



Dover-Sherborn Regional School Committee

Tuesday, September 10, 2024

5:30 PM

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

1. Call to Order

2. Community Comments

<https://meet.google.com/gre-owyp-oeu> (will close after Community Comments)

3. Student Council Representatives

4. Superintendent Comments

5. Financial Reports

- Warrant Report
- FY24 Closeout

6. Items for Discussion

- 2024-2025 MS Student Handbook (1st read)
- Subcommittee Assignments

7. Items for Approval

8. Consent Items

A.R.

- 2024-2025 MS School Improvement Plan (2nd read)
- 2024-2025 HS School Improvement Plan (2nd read)
- In state High School Field Trip
- Approval of Regional School Committee Minutes – June 11, 2024

9. Informational Items

- Dover School Committee Minutes – April 2, 2024, May 13, 2024
- Sherborn School Committee Minutes – April 2, 2024, May 7, 2024

10. Next Meeting October 8, 2024

11. Adjourn

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

To: The Dover-Sherborn Regional School Committee

From: Denny Conklin, Assistant Superintendent

Date: September 4, 2024

Re: Middle School Social Studies Curriculum Pilot

For your review, the memo on the social studies curriculum pilot that was originally submitted on May 2, 2024.

After reviewing the 2018 MA History & Social Sciences Frameworks, we will be aligning Dover-Sherborn Middle School's Social Studies course sequence so that 6th and 7th grades take a two year Global Studies course and Civics in 8th grade. In order to support the 6th and 7th grades in that shift, we want to examine a new set of curriculum materials.

Section I of the School Committee Policy Manual for the Public Schools of Dover and Sherborn states:

The School Committees will rely on the professional staff to design and implement instructional programs and courses of study that will forward the educational goals of the Schools.

The Superintendent will have authority to approve new programs and courses of study after they have been thoroughly studied and found to support educational goals.

The Committees will consider, and officially adopt, new programs and courses when they constitute an extensive alteration in instructional content or approach. The Committees shall be informed of all new courses and substantive revisions in curriculum. It will receive reports on changes under consideration. Its acceptance of these reports, including a listing of the high school program of studies, will constitute its adoption of the curriculum for official purposes.

In accordance with this, I wanted to inform you that for the 2024-2025 school year, the 6th and 7th grade social studies teachers will be beginning a "course of study" on the [Investigating History](#) curriculum. Investigating History was created in partnership with DESE, social studies teachers throughout the state, local colleges and universities, and historians. It has been deemed High Quality Instructional Material (HQIM) and is fully aligned to the 2018 MA History & Social Sciences Frameworks, the National Council for Social Studies, and the College, Career and Civic Life (C3) Frameworks. Further information on the research behind the curriculum can be found in its [Design Specification document](#).

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

Investigating History is an inquiry-based curriculum with built-in support for all students, including Multilingual Learners and students with disabilities. The Investigating History curriculum was developed and vetted over the course of 3 years, piloted in 38 school districts and 66 schools from a wide range of geographic and demographic backgrounds, and evaluated by a third party evaluation team. Since Investigating History is an open-source curriculum, all materials are provided digitally to districts at no cost. Obtaining print copies of resources for teachers will cost an estimated \$260.

Throughout next year we will be collecting feedback from administrators, teachers, and students on the Investigating History curriculum. Should it prove to be the right curriculum for the district, we would seek approval for full adoption from the School Committee in Spring 2025.



Investigating History

is History Making!



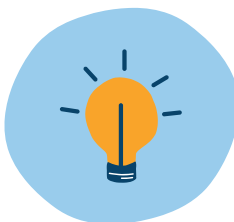
Introducing Investigating History — a comprehensive social studies and history curriculum that engages students in unprecedented ways. Students in grades 5-7 are making connections between the past and the present. They are learning how to think critically and ask meaningful questions. Investigating History is currently being taught in school districts across Massachusetts.



Why Investigating History?

Our students now have a comprehensive, inclusive curriculum that prompts awakens their curiosity, promotes meaningful classroom conversation, and supports literacy growth. Educators appreciate the way lessons blend rigorous text with rich visual sources, maps, and opportunities for writing and discussion. Students retain what they learn because they become active investigators and collaborators.

Investigating History represents a diversity of stories, voices, and points of view sometimes underrepresented in traditional curricula. Students from all cultural, racial, and ethnic backgrounds can see themselves reflected in the curriculum. They gain confidence asking questions, collecting evidence, and making up their own minds.



Why We've Adopted This Curriculum

School districts across Massachusetts are seeing the benefits of strong curricular materials like Investigating History. Research suggests that instructional materials that are engaging, challenging, and aligned to learning standards can positively impact student achievement by as much as a half-year.



Why We Trust It

An initiative of the Massachusetts Department of Elementary and Secondary Education (DESE), this open-source curriculum was developed by subject matter experts, scholars, and teachers. It was then pilot tested by teachers in 66 schools from urban, suburban, and rural districts. Experts, educators, and students alike have given Investigating History positive reviews, and we're excited to be one of many schools across Massachusetts using it this year.



Learn more at: mass.gov/investigatinghistory

Key Design Features



Historical Inquiry and Investigation

Grounded in the Massachusetts Standards for History and Social Science Practice, the curriculum centers inquiry-based learning and questioning that leads to investigations with authentic source materials.



Current Events and Civics

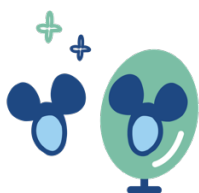
The curriculum draws connections to the contemporary world and foster civic engagement, developing students' civic knowledge, skills, and dispositions.

- **Civic knowledge:** Core information related to civics and government, economics, geography, and history.
- **Civic skills:** The skills required to engage in civic life and plan strategically for civic change.
- **Civic dispositions:** The values, virtues, and behaviors required to participate actively in a diverse democratic community



Development of Historical Empathy

The curriculum deepens students' insight into human connections through activating their sense of wonder and imagination, prompting them to consider others' perspectives, and engaging them in collaboration across lines of difference.



Culturally Responsive Pedagogy

The curriculum is rooted in culturally responsive pedagogies, leading to three outcomes that support student learning.

- **Academic achievement:** Students' grade-level academic skills and their identities as learners.
- **Cultural competence:** Students' understanding of their own background and identities and their ability to understand and honor others' cultures.
- **Sociopolitical awareness:** Students' capacity to identify, analyze, and work to address inequities in their community and the world.

