



Mathis Independent School District

410 E. San Patricio Ave.

P.O. Box 1179

Mathis, TX 78368

(361) 547-3378

**ADDENDUM NUMBER ONE (#1) TO
Request for Proposals (RFP) #2425-01 for Armed Security Guard Services**

ISSUED: September 6, 2024

This addendum is generally separated into sections for convenience, however, all contractors shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from adhering to these instructions. This document shall be attached to and become a part of the contract documents for this RFP.

Instructions:

- A. The following changes, omissions, or alterations to the specifications this addendum shall govern.
- B. Acknowledge receipt of this addendum by inserting its number and date of issue in the place provided for the same in the proposal. This addendum will be part of the RFP Documents.

Clarification Items:

I. Bid Invitation:

A. *Physical Address*

Mathis ISD
410 E. San Patricio Avenue
Mathis, Texas 78368

B. *Due Date:*

September 26, 2024

C. *V. Proposal Response Documents:*

- L. EDGAR Certification Forms
- M. W-9 Form”

II. Section I of RFP

A. *Questions (page 3):*

Questions regarding this proposal request, or the services requested, will be accepted in e-mail form only on or before 3:00 p.m. on September 20, 2024.

Responses to all questions submitted will be communicated by a posted Addendum to the following MISD web page by 2:00 p.m. on September 23, 2024

B. *Proposal Submission (page 3):*

An original signed proposal and two additional copies with all required documents must be submitted in a sealed envelope and packet marked “MISD Armed Guard Proposal



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RFP#2425-01". Proposals must arrive prior to **10:00 a.m. on September 26, 2024**. Emailed or fax proposals are not acceptable.

C. Tentative Timetable (page 4):

August 29 – October 3, 2024

Activity	Date
Posted/Published Proposal	August 29, 2024
Questions Deadline	September 20, 2024
Deadline for Submission of Proposals	September 26, 2024
Award of Contract	October 3, 2024

**III. Section II of RFP
Specifications**

A. Staffing Requirements (Page 8):

Coverage will be for the 2024-2025 school year. A total of 122 days of coverage at 8 hours a day with a 30-minute lunch. Lunch scheduled during non-peak traffic time.

- School calendar forecasted at 160 days, however this agreement will start after the beginning of school for the duration of 122 days.

IV. Section IV of RFP

GENERAL TERMS AND CONDITIONS (Page 11):

7. FUNDING – Contractor recognizes that the continuation of any contract after the close of any given fiscal year of the owner, which fiscal year ends on August 31st of each year, shall be subject to Schools Board budget approval. Should funding not be approved by the school board for any given budget year during the contract term, the contract will terminate and become null and void.

V. Section V of the RFP

PROPOSAL RESPONSE DOCUMENTS (Page 17-39):

Submitted proposals must include all of the documents identified Section III. The RFP has been revised to include the copies of the forms to be completed or links to the documents.



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Vanessa M. Casas

Vanessa M. Casas
Chief Financial Officer

Company Name

Signature of Authorized Representative

Printed Name & Title of Company Representative

Date