

# OUR PLAN

## IT TAKES EVERYONE WORKING TOGETHER TO KEEP OUR STUDENTS SAFE

In order to create an environment conducive to learning, students and staff must feel safe and secure. That is why we have developed a multi-dimensional approach to school safety, demonstrated in the diagram to the right.

We have a plan for emergencies. The Boulder Valley School District Emergency Operations Plan (EOP) is a key component, outlining how BVSD will implement life and property-saving actions when a major disaster or emergency occurs at one or more of our schools, sites, or buildings. The EOP describes the policies, concept of operations, response and recovery actions, and responsibilities guiding operations following a major disaster or emergency.

While we cannot discuss specific security measures, actions or tactics – because we never want those that may do harm to see all of our cards – here are five examples of what we are doing to protect students and staff:

### Improved physical security

Thanks to our community’s generous support, we have been able to upgrade the security of all our buildings, adding secure vestibules and security cameras.

### Practice Makes Perfect

Drills help prepare our students and staff for a variety of situations that may occur at a school.

### Committed to continuous improvement

We hold ourselves to the highest safety standards and continuously review our safety and security protocols, making improvements and implementing new training based on best practices and lessons learned.

### Partnership with first responders

We work incredibly closely with our local emergency managers, law enforcement and fire departments, collaborating on strategies to prepare for potential emergencies, actively working to prevent them and ensuring robust coordination and communication processes are established to respond to a crisis, if one happens at our schools.

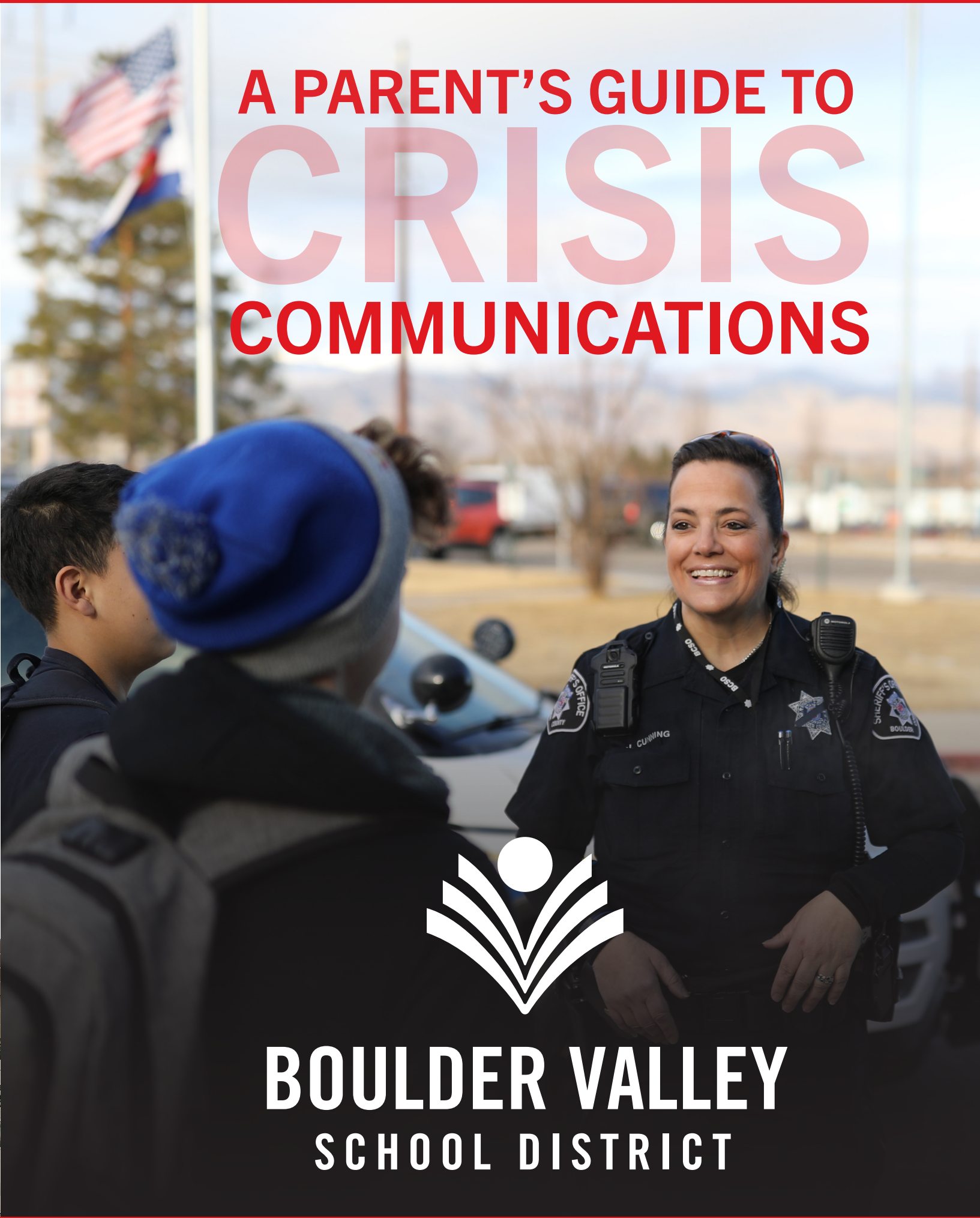
### See Something? Say Something!