For more information about Investigating History, visit:

<https://www.mass.gov/investigatinghistory>

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 6, 2024
RE: FY24 and FY25 Approved Warrants

The following FY24 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1232	6/12/2024	\$373,722.10
1244	6/25/2024	\$432,884.78
1242	6/23/2024	\$385,653.63
1243	6/23/2024	\$58,057.69
1245	6/28/2024	\$498,611.99
1246	6/28/2024	\$75,548.00
1247	6/28/2024	\$80,734.21
1248	6/28/2024	\$1,137.92

The following FY25 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1007	7/12/2024	\$1,204,040.00
1016	7/24/2024	\$92,208.32
1024	8/1/2024	\$57,718.98
1025	8/7/2024	\$101,501.06
1026	8/9/2024	\$299,822.94
1034	8/17/2024	\$416,136.39
1035	8/27/2024	\$231,331.13
1044	8/30/2024	\$426,339.75

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY24 Financial Results and Year-End Requirements
DATE: September 6, 2024

The following reports as of June 30, 2024 are attached for your review:

- a. General Fund Revenues
- b. Status of Appropriations
- c. Roll-forward of Excess and Deficiency
- d. Special Revenue/Revolving Funds

General Revenues

Total Revenues exceeded budgeted revenues by **\$257,962 (.92%)** comprised of the following variances:

- Small positive variance in Chapter 70 of **\$5,385** due to changes in School Choice/Charter School enrollments
- Transportation reimbursement higher than projected Cherry Sheet by **\$142,542** (approx. 87% reimbursement rate)
- Continue to see negative variances in Athletic and Activity Fees (*total of \$33,880*) – majority from Athletics – will review family cap for FY26 Budget Process
- Favorable interest rates continued along with a shift of additional funds to Massachusetts Municipal Depository Trust (MMDT) resulting in a positive variance in interest income of **\$140,461**
- **\$230,000** of this variance applied to FY25 Budget through use of E& D Funds.

Status of Appropriations

The operating budget ended the year with a surplus of **\$286,314 (1.02%)**. The key variances were:

- Salaries of **\$150,115 (.80%)** representing:
 - Savings in several function codes due to Post FY24 Budget staffing changes offset by additions of a .4FTE BCBA and a .3FTE EL due to student needs
 - Positive variance in Athletics due to reconfiguration of staffing
 - Negative variance in substitute costs due to various extended leaves and mid-year staffing changes
- Expenditures of **\$136,199 (1.49%)** representing:
 - Positive variance in SPED Services/Supplies based on the needs of the current cohort of students
 - Negative variance in Athletics due to increases in cost for fees, rentals, supplies and some one-time purchasing needs. This was accounted for in the FY25 Budget process.
 - Negative variance in Maintenance of Buildings due to increase in needed repairs and costs of outside contractors
 - Small positive variances in other operating accounts as we continue to monitor best purchasing options, actual needs of departments and more cost-effective ways to operate. These savings are reviewed each year during the budget process for adjustments.

Summary of Results and Roll-forward of Excess and Deficiency

Net result of operations was a surplus of **\$544,276**. The Committee approved several uses of Excess & Deficiency funds for FY5 including \$655,000 for capital projects and \$230,000 for the FY25 operating budget leaving a proposed certified E&D fund balance of **\$785,918** (2.81% of the FY25 operating budget). The roll-forward of Excess & Deficiency is included for your review.

Our E&D and related financial schedules will be submitted to the Department of Revenue in the coming weeks. We will inform the Committee when E&D is certified.

Special Revenue/Revolving Funds

Included for your review is the Statement of Special Revenue/Revolving Funds as of June 30, 2024.

End-of Year DESE Report

The Business Office is in the process of completing the FY24 EOYR report which is used by the Department of Education to determine the Region's compliance with net school spending as well as determining the current year's Chapter 71 Regional Transportation Reimbursement. The reporting deadline is September 30, 2024.

Annual Audit

R.E.Brown will be scheduled to begin the annual audit. We will keep the Committee updated on their progress and the timeline for presentation of the Audited Financial Statements.

Project Update

We will provide an update on our summer projects as well as upcoming projects at Tuesday's meeting. A detailed schedule of capital projects will be included in the October Business Office report.

We will be happy to answer any questions at Tuesday's meeting.

Dover-Sherborn Regional School District

General Fund Revenues

as of June 30, 2024

	<u>FY24</u> <u>BUDGET</u>	<u>YTD</u> <u>RECEIVED</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% OF</u> <u>BUDGET</u>
DOVER ASSESSMENTS	\$12,954,938	\$12,954,938	\$0	0.00%
SHERBORN ASSESSMENTS	11,209,598	11,209,598	\$0	0.00%
CHAPTER 70, net	2,629,875	2,635,260	\$5,385	0.20%
CHAPTER 71 (Transportation)	611,954	754,496	\$142,542	23.29%
H/S ATHLETIC FEES	284,750	254,725	(\$30,025)	-10.54%
H/S PARKING FEES	52,500	52,500	\$0	0.00%
H/S ACTIVITY FEE	16,500	11,250	(\$5,250)	-31.82%
M/S ACTIVITY FEE	7,425	8,820	\$1,395	18.79%
MISC REVENUE	5,000	8,454	\$3,454	69.08%
BANK INTEREST	40,000	180,461	\$140,461	351.15%
NON-CASH ACTIVITY	0	0	\$0	na
E&D UTILIZATION	160,000	160,000	\$0	0.00%
TOTAL REVENUES	\$27,972,540	\$28,230,502	\$257,962	0.92%

Dover-Sherborn Regional School District
Status of Appropriations as of June 30, 2024

