



Always Innovating

**South  
Texas ISD**

**RIO GRANDE VALLEY | GRADES 6-12**

7001 E. EXPRESSWAY 83, MERCEDES, TX 78570

P: 956.565.2454

**STISD.NET**

## **RFQ 26-001 Architectural Services**

### **Addendum #1**

**We are issuing this addendum to address the following:**

1. Required Forms
  - a. Form A - (Page 6-9 of Bid packet)
  - b. Non-Collusion Statement & Signature Sheet (See page two of this addendum)
  - c. Deviation/Compliance Form (See page three of this addendum)
  - d. Qualifications Specifications Requirements Form (See page four of this addendum)
  - e. Vendor Application (Page 16 of bid packet)
  - f. W9 Form (Page 17 of bid packet)
  - g. Conflict of Interest Questionnaire Form (Page 18 of bid packet)
  - h. Certificate of Interested Parties- Form 1295 (page 21 bid packet)
  - i. Non-Collusion Statement (Page 22 of bid packet)
  - j. Vendor Certifications Form (page 23-25 of bid packet)
  - k. ACH Vendor Direct Deposit Form (Optional)
  - l. Criminal History Record Information (If applicable, Page 28 of bid packet)
2. Non-Collusion Statement & Signature Sheet - Only need it once.
3. Required Forms - Needs to be attached to bid packet, not necessary to email to individuals listed.
4. Page limit - No limit as long all information requested is provided.

Please, sign, date, and submit this addendum with your proposal response. Also, email a copy of page 5 of this addendum to [reynaldo.cantu@stisd.net](mailto:reynaldo.cantu@stisd.net) to confirm your acknowledgment. We look forward to hearing from you.

Thank you.

MARCO ANTONIO LARA, JR., ED.D.  
Superintendent

MARLA R. KNAUB  
Assistant Superintendent for Finance & Operations

EFRAIN GARZA  
Deputy Superintendent

LISSA FRAUSTO, MBA, SPHR  
Assistant Superintendent for Human Resources

## NON-COLLUSION STATEMENT & SIGNATURE SHEET

The undersigned affirms that he/she is duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this Qualifications Statement in collusion with any other Offeror, and that the contents of this Qualifications Statement as to fees, terms or conditions of said Qualifications Statement have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business or to any person affiliated with South Texas ISD, prior to the official opening of this Qualifications Statement.

Further, I affirm that after the opening of this Qualifications Statement Response, I (or any representative of my company) will not discuss the contents of this Qualifications Statement with any person affiliated with South Texas ISD, other than the Assistant Superintendent of Finance & Operations, prior to the awarding of a contract related to this Qualifications Statement Response. I understand that failure to observe this procedure may cause my Qualifications Statement Response to be rejected.

I, \_\_\_\_\_, have read the standard terms and conditions, and (pages 3-4),  
(print/type Name of Company Officer)

I fully understand them, and will fully execute them if I am awarded a contract related to this Qualifications Statement.

I have represented the truth concerning the felony conviction notification. I have checked off one of the three statements of page 23.

I have filled out the Qualifications Statement Specifications Requirements Form as needed (page 6).

I have read the criteria that South Texas ISD will consider to award this contract (page 10).

Company:	
Address:	
City/State/Zip:	
Telephone:	
Email Address:	

Print Name:	
Title:	
Date:	
Signature:	

The signing of this page indicates understanding and acceptance of this Request for Qualifications' terms and conditions.

Company Name

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Zip

Fax Number

In the absence of any deviation entry on this form, the bidder assures the District of their full compliance with the Standard Terms and Conditions, Item Specifications, and all other information contained in this Bid Invitation.

☐ Yes, Deviation If yes is checked, please list below:

[illegible]

**QUALIFICATIONS SPECIFICAITONS REQUIREMENTS**

**TO BE FILLED IN BY OFFEROR AND SUBMITTED WITH QUALIFICATIONS  
STATEMENT**

Is this Qualifications Statement in conformance with the enclosed specifications?

Yes\_\_\_\_\_ No\_\_\_\_\_

If the answer is no, offeror must identify and explain each exception taken, with reference to each page and paragraph to which the exception will apply.

It should be understood that if no exception is taken the vendor shall supply all items as specified at the time of sale. Failure to indicate any difference in products offered in this Proposal may be deemed sufficient grounds for rejection of a vendor’s Proposal.

<p><u>Comments:</u></p>
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Company’s Name:	
Date:	



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### **ACKNOWLEDGEMENT OF ADDENDUM # 1**

Company Name: \_\_\_\_\_

Company Representative: \_\_\_\_\_

Company Representative Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

**MARCO ANTONIO LARA, JR., ED.D.**  
Superintendent

**MARLA R. KNAUB**  
Assistant Superintendent for Finance & Operations

**EFRAIN GARZA**  
Deputy Superintendent

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