

BROOKFIELD CENTRAL SCHOOL

Acceptable Use Policy (AUP)

Regarding Use of Computer Technology

Inappropriate Uses of Technology Among Users Include the Following:

1. Violation of the property rights and copyrights in data and computer programs.
2. Intentional or neglectful destruction or damage of other users' data or programs.
3. Unauthorized access to and use of an account, and the network facilities, or use of such facilities, for purposes other than those for which they were permitted the user.
4. Unauthorized access to and use of an account, and the network facilities for personal or private gain.
5. Reading or use of private files/data without proper authorization.
6. Unauthorized attempts to alter computer hardware or software.
7. Unauthorized use of "outside" software.
8. Use of the network for slanderous, abusive, intimidating or otherwise offensive messages.
9. Using the network to send or display unsolicited, non-educational related messages or pictures, which are offensive, obscene, harassing, attacking, or insulting to others.
10. Fraudulent use of another person's name or ID to send or receive messages or pictures – or to gain access to network software.
11. Use of the Internet for purposes other than education and educational research. Inappropriate use includes e-mail, downloading, accessing social networking sites or streaming music, videos, images, etc.
12. The above rules apply to students who use their own personal computer on the school's network connection.

Brookfield Central School Technology User

Agreement and Authorization

When there is any indication of unauthorized use or abuse of the system, or any other action, which interferes with the proper functioning of the system, or infringes on the rights of other users, Brookfield Central School will be authorized to investigate. Unethical or irresponsible use of the system will be referred to the building administration for appropriate disciplinary or legal action.

As a system user, I have the responsibility to maintain the integrity of the system and to use it only in an authorized and appropriate manner.

I am aware that the District has the right to monitor my technology use including computer and Internet use and that my privileges could be lost due to inappropriate use.

User's Name (Please Print): _____ (grade) _____ Date: _____

User's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

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Technology Violations

Access to the computer network is easy and enjoyable as long as certain guidelines are followed. The use of the computer network is a privilege for authorized users only. With this privilege comes the responsibility for using the network appropriately. **Access to the Internet is for Educational purposes only.** The use of our Internet account must be in support of education and research and consistent with the Educational objectives of the Brookfield School District. Students should always have a specific subject matter in mind when they use the Internet. **There should be no expectation for privacy when using District technological resources!**

RULES

All authorized users of Brookfield Central School's computer resources must have a signed written agreement on file with the District office as to the terms of authorized usage of the computer facilities.

Examples of inappropriate usage of computer/technology:

- Logging in under another USER's ID.
- Seeking to gain access to another student's files.
- Using improper language on the computer, sending it to another person, or printing.
- Inappropriate use of the Internet including but not limited to: security violations, vandalism, browsing and downloading, e-mail, non-educational video streaming, etc.
- Doing any physical damage to the computers; any and all components of the network system.

POSSIBLE CONSEQUENCE

(At the discretion of Administration)

1st Offense – Losing computer privileges for two weeks.

2nd Offense – Losing computer privileges for the remainder of the school year.

Damage to Equipment - Liable for cost