

CLAIBORNE PARISH SCHOOL BOARD

MINUTES OF REGULAR MEETING

September 5, 2024

The Claiborne Parish School Board met in a regular session at the Claiborne Parish School Board in Homer, Louisiana at six o'clock September 5, 2024 with the following members:

Present: Patricia Stevens, Stewart Griffin, William Maddox, Yolanda Coleman, Perry Anderson, Tommy Davidson, Roy Mardis, David Nokes, Mark Perot

Absent: Linda Knox

There was also present Mr. Chris Brooks, Secretary of the Board.

Mr. William Maddox opened the meeting with prayer followed by the Pledge of Allegiance.

A public meeting was held for public comments regarding the 2024-25 budget. There were no public comments made.

A motion was made by Mr. Nokes, seconded by Mr. Griffin to adopt the 2024-25 Budget Resolution. Motion passed by a roll call vote of 9 yeas, 0 nays, 1 absent.

BUDGET RESOLUTION

The following resolution was offered by Mr. David Nokes and seconded by Mr. Tommy Davidson:

A resolution adopting, finalizing and implementing the General Fund and the Special Revenue Fund Budgets of the Claiborne Parish School Board for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

WHEREAS, Mr. Chris Brooks, in his capacity as chief administrative officer of the Claiborne Parish School Board prepared, with the assistance of Micki Turner, Business Manager, a proposed General Fund and Special Revenue Fund Budgets for the fiscal year beginning July 1, 2024 and ending June 30, 2025, which was accompanied by a budget adoption resolution; and

WHEREAS, the proposed General Fund and Special Revenue Fund Budgets shows the revenues itemized by source and the expenditures itemized by function as required by Louisiana R.S. 39:1305; and

WHEREAS, notice of a public meeting on the proposed General Fund and Special Revenue Fund Budgets and notice of the availability of the proposed budgets for inspection at such meeting have been timely published in the official journal, **The Guardian Journal**; and

WHEREAS, a public hearing on the proposed General Fund and Special Revenue Fund Budgets has been held for public comments; now

THEREFORE, BE IT RESOLVED by the Claiborne Parish School Board that the proposed General Fund and Special Revenue Fund Budgets is hereby approved, adopted, and finalized.

This resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: 9

NAYS: 0

ABSTAINING: 0

ABSENT: 1

And the resolution was declared adopted on this, the 5th day of September, 2024.

Chris Brooks, Secretary

Perry Anderson, President

Sworn to and subscribed by me this 5th day of September, 2024.

Notary Public

Superintendent Brooks requested approval of the final revision of the 2023-24 Budget. Motion to approve was made by Mr. Davidson, seconded by Ms. Coleman. Motion passed by a vote of 9 yes, 0 no.

The minutes of the Executive Committee Meeting and the Regular Meeting held August 8, 2024, which had been emailed to the Board Members previously, were approved with a motion made by Mr. Davidson, seconded by Ms. Coleman. Motion passed by a vote of 9 yes, 0 no.

Ms. Destiny Hightower, Claiborne Parish 4-H Associate Agent, presented updates and highlights of the 4-H program to the Board. She stated in the 2023-24 school year there were 19 organized clubs, 22 volunteers, and 289 members. This is a 59% increase from the 2022-23 school year, which had 15 organized clubs and 192 members. She mentioned a couple of highlights for the program. The first success was the Claiborne Parish Water Fest was held this year and over 300 students attended and participated. This was a great turnout. It is the first time it has been held in several years. Another highlight is two Claiborne Parish youth attended Marsh Maneuvers in south Louisiana. This event is an educational wetlands program where youth learn the importance of Louisiana's coastal environment. One of the students was chosen for Advanced Marsh Maneuvers, which is a higher level of the program. Ms. Hightower also shared she teaches a life curriculum and tries to educate the students for skills when they graduate, such as finances. Ms. Hightower thanked the Board for allowing her to speak and extended her appreciation for their support in the 4-H program.

Superintendent Brooks requested approval of an ESSER one-time staff stipend disbursement. The amount would be \$750 for support staff and \$1,100 for certified staff. The stipend would be paid on Friday, September 13th. Motion to approve was made by Mr. Davidson, seconded by Mr. Mardis. Motion passed by a vote of 9 yes, 0 no.

Mr. Brooks discussed the State one-time stipend disbursement with the Board. This is an approved State stipend. Certified staff will receive \$2,000 and support staff will receive \$1,000. This disbursement will be on Friday, October 4th. Motion to approve was made by Mr. Mardis, seconded by Mr. Nokes. Motion passed by a vote of 9 yes, 0 no.

Superintendent Brooks asked the Board to approve the Uninsured/Underinsured Motorists Bodily Injury Resolution. The district rejects the Uninsured/Underinsured Motorists Property Damage and Bodily Injury coverage. The resolution is a requirement of LARMA Insurance Agency. Motion to approve was made by Mr. Griffin, seconded by Mr. Davidson. Motion passed by a vote of 9 yes, 0 no.

Superintendent Brooks requested to approve permission to submit a Request for Proposals (RFP) for Internet services contract. Our current Internet Services contract ended on 6/30/2024. We are requesting permission to publish an RFP under the E-Rate Program, which provides an 85%

discount on the total cost of services. This RFP would cover Internet connectivity for all sites (Schools, Central Office, Special Services, and Maintenance). Motion was made to approve permission by Mr. Mardis and seconded by Ms. Stevens. Motion passed by a vote of 9 yes, 0 no.

Superintendent Brooks requested approval of policy revisions: ABCB (Qualifications for School Board Members), BBBC (School Board Member Continuing Education), BCBB (Notification of School Board Meetings), GBRIB (Sick Leave), JDA (Corporal Punishment), JGC (Student Health Services), JGCB (Immunizations), JGCD (Administration of Medication) and JGCFA (Behavioral Health Services for Students). These policy revisions are results of the 2024 Louisiana Legislature. Motion was made by Mr. Davidson, seconded by Ms. Stevens to approve the policy revisions. Motion passed by a vote of 9 yes, 0 no.

Ms. Turner, Business Manager, reviewed the August financials.

Superintendent’s Report:

Personnel Actions – Sept 5, 2024

I. To be Hired:

a. Certified Teaching or Administrative Positions

Name	Position	Effective	Replacing
Kevoncea Kimble-Homer Jr	Teacher	8/20/24	Brandon Crew
Stephanie Wheeler-Homer Elem	Teacher	8/21/24	

b. Classified, Support, Bus Drivers or Other Non-Certificated Positions

Name	Position	Effective	Replacing
Antonyia Monroe-Hay Jr/Sr	Para	9/5/24	Shaquita Turner
Tamminesha Peterson-CPSB	Title 1 Clerk	8/21/24	Connie Guin

II. Resignations, Retirements:

Name	Position	Effective	Reason
Brandon Crew-Homer Jr.	Teacher	8/13/24	Resigned
Doug Gryder-Homer Elem	Teacher	8/23/24	Resigned

III. Transfers:

Name	Position	Effective	Reason

- 1. Reminder the Board Retreat dates are October 21st and November 12th. Attorney, Jon Guice, will present at the October meeting and board members will be able to receive 3 CLU hours.
- 2. The October board meetings will be held at Summerfield High on Thursday, October 3rd.
- 3. The board member newsletter was emailed today.

There being no further business to come before the Board, the meeting was adjourned.

Perry Anderson, President
Claiborne Parish School Board

ATTEST:

Mr. Chris Brooks Secretary
Claiborne Parish School Board