	<u>FY24</u>	<u>EXPENDED</u>	<u>OPERATING</u>	<u>% OF</u>
<u>SALARIES</u>	<u>BUDGET</u>	<u>30-Jun</u>	<u>VARIANCE</u>	<u>BUDGET</u>
SCHOOL COMMITTEE	23,510	23,435	75	0.32%
SUPERINTENDENT	204,420	204,834	(413)	-0.20%
FINANCE & HUMAN RESOURCES	264,513	232,055	32,458	12.27%
DISTRICTWIDE INFORMATION MGMT	244,485	236,056	8,429	3.45%
SPED/GUIDANCE ADMINISTRATION	573,036	498,840	74,197	12.95%
SCHOOL LEADERSHIP - BUILDING	763,801	750,205	13,596	1.78%
ACADEMIC LEADERS	150,688	150,643	45	0.03%
EDUCATORS, CLASSROOM	10,558,140	10,464,442	93,698	0.89%
EDUCATORS, SPED	1,828,569	1,926,676	(98,107)	-5.37%
SUBSTITUTES	121,300	192,333	(71,033)	-58.56%
EDUCATIONAL ASSISTANTS, SPED	586,359	558,283	28,076	4.79%
LIBRARIANS	190,798	247,696	(56,898)	-29.82%
BUILDING BASED PD	38,250	39,455	(1,205)	-3.15%
GUIDANCE	1,250,239	1,195,885	54,354	4.35%
PSYCHOLOGICAL SERVICES	215,798	190,291	25,507	11.82%
MEDICAL / HEALTH SERVICES	241,825	239,525	2,300	0.95%
ATHLETICS	550,422	509,438	40,985	7.45%
OTHER STUDENT ACTIVITIES	196,850	191,069	5,782	2.94%
CUSTODIAL & GROUNDS SERVICES	808,620	810,349	(1,730)	-0.21%
TOTAL SALARIES	\$ 18,811,625	\$ 18,661,510	\$150,115	0.80%
 <u>EXPENDITURES</u>				
SCHOOL COMMITTEE	40,500	46,610	(6,110)	-15.09%
SUPERINTENDENT	55,000	69,009	(14,009)	-25.47%
LEGAL SERVICES	38,000	32,668	5,332	14.03%
DISTRICTWIDE INFO MGMT	90,000	101,778	(11,778)	-13.09%
SCHOOL LEADERSHIP - BUILDING	80,050	65,609	14,441	18.04%
GENERAL ED OTHER	28,685	26,074	2,611	9.10%
SPED SERVICES/SUPPLIES	102,000	58,275	43,725	42.87%
LIBRARIES & MEDIA CENTER	4,775	2,990	1,785	37.38%
COURSE REIMBURSEMENT/PD	92,900	79,193	13,707	14.75%
TEXTBOOKS & RELATED SOFTWARE	93,180	80,021	13,159	14.12%
LIBRARY INSTRUCTIONAL MATERIAL	29,800	28,352	1,448	4.86%
INSTRUCTIONAL EQUIPMENT	74,100	57,823	16,277	21.97%
GENERAL SUPPLIES	162,575	138,497	24,078	14.81%
OTHER INSTRUCTIONAL SERVICES	19,500	23,020	(3,520)	-18.05%
CLASSROOM INSTRUCTIONAL TECH.	132,700	131,016	1,684	1.27%
GUIDANCE	33,350	32,225	1,125	3.37%
MEDICAL / HEALTH SERVICES	8,800	7,797	1,003	11.40%
TRANSPORTATION SERVICES	1,039,200	1,030,890	8,310	0.80%
ATHLETICS	189,500	233,950	(44,450)	-23.46%
CUSTODIAL SERVICES	58,000	49,952	8,048	13.88%
MAINTENANCE OF BUILDINGS	569,700	642,676	(72,976)	-12.81%
MAINTENANCE OF GROUNDS	60,000	60,471	(471)	-0.79%
UTILITIES	585,250	551,879	33,371	5.70%
ER RETIREMENT CONTRIBUTION	869,000	837,459	31,541	3.63%
ER INSURANCE ACTIVE EMPLOYEES	2,990,050	2,951,546	38,504	1.29%
ER INSURANCE RETIRED EMPLOYEES	820,000	795,202	24,798	3.02%
OTHER NON EMPLOYEE INSURANCE	104,900	100,334	4,566	4.35%
LONG TERM DEBT RETIREMENT	760,000	760,000	0	0.00%
LONG TERM DEBT SERVICE	29,400	29,400	0	0.00%
TOTAL EXPENDITURES	\$9,160,915	\$9,024,716	\$136,199	1.49%
 TOTAL OPERATING	 \$27,972,540	 \$27,686,225	 \$286,314	 1.02%

Dover-Sherborn Regional School District
Roll-forward of Excess and Deficiency
June 30, 2024

Certified E&D as of June 30, 2023		\$1,126,642	4.03%
Results of operations:			
Revenue Surplus	257,962		
Operating Surplus	286,314		
	<u>total surplus</u>	\$544,276	
Uses of E&D:			
Approved for Capital	(655,000)		
Approved for FY25 Operating Budget	(230,000)		
	<u>total uses</u>	(\$885,000)	
Projected Uncertified E&D as of June 30, 2024		<u>\$785,918</u>	2.81%
Allowed E&D as of June 30, 2024		\$1,443,860	5.00%
Amount under Allowed E&D as of June 30, 2024		<u>(\$657,942)</u>	

Dover-Sherborn Regional School District
Special Revenue/Revolving Funds as of June 30, 2024

<u>SPECIAL REVENUE / REVOLVING FUNDS</u>	<u>07/01/2023</u>	<u>REVENUE</u>	<u>EXPENDITURES /</u>	<u>06/30/2024</u>	<u>NOTES:</u>
	<u>FUND BALANCE</u>	<u></u>	<u>ENCUMBRANCES</u>	<u>FUND BALANCE</u>	
ATHLETICS	\$ 187,606	\$ 28,879	\$ 26,694	189,791	
BUILDING/PARKING	149,140	49,058	42,483	155,715	
CAFETERIA	422,117	872,444	774,702	519,859	Net of deposits in advance - \$32,363
CIRCUIT BREAKER	73,655	7,049	47,226	33,478	
HEALTH GRANT	0	35,000	35,000	0	FY24 CSHS Grant increased to \$35K, covers nursing related expenses
MISCELLANEOUS GIFTS - see detail pg 2	45,139	135,263	17,533	162,869	Reflects Gifts from Mudge Foundation and DS Boosters for Bleacher Proj.
REGIONAL TRANSPORTATION	0			0	
SPORTS GIFTS	5,392	15,250	16,617	4,025	
UNEMPLOYMENT	34,109	1,560		35,669	
<u>FIDUCIARY / TRUST FUNDS</u>					
H/S STUDENT ACTIVITY				140,416	Only Net Activity Reported
M/S STUDENT ACTIVITY	76,046	78,636	76,553	78,128	
OPEB INVESTMENT TRUST	1,215,626	427,112	4,026	1,638,712	FY24 Contribution \$250,000
TRUST/SCHOLARSHIP FUNDS	38,975	3,835	7,550	35,260	

FUND 63		FY 24 Miscellaneous Donations				6/30/2024	
Gift/Donor	Purpose	Bal Fwd @7/1/23	Revenue	Expenditures	Encumbered	Ending Balance	Notes
<u>RESTRICTED GIFTS</u>							
Alan Mudge Memorial Fund	Various - per Board Directives	11,159.99	81,200.00	9,272.15		83,087.84	Revenue includes \$70,000 payment towards Bleacher Gift of \$75,000
CS Gift & DSEF & PTO	Challenge Success	11,795.20	3,000.00	2,423.34		12,371.86	
SPAN DS	Wellness Programs	6,396.95		2,343.75		4,053.20	
Metco Gifts	Metco Support	7,325.42		2,280.68		5,044.74	
Anonymous Family	SpEd or Assistive Tech	6,000.00				6,000.00	
N.E. Patriots Foundation & BSN Sports	Football Program	1,384.00				1,384.00	
Leuders	Science	834.00				834.00	
Various	Bleacher Project	0.00	50,000.00			50,000.00	DS Booster Gift
<u>UNRESTRICTED GIFTS</u>							
Various Gifts	Unrestricted	243.61	1,063.00	1,213.00		93.61	
TOTAL		45,139.17	135,263.00	17,532.92	0.00	162,869.25	
					6/30/2024	162,869.25	
					FUND BALANCE	162,869.25	

Dover-Sherborn Middle School

155 Farm Street
Dover, MA 02030
Phone: 508-785-0635 Fax: 508-785-0796
www.doversherborn.org



Ann Dever-Keegan, Principal
Tracy Sockalosky, Assistant Principal

Ellen Rowley, Director of Guidance
Jennifer Meek, Special Education Coordinator

To: Members of the Dover-Sherborn Regional School Committee

From: Ann Dever-Keegan, Principal, DSMS

RE: Smartphone/Smartwatch Pilot Program, 2024-2025

Date: September 5, 2024

As we are all aware, the issue of Smartphones and the impact of these on our students both in and out of school is concerning. For us at DSMS, even with the expectation that students keep them off and away in backpacks, we are still experiencing student distraction and discipline issues stemming from these devices.

