

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, September 11, 2024 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

RTR Public Schools ISD #2902
Board Meeting Agenda
September 11, 2024 – RTR Public School Boardroom - 7:00 pm

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum
4. Approve the Agenda– (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. Consent Agenda – (Action)
 - a. Approval of Minutes from Regular School Board Meeting on August 14, 2024
 - b. Approval of Honor Society Advisor – Sandy Carpenter
 - c. Approval of Basketball Cheerleading Advisor – Sandy Carpenter
 - d. Approval of Bilingual Paraprofessional Student Assistant – Carla Reyes
 - e. Approval of Assistant Cook – McKensie Petersen
 - f. Approval of Choral Music Tutor – Todd Peterson
 - g. Approval of Youth Football Coordinator – Josh Hook
 - h. Approval of Junior Hoopsters Coordinator – Josh Hook

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Approval of Bills (action)
 - a. Expenditures Report - \$331,099.42
 - b. Manual Checks - \$ 18,516.72
 - c. Payroll Report - \$308,127.46

\$ 657,743.60

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Treasurer’s Report (action)
 - a. Treasurers Report
 - b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Reports and/or Presentations (information)
 - a. Elem Principal, Cristy Olsen
 - b. MS Dean of Students, Darren Baartman
 - c. HS Principal, Rick Gossen
 - d. Superintendent, David Marlette

9. Approval of Proposed Levy Limitation and Certification 2024 Payable 2025, (documentation to be provided at the meeting). (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

10. Discussion and Approval of the Minnesota Department of Education (MDE) Commissioner’s Review and Comment approval letter, as attached, relating to the proposed construction project and issuance of school building bonds. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Approval of the 2024-2025 Snow Removal Bid from Kyle Thoof, as per attached quote. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

12. Approval of the 2024-2025 Fundraisers for the District, as per attached list. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

13. Adjourn (Action) Time: _____

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:

October 9, 2024 @ 7:00 p.m.

RTR Public School Boardroom

111 County Road 8

Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
August 14, 2024
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler, Dunblazier, Hansen, Hess, Johansen, Kerkaert

Administration Attendance: Marlette, Baartman, Olsen, Gossen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

M/S/C Dunblazier, Chandler to approve the agenda. (6-0 vote)

M/S/C Kerkaert, Hess to approve the consent agenda. (6-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on July 10, 2024
- b. Approval of Special Education Teacher – William Rops
- c. Approval of High School English Teacher – Josh Inouye
- d. Approval of Concession Stand Manager & Event Supervisor – Jordan Lichtsinn
- e. Approval of Custodian Department Employee - Troy Jordan

M/S/C Dunblazier, Johansen to approve the bills. – Schedule A (6-0 vote)

- a. Expenditures Report - \$334,936.26
 - b. Manual Checks - \$ 11,299.73
 - c. Payroll Report - \$366,489.13
- \$ 712,725.12**

M/S/C Kerkaert, Johansen to approve the Treasurer's Report. – Schedule B (6-0 vote)

Administrative reports were presented.

M/S/C Hess, Kerkaert to approve the revised School District Procurement Policy to include the School Food Authority Purchasing requirement by the USDA. (6-0 vote)

M/S/C Dunblazier, Chandler to postpone the discussion and approval of the Minnesota Department of Education Commissioner's Review and Comment relating to the proposed construction project and issuance of school building bonds until a corrected letter is received from the MN Department of Education. (6-0 vote)

M/S/C Johansen, Hess to approve setting the Truth in Taxation Hearing date to December 11, 2024 at 7:00 PM at RTR Public School, Boardroom #100C, 111 County Road 8, Tyler, MN 56178. (6-0 vote)

M/S/C Kerkaert, Dunblazier to approve the 2024-2025 RTR Elementary School Handbook. (6-0 vote)

M/S/C Dunblazier, Johansen to approve the 2024-2025 RTR Secondary School Handbook. (6-0 vote)

M/S/C Kerkaert, Dunblazier to approve the 2024-2025 RTR Public Schools Technology & Acceptable Use Policy. (6-0 vote)

M/S/C Dunblazier, Kerkaert to approve the legislative update to MSBA Policy 522. (6-0 vote)

M/S/C Hess, Johansen to approve the transfer of \$33.55 of non-deliverable lunch refunds from the 2023-2024 school year to the delinquent lunch account. (6-0 vote)

M/S/C Johansen, Hess to approve the write-off of \$153.95 for four delinquent lunch accounts for families who no longer attend RTR. (6-0 vote)

