

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
VIA ZOOM MEETING AND
GRANDVIEW SCHOOL CAFETERIA**

<https://ncboe.zoom.us/j/91080121223?pwd=dmc5Tmt6czVIUENicGprd113THJGQT09>

SEPTEMBER 20, 2021

8:00 P.M.

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. ACTION ITEM**
 - **Organizational Resolutions**
 - O1. Approve the use of the Zoom Online Meeting Platform to conduct the September 20, 2021 Board Meeting.**
- 6. BOARD PRESIDENT'S REPORT**
- 7. SUPERINTENDENT'S REPORT**
- 8. PUBLIC RECOGNITION**
- 9. ACTION ITEMS**
 - **General Resolutions**
 - G1. Approve facilities use application**
 - G2. Approve 2021-2022 Virtual or Remote Instruction Plan**
 - G3. Approve submission and acceptance of ARP IDEA Grant Award**
 - G4. Approve Policy 1648.11, The Road Forward Covid-19-Health and Safety, at first reading**
 - G5. Approve Policy 1648.13, School Employee Vaccination Requirements, at first reading**
 - G6. Approve Non-resident Tuition Agreement**
 - G7. Approve Non-resident Tuition Agreement**
 - G8. Approve Pre-school Tuition Agreement**
 - G9. Approve job description**
 - G10. Approve side bar agreement**
 - G11. Approve rescinding of Resolution G38 from the June 15, 2021 meeting**
 - G12. Approve payment for a psychiatric consultation**
 - G13. Approve payment for a central auditory processing assessment**
 - G14. Approve payment for a central auditory processing assessment**
 - G15. Approve pediatric neurodevelopment**

G16. Approve purchase of Phonak Roger Touchscreen DM System

• Business Resolutions

B1. Approve Public and Confidential Minutes of August 18, 2021

B2. Approve Payroll(s)

B3. Approve Hand Check Register(s)

B4. Approve Secretary Treasurer Report for July 2021

B5. Approve Monthly Financial Report for July 2021

B6. Approve July 2021 Transfers

B7. Approve Bills and Claims

• Personnel Resolutions

P1. Approve listed staff for lunch/recess duty

P2. Approve return of staff member out on Child Rearing Leave

P3. Approve movement on salary guide for listed staff

P4. Approve Professional Development Workshops/Conferences

P5. Approve tenured teacher's salary and step

P6. Approve non-tenured teacher's salary and step

P7. Approve before school chorus instruction

P8. Approve before school band instruction

P9. Approve substitute teacher

10. OLD BUSINESS

11. NEW BUSINESS

12. ADJOURN TO CONFIDENTIAL SESSION (if necessary)

The next scheduled public meeting of the Board will be held on Wednesday, October 27, 2021, at Grandview School in addition to the Zoom Online Meeting Platform.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

ORGANIZATIONAL RESOLUTION

O1. **RESOLVED** that the Board of Education approve the use of the Zoom Online Meeting Platform, to conduct the September 20, 2021, Board Meeting in compliance with A-3850 which was signed by Governor Murphy on March 20, 2020, so that Board of Education business can continue, during the State of Emergency for the COVID-19 crisis.

Moved:

Seconded:

Yes:

No:

Yes: No:

G11. RESOLVED that the Board of Education rescind **Resolution G38** which was approved at the June 15, 2021 meeting.

Moved: Seconded:

Yes: No:

G12. RESOLVED that the Board of Education approve payment to **Dr. Platt** for a psychiatric consultation in the amount of \$1,600.00 for **student #8005477**.

Moved: Seconded:

Yes: No:

G13. RESOLVED that the Board of Education approve payment to **St. Barnabas Hearing Center** in the amount of \$700.00 for a central auditory processing assessment for **student #8005638**.

Moved: Seconded:

Yes: No:

G14. RESOLVED that the Board of Education approve payment to **St. Barnabas Hearing Center** in the amount of \$700.00 for a central auditory processing assessment for **student #8005410**.

Moved: Seconded:

Yes: No:

G15. RESOLVED that the Board of Education approve the pediatric neuro-development evaluation for **student #8005272** in the amount of **\$675.00**.

Moved: Seconded:

Yes: No:

G16. RESOLVED that the Board of Education approve the purchase of **Phonak Roger Touchscreen DM System**, including **Roger X** receivers, power

supply, lanyard, audio cable, recording cable and pouch with a two (2) year warranty for **student ID#8005153** from Summit Speech School in the amount of \$2,526.99.