This past June I surveyed all of our families here at DSMS in hopes to improve our expectations and procedures around smart devices and ultimately improve student learning and well-being. We had a strong response rate to the survey and our families offered thoughtful feedback. It is clear that we all have worries and concerns about this topic and our middle school aged-students. [I am sharing a synopsis of the survey results here.](#)

All respondents agree that smartphones/devices should not be in our school. Many families while supporting no phones in school shared some compelling reasons their student(s) would need these devices for communication after school.

The question is how can we adjust our school smartphones/smartwatches expectations to support the best outcomes for our students and allow for family communication after school?

I am proposing a pilot Smartphone/device for the 2024-2025 school year that would have students who do bring their devices to school secure them in a [Yondr pouch](#). I have included the proposed *DSMS Student/Family Handbook* language that would support this pilot.

Thank you for your consideration of this proposal and I am happy to answer any questions you may have.

*The Dover Sherborn Schools share in the mission to
inspire, challenge and support all students as they discover and pursue their full potential.*

Proposed DSMS Student/Family Handbook Changes 2024-2025

Current verbiage to remove

P. 22

Personal Electronic Devices (PEDs) - Cell Phones, Laser Pointers and Other Electronic/Communication Devices

The use of cell phones, smart devices, and other personal technology is not permitted in the school between the hours of 8:20 a.m. and 3:10 p.m. or during school sponsored activities unless permission is specifically granted by school administration or the classroom teacher. School sponsored activities may include off-campus activities such as field trips. Such devices should remain out of sight, locked in lockers, and powered off during these hours. **Students are urged not to bring these items to school because of the risk of theft, loss, or damage.** Phones found on students will be confiscated and brought to the main office. The student may pick their phone at the end of the day. After the third offense, the phone may only be picked up by a parent/guardian/caregiver or guardian. Additionally, laser pointers are not allowed in school. Furthermore, use of audio/video recording devices without the express consent of the teacher or administration is not allowed.

PED Classroom Standards: Teachers will select a classroom standard regarding the use of PEDs in their classroom. Each teacher (and other staff such as, but not limited to the librarian and nurse) will select a PED Usage Level for their classroom (or specific section of the school campus - the auditorium, cafeteria, library or nurses room for example) and communicate expectations clearly to the students as well as consequences should there be a violation from the designated standard.

The PED Usage Levels are as follows:

- **PED Usage Level 1:** Personal Electronic Devices (PEDs) are not allowed in this classroom.
- **PED Usage Level 2:** Personal Electronic Devices (PEDs) are sometimes allowed in this classroom based on the curriculum for that course. In addition, certain features of various PEDs may be allowed while other features may not be allowed. For example, the iPod feature of a cell phone may be allowed but the texting feature of a cell phone may not be allowed.
- **PED Usage Level 3:** Personal Electronic Devices (PEDs) are always allowed in this classroom based on the curriculum for that course.

Proposed new verbiage to add:

Smartphones/Smartwatches

The use of smartphones, smartwatches, airpods/wireless headphones, laser pointers and other personal technology are not permitted in the school between the hours of 8:20 a.m. and 3:10 p.m. or during school sponsored activities unless permission is specifically granted by school administration or the classroom teacher. School sponsored activities may include off-campus activities such as field trips. Furthermore, use of audio/video recording devices without the express consent of the teacher or administration is not allowed.

Students who do not need their smartphone/smartwatch to communicate after school, are asked not to bring them to school.

If a student does need to have their smartphone/smartwatch with them, we will be requiring them to lease a Yondr pouch from us. The cost for the school year lease will be \$10/year per pouch. Both a smartphone and smartwatch can fit in one bag. Students will secure the smartphone/smartwatch in the Yondr pouch for the school day and at 3:10 they may unlock the pouch. We will ask that students with non-smartphones also secure these in a Yondr pouch as well.

The Yonder pouch will be returned to DSMS before leaving for summer.

Should a student be found to have their smartphone/smartwatch not secured during the school day, we will secure the device in our school safe until a parent/caregiver can retrieve it.

Students bringing these devices to school can secure them in their backpacks until October 15, 2024 and after that they will need to be in a DSMS leased Yondr pouch.

Students are able to use our school phones at any time during the day to communicate with you should that be necessary. Parents/caregivers are also able to get messages to students by calling/emailing our front office.

Exceptions to these procedures will need administrative approval. Anyone needing an exception may reach out to the DSMS Administration.

REGIONAL SCHOOL COMMITTEE (updated 9/5/2024)	
	2024-2025
Chair	Mark Healey
Vice Chair	Angie Johnson
Secretary	Colleen Burt
Finance	
Warrants & Payroll <i>Signs accounts payable and payroll warrants</i>	Colleen Burt
Subcommittees	
Superintendent's Evaluation <i>Coordinates evaluation of the superintendent per DESE guidelines</i>	Mark Healey Angie Johnson
Personnel <i>Reviews and approves sick bank requests</i>	Mark Healey
Negotiations <i>Participates in the collective bargaining process with the Dover Sherborn Educational Association</i>	
Search Committees <i>Participates in search committees for administrative positions as needed</i>	
Policy <i>Revises and proposes policies as needed for joint review by the school committees; conducts periodic policy manual reviews; identifies required policy review cycles</i>	Angie Johnson
Buildings & Facilities <i>Collaborates with the Business Administrator and Director of Facilities on annual approval of the Capital Plan</i>	Angie Johnson
Employee Benefits <i>Collaborates with the Business Administrator and Director of Human Resources to provide benefit options to employees</i>	
Liaisons <i>Serves as the key point of contact with each organization; attends meetings as requested.</i>	
MS POSITIVE (meets monthly; contact Ellie Beasley & Rachel Motley)	Colleen Burt
HS PTO (meets monthly; contact Seana Crellin & Chitra Lefevre)	Kate Potter
MS School Advisory Council (meets monthly; contact Ann Dever-Keegan)	
HS School Advisory Council (meets monthly; contact John Smith)	Angie Johnson

Challenge Success (meets monthly; contact ()	
DS AIDE (contact: Beth McCoy; meets as needed)	Colleen Burt Kate Potter
METCO (contact Monique Marshall Veale, meets as needed)	Kate Potter
SEPAC (contact Kate McCarthy)	
Wellness (contact Ellen Chagnon, meets annually)	Kate Potter
Athletic Advisory (contact Emily Sullivan)	Kate Potter
Boosters (contact Jack Wilson)	Colleen Burt
FOPA (contact Lisa Hodson-Walker)	
Task Forces	
Calendar (contact Beth McCoy, meets monthly)	
Communication (contact Denny Conklin, meets as needed)	Kate Potter



The Public Schools of Dover and Sherborn District Strategy 2023-2028

Dover Sherborn Middle School IMPROVEMENT PLAN

2024-2025

DISTRICT VISION

We will distinguish ourselves through innovative teaching and learning experiences that inspire all students to pursue their individual passion for learning and excellence while we continue to be a nationally recognized, high-performing school system.