M/S/C Dunblazier, Hess to approve adding a half-time MS Volleyball Coach at 2.25% of the Extra-Curricular Schedule B in the RTR Master Agreement to be used at the discretion of the Athletic Director and Superintendent if/when we have high participant numbers in the sport. (6-0 vote)

M/S/C Johansen, Dunblazier to approve adding a full-time Assistant Varsity Football Coach at 6.5% of the Extra-Curricular Schedule B in the RTR Master Agreement to be used at the discretion of the Athletic Director and Superintendent if/when we have high participant numbers in the sport. (6-0 vote)

M/S/C Chandler, Kerkaert to approve allowing RTR students to attend regular season home activities at no charge. (6-0 vote)

M/S/C Hess, Kerkaert to adjourn at 8:04 p.m. (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
3P LEARNING INC.	41090	1	327.50	327.50	Mathseeds Subscriptions	202503	01	100	203	000	000	406
3P LEARNING INC.	41089	1	1,080.00	1,080.00	Reading Eggs Subscription	202503	01	100	203	000	000	406
3P LEARNING INC. Total			1,407.50	1,407.50								
A & B BUSINESS, INC.	41091	1	280.49	280.49	Copies	202503	01	005	020	000	000	560
A & B BUSINESS, INC.	41091	1	280.49	280.49	Copies	202503	01	005	110	000	000	560
A & B BUSINESS, INC.	41091	1	1,402.40	1,402.40	Copies	202503	01	300	211	000	000	560
A & B BUSINESS, INC.	41091	1	280.49	280.49	Copies	202503	01	300	050	000	000	560
A & B BUSINESS, INC.	41091	1	560.98	560.98	Copies	202503	01	100	203	000	000	560
A & B BUSINESS, INC.	41091	1	280.49	280.49	Copies	202503	01	100	050	000	000	560
A & B BUSINESS, INC. Total			3,085.34	3,085.34								
AMAZON CAPITAL SERVICES	41181	1	202.56	202.56	Planner/Playset/Play-Doh/Supplies	202503	01	005	216	000	401	430
AMAZON CAPITAL SERVICES	41188	1	17.88	17.88	PAC AC Adapter	202503	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	41094	1	265.71	265.71	Toys/Writing Tablets/Puzzle	202503	04	005	582	000	344	430
AMAZON CAPITAL SERVICES	41096	1	29.48	29.48	Patch Cables	202503	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	41095	1	29.87	29.87	Glue/Sealing Stickers	202503	01	300	260	000	000	430
AMAZON CAPITAL SERVICES	41093	1	85.86	85.86	Thumb Piano/Kazoos/Books	202503	01	100	258	000	000	430
AMAZON CAPITAL SERVICES	41109	1	363.63	363.63	Keyboards/Mice/Power Supplies/Laptop Chargers	202503	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	41099	1	109.00	109.00	Colored Pencils/Storage Cart (Ag Country Donation)	202503	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41186	1	217.24	217.24	Laminate/Magnifying Glass/Clorox Wipes/Supplies	202503	01	300	211	000	000	401
AMAZON CAPITAL SERVICES	41189	1	218.61	218.61	Menstrual Products	202503	01	005	720	000	302	401
AMAZON CAPITAL SERVICES	41097	1	193.52	193.52	File Folders/Envelopes/Staples/Supplies	202503	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	41101	1	60.04	60.04	Posters/Sea Decorations/Name Plates/Supplies	202503	01	100	203	242	000	430
AMAZON CAPITAL SERVICES	41104	1	8.89	8.89	Mouse Pad	202503	01	100	203	244	000	430
AMAZON CAPITAL SERVICES	41101	1	95.48	95.48	Cups/Locker Tags/Border Trim/Keurig Pads	202503	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41184	1	33.99	33.99	Stuffed Animals	202503	01	100	258	000	000	430
AMAZON CAPITAL SERVICES	41105	1	52.32	52.32	Wire Organizer/Markers/Standing Frames	202503	01	100	203	245	000	430
AMAZON CAPITAL SERVICES	41187	1	48.09	48.09	Headphones/Markers	202503	01	300	256	000	000	430
AMAZON CAPITAL SERVICES	41098	1	75.89	75.89	Storage Bins/Card Stock/Fish Tank/Supplies	202503	01	100	203	244	000	430
AMAZON CAPITAL SERVICES	41185	1	155.92	155.92	Paper Plates/Note Cards/Bowls/Supplies	202503	01	300	260	000	000	430
AMAZON CAPITAL SERVICES	41105	1	131.67	131.67	Zipper Pouches/Floor Cushions/Storage Bins	202503	04	005	582	000	344	430
AMAZON CAPITAL SERVICES	41110	1	75.10	75.10	Fitness Center Signs	202503	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	41182	1	113.44	113.44	Magnetic Tiles/Building Blocks/Timer/Supplies	202503	04	005	582	000	344	430
AMAZON CAPITAL SERVICES	41092	1	9.71	9.71	Crayons	202503	01	100	203	241	000	430
AMAZON CAPITAL SERVICES	41092	1	35.18	35.18	Bulletin Borders/Paper	202503	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41111	1	183.98	183.98	Label Maker/Book Case	202503	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41107	1	40.95	40.95	Stickers/Binder Clips/Chair Bands	202503	01	100	203	242	000	430
AMAZON CAPITAL SERVICES	41108	1	202.30	202.30	Highlighters/Markers/Glue/Supplies	202503	01	300	211	000	000	430
AMAZON CAPITAL SERVICES	41103	1	72.00	72.00	Wobble Chair/Paint/Dollhouse Furniture	202503	04	005	582	000	344	430
AMAZON CAPITAL SERVICES	41102	1	48.14	48.14	Stapler/Postcards/Border Trim/Book	202503	01	100	203	243	000	430
AMAZON CAPITAL SERVICES	41105	1	41.59	41.59	Rolling Cart (Ag Country Donation)	202503	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41100	1	140.01	140.01	Posters/Pencil Sharpener/Desk Calendar/Supplies	202503	01	100	203	242	000	430