Moved:

Seconded:

Yes:

No:

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **July 2021**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Seconded:

Yes: No:

B6. RESOLVED that the Board of Education approve the following Transfers for July 2021:

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: July 31, 2021					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-216-610-060-00	REL. SERV SUPPLIES - GV	6,000.00	11-000-216-320-060-00	REL. SERV SUPPLIES - GV	(6,000.00)
	Total Transfers	6,000.00		Total Transfers	(6,000.00)
					0.00

Moved: Seconded:

Yes: No:

B7. RESOLVED that the Board of Education approve the following **Bills and Claims:**

September 13, 2021 **\$220,509.38**
September 20, 2021 **\$268,300.79**

Moved: Seconded:

Yes: No:

PERSONNEL RESOLUTIONS

P1. **RESOLVED** that the Board of Education approve the following individuals for lunch/recess duty for the 2021-2022 school year:

- Kim Shay
- Cheryl Manfra
- Courtney Boag
- Giana De Frank
- Samantha Barbella
- Karin Cirillo
- Anne Burg
- Laura Decker
- Greg De Rosa
- Nina Cappello
- Lacy MacDonald
- Emily Egan
- Sharon Mottola
- Victoria Zecchino
- Genine Della Valle

Moved:

Seconded:

Yes:

No:

P2. **RESOLVED** that the Board of Education approve **Johanna Reyes** to return from Child Rearing Leave December 1, 2021.

Moved:

Seconded:

Yes:

No:

P3. **RESOLVED** that the Board of Education approve movement on the salary guide effective September 1, 2021 for the following staff members:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Samantha Barbella	MA	MA +15
Emily Egan	MA +15	MA +30

Moved:

Seconded:

Yes:

No:

- P4. RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Castiglia, A.	10/1	NJIDA	\$125.00	
Cimera, A.	10/1-10/2	NJIDA	\$150.00	
Clutterbuck, S.	10/1	NJIDA	\$125.00	
Clutterbuck, S	2/4/22	Conquer Math	\$160.00	
Egan, E.	10/1-10/2	NJIDA	\$150.00	
Eisinger, L.	10/1-10/2	NJIDA	\$150.00	
Gray, C.	10/28, 11/9, 1/13 4/13, 5/20	Conquer Math 4 th Gr	\$800.00	
Halik, M.	10/19	NJASBO Pension Update	\$100.00	
Jones, R.	10/1-10/2	NJIDA	\$150.00	
Kallanxhi, C.	10/2-10/2	NJIDA	\$150.00	
Kornreich, M.	10/11	Rewrite the Anxious Brain	\$219.00	
LaMorte, S.	9/20, 10/27, 2/1, 5/5	Conquer Math	\$640.00	
Moran, S.	10/1-10/2	NJIDA	\$150.00	
Schaffert, G.	10/1	NJIDA	\$125.00	
Schaffert, G.	2/4	Conquer Math	\$160.00	
Schechter, C.	10/1-10/2	NJIDA	\$150.00	
Shay, K.	10/1-10/2	NJIDA	\$150.00	
Sibilia, L.	10/1-10/2	ASHA Convention	\$390.00	
Silva, T.	10/11	Rewrite the Anxious Brain	\$219.99	
Smith, M.	10/1-10/2	NJIDA	\$150.00	
Socci, D.	11/17-11/19	ASHA Convention	\$390.00	
Thomas, C.	10/1	NJDIA	\$125.00	
Thomas, C.	2/4/22	Conquer Math	\$160.00	
Veneziano, J.	10/1-10/2	ASHA Conference	\$150.00	

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Moved:

Seconded:

Yes:

No:

P5. RESOLVED that the Board of Education approve the following tenured teacher’s contract to reflect salary and step of the 2021-2022 negotiated agreement:

NAME	9/1/2021 to 6/30/2022
Arena, Toni	\$80,913.00 MA Step 17
Armstrong, Alexa	\$71,559.00 MA 15 Step 12
Brady, James	\$64,513.00 MA Step 9
Burg, Anne	\$95,253.00 BA 30 Step 22
Castiglia, Angela	\$58,286.00 BA 15 Step 7
Christiano, Cheryl	\$73,508.00 BA 20 Step 15
Clutterbuck, S.	\$69,759.00 MA 15 Step11
Cosentino, Amanda	Child Rearing Leave MA 15 Step 3
De Rosa, Greg	\$61,213.00 MA Step 7
Decker, Laura	\$102,101.00 MA 50 Step 22
Delgado, Natalia	\$58,163.00 MA Step 5
Doolen, Argiro	\$59,356.00 MA 30 Step 3
Doyen, Gabrielle	\$62,859.00 MA 15 Step 7
Egan, Emily	\$59,356.00 MA 30 Step 3
Eisinger, Lauren	\$61,213.00 MA Step 7
Gallo, Leigh	\$62,713.00 MA Step 8
Garthwaite, Janice	\$72,253.00 BA 30 Step14
Gesario, Michael	\$61,213.00 MA Step 7
Goldfarb, Allison	\$59,713.00 MA Step 6
Gray, Christine	\$73,206.00 MA 30 Step 12
Grimaldi, Laura	\$62,859.00 MA 15 Step 7
Gromada, Kristin	\$75,259.00 MA 15 Step 14
Husk, Joyce	\$87,810.00 MA 10 Step 19
Moran, Sarah	\$64,953.00 BA 30 Step 10
Jones, Kari-Lynn	\$56,963.00 MA Step 4
Jones, Rebecca	\$61,359.00 MA 15 Step 6
Kallanxhi, Christina	\$56,786.00 BA 15 Step 6
Kappock, Sue	\$96,613.00 MA Step 22

Keenan, Meghan	\$70,163.00 BA 10 Step 14
Keenan, Patricia	\$96,613.00 MA Step 22
Kornreich, Melissa	\$44,161.00(\$73,601.00 MA 50 Step11 @.6)
Laurenzano, Dawn	\$69,606.00 MA 30 Step 10
Linden, Lisa	\$69,913.00 MA Step 12
Little, Eileen	\$95,253.00 BA 30 Step 22
Mac Donald, Lacy	\$66,006.00 MA 30 Step 8
Malanga, Anthony	\$22,087.00 (\$55,217.00 BA Step 6 @.4)
Mellinkoff, Courtney	\$80,913.00 MA Step 17
Monticciolo, Marissa	\$59,713.00 MA Step 6
Newman, Tara	\$71,559.00 MA 15 Step 12
Nikow, Linda	\$96,613.00 MA Step 22
Norton, Loren	\$88,359.00 MA 15 Step 19
Ortiz, Francisco	\$77,559.00 MA 15 Step 15
Pierro, Jeff	\$92,988.00 MA Step 21
Raimondi, Michelle	\$35,120.00 (\$62,713.00 MA Step 8 @.56
Rego, Yvette	\$61,817.00 BA Step 10
Reyes, Johanna	\$59,713.00 MA Step 6
Sancetta, Chris	\$79,317.00 BA Step 18
Schechter, Cheryl	\$73,359.00 MA 15 Step 13
Schlachter, Melissa	\$73,206.00 MA 30 Step 12
Shay, Kim	\$101,552.00 MA 45 Step 22
Sibilia, Lynne	\$92,998.00 MA Step 21
Silva, Tamara	\$50,288.00 (\$83,813.00 MA Step 18 @.6)
Smith, Marion	\$85,353.00 BA 30 Step 19
Socci, Dana	\$92,988.00 MA Step 21
Sponzilli, Christina	\$44,174.00(\$55217.00 BA Step6 @.8)
Stomski, Monica	\$71,713.00 MA Step 13
Tarantino, Tiffany	\$64,513.00 MA Step 9
Thomas, Charlene	\$95,253.00 BA 30 Step 22
Toth, Meredith	\$60,017.00 BA Step 9
Troiano, June	\$94,634.00 MA 15 Step 21
Veneziano, Jenna	\$56,786.00 BA 15 Step 6
Whitney, James	\$80,913.00 MA Step 17
Williams, Kim	\$87,106.00 MA 30 Step18
Wozniak, Stefanie	\$87,106.00 MA 30 Step 18
Zimmerman, Cathleen	\$66,753.00 BA 30 Step 11

Moved:

Seconded:

No:

Yes:

P6. **RESOLVED** that the Board of Education approve the following non-tenured teacher’s contract to reflect salary and step of the 2021-2022 negotiated agreement:

NAME	9/1/2021 to 6/30/2022
Barbella, Samantha	\$56,959.00 MA 15 Step 2
Boag, Courtney	\$55,313.00 MA Step 2
Cappello, Antonina	\$55,313.00 MA Step 2
Cimera, Anita	\$57,709.00 MA 15 Step 3
Cornacchia, Nicole	\$56,063.00 MA Step 3
De Martino, Arianna	\$50,317.00 BA Step 1
DeFrank, Giana	\$51,567.00 BA Step 3
Della Valle, Genine	\$54,703.00 BA 30 Step 3
Dillenkofer, Nicole	\$56,063.00 MA Step 3
Keenan, Alexandra	\$50,817.00 BA Step 2
LaMorte, Samantha	\$55,313.00 MA Step 2
Monks, Samantha	\$56,963.00 MA Step 4
Parisi, Victoria	\$52,467.00 BA Step 4
Rooney, Danielle	\$65,417.00 BA Step 12
Vassallo, Mary	\$53,667.00 BA Step 5
Veniero, Sarah	\$56,803.00 BA 30 Step 5
Wanklin-Frey, Melinda	\$54,703.00 BA 30 Step 3 MLR
Worrall, Sophia	\$50,817.00 BA Step 2

Moved:

Seconded:

Yes:

No:

P7. **RESOLVED** that the Board of Education approve **Kim Williams** for before school chorus instruction at her per diem hourly rate for the 2021-2022 school year.

Moved:

Seconded:

Yes:

No:

P8. RESOLVED that the Board of Education approve **James Brady** for before school instrumental instruction at his per diem hourly for the 2021-2022 school year.

Moved:

Seconded:

Yes:

No:

P9. RESOLVED that the Board of Education approve **Janice Forman** as a substitute teacher for the 2021-2022 school year pending criminal history review approval.

Moved:

Seconded:

Yes:

No:

ADMINISTRATION

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The Road Forward COVID-19 – Health and Safety

Aug 21

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1648.11 THE ROAD FORWARD COVID-19 – HEALTH AND SAFETY

The Board of Education plans to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year. In June 2021, the New Jersey Department of Health (NJDOH) and the New Jersey Department of Education (NJDOE) worked collaboratively to develop guidance, The Road Forward – Health and Safety Guidance for the 2021-2022 School Year (The Road Forward).

The Road Forward replaces the mandatory anticipated minimum standards outlined in the NJDOE’s “The Road Back – Restart and Recovery Plan for Education” (June 2020) and provides a range of recommendations rather than mandatory standards. These recommendations are meant to assist school districts in implementing protocols to reduce risks to students and staff from COVID-19 while still allowing for full-time learning.

The Board considered many factors as they prepared for the 2021-2022 school year, including the level of COVID-19 transmission in the community at large and in the school community, as well as vaccination coverage rates in both the community at large and the school community.

For the purpose of this Policy, “Order” shall mean any Governor of New Jersey Executive Order, New Jersey State Agency mandate, Centers for Disease Control and Prevention (CDC) guidance, New Jersey statute, or administrative code requiring compliance by the school district.

The Board considered the recommendations outlined in The Road Forward to develop health and safety protocols. The Board will consider all recommended Orders and comply with all mandatory Orders when developing health and safety protocols and reviewing them periodically.

The Board considered the recommendations outlined in The Road Forward to develop the school district’s COVID-19 protocols in the following areas and included in corresponding Appendices:

- A. General Health and Safety Concerns of Students, Staff Members, and Visitors
 - 1. Vaccination – See Appendix A.;
 - 2. Communication with the Local Health Department – See Appendix B.;
 - 3. Mask Wearing Protocol – See Appendix C.;
 - 4. Physical Distancing and Cohorting Protocols – See Appendix D.;
 - 5. Hand Hygiene and Respiratory Etiquette Protocols – See Appendix E.;
 - 6. Provision of Meals – See Appendix F.; and
 - 7. Transportation Protocols – See Appendix G.
- B. Cleaning, Disinfection, and Airflow – See Appendix H.
- C. Screening, Exclusion, and Response to Symptomatic Students and Staff Members – See Appendix I.
- D. Contact Tracing – See Appendix J.
- E. Testing – See Appendix K.
- F. Student and Staff Member Travel – See Appendix L.