MISSION

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

THEORY OF ACTION

If we are able to successfully inspire, challenge, and provide the necessary support for all of our students, *then* they will be equipped with the tools necessary to achieve their fullest potential in a rapidly changing society.

CORE VALUES

COMMITMENT TO COMMUNITY • EQUITY AND EXCELLENCE • RESPECT AND DIGNITY • CLIMATE OF CARE

STRATEGIC OBJECTIVES 2023-2028

EXCELLENCE & INNOVATION IN LEARNING

Maintain academic excellence and rigor while adapting practices to prepare graduates for success in a rapidly changing world.

CHALLENGE & SUPPORT ALL STUDENTS

Enhance programming to ensure all students are able to achieve their full potential within a supportive learning environment.

PROFESSIONAL LEARNING & GROWTH

Expand opportunities for professional growth and collaboration among educators in support of the District's vision for teaching and learning.

FAMILY & COMMUNITY ENGAGEMENT

Engage families and community members in the strategic pursuit of a shared vision and mission.

SAFE & SUSTAINABLE SPACES

Evaluate and update facilities to ensure safe, sufficient and sustainable spaces amidst a changing educational and environmental landscape.





The Public Schools of Dover and Sherborn District Strategy 2023-2028

Dover Sherborn Middle School IMPROVEMENT PLAN

2024-2025

DISTRICT GOALS 2024-25

Best Practices

Further implement the District's [9 Best Practices](#) to engage students as active learners in the development of skills depicted in the Dover-Sherborn [Portrait of a Graduate](#).

Student Voice

Elevate student voice as a means to increase students' sense of belonging and inform classroom, school and district policy and practice.

Communication Strategy

Streamline tools and strategies to improve communication and increase collaboration with families and the community.

SCHOOL IMPROVEMENT GOAL 1: Establish a shared vision for teaching and learning that engages students as active learners, and that supports the success of all learners, in the development of skills depicted in the Dover-Sherborn Portrait of a Graduate.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Continuation of the work started by staff in the 23-24 school year around Best Practices we will have regular and focused PD/implementation of DSMS Best Practices 2.0 .	Principal, Assistant Principal, Curriculum Leaders, ELA & Math Specialists	Departmental and building-based PD work as well as implementation in lesson planning and execution. Teacher reflection in post observations and end of year goal/evaluation meetings.
Infuse, elevate and acknowledged our work around the DS Portrait of a Graduate	Principal, Assistant Principal, Team & Curriculum Leaders	Highlighting/Showcase current student-work that shows POG competencies. Adjustments to teaching and assessment reflect POG competencies.





The Public Schools of Dover and Sherborn District Strategy 2023-2028
Dover Sherborn Middle School IMPROVEMENT PLAN
2024-2025

SCHOOL IMPROVEMENT GOAL 2: Nurture a positive school culture and strong sense of belonging as a means to improve academic and social-emotional outcomes for all students.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Implementation of our new 24-25 DSMS schedule. Implementation of our DSMS WIN (What I Need) block for each grade.	Principal, Assistant Principal, Specialists (ELA, Math) Interventionists, all staff	Continued evaluation of the schedule/WIN block. Feedback from all stakeholders. WIN Working Group will reconvene in early Fall to reflect, review and adjust as needed
Implement pilot of Smartphone/Smartwatch protocols for our students.	Principal, Assistant Principal	Decrease in student smartphone/smartwatch classroom & discipline incidents. Staff, student and family feedback.
Continued growth of our students' sense of belonging. Review 23-24 Challenge Success survey results. DSMS Peer Leadership program. This program will continue to support and grow our school culture of kindness, curiosity and individuality.	Principal, Asst. Principal, Guidance Staff, Team Leaders, Curriculum Leaders, all staff Principal, Asst. Principal, Peer Leadership Advisors	Data points of: attendance, school refusal and Panorama survey results. Staff and student surveys/voice around the impact of the Peer Leadership program. By the end of the school year, measures of positive school culture and student belonging in our Panorama Surveys will show growth.
Continue to prioritize and grow our restorative responses to student behavior.	Principal, Assistant Principal, Guidance staff	By the end of the school year, the number of out-of-school suspensions will continue to decline. The number of repeat behaviors within our school will also decline.





The Public Schools of Dover and Sherborn District Strategy 2023-2028
Dover Sherborn Middle School IMPROVEMENT PLAN
2024-2025

SCHOOL IMPROVEMENT GOAL 3: Continue to grow our MTSS (Multi-Tiered System of Support)so that all of our DSMS students have access to differentiated instruction, targeted interventions and evidence-based resources in support of their academic, social and emotional development.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Continue to develop, grow and support the role and capacity of our Literacy and Math specialists along with supporting teacher-interventionists in their new roles.	Principal, Assistant Principal, Reading & Math Specialist, Asst. Superintendent Teacher/Interventionists	Student data: IXL, MCAS, Team Data/Input. Reflection/input from staff working directly within these roles.

SCHOOL IMPROVEMENT GOAL 4: Ensure that our buildings and grounds support strong instructional and extracurricular programs to meet the needs of our students and staff.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Begin to implement findings of the '23-'24 Space Audit. This includes: Making the current music classroom/lab (relocated to choral room) into two classrooms. This will provide better space for building programs and needed classroom space. Utilize open spaces (spine, science hallway) to be more community/collaborative for student-work/class gathering spaces	Principal, Assistant Principal	Input from stakeholders. Volume of use for community/collaborative space.



The Public Schools of Dover and Sherborn Strategic Plan 2023-2028

Dover-Sherborn High School Improvement Plan 2024-2025

District Vision

We will distinguish ourselves through innovative teaching and learning experiences that inspire all students to pursue their individual passion for learning and excellence while we continue to be a nationally recognized, high-performing school system.

District Mission

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

District Theory of Action

If we are able to successfully inspire, challenge, and provide the necessary support for all of our students, *then* they will be equipped with the tools necessary to achieve their fullest potential in a rapidly changing society.

