

HC Parking



2024-2025

Please sit in the front center section

Late In or Early Out

- How does this affect your arrival? 20 minute theme for late in
- Bell schedule change examples:
 - Regular opening = (Late in arrival 8:50-9:00) Block 2 – 9:09 AM
 - Delayed opening = (Late in arrival 9:50-10:00) Block 2 – 10:07 AM
 - Scheduled early dismissal = (Late in arrival 8:25-8:35) Block 2 – 8:44 AM

Early out examples:

Regular schedule = Dismissal at 12:35 PM

Delayed opening = Dismissal at 12:57 PM

Early dismissal = Dismissal at 10:52 AM

This affects work, siblings, etc.

Privilege vs. Right

- Parking is a privilege you pay for, not an inherent right
- Spots can be taken away for disciplinary reasons without a refund

Rules and Regulations

- Application = contract between you and school
- Acknowledgement that you and your parents/guardians understand and accept terms and conditions
- You are responsible for knowing and complying with rules
- Ignorance of rules IS NOT an excuse!

Permits/Decals



- Permanently affixed to lower left hand corner of rear windshield.
- Affix ASAP
- Assigned to spot for the vehicle you registered
- Are non-transferable (vehicle to vehicle and/or student to student)
 - Short term change – notify office, get a temp
 - Permanent change – new paper work to the senior house office and a new permit will be issued

Oversized vehicles

- These are the only vehicles that we selectively place in certain parking spots
- Important – If you did NOT indicate that you drive a pickup truck or XL SUV on your application, but now will be driving one, I need to know this TODAY!



Open Spots not being used

- If you are not planning to use your spot starting on Day 1 of school, I need to know the details of when you anticipate using it.
- Generally speaking, I'll give you 10 days to use it.
- Communication up front on your part is key!

Parking



- Park head on (front first) in your assigned space only
 - You may only park in staff spaces (non-numbered) after 2:50 PM
 - You are prohibited from parking in reserved spaces at all times
 - Infractions of parking and driving regulations will be dealt with in accordance with all provisions of Raritan Township Ordinance 81 and NJDMV Title 39
- **Polytech students may not drive to or from Polytech unless forms from Polytech have been completed and approved by the VP and Polytech Supervisor.**

Parking Continued...

- Someone is in your spot???

- Proceed to park in a spot that is not numbered

- Notify the house office prior to proceeding to block 1
(Mrs. Montalbano)

- DO NOT**...

- Park in another numbered spot

- Park in a RESERVED spot


- Park in a visitor's spot

Violations may result in a loss of parking privileges

Temporary Use of Another Vehicle

- Report to the Senior House Office Prior to Block 1
- Temporary Permit
 - Necessary Info
 - License Plate #
 - Make and Model of Vehicle
- If longer than 1 week- New paperwork must be processed (copy of registration and insurance)
- Temporary Permits must be returned to the Senior Office upon completion of use
- Only Temporary Permits and Permanent Decals will be acknowledged and accepted

Temporary Use of Another Vehicle

HCRHS  **2024 - 2025**

TEMPORARY STUDENT PARKING PERMIT

PLEASE DISPLAY PERMIT ON FRONT DASHBOARD / DRIVER'S SIDE

SPOT# _____ **VALID** _____

STUDENT _____

ID# _____

LICENSE PLATE: _____ **MAKE** _____

AUTHORIZED SIGNATURE _____

UPON COMPLETION / PLEASE RETURN THIS CARD TO THE SENIOR OFFICE

Movement/Access to Vehicle

- Movement of vehicles and going to your vehicle during the school day (7:35-2:03) without appropriate approval will result in loss of privilege

Reasons for Loss of Privilege

- Tardies (details slide 14)
- Careless/reckless driving
- Parking in visitor/staff spaces prior to 2:50 PM, or Reserved spaces at anytime
- Repeated illegal parking (ticket/tow)
- Giving or taking permission to park in another student's spot

Reasons for Loss of Privilege

- Non use of space (10 days) w/out reason
- *Use of vehicle for truancy*
- *Truancy– Leaving campus without permission (notification in the house office)*
- *Any discipline resulting in OSS*
- Violation of the Substance Abuse policy
- Repeated minor disciplinary infractions

Tardies

- 6th late = loss of parking for one week
- 8th infraction = additional 2 week loss
- 10th infraction= Permanent
- Infractions are cumulative for the year
- **They DO NOT reset**
- No refunds will be given for lost privileges

Obligations

- If a student's name appears on the obligations list for two (2) weeks (10 consecutive school days) privileges may be suspended unless illness or special circumstances can be confirmed.

A “Heads-up” from RTPD

Accident/fender bender?-report everything

RTPD will issue summonses for:

- Careless/reckless driving
- Being illegally parked
- Exceeding passenger limit allowed by your license
- Outdated or absence of MV documentation

Search of Vehicles

- Do not assume privacy when parked on campus
- Vehicles can be searched if there is reasonable suspicion that there is something illegal on campus

Tips for Driving to HCRHS

- Arrive early to school
- Drive with caution
 - Use turn signals
 - 400+ student drivers
 - 300+ staff members
 - 80+ School Buses
 - Unknown # of parents, etc.
dropping-off students

Where are spots?

- Find spot prior to first day of school

Spot Locator

001-100's = Fieldhouse Lot (Lot A)

200's = PolyTech Lot (Lot A-1)

300's = IMC Lot (Lot E)

400's = Fountain Lot (Lot G)

500-600's = Costco

Lot A, A1, and Costco



Lot E (IMC Lot) 300s



Lot G (Fountain) 400s



Award Letter Information

- Missing/Updated Information Requested
 - Must be presented in order to receive your decal
 - If you do not have this information today (i.e. License) Please be **see me** to assure that your attendance today is recorded
 - Please notify us of the anticipated date you would begin using your spot
- Decals will be distributed following this meeting
- Please remove all paperwork from envelopes and have it ready when you approach the table
- Allow those students that are **not picking up a decal today** to go toward the **front of the line/my office** so attendance can be recorded.
- Please be kind and patient while waiting your turn

Line Up

A-K WALK AROUND to the 800s entrance to the house office, and go to Ms. Montalbano

L-Z Line up at the door nearest to the Little Theater entrance of the house office to see Ms. Phillips

Any student **NOT picking up a sticker** today (late applicants, no license yet, etc) please come to my office and **line up at my door**