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
AMAZON CAPITAL SERVICES	41106	1	18.78	18.78	Power Cords	202503	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	41183	1	39.85	39.85	Markers/Posters	202503	01	100	203	243	000	430
AMAZON CAPITAL SERVICES Total			3,416.68	3,416.68								
A-OX WELDING, INC	41200	1	72.43	72.43	Cylinder Rent	202503	01	300	301	000	830	433
A-OX WELDING, INC Total			72.43	72.43								
AP DESIGN INC.	41112	1	1,000.00	1,000.00	Sports Banners	202503	01	300	292	210	000	401
AP DESIGN INC. Total			1,000.00	1,000.00								
BISBEE PLUMBING & HEATING INC.	41113	1	200.00	200.00	Repair RPZ Leak	202503	01	005	865	000	381	350
BISBEE PLUMBING & HEATING INC. Total			200.00	200.00								
BLAGDON, SARAH	41114	1	504.00	504.00	Uniforms	202503	02	005	770	000	701	401
BLAGDON, SARAH	41114	1	8.55	8.55	Brushes	202503	02	005	770	000	701	401
BLAGDON, SARAH Total			512.55	512.55								
BUCK'S PARKING LINES & SIGNS LLC	41115	1	7,316.00	7,316.00	Restripe Parking Lot	202503	01	005	865	000	384	350
BUCK'S PARKING LINES & SIGNS LLC Total			7,316.00	7,316.00								
CAPIT LEARNING	41117	1	6,300.00	6,300.00	Class Licenses	202503	01	100	203	014	160	406
CAPIT LEARNING Total			6,300.00	6,300.00								
CARLSON & STEWART INC.	41202	1	9,884.84	9,884.84	Freezer	202503	02	005	770	000	701	530
CARLSON & STEWART INC. Total			9,884.84	9,884.84								
CAROLINA BIOLOGICAL SUPPLY CO.	41116	1	51.95	51.95	Water Treament & Filtration Kit	202503	01	300	260	000	000	430
CAROLINA BIOLOGICAL SUPPLY CO. Total			51.95	51.95								
CDW GOVERNMENT, INC	41118	1	1,569.00	1,569.00	Nylon Carrying Cases for Chromebooks	202503	01	005	630	000	000	456
CDW GOVERNMENT, INC Total			1,569.00	1,569.00								
CLIMATE CONTROL SYSTEMS & SERVICE	41119	1	4,012.00	4,012.00	Belt Replace Belt/Bearings/Shaft	202503	01	005	865	000	380	350
CLIMATE CONTROL SYSTEMS & SERVICE Total			4,012.00	4,012.00								
DACOTAH PAPER CO.	41120	1	176.85	176.85	Vacuum Bags	202503	01	005	810	000	000	401
DACOTAH PAPER CO. Total			176.85	176.85								
DELTA DENTAL OF MN	41121	1	2,991.84	2,991.84	Sept Dental	202503	01	215	032			
DELTA DENTAL OF MN Total			2,991.84	2,991.84								
ELITE SPORTSWEAR LP	41122	1	94.98	94.98	Jackets (Cheer)	202503	01	300	292	917	301	401
ELITE SPORTSWEAR LP	41123	1	333.17	333.17	Pom Poms (Cheer)	202503	01	300	292	917	301	401
ELITE SPORTSWEAR LP Total			428.15	428.15								
FLAGSHIP RECREATION INC.	41124	1	3,045.00	3,045.00	Playground Wood Fiber	202503	01	005	810	000	000	401
FLAGSHIP RECREATION INC. Total			3,045.00	3,045.00								
FLINN SCIENTIFIC INC.	41125	1	544.10	544.10	Burner Fuel/Beakers/Test Tubes/Supplies	202503	01	300	260	000	000	430
FLINN SCIENTIFIC INC. Total			544.10	544.10								
GOPHER	41191	1	93.36	93.36	Beach/Tennis Balls	202503	01	100	240	000	000	430
GOPHER Total			93.36	93.36								
GRANITE TELECOMMUNICATIONS	41126	1	171.25	171.25	Sept Phone	202503	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS	41126	1	85.63	85.63	Sept Phone	202503	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS	41126	1	171.25	171.25	Aug Phone	202503	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS	41126	1	85.63	85.63	Aug Phone	202503	01	100	203	000	000	320