District Core Values

The Dover Sherborn Schools commit to the following Core Values:

Commitment to Community
Equity and Excellence
Respect and Dignity
Climate of Care



Dover-Sherborn Strategic Objectives 2023-2028

Resource Allocation, Attainment, and Efficiency	Further Strengthen Partnerships with Families and Communities	Ensure World Class Curriculum, Instruction, and Assessment	Ensure the Health and Wellbeing of Staff and Students	Maintain and Ensure Safe, Secure, State of the Art Facilities
In an effort to provide the highest quality education in the most efficient and productive manner possible, evaluate district practices and protocols for securing and managing human and capital resources.	In an effort to broaden collaborative school relations with the parent and greater communities of Dover, Sherborn and Boston, , seek to strategically improve communications through the use of the latest technology and varied platforms, enhanced “professional development” for families and community members, and further develop relationships with community partners.	Given the complexities and diversification of the world, the shifting economic dynamic associated with globalization, and expansion of technology we will renew our focus on the offerings, programs, and learning experiences available in the Public Schools of Dover and Sherborn. We will seek to maintain our level of excellence, remain highly competitive, and continue to adapt to those best practices and offerings that will best prepare our graduates for success in the rapidly changing 21 st century.	Through a commitment to student well-being both social-emotionally and physically, we will more deeply assess the learning experiences for our students. We will ensure program enhancements where necessary and a revision of policies or structures that may be hindering healthy student development. Recognizing that our teachers remain vital to the success of our system, we will respond to the increasing pressures on teachers, while seeking to strengthen their health and wellbeing through professional development and other focused efforts.	Ensure that all Dover Sherborn students are educated in safe and secure facilities that provide quality classroom, meeting, special education, and storage spaces, meeting reflective of the needs of the 21st Century learner.

Dover-Sherborn District Goals 2023-2024

Setting a Strategic Path - Establish a shared vision for teaching and learning that engages students as active learners in the development of skills depicted in the Dover Sherborn Portrait of a Graduate

Student well being- Nurture a positive school culture and strong sense of belonging as a means to improve academic and social-emotional outcomes for all students.

Communication- Refine communication strategies relative to district goals and practices as a means to increase transparency and build trust with families and the community.



School Improvement Goal 1: DSHS will continue to refine its multi-tiered system of support (MTSS) to ensure that all students have access to differentiated instruction, targeted interventions and evidence-based resources in support of their academic, social and emotional development.

District Strategic Objective	Action Step	Rationale	Person(s) Responsible	Evidence of Effectiveness
Ensure World Class Curriculum, Instruction, and Assessment Given the complexities and diversification of the world, the changing economic dynamic, and expansion of technology we must ensure that the offerings, programs, and experiences available in the Public Schools of Dover and Sherborn are maintaining their excellence, highly competitive, and remaining adaptive to best prepare our graduates for success in their post-secondary lives.	Each department will identify in their curriculum documents as well as their unit planning, ways in which they incorporate the nine best practices as identified by the district.	Teachers spent the 2023-2024 school year, identifying how the best practices are used in their teaching. They also engaged in the look fors in terms of what students are doing and what teachers are doing while these best practices are being implemented. Now we will expand these best practices by creating new lessons and units that exemplify each of the best practices for student learning and engagement.	Administration, Department Chairs, Full faculty	Students will become more aware of the nine best practices. Connections will be made from the nine best practices to the tenants of the Portrait of a DS graduate.
	Several high school academic departments will establish co teaching models for various classes. For 2024-2025, Social Studies, English, Math and Science will all engage in co teaching.	When teachers work together across regular education and special education, they can significantly add to the success of response to intervention and other methods of assessing, identifying and teaching a wide range of students.	Administration Student Support Services Classroom teachers	Positive feedback from student surveys. Students meeting and exceeding educational goals Positive collaboration among co teachers to support all students
	Review, modify and establish a new DCAP that students in grades k-12 can incorporate in their learning.	All students learn differently and there are numerous strategies that can assist students in creating a level playing field for learning.	Administration, Department Heads, Full faculty	Feedback from faculty as to key strategies used for student success Student survey feedback to learn what strategies students used and how this helped them show mastery of a topic.



	Continue to research the complexities of AI (Artificial Intelligence) in all academic departments and develop protocols and learning tools so that students learn how to use AI appropriately and within our acceptable use policy.	AI can be a powerful tool for students to enhance their research abilities, learn new material and use a technology that will be part of their everyday life.	Administration, Department Heads, some faculty, Assistant Superintendent	Clear guidelines and expectations for the proper use of AI. Teaching strategies to show students how AI can be used positive learning tool.
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School Improvement Goal 2: Examine the tenets of a Portrait of a Graduate to ensure high school curriculum is rigorous, uses established best practices and engages all learners to improves skills in preparation for college and career.



District Strategic Objective	Action Step	Person(s) Responsible	Evidence of Effectiveness
<p><i>Ensure the Health and Wellbeing of Staff and Students</i></p> <p><i>Ensure World Class Curriculum, Instruction, and Assessment</i></p>	Continue to create unit plans and lesson plans for the new Interdisciplinary Course that will be taught by two-three educators to prospective juniors and seniors at DS beginning in the 2025-2026 school year.	Select teachers High School Administration	<p>Identified lessons, instructional activities, and assessments that are project based, use higher order thinking and give students voice and choice to their learning.</p> <p>An Interdisciplinary course that puts student centered learning at the forefront</p> <p>Connecting the essential questions of this course to the tenants of the Portrait of a Graduate.</p>

School Improvement Goal 3: The High School will continue to examine our current instructional practices to ensure we are using innovative and forward thinking practices to prepare our students for further educational and career opportunities



District Strategic Objective	Action Step	Rationale	Person(s) Responsible	Evidence of Effectiveness
Ensure World Class Curriculum, Instruction, and Assessment	New Business and Computer Science courses will be available to students in the fall of 2024. These additional courses will continue to provide students with tools and skills to meet an ever changing and integral part of the future of employment and careers in our country and our world.	It is imperative that we address curriculum and course work that fosters the skills and knowledge needed for learners in the 21 st century.	Administration Department Chair for Technology, Engineering and Computer Science Guidance Department	Student enrollment in the new courses. Student feedback from surveys given to students enrolled in these classes.
	The Social Studies Department will engage in work this summer as well as during early release days in the 2024-2025 school year to create shifts in the World History and United States History in order to engage students in more modern world and United States history.	With a shift in the scope and sequence of Social Studies in grades 6-8, it is also imperative that the High School shifts some of their instructional content in order to engage students in understanding history of the world and our country over the last fifty years.	Administration Social Studies Department Head, Assistant Superintendent and members of the High School Social Studies department.	Elimination of some units of study. More content that is post 1970.

School Improvement Goal # 4: Student Sense of Belonging- To foster a school environment where students feel a sense of belonging and connectedness, while also promoting safe behaviors and attitudes towards alcohol and drugs among the student body.



District Strategic Objective	Action Step	Rationale	Person(s) Responsible	Evidence of Effectiveness
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Further Strengthen Partnerships with Families and Communities

In an effort to broaden collaborative school relations with the parent and greater communities of Dover and Sherborn, seek to strategically improve communications through the use of the latest technology and varied platforms, enhanced “professional development” for families and community members, and further develop relationships with community partners.