The absence of one or more of the recommendations outlined in The Road Forward and/or in the school district's health and safety protocols will not prevent the reopening of the school(s) in the district for full-day in-person operation with all enrolled students and staff members present.

POLICY

NORTH CALDWELL BOARD OF EDUCATION

ADMINISTRATION

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The Road Forward COVID-19 –Health and Safety

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive State Aid. The statute requires that school facilities be provided for at least 180 days during the school year. N.J.S.A. 18A:7F-9(b) indicates when a school district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count toward the school district's 180-day requirement.

The school district may be confronted with the incidence of COVID-19 positive cases among staff and/or students. If the school district is required to exclude a student, group of students, a class, or multiple classes as a result of possible exposure to COVID-19, while the school itself remains open for in-person instruction, the school district may offer virtual or remote instruction to those students in a manner commensurate with in-person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count toward the school district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.

The school district anticipates updates to The Road Forward and as such this Policy is subject to review by the Superintendent to ensure compliance with Orders that may arise after Board adoption of this Policy. All revisions to Orders affecting this Policy and corresponding Appendices shall be reviewed by the Superintendent with the Board Attorney, School Physician, and Board of Education, if appropriate. The Superintendent may revise the health and safety protocols included in any Appendix as necessary and appropriate. All students, parents, and staff members will be notified of any changes to school district-developed protocols implemented as a result of this Policy, as appropriate.

Adopted: 21 September 2021

Appendix A Vaccination

All “covered workers” will be required to provide adequate proof of vaccination status. Covered workers will include administrators, teachers, educational support professional, individuals providing food service, custodial, administrative support services, substitute teachers and contracted related service providers.

The following documents will be considered as proof of vaccination:

- The CDC COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic of the card;
- Official record from the New Jersey Immunization Information System (NJIS) or other State immunization registry;
- A record from a health care provider’s portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician’s assistant, registered nurse or pharmacist;
- A military immunization or health record from the United States Armed Forces; or
- Docket mobile phone application record or any state specific application that produces a digital health recording.

Any covered worker who does not show proof of vaccination status will be assumed to be unvaccinated and will be required to submit to weekly testing on an ongoing basis until he/she is fully vaccinated. This testing will be scheduled by the individuals outside of school hours. Proof of COVID-19 testing must be submitted on a weekly basis to the school nurse. Individuals who are required to submit to testing may choose either antigen or molecular tests that have EUA by the U.S. Food and Drug Administration.

Test results will be tracked and sent to the local public health department as per Executive Order No. 253.

Appendix B
Communication with Local Health Department

The District will consult frequently with the local health department to provide information and share resources on COVID-19 transmission, prevention, and to establish procedures for the notification and response to COVID-19 illness in school settings.

The New Jersey Department of Health (NJDOH) website will be used as a resource to track regional levels of community transmission.

Appendix C Mask Wearing Protocol

Wearing masks is an important prevention strategy to help slow the spread of COVID-19 when combined with other preventative measures and social distancing. As per the recommendations from the CDC and the American Academy of Pediatrics, Executive Order No. 251 requires all staff, students and visitors inside the school setting wear a mask regardless of vaccination status. Outdoors, individuals do not have to wear a mask. Masks must also be worn at all times on school buses.

Masks consisting of two to three fabric layers of tightly woven cotton and cotton blends, as well as non-medical disposable face masks will be required. Gators and bandanas will not be allowed to be worn in place of a mask. Clear masks that cover the nose and wrap securely around the face may be considered in certain circumstances. Face shields are not considered clear masks. The CDC does not recommend the use of face shields for normal everyday activities or as a substitute for masks because of a lack of evidence of their effectiveness.

Face masks will be mandatory for all individuals in indoor school setting with the following exceptions:

- When doing so would inhibit the individual's health such as when exposed to extreme indoor heat
- When the individual has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance
- When a student's documented medical condition or disability as reflected in an IEP or Educational Plan pursuant to Section 504 of Rehabilitation Act precludes use of a face covering
- When an individual is engaged in activity that cannot physically be performed while wearing a mask, such as eating or drinking, or playing a musical instrument
- When individual is engaged in high-intensity aerobic activity
- When a student is participating in high-intensity physical activities during a physical education class in a well-ventilated location and able to maintain a physical distance of six feet from all other individuals

As per Executive Order 253, individuals seeking a medical exemption for mask wearing must produce written documentation from a medical provider to support exemption. Self-attestations or parental attestations are insufficient.