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
GRANITE TELECOMMUNICATIONS Total			513.76	513.76								
GREATER MINNESOTA FAMILY SERVICES	41127	1	625.00	625.00	Mental Health Practioner	202503	01	100	203	000	000	305
GREATER MINNESOTA FAMILY SERVICES Total			625.00	625.00								
HEALTH PARTNERS	41128	1	52,330.49	52,330.49	Sept Health Insurance	202503	01	215	028			
HEALTH PARTNERS Total			52,330.49	52,330.49								
HEIMAN INC.	41129	1	224.00	224.00	Inspection/Maint	202503	01	005	865	000	363	350
HEIMAN INC. Total			224.00	224.00								
HENNEN, LEO	41130	1	50.00	50.00	3 On 3 Basketball Reff	202503	04	005	505	000	321	305
HENNEN, LEO Total			50.00	50.00								
HESS, TATUM	41131	1	165.00	165.00	Pitch Counter	202503	01	300	294	217	000	305
HESS, TATUM Total			165.00	165.00								
HILLYARD - SIOUX FALLS	41133	1	1,029.54	1,029.54	Floor Scrubber Preventive Maintenance	202503	01	005	810	000	000	350
HILLYARD - SIOUX FALLS	41133	1	807.58	807.58	Receptacles/Vacuum	202503	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	41132	1	2,990.23	2,990.23	Soap/Gloves/Garbage Cans/Supplies	202503	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	41133	1	546.00	546.00	Floor Scrubber Preventive Maintenance	202503	01	005	810	000	000	350
HILLYARD - SIOUX FALLS Total			5,373.35	5,373.35								
HUDL	41134	1	8,500.00	8,500.00	Sports Subscription (\$1,000 Booster Club Donation)	202503	01	300	292	000	000	401
HUDL Total			8,500.00	8,500.00								
KENNEDY & GRAVEN CHARTERED	41135	1	1,195.00	1,195.00	Election Legal Service	202503	01	005	105	000	000	305
KENNEDY & GRAVEN CHARTERED Total			1,195.00	1,195.00								
KOR, BROOKE	41136	1	427.86	427.86	3 On 3 Basketball T-Shirts	202503	04	005	505	000	321	401
KOR, BROOKE Total			427.86	427.86								
KUESTERMEYER, KEVIN	41137	1	450.00	450.00	Summer Condtioning Program (Community Ed)	202503	04	005	505	000	321	305
KUESTERMEYER, KEVIN Total			450.00	450.00								
MENARDS	41139	1	89.99	89.99	Carpet Glue	202503	01	005	810	000	000	401
MENARDS	41138	1	145.83	145.83	Grass Seed/Epoxy/Paint	202503	01	005	810	000	000	401
MENARDS	41140	1	141.11	141.11	Grass Seed/Bungee Cords/Supplies	202503	01	005	810	000	000	401
MENARDS Total			376.93	376.93								
MID-AMERICAN RESEARCH CHEMICAL	41141	1	88.75	88.75	Locker Room Deodorizers	202503	01	005	810	000	000	401
MID-AMERICAN RESEARCH CHEMICAL Total			88.75	88.75								
MN STATE HS LEAGUE	41192	1	50.00	50.00	Cheerleading Service Fee	202503	01	300	292	229	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	One Act Play Service Fee	202503	01	300	291	236	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	Softball Service Fee	202503	01	300	296	217	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	Wrestling Service Fee	202503	01	300	294	212	000	369
MN STATE HS LEAGUE	41192	1	100.00	100.00	Cross Country Service Fee	202503	01	300	292	218	000	369
MN STATE HS LEAGUE	41192	1	100.00	100.00	Golf Service Fee	202503	01	300	292	225	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	GBB Service Fee	202503	01	300	296	213	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	Baseball Service Fee	202503	01	300	294	217	000	369
MN STATE HS LEAGUE	41192	1	100.00	100.00	Membership Fee	202503	01	300	292	000	000	401
MN STATE HS LEAGUE	41192	1	100.00	100.00	Track & Field Service Fee	202503	01	300	292	219	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	Music Service Fee	202503	01	300	258	233	000	369

