

# 2024/2025 School Year

## Room Parent Guidance

### What is a Room Parent?

- This role is a volunteer-based role. It takes everyone helping to make sure the kids have fun in the classroom parties.
- The Head Room parent has the responsibility to communicate with other room parents, the teacher, and the administration. The schools will send out when the parties will take place. It is then the head room parent's responsibility to tell the teacher and administration who will in attendance at the party (5 people maximum), what food products will be brought in, and the games/activities that will take place.
- A room parent, along with the head room parent, helps in their child's classroom to support parties throughout the year.
- Those who do not sign up to be a room parent will still be asked to help support the parties, whether financially or with purchasing items.

As mentioned above, each school (TR, Atco, WES) will schedule their parties. This will be communicated to HSA, who will then inform the head room parents. It is the head room parents' responsibility to help the other room parents stay informed.

Party examples – Halloween, Winter Holiday, End of School Year

This is when the planning starts. This can be done by email, text, GroupMe. This can be something agreed upon by everyone. Get the conversation starting with what snacks/beverages/crafts/games to bring and who will bring each of those items.

**\*\*Please note the dietary requirements put forth by the schools on what food items are allowed\*\***

(Example; chick fila nugget tray, small chip bags, apple sauce cups, brownies (store bought), and juice boxes/water bottles. ***no candy is to be served during school events. None of the food can be homemade***)

We rely on **YOU** to make the school parties a success!

Without people like **YOU**, and the hours of volunteerism, it could not happen, so we **THANK YOU!!**

While we do not require people to volunteer, HSA will be communicating to the schools and teachers about the people who are putting in the effort to volunteer. This will be considered when field trips come around and parents are picked to attend the field trips.