121 Whitesell ST NE,
Orting, WA 98360-8410
Phone 360-893-6500

Harassment, Intimidation or Bullying (HIB)

Incident Reporting Form

Today's date: _____

Reporting person (optional): _____

Your email address (optional): _____

Your phone number (optional): _____

Targeted student: _____

Name of school adult you've already contacted (if any): _____

Name(s) of alleged aggressor(s) (if known): _____

What is the date the incident(s) happened? _____

Where did the incident(s) happen? (check all that apply)

□ Classroom □ Hallway □ Locker room □ Gym □ Lunchroom/Commons

□ Restroom □ Sport field □ Playground □ Parking lot □ Cell phone □ Online/Internet

□ During a school activity □ Off school property □ On the way to/from school

Other (please describe): _____

Please check the box that best describes what the alleged aggressor did. (check all that apply):

□ Blocked movement
□ Damage to my property
□ Derogatory comments
□ Disrespectful comments
□ Electronic / Cyberbullying
□ Excluding me from activities
□ Hazing (club, team, class, other)
□ Gender slurs
□ Other (please describe):

□ Gestures (explain)
□ Gossip
□ Intimidation directed at me
□ Name calling
□ Offensive writing or graffiti
□ Physical harm or threats of harm
□ Pranks
□ Put downs

□ Racial slur(s)
□ Repeated behavior
□ Sexual stories/jokes/pictures
□ Sexual orientation slur(s)
□ Slurs, rumors, jokes
□ Spreading rumors
□ Threats (to me, friends, school)
□ Touching / grabbing

Describe the event (How did it start? What happened? Why do you think this occurred?):

Were there any witnesses? □ Yes □ No If yes, please provide their names:

_____ _____

_____ _____

Did a physical injury result from this incident? If yes, please describe.

Did anything related happen after the event? If yes, please describe.

Was the targeted student absent from school as a result of the incident? □ Yes □ No
If yes, please describe.

Are there any notes, pictures, texts, screenshots or other evidence of the incident(s) you are reporting?

Is there any additional information you can add?

This report is true and correct to the best of my knowledge and belief.

_____

Signature

See something, say something. Thank you for reporting

For Office Use

Received by: _____

Date received: _____

Action taken: _____

_____

Name of parent/guardian contacted:

_____