Organize regular school-wide events that celebrate diversity, inclusion, and unity, such as club activities, talent shows, club/activity fairs, ice cream socials, sports tournaments, movie events and community service projects/field trips.

Introduce a curriculum focused on building empathy, resilience, and interpersonal skills, with specific modules addressing peer pressure, decision-making, and substance use prevention.

Host parent workshops and information sessions on effective parenting strategies, communication techniques, and monitoring adolescent behavior.

- Encourage parents to actively participate in school activities, volunteer opportunities, and parent-teacher associations to strengthen the school-home partnership.

- Examine the feasibility of an after prom event for juniors and seniors

Through discussions with parents, students, faculty, local community members and all other stakeholders, there is still a need to increase overall spirit and connectedness within many of our extracurricular and club programs.

Administration,
Athletics
Department
Guidance
Department
Performing Arts
Department
Full faculty
Teacher Advisors
PTO
School Council
Activity Advisors
SPAN DS

Creating School Wide opportunities for students to get together outside of the school day to increase student spirit for their school as well as a greater understanding of each other

Increased activities across the entire school year that bring students together

Increased participation in clubs and activities

Increased attendance at drama, music and sporting events through the school year

Decrease in data (Metro west Youth Risk Survey) of students using alcohol and drugs as a means to cope with stress or the reason to gather with friends.

Regularly assess student perceptions of belonging, connectedness, and attitudes towards alcohol and drugs through surveys, focus groups, and anonymous and general reporting mechanisms.





Dover-Sherborn High School

9 Junction Street

Dover, MA 02030

Phone: 508-785-1730 Fax: 508-785-8141

John G. Smith, Principal

Timothy O'Mara, Assistant Principal

Ellen Rowley, Director of Guidance

Emily Sullivan, Athletic Director

Victoria Sulser, Special Education Coordinator

August 27, 2024

John Smith, Principal

Dover-Sherborn High School

9 Junction Street

Dover, MA 02030

Dear Mr. Smith,

I am requesting permission for an in-state field trip for approximately 18 juniors and seniors. Students will be in school for all classes on Thursday, January 30, 2025, travel into Boston that afternoon, and stay in Boston until around noon on Sunday, February 2, 2025.

The students will be participating in the Harvard Model United Nations program, which brings young scholars from across the United States and many other countries together to simulate sessions of the United Nations. Our school has participated in this program repeatedly. We would like to continue to offer this tremendous opportunity for our students to work with Harvard College students and meet some of the other 3,000 delegates at the conference.

Having previously taken students to the conference and having taken part in running committees as an undergraduate, I can attest to its value in providing students with an outstanding experience in civic education. Please see the following link for additional information: <http://www.harvardmun.org/>.

Cost of lodging, conference fees, and two group dinners: Approximately \$550 per student.

Sincerely,

Keith Valentine Kaplan, NBCT

Dover-Sherborn High School

DRAFT

Dover-Sherborn Regional School Committee Meeting of June 11, 2024

Members Present: Mark Healey
Colleen Burt
Kate Potter
Toa Ashk
Angie Johnson (remote - did not vote)

1) Call to Order

Beth McCoy called the meeting to order at 5:35 pm in the Middle School Library.

2) Welcome Toa Ash and Kevin Crotty

3) Reorganization

Colleen Burt made a motion to nominate Mark Healey as Chair of the Dover-Sherborn Regional School Committee. Toa Ashk seconded.

24-16 VOTE: 4 - 0 (Angie Johnson not participating in votes)

Mark Healey made a motion to nominate Angie Johnson as Vice-Chair of the Dover-Sherborn Regional School Committee. Colleen Burt seconded.

24-17 VOTE: 4 - 0

Mark Healey made a motion to nominate Colleen Burt as Secretary of the Dover-Sherborn Regional School Committee. Toa Ashk seconded.

24-18 VOTE: 4 - 0

4) Community Comments - none

5) Superintendent Comments - Superintendent McCoy briefly reviewed recent and upcoming meetings and district events as she will be giving a more detailed report at the Joint meeting following this one.

6) Financial Reports

- Audited FY23 Financials - Bob Brown, R.E. Brown, reviewed the FY23 Audited Statements.
- Appointment of Dover-Sherborn Treasurer - the District's current Treasurer, John Lafleche, is retiring on June 30th. A search was conducted and the appointment of Patrick Collins as the District's Treasurer for FY25 is recommended.

Colleen Burt made a motion to appoint Patrick Collins as the District's Treasurer for FY25. Kate Potter seconded.

24-19 VOTE: 4 - 0

- Warrant Report
- FY24 Monthly Report as of May 31st
 - Revenues: there are no changes since the last report.

DRAFT

- Salaries: there are no changes since the last report.
- Expenditures: there are no changes since the last report.
- Projected E&D - at May's meeting the Committee approved us of E&D for three capital project needs that totaled \$655,000. The projected June 30th E&D balance represents approximately 2.6% of the allowed amount, slightly under the School Committee policy which recommends a balance between 3% and 4%.
- Capital Projects Update: the Region has received contributions from DS Boosters and DSCTV totaling \$100,000. In addition, the Administration requests the approval of an additional transfer of \$125,000 from the Community Education Fund to the Capital Fund. The remaining funding for the Bleacher/Press Box Renovation will be covered through available revolving funds.

Colleen Burt made a motion to approve the transfer of \$125,000 from the Community Education Fund to the Capital Fund. Kate Potter seconded.

24-20 VOTE: 4 - 0

7) Discussion Items

- 2024-25 MS School Improvement Plan: 1st read
- 2024-25 HS School Improvement Plan: 1st read

8) Action Items

- Approval of 2024-25 MS Student Handbook: 2nd read

Colleen Burt made a motion to approve the 2024-25 MS Student Handbook. Kate Potter seconded.

24-21 VOTE: 4 - 0

9) Consent Items

- Approval of Regional School Committee minutes of March 5, 2024
- Donations - \$50,000 from DS Boosters and \$50,000 from DSCTV for the Bleacher/Press Box renovation; \$2,500 from the Owen Bingham Scholarship Fund.

Kate Potter made a motion to approve the Consent Agenda. Colleen Burt seconded.

24-22 VOTE: 4 - 0

10) Informational Items

- Subcommittee Assignments
- Class of 2024 Matriculation Report
- DSHS Newsletter
- DSMS Newsletter
- Dover School Committee minutes of March 14, 2024
- Sherborn School Committee minutes of March 12, 2024

11) Adjournment at 6:40 pm.

DRAFT

Respectfully submitted, Amy Davis

**Sherborn School Committee and
Dover School Committee**
Meeting of April 2, 2024

Members Present:	Dennis Quandt (remote)	Liz Grossman
	Kristen Aberle	Jeff Cassidy
	Christine Walsh	Jessica Hole
	Rebecca Hammond	Martha Castle
		Goli Sepehr
Also Present:	Beth McCoy, Superintendent	
	Denny Conklin, Assistant Superintendent	

1) Call to Order

Liz Grossman called the meeting to order 5:30 pm.