Appendix D
Physical Distancing and Cohorting Protocols

Within Classrooms:

- Desks will be placed 3 feet apart in classroom settings
- All desks will face in a forward direction
- During lunch, when masks are not being worn, social distancing of 6 feet will be maintained

Outside of Classrooms:

- Social distancing will be maintained to the greatest extent practicable in hallways, indoor and outdoor physical education settings and recess

Cohorting:

- Students in Pre-school to Grade 3 will remain in their homeroom cohort groupings.
- Students in Grades 4-6: A number of factors will be considered to determine the need for cohort grouping. These factors will include community transmission rate, recommendations of NJDOH and guidance from local health department.

Appendix E
Hand Hygiene and Respiratory Etiquette Protocols

Students will be shown CDC video demonstrating correct hand washing procedures

Proper hand washing procedures will be reinforced

- Students will be taught the five steps for washing hands correctly:
 - Wet hands with clean, running water, turn off tap and apply soap
 - Lather hands by rubbing them together with the soap. Lather the backs of hands, between fingers and under nails
 - Scrub hands for at least 20 seconds (Hum the Happy Birthday song)
 - Rinse hands well under clean, running water
 - Dry hands using a clean towel

Wash hands frequently with soap and water for 20 seconds

- After using bathroom
- Before eating
- After blowing nose, coughing or sneezing
- Before and after going outside
- If water not available hand sanitizer that contains at least 60% alcohol can be used

Cover mouth and nose with a tissue or sleeve when coughing or sneezing

- Students will wash hands following a cough or sneeze
- Hand sanitizer will be placed on desk and used after sneezing and coughing
- Wipe down desk areas and/or materials/surfaces with sanitizer following a sneeze or cough

Proper hygiene procedures will be taught and reinforced at all times:

- Avoid touching eyes, nose and mouth
- Avoid close contact with people who are sick

Appendix F
Provision of Meals

Weather permitting, lunch will be eaten outside under a tent or in the courtyard. Pomptonion will provide boxed lunches for students to purchase. Students will be spaced 6 feet apart at all lunch tables. Additional custodial staff will be assigned to lunch so that all touched surfaces can be thoroughly cleaned between lunch sessions.

Appendix G
Transportation Protocols

- Masks will be required to be worn at all times on buses regardless of vaccination status.
- Physical distancing will be maintained to the greatest extent possible depending on occupancy of bus
- Windows will be open on bus to improve air circulation if doing so does not pose a safety risk

Appendix H Cleaning, Disinfection, and Airflow

All CDC cleaning and disinfecting procedures will be implemented.

- Disposable gloves will be worn at all times when cleaning and disinfecting
- Surfaces will be cleaned using a twostep process:
 - Surfaces will be cleaned first using soap and water and then disinfectant will be applied
 - Cleaning with soap and water reduces number of germs, dirt and impurities on the surface
 - Disinfecting kills germs on surfaces
- Schedules will include increased cleaning throughout the school day
 - More frequent cleaning of communal surfaces such as doorknobs, light switches, countertops, handles, desks, phones, toilets, faucets sinks etc.
- EPA approved disinfectant against COVID-19 will be used according to all safety information and application instructions
- Windows will remain open whenever possible to provide ventilation to increase air circulation
- All classrooms will be provided with disinfectant, hand sanitizers, and rubber gloves
- Soft surfaces, such as rugs, will be removed from classrooms

Cleaning and disinfecting building if someone is sick:

- Area used by the person who is sick will be closed off
- Windows and doors will be opened to increase air flow
- Wait 24 hours before cleaning or disinfecting
- Clean and disinfect all areas used by the person who is sick
- Once area is appropriately disinfected it can be reopened for use

During the summer of 2020, in anticipation of providing in-person instruction five days a week, improvements were made to the ventilation systems in each school. Mer 13 filters and Bi-Polar ionization units that meet UL-867-2007 rating were installed in all univents and IWAVE-C Model for Commercial Application UV lights were installed in all HVAC units. These upgrades were designed to significantly improve indoor air quality. Additionally, windows were opened to improve air flow within each classroom. Medify air purifiers have been purchased and will be placed in each classroom to further improve air quality. Periodic checks with handheld carbon dioxide Meter will be implement within classroom to monitor CO2 levels.

