TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

COMMITTEE OF THE WHOLE MEETING AGENDA
September 10, 2024

7:00 PM COMMITTEE OF THE WHOLE MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://youtube.com/live/2tw4tlOv8yg?feature=share

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Ms. Fleming	Mrs. Jardinella	Mrs. Munoz
Mrs. Niang	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

VI. PRESENTATION

VII. CORRESPONDENCE

- Thank you note to BOE

VIII. SUPERINTENDENT'S REPORT

IX. MINUTES

- August 14, 2024 Board Retreat
- August 21, 2024 Regular Board Meeting
- August 21, 2024 Executive Session

X. COMMITTEE REPORTS

A. Curriculum

Discussion

B. Policy
Discussion

ACTION ITEM
Motion to approve the following:

1. **Approve the following policies and regulations on second reading:**

P 0141	Board Member Number and Term (Revised)
P 0141.1	Board Member Number and Term – Sending District (Revised)
P 0141.2	Board Member Number and Term – Receiving District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 7231	Gifts From Vendors (M) (Abolished)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

C. Finance
Discussion
- 403b plan

ACTION ITEMS
Motion to approve the following:

1. Authorize the Business Administrator to negotiate and award emergent contracts in accordance with the provisions of statute 18A:18:A-7, for replacement of hot water heater at Old Turnpike School and approve the transfer out of Capital Reserve for the amount of $69,000 to 12-000-400-780 as follows:

Vendor	$ Amount	Coop #
McCloskey Mechanical	$59,000	#HCESC-SER-20C
Troller Electric	$10,000	#ESNJ 23/24-02

2. Approve the following fundraiser for the 2024-2025 school year:

Name of Fundraiser	Description	Date	Advisor/Chaperone	Additional Chaperones Needed
7th & 8th Grade Magazine Drive	Discount Magazine & Brochure Sale Fundraiser Drive	Sept. 13 - Oct. 1, 2024	Dee Krowl	-0-

3. Approve the following workshop/travel request.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Cathy Zisk	10/24/24 & 02/06/25	-0-	-0-	Civics Workshop - Civically Engaged Districts - Rutgers University, New Brunswick, NJ
Karen Morrow	10/18/24	$225.00	-0-	New Jersey International Dyslexia Association Fall Conference, Somerset, NJ
Heather Goguen	10/21/24 - 10/24/24	$550.00	Mileage = $124.08 Tolls/Parking/Taxis = $100.00 Lodging = $405.00 Meals = $177.00	New Jersey School Boards Association Workshop 2024, Atlantic City, NJ
Andrea Stein	10/21/24 - 10/24/24	$550.00	Mileage = $124.55 Tolls/Parking/Taxis = $100.00 Lodging = $405.00 Meals = $177.00	New Jersey School Boards Association Workshop 2024, Atlantic City, NJ
Jennifer Shouffler	10/23/24- 10/24/24	$550.00	Mileage = $124.55 Tolls/Parking/Taxis = $100.00 Lodging = $135.00 Meals = $59.00	New Jersey School Boards Association Workshop 2024, Atlantic City, NJ

*Mileage will be reimbursed according to board policy.

4. Approve the following grant from the Tewksbury Education Foundation.

Donations/Grants			
Requestor/Contact	**School**	**Description**	**Amount of Grant/Donation**

Nicole Amato	OTS	Grant from the Tewksbury Education Foundation for a fifth grade poetry residency by BJ Ward in the spring of 2025.	$3,000.00

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

D. Technology
Discussion

E. Facilities
Discussion

F. Transportation
Discussion

G. Communication
Discussion

H. Other
Discussion

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____

Mrs. Wygera____Ms. Stein____

I. Personnel
Discussion

ACTION ITEM
Motion to approve the following:

1. Accept, with regret, the letter of resignation from Robin Thompson, Supervisor of Special Services, effective October 18, 2024.