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MN STATE HS LEAGUE	41192	1	50.00	50.00	VB Service Fee	202503	01	300	296	227	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	Speech Service Fee	202503	01	300	291	237	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	BBB Service Fee	202503	01	300	294	213	000	369
MN STATE HS LEAGUE	41192	1	50.00	50.00	FB Service Fee	202503	01	300	294	211	000	369
MN STATE HS LEAGUE Total			950.00	950.00								
MOAT, ALISSA	41142	1	167.50	167.50	Water/Soap/Storage Bags/Supplies	202503	01	300	260	000	000	430
MOAT, ALISSA Total			167.50	167.50								
MUSIC STREET INC	41144	1	2,986.95	2,986.95	Instrument Repairs	202503	01	300	258	233	000	350
MUSIC STREET INC	41143	1	85.00	85.00	Instrument Repairs	202412	01	300	258	233	000	350
MUSIC STREET INC Total			3,071.95	3,071.95								
PAPER101	41145	1	6,632.21	6,632.21	White/Colored Paper	202503	01	300	211	000	000	430
PAPER101	41145	1	3,316.11	3,316.11	White/Colored Paper	202503	01	100	203	000	000	430
PAPER101 Total			9,948.32	9,948.32								
PEPSI COLA BOTTLING, INC	41146	1	120.00	120.00	Pop for Resale	202503	01	300	292	000	000	619
PEPSI COLA BOTTLING, INC Total			120.00	120.00								
PERFORMANCE FOODSERVICE	41199	1	1,390.43	1,390.43	Lunch Food	202503	02	005	770	000	701	490
PERFORMANCE FOODSERVICE Total			1,390.43	1,390.43								
PLUNKETT'S, INC.	41147	1	95.50	95.50	Pest Control	202503	01	005	810	000	000	350
PLUNKETT'S, INC. Total			95.50	95.50								
PRINCIPAL LIFE INSURANCE COMPANY	41148	1	40.35	40.35	Sept STD	202503	01	215	033			
PRINCIPAL LIFE INSURANCE COMPANY	41148	1	1,080.72	1,080.72	Sept LTD	202503	01	215	029			
PRINCIPAL LIFE INSURANCE COMPANY	41148	1	638.70	638.70	Sept Bd/Dep/Life	202503	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY Total			1,759.77	1,759.77								
RED ROCK CONFERENCE	41149	1	900.00	900.00	Conference Dues	202503	01	300	292	000	000	820
RED ROCK CONFERENCE Total			900.00	900.00								
RIVERSIDE INSIGHTS	41193	1	81.97	81.97	Individual Examiner Subscription Renewal	202503	01	300	420	000	740	433
RIVERSIDE INSIGHTS Total			81.97	81.97								
ROST, MAXWELL	41150	1	100.00	100.00	3 On 3 Basketball Ref	202503	04	005	505	000	321	305
ROST, MAXWELL Total			100.00	100.00								
RUNNINGS SUPPLY, INC	41151	1	260.97	260.97	Leaf Blower/Batteries/Grill Brush/Scubber	202503	01	005	810	000	000	401
RUNNINGS SUPPLY, INC Total			260.97	260.97								
S & K AUTO REPAIR	41152	1	77.73	77.73	24.45 Gal	202503	01	005	760	190	733	440
S & K AUTO REPAIR Total			77.73	77.73								
SCHOLASTIC INC.	41194	1	214.20	214.20	Jr Scholastic Magazine	202503	01	300	270	000	000	430
SCHOLASTIC INC.	41153	1	2,455.16	2,455.16	Subscriptions	202503	01	100	203	000	000	401
SCHOLASTIC INC.	41194	1	329.67	329.67	Scope Magazine	202503	01	300	220	000	000	430
