

Regulation 3515 Campus Security

Status: ADOPTED

Original Adopted Date: 03/1998

Last Revised Date: 06/26/2024

The Superintendent or designee shall develop a campus security plan which contributes to a positive school climate, fosters social and emotional learning and student well-being, and includes strategies to:

1. Secure the campus perimeter and school facilities in order to prevent criminal activity

These strategies include a risk management analysis of each campus' security system, lighting system, and fencing. Procedures to ensure unobstructed views and eliminate blind spots caused by doorways and landscaping shall also be considered. In addition, parking lot design may be studied, including methods to discourage through traffic.

2. Secure buildings and interior spaces from outsiders and discourage trespassing

These strategies may include installing locks, requiring visitor registration, providing staff and student identification tags, and patrolling places used for congregating and loitering.

3. Secure the district's network infrastructure and web applications from cyberattacks

These strategies may include performing an independent security assessment of the district's network infrastructure and selected web applications.

4. Discourage vandalism and graffiti

These strategies may include plans to immediately cover graffiti and implement campus beautification.

5. Control access to keys and other school inventory

6. Detect and intervene with school crime

These strategies may include creating a school watch program, increasing adult presence and supervision, establishing an anonymous crime reporting system, monitoring suspicious and/or threatening digital media content, analyzing school crime incidents, and collaborating with local law enforcement agencies, including providing for law enforcement presence.

Additionally, all staff shall be made aware of their responsibilities regarding the immediate reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats.

All staff shall receive training in building and grounds security procedures and emergency response.

Locks

All state-funded new construction and modernization projects shall include locks that allow doors to classrooms and any room with an occupancy of five or more persons to be locked from the inside. Student restrooms and doors that lock from the outside at all times are not required to have locks that can be locked from the inside. (Education Code 17075.50, 17583; 24 CCR 1010.2, 1010.2.8.2)

Keys

The principal or designee shall be responsible for all keys used in a school. Keys shall be issued only to authorized employees who regularly need a key in order to carry out job responsibilities.

The principal or designee shall create a key control system with a record of each key assigned and room(s) or building(s) which the key opens.

Keys shall never be loaned to students, parents/guardians, or volunteers, nor shall the master key ever be loaned.

Any person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal or designee and shall pay for a replacement key.

03/89
06/96
11/96
03/07
11/14/07
06/26/2024

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

24 CCR 1010.2
24 CCR 1010.2.8.2
CA Constitution Article 1, Section 28
Ed. Code 17070.10-17079.30
Ed. Code 17583
Ed. Code 32020
Ed. Code 32211
Ed. Code 32280-32289.5
Ed. Code 35160

Description

Door operations
Lockable doors from the inside
[Right to Safe Schools](#)
[Leroy F. Greene School Facilities Act](#)
[Classroom security locks; modernization projects](#)
[School gates; entrances for emergency vehicles](#)
[Threatened disruption or interference with classes](#)
[School safety plans](#)
[Authority of governing boards](#)

Ed. Code 35160.1
Ed. Code 35266
Ed. Code 38000-38005
Ed. Code 49050-49051
Ed. Code 49060-49079
Ed. Code 49390-49395
Gov. Code 11549.3
Pen. Code 469

Pen. Code 626-626.11

Federal

20 USC 1232g
34 CFR 99.3
6 USC 665k

Management Resources

Attorney General Opinion
Attorney General Opinion
California Department of Education
Publication
Court Decision

Court Decision
National Institute of Justice Publication

US DOE Publication
Website
Website
Website
Website
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Website
Website
Website
Website

Cross References

Code

0450
0450
1113
1113
1113-E(1)
1250
1250
1330.1
3000
3440
3515.2
3515.2
3515.3
3515.3
3515.31

3515 AR

[Broad authority of school districts](#)
[Reporting of cyber attacks](#)
[Security departments](#)
[Searches by school employees](#)
[Student records](#)
[Homicide threats](#)
[Independent security assessment](#)
[Unauthorized making, duplicating or possession of key to public building](#)
[Weapons on school grounds and other school crimes](#)

Description

Family Educational Rights and Privacy Act (FERPA) of 1974
Definition of education records
Federal Clearinghouse on School Safety Evidence-Based Practices

Description

75 Ops.Cal.Atty.Gen. 155 (1992)
83 Ops.Cal.Atty.Gen. 257 (2000)
Safe Schools: A Planning Guide for Action Workbook, 2002

Brannum v. Overton County School Board (2008) 516 F. 3d 489
New Jersey v. T.L.O. (1985) 469 U.S. 325
The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999

FAQs on Photos and Videos under FERPA
[California Military Department](#)
[U.S. Department of Homeland Security, Fusion Centers](#)
[California State Threat Assessment System](#)
[CSBA District and County Office of Education Legal Services](#)
[U.S. Department of Education, Protecting Student Privacy](#)
[National Institute of Justice](#)
[National School Safety Center](#)
[California Department of Education, Safe Schools](#)
[CSBA](#)

Description

[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)
[District And School Websites](#)
[District And School Websites](#)
[District And School Websites](#)
[Visitors/Outsiders](#)
[Visitors/Outsiders](#)
[Joint Use Agreements](#)
[Concepts And Roles](#)
[Inventories](#)
[Disruptions](#)
[Disruptions](#)
[District Police/Security Department](#)
[District Police/Security Department](#)
[School Resource Officers](#)

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3515.4	Recovery For Property Loss Or Damage
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3515.7	Firearms On School Grounds
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.2	Bomb Threats
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3530	Risk Management/Insurance
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4119.1	Civil And Legal Rights
4131	Staff Development
4158	Employee Security
4158	Employee Security
4212.6	Personnel Files
4219.1	Civil And Legal Rights
4231	Staff Development
4258	Employee Security
4258	Employee Security
4312.6	Personnel Files
4319.1	Civil And Legal Rights
4331	Staff Development
4358	Employee Security
4358	Employee Security
5112.5	Open/Closed Campus
5116.2	Involuntary Student Transfers
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1-E(1)	Release Of Directory Information
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5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying
5131.5	Vandalism And Graffiti
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5131.7	Weapons And Dangerous Instruments
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5138	Conflict Resolution/Peer Mediation
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5142	Safety
5142	Safety
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5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.12	Search And Seizure
5145.12	Search And Seizure
5145.9	Hate-Motivated Behavior
6142.4	Service Learning/Community Service Classes

6164.2	Guidance/Counseling Services
6184	Continuation Education
6184	Continuation Education
7111	Evaluating Existing Buildings
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session