



# HEIGHTS CHRISTIAN SCHOOLS

## TUITION AND FEE SCHEDULE 2024-2025

### HCS-BREA PRESCHOOL AND INFANT CENTER (6 WEEKS-6 YEARS)

200 S. Associated Road, Brea, CA 92821 | 714-990-8780

FACILITY #304270611, #300603820

#### REGISTRATION

**NEW STUDENT:** "New Student" is any student not currently enrolled at any of our preschools.

Application Fee: **\$50**  
Registration Fee: **\$150**

**RETURNING STUDENT:** "Returning Student" is any student currently enrolled at any of our preschools.

Re-registration Fee by March 11, 2024: **\$100**  
Re-registration Fee **after** March 11, 2024: **\$150**

#### NEW FAMILY MONTHLY TUITION

*EFFECTIVE MAY 15, 2024*

**PRESCHOOL:** 2-6 years • **INFANT CENTER:** 6 wks-24 mo.

**FULL DAY PROGRAM:** 6:30AM-6:00PM • **HALF DAY PROGRAM:** 8:30AM-12:00PM

**PRESCHOOL 2-6 YRS: POTTY TRAINED**

DAYS ATTENDING	FULL-DAY			HALF-DAY
	1 <sup>ST</sup> CHILD	2 <sup>ND</sup> CHILD	3 <sup>RD</sup> CHILD	PER CHILD
5 Days	\$1,359	\$1,299	\$1,239	\$1,169
3 Days	\$999	SIBLING DISCOUNTS APPLY ONLY TO THE 5 FULL-DAY PROGRAM		\$899
2 Days	\$779			\$699

**PRESCHOOL 2-3 YRS: NOT POTTY TRAINED**

*SPACE IS LIMITED IN THIS PROGRAM*

DAYS ATTENDING	FULL-DAY			HALF-DAY
	1 <sup>ST</sup> CHILD	2 <sup>ND</sup> CHILD	3 <sup>RD</sup> CHILD	PER CHILD
5 Days	\$1,449	\$1,389	\$1,329	\$1,249
3 Days	\$1,079	SIBLING DISCOUNTS APPLY ONLY TO THE 5 FULL-DAY PROGRAM		\$959
2 Days	\$819			\$709

**INFANT CENTER (1:4 RATIO)**

FULL-DAY		
DAYS ATTENDING	1 <sup>ST</sup> CHILD	2 <sup>ND</sup> CHILD
5 Days	\$2,419	\$2,359

**EMERGENCY DROP-IN RATE:** \$75 per day (see details and restrictions on reverse side)

WE ACCEPT VISA, MASTERCARD, DISCOVER AND AMERICAN EXPRESS

## REGISTRATION AND APPLICATION FEE

- ◆ Application Fee is a one-time fee, due at the time of application. The fee is non-refundable.
- ◆ Registration is an annual fee. It is first due at time of enrollment and each year thereafter during the re-enrollment period. The Registration Fee is non-refundable.
- ◆ Registration Fee includes office records, student accident insurance, and consumable supplies.

## TUITION ACCOUNT AND PAYMENTS

- ◆ Tuition fees are effective August 26, 2024.
- ◆ Heights Christian Schools partner with Finalsite to provide secure and convenient payment through Auto Pay.
- ◆ ***All tuition payments and incidental fees will be automatically drafted from the preferred payment method on the 1<sup>st</sup> of the month.***
- ◆ Multi-child discount applies to families with two or more children enrolled FULL-TIME at any of our schools.
- ◆ There are no other discounts other than those listed on the reverse side.
- ◆ The monthly tuition fee is the same regardless of how many days or weeks are in a month.
- ◆ The monthly tuition fee is the same regardless of sick days, vacation days, holidays, or mandated temporary closures or periods of quarantine or isolation.
- ◆ Accounts with any outstanding balance will be assessed a late fee of \$25 after the 5<sup>th</sup> of the month.
- ◆ When making a payment, the payment will first be applied to any outstanding balance on the account, and the remainder will then be applied to the current balance.
- ◆ Accounts that are not paid in full by the end of each month may result in the student being disenrolled.
- ◆ A service charge of \$30 will be assessed for each returned payment.
- ◆ A fine of \$1 per minute per child for late pick-up after 6:00PM will be assessed.
- ◆ A fine of \$5 will be assessed each time a parent does not digitally sign in and/or out OR use their full name when signing a paper sheet. Parents must sign their child in and out, per state regulations.
- ◆ A charge of \$1 will be assessed for each occurrence of the preschool having to provide a blanket and sheet for the child. State regulations require that each child have their own blanket and sheet to lie on for rest time. Parents are to provide a freshly washed blanket and sheet each Monday.
- ◆ Mid-month enrollment will be pro-rated for new families only.
- ◆ **A two-week written notice to the school office is required upon withdrawing your student.** Mid-month withdrawals will be subject to a tuition pro-rate only if the required two-week written notice is given to the school office. Families withdrawing their students the last day of the month who do not give the required two-week notice to the school office will have their account charged two week's pro-rated tuition.

## PROGRAMS AND ATTENDANCE

- ◆ It is the parent's responsibility to notify the preschool office of any needed program changes.
- ◆ Parents can use our emergency drop-in if they need their child to attend on a day that is not part of their regular program. Daily rate fee is due at the time of student drop-off. Drop-ins accepted if space permits.
- ◆ Credit is not given for missed days regardless of the reason; there is no swapping of days.

## HOLIDAYS AND TEACHER'S IN-SERVICE DAYS

- ◆ Our preschool is open year-round. We are closed on the following days: Presidents' Day, Good Friday, Memorial Day, Week of Independence Day (Monday-Friday), Labor Day, Thanksgiving (Thursday-Friday), Christmas Break (December 24 through January 1), and Teachers' In-Service Days (see preschool calendar).