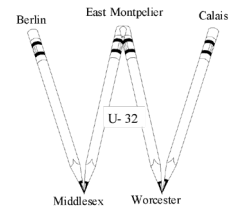


# Washington Central Unified Union School District

*WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.*

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1130 Gallison Hill Road  
Montpelier, VT 05602  
Phone (802) 229-0553  
Fax (802) 229-2761



**WCUUSD Policy Committee  
Meeting Agenda  
9.11.24  
5:15-6:45 PM  
Central Office, 1130 Gallison Hill Rd. Montpelier  
Via Video Conference**

**Virtual Meeting Information**

**<http://tinyurl.com/3ubtcju4>**

**Meeting ID: 896 7316 6140**

**Password: 729154**

**Dial by Your Location: 1-929-205-6099**

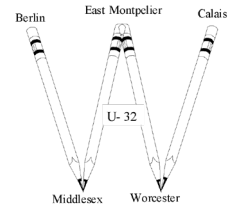
1. Call to Order
2. Approve Minutes of 6.12.24 – pg. 2
3. Work Plan Development – pg. 4
4. Meeting Schedule
5. Future Agenda Items
  - 5.1. Next Meeting: October 9, 2024
6. Adjourn

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## WCUUSD Policy Committee Meeting Minutes 6.12.24 5:15-6:15 PM Central Office, 1130 Gallison Hill Rd. Montpelier Via Video Conference

**Present:** Chris McVeigh, Natasha Eckart, Amelia Contrada, Jennifer Miller- Arsenault

- 1. Call to Order:** Chris McVeigh called the meeting to order at 5:20 p.m.
- 2. Approve Minutes of 5.8.24:** Amelia Contrada moved to approve the minutes of May 8, 2024. Seconded by Natasha Eckart, this motion carried unanimously.
- 3. Policy for Discussion**
  - 3.1. F45: Fundraising:** Chris McVeigh reviewed the changes in this draft version. Some discussion followed around whether superintendent, board, and/ or principal is given authority in sections B, C, and D. It was agreed that “Superintendent or designee” is appropriate in all three sections. Education Philosophy policy and Controversial Issues policy: Jen Miller-Arsenault shared that the HJC has continued to work on these drafts. She reviewed the minutes from the May meeting for HJC. Chris McVeigh asked whether a joint meeting between Policy Committee and HJC would make sense. Jen Miller-Arsenault suggested that the HJC meets in June, with this item on the agenda, and then see what the status is.
- 4. Policy Work plan Review:** Chris McVeigh reviewed the work plan: He suggested adding to the September agenda: invite student groups regarding the flag (i.e. Black Lives Matter “renewal”). Amelia Contrada suggested, since students have asked to renew the flag for three years, bringing an idea for amending the policy to the board. All members agreed to the merit of inviting the students to the Policy Committee meeting to discuss their proposition re: flag renewal. Chris McVeigh shared that the board last night discussed creating a “procedures manual” - he would like to add this to the September workplan. Ed Philosophy Policy: this will be included in the September work plan. Jen Miller-Arsenault spoke about the Ed Quality Committee is monitoring of progress indicators (specifically, equity indicators). Amelia Conrad reviewed from the retreat

that there was discussion about monitoring equity indicators. Chris McVeigh suggested adding review Equity Policy to the Feb agenda/ work plan, and consider inviting HJC for a joint meeting to review this policy at this time. Jen Miller-Arsenault reminded the committee to keep abreast of the policy review calendar/ cycle that has been created.

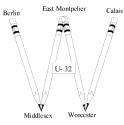
**5. Future Agenda Items**

**5.1.** Confirm meeting structures for FY25

**6. Adjourn: The committee adjourned at 5:39 pm**

Respectfully submitted,

Lisa Grace, Committee Recording Secretary



## BOARD POLICY DEVELOPMENT & MAINTENANCE PROCEDURES

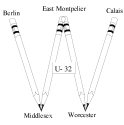
The development and maintenance of school district policies is the central job of school boards. The Vermont statute entitled “Powers of School Boards” lists over twenty-five specific duties delegated to local boards by the General Assembly. The very first responsibility on the list is the duty to “Determine the educational policies of the school district...” ([VT School Boards Association Resource Directory, 2022](#))

One of the standing committees of the Boards of WCUUSD is the Policy Committee. The board selects representatives to the Committee. In addition, three administrators (two local building administrators and one central office administrator) are on the committee. The committee meets once per month to review policies and each year a work plan is established outlining which policies will be reviewed or developed during the school year. Policies are identified for review or development three ways:

1. Mandatory review/development (State and federal law may require the adoption of new policies or revision of existing board policies and often have a deadline for doing so.)
2. Selected review/development (Board or Policy Committee requests a review ahead of the regular review cycle or identifies a need for a new policy that does not yet exist. The Policy Committee establishes a process for considering requests for policy review that come from the public.)
3. As part of the policy review cycle (Our goal is that all policies are reviewed no less than every five years and policies are reviewed in sequential order.)

