

Montessori Project Foundation



Montessori Project Foundation Annual Board Meeting September 11, 2024

Meeting Information

- **Date:** Wednesday, September 11, 2024
- **Time:** 1:00 p.m.
- **Location:** CMP-Carmichael Campus, Central Administration Office, 5330 A Gibbons Drive, Carmichael, CA 95608 | Magnolia Room
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/87359004193?pwd=MQNgatYAvFnDbzCANRhtq6UHtegVlj.1>
- Passcode: dr72Qq
- One tap mobile: 1-669-900-6833, 87359004193#,,, *948542# US
Telephone: +-669-900-6833; Webinar ID: 873 5900 4193; Passcode: 948542
International numbers available: <https://us02web.zoom.us/j/87359004193?pwd=MQNgatYAvFnDbzCANRhtq6UHtegVlj.1>
- **Emergency Contact:** Rebecca Marsolais or Carrie Klagenberg (916) 971-2432 ext. 100

The Montessori Project Foundation (MPF) Board currently conducts in-person Board Meetings from the CMP-Carmichael Campus, in the Central Administration Offices in the Magnolia Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for educational partners to attend, and provide public comment, from their local campus. Each site will have a meeting host. Upon arrival at your local campus, please check in at the front office.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your meeting monitor or Board Secretary. The speaker card can also be located on the Montessori Project Foundation Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be asked for per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The MPF Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the MPF Board listens carefully to, and reads, all public comments and appreciates community input and participation. The MPF Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the MPF Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the MPF Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the MPF Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

MPF Board Annual Meeting Agenda September 11, 2024

Meeting Call to Order and Roll Call: 1:00pm

MPF Directors Names and Titles for Roll Call		
	Interim Superintendent	Rebecca Marsolais
	Director of Program	Bernie Evangelista
	Assistant Superintendent of Business Services (formerly Senior Director of Operations)	Candice Lamarche
	Governing Board Chairperson	Julia Sweeney
	Principal, CMP-American River	Omani Guy
	Principal, CMP-Capitol	Shannon Schmidt
	Principal, CMP-Carmichael	Cy Olsen
	Principal, CMP-Elk Grove	Lisa Garcia
	Principal, CMP-Shingle Springs	Sara Meece
	Principal, CMP-Orangevale	Maria Ostendorf

Action Items

1. Selection/Election of Officers (Attachment A1)

- **Comment:** Per the MPF Bylaws, the MPF Board shall select the Officers for the 2024-2025 school year. The Current MPF Officers are:
 - Brett Barley, MPF Board President
 - Natalie Hanson, MPF Board Secretary
 - Kosha Corrigan, MPF Chief Financial Officer
 - Carrie Klagenberg, MPF Board Assistant Secretary
 - Bernie Evangelista, MPF Board Vice President
 - Maria Ostendorf, MPF Board Assistant Treasurer
- **Recommendation:** The MPF Board is requested to select and approve the following Officers for the 2024-2025 school year:
 - Rebecca Marsolais, MPF Board President
 - Carrie Klagenberg, MPF Board Secretary
 - Kosha Corrigan, MPF Chief Financial Officer
 - Stephanie Cardenas, MPF Board Assistant Secretary
 - Bernie Evangelista, MPF Board Vice President
 - Maria Ostendorf, MPF Board Assistant Treasurer

2. Selection/Election of Officers: Chairman of the Board

- **Comment:** Per the MPF Bylaws, the MPF Board may select/elect a Chairman of the Board to preside at Board of Directors meetings. If a Chairman is not selected, the President of the Board shall preside at meetings.
- **Recommendation:** The Board is asked to consider the selection of a Chairman of the Board to preside at Board of Directors meetings.

Communication from the Public

Public Comment: This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on the agenda and matters not on the agenda.

- **Non-agenda Items:** For matters not on the agenda, presentations shall be limited for up to three (3) minutes each and a total time allotted for such items will not exceed fifteen (15) minutes. The Board is not allowed to discuss or act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.
- **Agenda Items:** For matters on the agenda for this meeting, members of the public may speak during this time or before such agenda items are addressed by the Board. Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.

Consent Items

All matters listed on the Consent Agenda are considered by the MPF Board to be routine and will be enacted by the MPF Board in one motion. There will be no discussion on these items prior to the time the MPF Board votes on the motion unless members of the MPF Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Interim Superintendent and staff recommend approval of all Consent Agenda items.

- **None**

Informational Items

1. **MPF Updates:** Director of Development Stephanie Cardenas
 - All fundraising, including campus events, goes to MPF
 - Reminder of the new MPF process
 - Annual Giving Campaign launched at all campuses
2. **Financial/Budget Updates** (Attachment I1): Accounts Payable Coordinator Kosha Corrigan
3. **MPF Board Proposal** (Attachment I2): Director of Development Stephanie Cardenas

Action Items Continued

3. **Approval of Board Membership Composition** (Attachment I2)
 - **Comment:** As CMP strengthens the Montessori Project Foundation's ties with the community and its support for our schools, CMP proposes a strategic shift in the MPF board membership composition and is seeking transition from a staff-based board to one that includes school community volunteers and outside community representatives
 - **Recommendation:** The MPF Board is recommended to approve the adoption of the proposed changes in board membership composition.

Discussion Items & Closing comments: Suggested Items for Discussion at Future Meetings presented by the MPF Board Members

Meeting Adjournment: 2:00pm

- **Recommendation:** The MPF Board is requested to approve the adjournment of the September 11, 2024 Annual Meeting of the Montessori Project Foundation Board.

Upcoming Governing Board Meetings

- **2024-2025 School Year:** January 2025

Public Notices

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.