Appendix I

Screening, Exclusion, and Response to Symptomatic Students and Staff Members

Screening Procedures:

- Parents will fill out a health form at the beginning of the school year that attests that they will monitor their children daily for any signs or symptoms of illness.
- Sick individuals should monitor their symptoms closely and call their doctor immediately if they are evidencing a fever, cough or any other symptom of COVID-19
- Students or staff who are sick **should not** attend school.
- Exclusion criteria for both students and staff will be strictly enforced.

Exclusion Criteria:

Students with the following symptoms should be promptly isolated from others and excluded from school:

- At least **two** of the following symptoms: fever, chills, rigors (shivers), myalgia (muscles aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion, or runny nose; **OR**
- At least **one** of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, or new taste disorder.

For students with chronic illness, only new symptoms or symptoms worse than baseline should be used to fulfill symptom-based exclusion criteria.

Illness Occurring in School Setting:

- Students or staff with COVID-19 symptoms will be separated from others until they can be sent home.
- Parents will be required to pick up sick child immediately when called by school nurse
- Any individual with COVID like symptoms should immediately contact healthcare provider and undergo COVID-19 testing.

Exclusion from School for Individuals with COVID-19 compatible symptoms or who test positive for COVID-19:

- Individuals with COVID-19 compatible symptoms who have not been tested or individuals who have tested positive for COVID-19 should stay home until at least 10 days have passed since symptom onset and at least 24 hours have passed after resolution of fever without fever reducing medications and improvement in symptoms.
- Individuals who test positive for COVID-19 but who are asymptomatic should stay home for 10 days from the positive test result
- An alternate diagnosis (including a positive strep test or influenza swab) without a negative COVID-19 test is not acceptable for individuals who meet COVID-19 exclusion criteria to return to school earlier than the above timeframes.

During periods of low community transmission, ill individuals excluded for COVID-19 compatible symptoms who are not tested and do not have a known COVID-19 exposure may follow the NJDOH School Exclusion List to determine when they may return to school.

Exclusion Criteria for Close Contacts:

- Individuals who are close contacts of staff or students who tested positive for COVID-19 may be considered for a reduced exclusion period based on community transmission levels as follows:
 - High (orange) exposed close contacts should be excluded from school for 14 days
 - Moderate or low (yellow or green) exposed close contacts should be excluded from school for 10 days or 7 days with negative test results collected at 5-7 days

Exposed close contacts **who are fully vaccinated and have no COVID-like symptoms:**

- Do not need to quarantine, be excluded from school, or be tested following an exposure to someone with suspected or confirmed COVID-19
- Should monitor for symptoms of COVID-19 for 14 days following exposure
- If they experience symptoms, they should isolate themselves from other, be clinically evaluated for COVID-9 and inform their health care provider of their vaccination status at the time of presentation to care.

Appendix J Contact Tracing

The school nurses attended a program at John Hopkins University to review the procedures required for contact tracing. The school nurses will continue to work closely with local health department to facilitate, to the extent allowable by applicable laws, systematic case investigation and contact tracing of infected students, teachers, and staff and consistent isolation of cases and quarantine of close contacts. Quarantine will be used for students, teachers, and staff who might have been exposed to COVID-19 unless the close contact is fully vaccinated, or has tested positive in the last 3 months and does not have any symptoms.

Per the CDC, close contact is defined as being within 6 feet of someone with suspected or known COVID19 for 15 or more minutes during a 24-hour period. **Exception to the close contact definition:** In the K-12 indoor classroom setting, the close contact definition excludes students who were within 3-6 feet of an infected student where both the infected student and the exposed student correctly and consistently wore will-fitting masks the entire time.

Appendix K
Testing

Students and staff will be referred to their healthcare providers for testing for COVID-19.

Appendix L
Student and Staff Member Travel

As of May 17, 2021, New Jersey's travel advisory was no longer in effect for domestic travel. It is our expectation that families will be mindful when traveling to areas with high COVID transmission rates and limited mitigation efforts. If there is concern, they should consult the CDC guidance for travel.

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School Employee Vaccination Requirements

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1648.13 SCHOOL EMPLOYEE VACCINATION REQUIREMENTS

In accordance with Executive Order No. 253 signed by the Governor of New Jersey on August 23, 2021, the Board shall adopt and maintain a policy that requires all covered workers to either provide adequate proof that they have been fully vaccinated or submit to COVID-19 testing at a minimum of one to two times each week.

