



Intra-district Transfer (IDT) and Open Enrollment (OE) Parameters 2024-25

Information – September 12
Action – September 26

ASSISTANT SUPERINTENDENTS

Dr. Tyrone Brookins – Elementary
Kelly Jansen – Middle School
Kristine Schaefer – High School



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Agenda Topics

- Intra-District Transfer Timelines
- Policy 509 Open Enrollment
 - Timeline for Applications
 - Schools Closed for Open Enrollment



MISSION

The mission of SoWashCo Schools is to educate students for success.

VISION

SoWashCo Schools will lead by example – working together with students, staff, families and community to support each student.

CORE VALUES



CONNECTIONS

Building meaningful relationships through empathy, kindness, patience, and respect that lead to trust and understanding.



INTEGRITY

Demonstrating care, reliability, and honesty while keeping students at the center of decision-making.



EQUITY

Ensuring each individual receives what they need to reach their full potential.



EXCELLENCE

Setting a high standard through quality instruction and opportunities with a focus on continuous improvement and risk-taking.



EDUCATIONAL INNOVATION

Educating students through new ideas and methods that increase student engagement, and encourage creativity, critical thinking, and collaboration.

STRATEGIC DIRECTIONS

THE STUDENT EXPERIENCE

We will develop and implement systems that promote positive student interactions, amplify student voice, accept students for who they are, and welcome each of them as part of our community.

MASTERY OF LEARNING AND EXPECTATIONS

We will ensure student success by setting clear expectations, personalizing learning experiences, and encouraging students to own their education.

STUDENT PATHWAYS AND SUPPORTS

We will provide meaningful and relevant learning opportunities, and establish a system of academic and social-emotional support based on the needs of each student.

OPERATIONS STAFFING AND FINANCE

We will invest in our employees, and be accountable for effective and efficient management of resources.

ENGAGEMENT AND PARTNERSHIPS

We will work together to promote engagement and the sharing of resources to build stronger family and community connections.

Intra-District Transfers

Provide the opportunity for families living within the boundaries of SoWashCo Schools to request that their child attend a school outside of their assigned attendance boundary school.



Intra-District Transfer Parameters



- Space and staffing availability
- Priority applications include:
 - Siblings of currently enrolled students;
 - Applications related to an approved Achievement and Integration; and
 - Children of school district staff members.
- If the number of intra-district transfer requests exceeds the available space, selection happens through a lottery process.
- Families are responsible for providing transportation
- Eligibility for athletic participation related to a transfer to a different school would be under the rules and guidelines of the Minnesota State High School League.

****New: Applications will be reviewed three times with the final deadline Aug. 1 (with the exception of “move in” families)**

Intra-District Transfer Timelines

LEVEL	APPLICATION DEADLINE	DECISION LETTERS MAILED
Elementary	March 1 <i>(Applications open Oct. 15)</i>	March 15
Secondary	Dec. 15 <i>(Applications open Oct. 15)</i>	Dec. 22
Elementary and Secondary	May 3	May 10
Elementary and Secondary	* Aug. 1	Aug. 9

** Final deadline for Intra-District Transfer Requests unless you are a "move in" to the district.*

Board Policy 509 Open Enrollment



Provides non-resident families the opportunity to attend SoWashCo Schools.

SoWashCo Schools follows Minnesota statute 124D.03 Enrollment Options Program, in providing this programming option.

1% of the number of total students enrolled in that grade level in the district

OR

The number of district residents at that grade level enrolled in a non-resident district.

Eligibility Defined

- Open Enrollment applications will be approved if:
 - The requested grade level and/or school are under 95% capacity (School Board Resolution);
 - Space is available for the applicant under enrollment cap standards;
 - The number of available spaces for open enrollment of the grade level has not reached the lesser of
 - 1% percent of the total enrollment of the grade level, or
 - The number of school district resident students at that grade level enrolled in a nonresident school district.

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Open Enrollment Timeline

Applications are accepted **Dec. 1 – Jan. 15 (4 p.m.)**

Any applications received after Jan. 15 will receive the next number on the waitlist

Decision letters will be mailed to families by Feb. 15

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2024-25 Schools Closed for New Open Enrollment

ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
Bailey Elementary	Cottage Grove Middle School	East Ridge High School
Grey Cloud Elementary	Lake Middle School	Park High School
Pine Hill Elementary	Oltman Middle School	Woodbury High School
Red Rock Elementary	Woodbury Middle School	

Questions?