2) Community Comments - There were several comments from parents who opposed the adoption of Reveal Math and requested the decision be delayed so a public forum could be held allowing two way communication between community members, school committee members, and the administration.

3) Math Curriculum Adoption - Denny Conklin gave a presentation on the findings of the two year pilot to vet a new K-5 math curriculum. The full presentation can be found [here](#). After the thorough review of the research and data gathered and input from teachers and staff, the elementary leadership team and Assistant Superintendent recommend the adoption of Reveal Math.

There were motions to adopt Reveal Math as the district's K-5 math curriculum.

DSC: motion by Jeff Cassidy, second by Martha Castle

VOTE: 5 - 0

SSC: motion by Becca Hammond, second by Kristen Aberle

VOTE: 4 - 0 via roll call

4) Request to Name a Bench in the Outdoor Classroom (Sherborn only) - the CSA is requesting dedication of a bench in the new Outdoor Classroom to Dr. Brown in honor of her retirement and all of her support in bringing the space to life. A bench will be placed along the side of the shed and a mosaic plaque will be hung above it.

Becca Hammond made a motion to accept the gift. Kristen Aberle seconded.

VOTE: 4 - 0 (via roll call)

5) Adjournment at 7:11 pm.

Respectfully submitted,
Amy Davis

Dover School Committee
Meeting of May 13, 2024

Members Present: Liz Grossman
Jeff Cassidy
Jessica Hole
Martha Castle
Goli Sepehr

Also Present: Beth McCoy, Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Liz Grossman called the meeting to order 6:30 pm.

2) Community Comments - none.

3) Superintendent Comments - Beth McCoy provided a brief update on recent and upcoming events in the District including the recent Challenge Success conference hosted by DS.

4) Financial Reports

- Warrant Report
- FY24 Monthly Report as of April 30th
 - Salaries: there are no changes since the last report
 - Expenditures: there are no material variances to report.
 - Out of District: due to the level of our FY24 OOD expenditures in comparison with FY23 expenditures, Chickering qualified for a special one-time CB Reserve Relief reimbursement payment. Approximately \$200,000 in additional reimbursement is anticipated. This payment reflects an early distribution of FY25 expected CB reimbursement versus additional reimbursement and will be deducted from next year's payments.
- FY25 Budgets - Chickering's operating budget and the capital project budget were approved at the Annual Town Meeting.

5) Discussion Items

- Student Handbook: 1st read - the proposed changes were summarized and discussed.

6) Action Items

- Policy Manual Updates: 2nd read

Jessica Hole made a motion to approve the changes to the Policy Manual. Jeff Cassidy seconded.

24-09 VOTE: 5 - 0

- Non-Resident Student Tuition Revolving Fund - the Connections Program (a special education program) is moving to Chickering next year and there is the potential for students from Pine Hill attending the program. As tuition will be collected for Sherborn students who do attend, the Administration recommends the establishment of a Non-Resident Student Tuition Revolving Fund as provided in MGL Chapter 71, Section 71F.

Tuition payments received will be deposited into this fund and expenses incurred in connection with the education of these students may be appropriated from this fund.

Goli Sepehr made a motion to establish a Non-Resident Student Tuition Revolving Fund as allowed un Chapter 71, Section 71F of the MA General Law. Jeff Cassidy seconded.
24-10 VOTE: 5 - 0

- FY25 Non-Resident Student Tuition - in anticipation of Pine Hill students attending the Connections Program, the Administration requested approval of the tuition rate for FY25. The rate is based on the most current per-pupil in-district costs (FY23) posted on DESE's website.

Jeff Cassidy made a motion to set the tuition rate for students attending Chickering Elementary School from outside the district, as approved by the Superintendent per School Committee Policy JFABE, at \$21,822 for the 2024-2025 school year and that any additional support service costs be added to an individual student's tuition based on a fair share of those additional services as computed by Administration. Jessie Hole seconded.
24-11 VOTE: 5 - 0

7) Consent Items

- ACED Recommendation - 1.0 stipend for Chickering Rainbow Club leaders.
- Approval of Minutes: March 14 & April 2, 2024

Martha Castle made a motion to approve the Consent Agenda. Jeff Cassidy seconded.
24-12 VOTE: 5 - 0

8) Informational Items

- Chickering Newsletters
- Regional School Committee minutes of February 6 & March 5, 2024
- Sherborn School Committee minutes of March 12, 2024

9) Items for June 4, 2024 Meeting

Liz Grossman was recognized and thanked for her years of commitment to the Dover School Committee.

10)Adjournment at 7:03 pm.

Respectfully submitted,
Amy Davis

DRAFT

Sherborn School Committee Meeting of May 7, 2024

Members Present: Dennis Quandt
Kristen Aberle (remote)
Christine Walsh
Rebecca Hammond
Also Present: Beth McCoy, Superintendent
Dawn Fattore, Business Administrator

Call to Order

Dennis Quandt called the meeting to order at 5:30 pm in the DSMS Library.

Community Comments - none

CAS Update - Megha Kadiyala spoke about the work of the CSA over the school year.

Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the Challenge Success Conference that was hosted by DS. Principal Barbara Brown updated the Committee on the principal transition as well as other staffing hires/vacancies at Pine Hill.

Financial Reports

- Warrant Report
- FY24 Monthly Report as of April 30th
 - Salaries: there are no changes since the last report.
 - Expenditures: there are no material variances to report to date.
 - Out of District: there are no changes since the last report.

Discussion Items

Student Handbook: 1st read - the proposed changes were summarized and discussed.

Pine Hill Cooling and Building Studies Update - the capital request of \$300,000 was approved at the Annual Town Meeting on April 24th. The last step is the ballot approval which will take place at the Town's elections on May 14th. If approved, the installation will take place over the summer. The draft report of the Facilities Assessment has been delivered and the Working Group has met with the architects. Further meetings are planned for the coming weeks to continue discussion of next steps. The report and suggested action steps will be presented at the June meeting.

Action Items

Policy Manual Updates: 2nd read

Christine Walsh made a motion to approve the changes to the Policy Manual. Becca Hammond seconded.

24-09 VOTE: 4- 0 via roll call

Consent Items

Approval of Minutes: March 12, 2024

Donations - \$7,430 from the CSA.

Christine Walsh made a motion to approve the Consent Agenda. Becca Hammond seconded.

24-10 VOTE: 4 - 0 via roll call

DRAFT

Informational Items

Pine Hill Newsletters

Dover Sherborn Regional Committee minutes of February 6, 2024

Dover School Committee Minutes of January 16, 2024

Items for June 4, 2024 meeting - Facilities Report

Dennis Quandt and Amanda Brown were recognized and thanked for their years of commitment to the Sherborn School Committee.

Adjournment at 6:18 pm.

Respectfully submitted,
Amy Davis