This requirement shall take effect on October 18, 2021, at which time any covered workers that have not provided adequate proof to the school district that they are fully vaccinated must submit to COVID-19 testing at a minimum of one to two times each week on an ongoing basis until fully vaccinated.

For purposes of Executive Order 253 and this Policy, “covered workers” shall include all individuals employed by the Board of Education, both full and part-time, including, but not limited to, administrators; teachers; educational support professionals; individuals providing food, custodial, and administrative support services; substitute teachers, whether employed directly by the Board of Education or otherwise contracted; contractors; providers; and any other individuals performing work in the school district whose job duties require them to make regular visits to the school district, including volunteers. Covered workers do not include individuals who visit the school district only to provide one-time or limited duration repairs, services, or construction.

A covered worker shall be considered “fully vaccinated” for COVID-19 two weeks or more after they have received the second dose in a two-dose series or two weeks or more after they have received a single-dose vaccine. Individuals will only be considered fully vaccinated after they have received a COVID-19 vaccine that is currently authorized for Emergency Use Authorization (EUA) by the United States Food and Drug Administration (FDA) or the World Health Organization (WHO), or that are approved for use by the same.

Workers who are not fully vaccinated, or for whom vaccination status is unknown, or who have not provided sufficient proof of documentation, shall be considered unvaccinated in accordance with the provisions of Executive Order 253.

Covered workers shall demonstrate proof of full vaccination status by presenting any of the following documents if they list COVID-19 vaccines currently authorized for EUA by the FDA or the WHO, or that are approved for use by the same, along with an administration date for each dose:

1. The Centers for Disease Control and Prevention (CDC) COVID-19 Vaccination Card issued to the vaccine recipient by the vaccination site, or an electronic or physical copy of the same;
2. Official record from the New Jersey Immunization Information System (NJIS) or other State immunization registry;
3. A record from a health care provider's portal/medical record system on official letterhead signed by a licensed physician, nurse practitioner, physician's assistant, registered nurse, or pharmacist;
4. A military immunization or health record from the United States Armed Forces; or
5. Docket mobile phone application record or any State specific application that produces a digital health record.

The Board of Education's collection of vaccination information from covered workers shall comport with all Federal and State laws, including, but not limited to, the Americans with Disabilities Act, that regulate the collection and storage of that information.

To satisfy the testing requirement of Executive Order 253 and this Policy, an unvaccinated covered worker must undergo screening testing at a minimum of one to two times each week, to be determined by the Superintendent of Schools.

An unvaccinated covered worker is required to submit proof of a COVID-19 test. The unvaccinated covered worker may choose either antigen or molecular tests that have EUA by the FDA or are operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services.

Where a Board of Education provides the unvaccinated covered worker with on-site COVID-19 test(s), the school district may similarly elect to administer or provide access to either an antigen or molecular test.

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School Employee Vaccination Requirements

If the covered worker is not working on-site in the school district during a week when testing would otherwise be required, the Superintendent or designee may not require the worker to submit to testing for that week. This requirement shall not supplant any requirement imposed by the Board of Education regarding diagnostic testing of symptomatic workers or screening testing of vaccinated workers.

The Board of Education shall track test results required by Executive Order 253 and must report those results to the local public health department.

Nothing in Executive Order 253 and this Policy shall prevent a Board of Education from revising this Policy to include additional or stricter requirements, as long as such revisions comport with the minimum requirements of Executive Order 253.

Executive Order 253 authorizes the Commissioner of the Department of Health (DOH) to issue a directive supplementing the requirements outlined in Executive Order 253, which may include, but not be limited to, any requirements for reporting vaccination and testing data to the DOH. Actions taken by the Commissioner of the DOH pursuant to Executive Order 253 shall not be subject to the requirements of the Administrative Procedure Act, N.J.S.A. 52:14B-1 et seq.

This Policy shall be supplemented by Policy 1648.11 – Appendix A, which shall include the school district's protocols implementing the provisions of this Policy.

The Superintendent is authorized to implement revisions to provisions in this Policy based on any subsequent Executive Orders or any additional mandates that affect any provisions of this Policy. Any such revisions in this Policy shall be submitted by the Superintendent to the Board of Education for ratification if the Board cannot approve such revisions before the effective date.

Executive Order 253 – August 23, 2021

Adopted: