virtual /
Digital Mtgs

District Parent Input Meetings
May 3, 2025
Local school site

For Schools

Welcoming Schools Training
August 2, 2024 –
County Board Office

Principal and Family Eng
Training Meetings
Monthly during JOCO
Leadership Meeting



Adoption

This districtwide parent and family engagement policy has been developed jointly and agreed upon with parents and family members of children participating in Title I, Part A programs as evidenced by the collaboration of parents, school, and district personnel at the annual State of the District meeting.

This policy was adopted by the Johnson County School District on May 21, 2024 and will be in effect for the 2024-2025 academic school year. The school district will distribute this policy in multiple ways to all parents of participating Title I, Part A children before or during the first week of fall semester.

Tecia McKay, Assoc Superintendent (Title I Dir.)

May 22, 2024

(Signature of Title I Director, Date)

Dr. Christopher Watkins, Superintendent

May 22, 2024

(Signature of Superintendent, Date)