Approved by the HWRSD School Committee on September 5, 2024

HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 SCHOOL STREET, WENHAM, MA 01984 • TEL. 978-468-5310

School Committee Meeting (agenda)
Buker Elementary School Multipurpose Room
In-Person Meeting, Zoomlink is for Public Comment Only
Meeting ID: 83926219670
Thursday, August 15, 2024
7:00 p.m. - 8:14 p.m.

Present:
Dana Allara
Julia Campbell
Trent Honda
David Polito

Also Present:
Eric Tracy, HWRSD Superintendent

1. Call to Order
At 7:25 p.m. Dana Allara called the meeting to order.

2. Pledge of Allegiance
All those in attendance rose for the Pledge of Allegiance.

3. Land Acknowledgement Exhibit
Julia Campbell read the land acknowledgement.

4. Citizens' Comments
Any citizen wishing to speak before the Committee shall identify themself by name and address. Speakers will be allowed three (3) minutes to present their material.

There was no citizen comment.

5. Review of School Committee Protocols Exhibit
Trent Honda read School Committee Protocol 1.

6. Consent Agenda
a. Warrants FY24 Exhibit
- Voucher No. 28
- Voucher No. 1102
- Voucher No. 1103
- Voucher No. 1104
- Voucher No. 4011

- Voucher No. 4012
- Voucher No. 4013
- Voucher No. 4014
- Voucher No. 4015
- Voucher No. 4016
- Voucher No. 4017
- Voucher No. 4018
- Voucher No. 4019
- Voucher No. 4020
- Voucher No. 4021
- Voucher No. 4022
- Voucher No. 4023
- Voucher No. 4024
- Voucher No. 4025
- Voucher No. 4026
- Voucher No. 4027

b. Warrants FY25 Exhibit
   - Voucher No. 1
   - Voucher No. 2
   - Voucher No. 1000
   - Voucher No. 1001
   - Voucher No. 4030
   - Voucher No. 4031

c. Minutes
   - June 20, 2024 Exhibit

d. Donations
   - Institution for Savings Charitable Foundation - Robotics Team Donation; $1,500 Exhibit
   - Institution for Savings Charitable Foundation - DECA Team Donation, $2,000 Exhibit
   - Helene Pruszynski Scholarship Donation - Deborah Burlingame; $100 Exhibit
   - EdFund Mini-Grant - HWRHS Aviation Club Materials; $4,936.46 + Shipping Exhibit

e. Other
   - 8th Grade Waivers - Fall 2024-2025 Exhibit

I move that the Hamilton-Wenham Regional School Committee approve the consent agenda as written.

Motion by: David Polito **Seconded by: Julia Campbell**

MOTION PASSED 4-0 (Members Allara, Campbell, Honda and Polito)

7. New Business

a. Vote Food Service Worker Agreement Exhibit

Superintendent Tracy reviewed the food service worker agreement.

I move to table the approval of this agreement.

Motion by: David Polito **Seconded by: Julia Campbell**

The Committee discussed whether this vote may require the approval of five members because it has budget implications and whether it was best to wait and bring this vote to the meeting on September 5.

MOTION TO TABLE PASSED 4-0 (Members Allara, Campbell, Honda and Polito)

b. EV Charging Station Fee Structure Exhibit

Superintendent Tracy discussed the EV charging station fee structure.

I move that the Hamilton-Wenham Regional School Committee vote to approve the EV charging station fee structure as presented in tonight's agenda.

Motion by: David Polito **Seconded by: Julia Campbell**

In response to a question, Superintendent Tracy stated that the district is not locked into adjusting fees in coordination with the Town's fee schedule.

MOTION PASSED 4-0 (Members Allara, Campbell, Honda and Polito)

In response to a concern raised, Superintendent Tracy stated that he will confirm that this vote does not require approval by five members. If it is determined that it does require approval of five members, he will bring this item back to the Committee at the next meeting.

c. Vote District Goals 24-25 Exhibit

Superintendent Tracy discussed the work done at the retreat meeting on the 2024-2025 district goals.

The Committee reviewed the goals and recommended the following revisions:

Goal 1 - Transition Portrait of a Graduate to Portrait of a Learner
Goal 3 - Implement New DESE Teacher Rubric
Goal 4 - Implement Technology Plan

I move that the Hamilton-Wenham Regional School Committee approve the district goals for 2024-2025 as posted in the agenda and with the changes recommended this evening.

Motion by: David Polito **Seconded by: Trent Honda**

The Committee discussed whether to wait to vote until the next meeting when additional members are present.

MOTION PASSED 4-0 (Members Allara, Campbell, Honda and Polito)

d. MRMS Selected for NAEP by DESE Exhibit

Superintendent Tracy stated that the Miles River Middle has been selected to represent schools across the nation by participating in the 2024–2025 administration of the National Assessment of Educational Progress (NAEP). NAEP is administered by the National Center for Education Statistics (NCES), within the U.S. Department of Education. For the NAEP 2024–2025 program, students will participate in mathematics and reading long-term trend assessments.

e. Appoint SC Member to Attend Opening Day

I move that the Hamilton-Wenham Regional School Committee appoint Julia Campbell to represent the School Committee at Opening Day on August 26.

Motion by: David Polito Seconded by: Trent Honda

MOTION PASSED 4-0 (Members Allara, Campbell, Honda and Polito)

8. Finance & Operations

9. Committee Reports

a. Capital/Financial Planning Subcommittee - no update
b. Policy Subcommittee - no update
c. Negotiations Subcommittee - no update
d. Secretary Report - no update

10. Superintendent's Report

Superintendent Tracy thanked custodians, administrative assistants, technology staff, administrators, student helpers and all others who have worked this summer to prepare the schools for opening.

11. Chair's Report

Dana Allara discussed the tour she attended of the Cutler School and the new Manchester Memorial School. Superintendent Tracy stated that the district will be scheduling more tours this school year. He discussed the feasibility call that was held with the state a week ago.

12. Topics for Future Meetings

13. Adjourn

I move to adjourn at 8:14 p.m.

Motion by: David Polito Seconded by: Julia Campbell

MOTION PASSED 4-0 (Members Allara, Campbell, Honda and Polito)