2. At the recommendation of the Superintendent, approve the following substitute teachers/paraprofessionals for the 2024-2025 school year, pending criminal history review.

    - Regan Barnes
    - Autumn Walter
    - Despoina Bunce

3. Approve the following honoraria positions for the 2024-2025 school year.

Name	**Position**	**Stipend**
Amy Allen	Ski Club Advisor(OTS)	$4,630.00
Alana Magro Katrina Moore	Student Council Moderator (OTS)	$1,320.00 (shared)
Alana Magro Patty Jennings Cathy Zisk	7th Grade Trip Coordinator (OTS)	$725.00 (shared)
Dee Krowl	8th Grade Trip Coordinator (OTS)	$725.00
Amanda Kouzis	Odyssey of the Mind Advisor (TES)	$1,950.00
Amanda Kouzis	Odyssey of the Mind Advisor (OTS)	$1,950.00
Dee Krowl	Magazine Drive/8th Grade Fundraiser Coordinator (OTS)	$585.00
Dee Krowl Bonnie Mendrallla	8th Grade Advisor (OTS)	$1,125.00 (shared)
Cathy Pepe	Yearbook Advisor (TES and OTS)	$3,000.00
Nicole Polinger	Show Chorus/Vocal Ensemble Director (OTS)	$1,197.00
Chris Shaffer	Jazz Band Director (OTS)	$1,197.00
Chris Mortenson	Play Director (OTS)	$4,680.00
Erin Buttgereit	Assistant Play Director (OTS)	$2,200.00

	Musical Director (OTS)	$1,950.00
Dee Krowl	Production Manager (OTS)	$1,800.00
Kaycie Sconda	Cross Country Aide (OTS)	$40/hour as needed

4. Rescind the following honoraria positions approved on June 12, 2024.

Name	**Position**	**Stipend**
Daniela DiGiovanni	Head Girls Soccer Coach	$3,554.00
Rob Lovering	Head Boys Soccer Coach	$4,401.00

5. Approve the following athletic honoraria positions for fall, 2024, pending sufficient enrollment.

Name	**Position**	**Stipend**
Rob Lovering	Head Co-Ed Soccer Coach	$4,401.00
Daniela DiGiovanni	Assistant Co-Ed Soccer Coach	$3,046.00

6. Approve the following after school clubs for the 2024-2025 school year:

Name of Club/School	**Full or Half Year Club/Dates**	**Staff Member**	**Supply Budget Requested**	**Stipend Amount**
Crazy 8s Math Club (TES)	Half	Pam Nugent	$75	$1,500.00
*Gaming Club (OTS) fall/winter	Half	Nicole Polinger	$200	$1,500.00
Gaming Club (OTS) spring	Half	Nicole Polinger	$200	$1,500.00
Safety Patrol (TES)	Full	Camille Bristow Mike Wooby Bonnie Wade-Taffera	$150	$3,000.00 (shared)
Battle of the Books (OTS)	Half	Alana Magro Annie Rose-Mason	TBD (books and fee)	$1,500.00 (shared)
Jewelry Club (OTS)	Full	Nicole Polinger	$300	$3,000.00
Model UN Youth Government (OTS)	Full	Bonnie Mendralla	TBD	$3,000.00
Theatre Club (OTS)	Half	Chris Mortenson	$750	$1,500.00
Yearbook Club TES	Half	Cathy Pepe	$300-cameras and T shirts	$1,500

*Homework Club for Math (OTS)	Full	Bonnie Mendralla	0	$3,000.00
*Homework Club for ELA (OTS)	Full	Nicole Amato	0	$3,000.00
Craft Club	Half	Dee Krowl Bonnie Mendralla	$1,000.00	$1,500.00
*approved 6/12/24				

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Ms. Fleming____Mrs. Jardinella____Mrs. Munoz____Mrs. Niang____Dr. Simon____
Mrs. Wygera____Ms. Stein____