As stated in the VSBA reference above, policy is different than procedures. Except when required by law, the Policy Committee generally does not include procedures in policy. Policy implementation and procedure development is the role of the administration. Sometimes guidelines are added to policy to provide guidance to the administration as it develops procedures and implements policy.

All board policies, by state law, must be warned before the board can adopt a new policy, revise and/or repeal an existing policy. This process helps all of the boards to efficiently address their policy governance role. We are continually making improvements to the system.

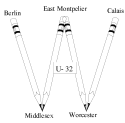


**Accomplished:** Policy has been updated/or discussion has been completed

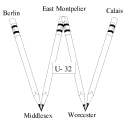
**In process:** Policy is currently under discussion by the policy committee

**Not addressed:** Policy was not discussed and should be considered for the FY25 Cycle

Month	Goal #1: Educational and Academic Outcomes Goal #2: Broadening Communication with the Community Goal #3: Long Term Planning		
	Mandatory Review/ Development	Selected Review/Development	Policy Review Cycle <i>(sequential order by adoption date - beginning from 2019)</i>
August			
September 13	Workplan development		
October 11	Affirm workplan		
	<a href="#">B20</a> : Personnel Recruitment, Selection, Appointment and Background Checks - <i>Adopted in January</i> <a href="#">C6</a> : Home Study Students- <i>Adopted in November</i> <a href="#">C3</a> : Transportation - <i>Adopted in November</i>	School Choice - <i>Board opted not to create policy</i> Instructional & Library Materials Selection - <i>Adopted as <a href="#">D22</a> in January</i>	
November 8			<a href="#">A2</a> : Policies & Procedures <a href="#">A20</a> : Board Meetings, Agenda Preparation and Distribution <a href="#">A22</a> : Notice of Non-Discrimination <i>All adopted in January</i>



<b>December 13</b>		<p>School Choice - <i>Board opted not to create policy</i></p> <p><a href="#">F26</a>: Security Cameras - <i>Adopted in January</i></p>	<p><a href="#">A21</a>: Public Participation at Board Meetings</p> <p><a href="#">A23</a>: Community Engagement &amp; Vision</p> <p><a href="#">A24</a>: Board Supervision Relationship</p> <p><a href="#">A31</a>: Board Member Education</p> <p><a href="#">A32</a>: Board Goal Setting &amp; Evaluation</p> <p><a href="#">A34</a>: Board Relations with School Personnel</p> <p><i>All discussed in December; no further action taken</i></p>
<b>January 10</b>			
<b>February 14</b>	<p><a href="#">D4</a>: Title I Comparability <i>Committee discussed in Feb and agreed to send to the Board but due to budget it has not been discussed by the full Board</i></p>	<p>Education Philosophy Instruction (including curriculum)</p> <p>Teaching and Learning About Controversial Issues</p> <p><i>Various discussion and drafts over this spring; additional input being sought from the Humanity &amp; Justice Coalition</i></p>	
<b>March 20</b>			<p><a href="#">F45</a>: Fundraising - <i>First reading May 2024 no changes recommended; committee will affirm that it goes for final reading at next Board mtg</i></p> <p><a href="#">C20</a>: Student Conduct and Discipline) - <i>Currently under discussion by committee</i></p> <p><a href="#">C34</a>: Use of Restraint &amp; Seclusion (VSBA updated model policy to <a href="#">C70</a> in 2022)</p> <p><a href="#">C45</a>: Bus discipline</p>
<b>April 10</b>	<p><a href="#">F20</a>: Fiscal Management &amp; General Fiscal Accountability (VSBA Recommended policy)</p>		<p><a href="#">C47</a>: Student Exchanges</p> <p><a href="#">C48</a>: Foreign Exchange Students</p> <p><a href="#">C50</a>: Comprehensive Sexual Health Services</p>



<b>May 8</b>	<b>C9:</b> Nutrition & Wellness (AOE has issued a new model policy and replaces the VSBA policy)		<b>D1:</b> Proficiency-Based Graduation Requirements <b>D2:</b> Grade Advancement: Retention, Promotion and Acceleration of Students <b>E46:</b> Memorials
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