We know that it takes all of us working together to keep our children safe. Families play an important role by being vigilant and reporting anything that might be out-of-ordinary to their school administrator, BVSD Security or law enforcement. Share any concerns via our Make a Report page on at the top of any BVSD website or at [www.bvsd.org/report](http://www.bvsd.org/report)

**BVSD Security Dispatch**  
720-561-5051 or 303-442-2400  
[bvsd.org/be-ready](http://bvsd.org/be-ready)  
[safe2tell.org](http://safe2tell.org)



Be sure to update your information in Infinite Campus and Opt-In to Text Messages. Text the word “Yes” to 67587 from your phone to opt into text messaging. [bit.ly/Text-BVSD](http://bit.ly/Text-BVSD)



# A PARENT’S GUIDE TO CRISIS COMMUNICATIONS



**BOULDER VALLEY**  
**SCHOOL DISTRICT**



# OUR ROLE

Safety is a top priority in the Boulder Valley School District. During an emergency our focus is protecting our staff and students.

## STANDARD RESPONSE PROTOCOL

During an emergency, having a unified plan and shared vocabulary for students, staff and first responders is paramount. That is why we use the Standard Response Protocol (SRP).

The SRP includes five simple commands:



### **HOLD** – In your room or area. Clear the halls.

During HOLD students are asked to remain in their classrooms in order to keep hallways empty. Classroom learning will continue throughout the HOLD, but students will not be able to leave or change classes until HOLD has been lifted.



### **SECURE** – Secure the Perimeter

During a SECURE, the danger is considered to be outside of the building. School personnel ensure all perimeter doors are locked and bring any students involved in outside activities indoors. Learning and other activities continue as normal.



### **LOCKDOWN** – Locks, Lights, Out of Sight

During a LOCKDOWN, the danger may be inside the building. Learning community and individual classroom doors are secured, lights are turned off and students are kept quiet and in place.



### **SHELTER IN PLACE** – Follow the Directions

When a school is SHELTERING IN PLACE, students and staff take actions to protect themselves from a potential danger (tornado, hazardous material, wildland fire).



### **EVACUATION** – Follow the Directions

During an EVACUATION, students are moved away from possible danger in a quick, orderly process.

#### CRISIS COMMUNICATIONS

BVSD is committed to providing information to families as soon as possible.

#### EMERGENCY ALERTS

When the SRP is activated at your child's school, BVSD will send an emergency alert via phone, text and email – based on the notification preferences selected in your School Messenger account. The initial notifications may not include many details, as the situation is developing and accurate information is being gathered. Updates will be posted on the BVSD Emergency Information webpage, linked in the alert email.

The natural instinct for parents or guardians is to come to the school during an emergency. However, by doing so, they may endanger themselves and their children. Law enforcement and school personnel are busy responding to the situation. Your arrival or calls may distract them from their work. Please help by following the steps below.

# YOUR ROLE

## WHAT FAMILIES SHOULD DO



### **Stay Home**

The most important contribution you can make to your student and your own safety may be staying away from the school so responders can address the situation.

### **Stay Informed**

Information will be shared with families as soon as possible. Please know, in some situations, accurate information may take some time to verify and share.

#### Evaluating Threats

BVSD always takes reported threats to our schools seriously. We work closely with our partners in law enforcement to determine each report's credibility as soon as possible by evaluating evidence, conducting interviews and gathering intelligence. In some cases investigators are able to ascertain that there is no substance to the threat and therefore regular activities continue. When a threat is considered credible, BVSD is committed to notifying parents with as much information as possible, including actions that can be taken to protect students and staff.

#### Avoid Sharing Rumors

Additionally, we ask for help in avoiding the spread of rumors. When unsubstantiated information is spread by word of mouth, social media or other means it can cause unnecessary concern in the community.

### **Be Ready**

Be prepared to follow instructions from BVSD. For instance, we may inform families that they need to pick up students in a formalized, controlled release. Be sure to act quickly, but also listen carefully for details about where to pick up your child and what to bring.