SCHOLASTIC INC.	41194	1	274.73	274.73	Science World Magazine	202503	01	300	260	000	000	430
SCHOLASTIC INC. Total			3,273.76	3,273.76								
SEND IT	41154	1	19.74	19.74	Box/Bubble Wrap/Packaging	202503	01	300	211	000	000	329
SEND IT Total			19.74	19.74								
SOUTHWEST GLASS CTR INC	41155	1	32.00	32.00	Cut Keys	202503	01	005	810	000	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
SOUTHWEST GLASS CTR INC	41155	1	9.00	9.00	Cut Keys	202503	01	005	810	000	000	305
SOUTHWEST GLASS CTR INC	41155	1	23.00	23.00	Cut Keys	202503	01	005	810	000	000	305
SOUTHWEST GLASS CTR INC Total			64.00	64.00								
SUMMIT FIRE PROTECTION	41156	1	1,070.50	1,070.50	Semi-Annual Maint Cont	202503	01	005	865	000	363	305
SUMMIT FIRE PROTECTION Total			1,070.50	1,070.50								
SUPREME SCHOOL SUPPLY	41158	1	56.81	56.81	Daily Plan Books	202503	01	300	211	000	000	401
SUPREME SCHOOL SUPPLY	41157	1	168.34	168.34	Memo Books/Passes/Permits/Slips	202503	01	300	211	000	000	401
SUPREME SCHOOL SUPPLY Total			225.15	225.15								
SW/WC SERVICE COOPERATIVES	41160	1	1,883.33	1,883.33	1/3 24-25 Shared Services	202503	01	100	640	000	306	305
SW/WC SERVICE COOPERATIVES	41160	1	956.70	956.70	1/4 24-25 AA Salary	202503	01	005	408	000	740	396
SW/WC SERVICE COOPERATIVES	41160	1	1,496.00	1,496.00	1/3 24-25 H/S Management Assistance	202503	01	005	865	000	352	305
SW/WC SERVICE COOPERATIVES	41160	1	665.33	665.33	1/3 24-25 MARSS	202503	01	005	110	000	000	820
SW/WC SERVICE COOPERATIVES	41160	1	3,766.67	3,766.67	1/3 24-25 Shared Services	202503	01	300	640	000	306	305
SW/WC SERVICE COOPERATIVES	41159	1	107.06	107.06	Summer 23-24 KS Benefits	202412	01	005	401	000	740	397
SW/WC SERVICE COOPERATIVES	41159	1	34.80	34.80	Summer 23-24 KN Travel	202412	01	005	404	000	740	366
SW/WC SERVICE COOPERATIVES	41159	1	234.02	234.02	Summer 23-24 KN/TH Salary	202412	01	005	404	000	740	396
SW/WC SERVICE COOPERATIVES	41160	1	4,201.33	4,201.33	1/3 24-25 RMIC	202503	01	005	110	000	000	820
SW/WC SERVICE COOPERATIVES	41159	1	314.87	314.87	Summer 23-24 KS Salary	202412	01	005	401	000	740	396
SW/WC SERVICE COOPERATIVES	41159	1	19.96	19.96	Summer 23-24 KS Travel	202412	01	005	401	000	740	366
SW/WC SERVICE COOPERATIVES	41159	1	1,365.00	1,365.00	June Business Services	202412	01	005	110	000	000	316
SW/WC SERVICE COOPERATIVES	41159	1	79.57	79.57	Summer 23-24 KN/TH Benefits	202412	01	005	404	000	740	397
SW/WC SERVICE COOPERATIVES	41160	1	16,413.00	16,413.00	1/4 24-25 KS Salary	202503	01	005	401	000	740	396
SW/WC SERVICE COOPERATIVES	41160	1	375.00	375.00	Functional Phonics/Morphology	202503	01	100	640	000	306	305
SW/WC SERVICE COOPERATIVES	41160	1	325.28	325.28	1/4 24-25 AA Benefits	202503	01	005	408	000	740	397
SW/WC SERVICE COOPERATIVES	41160	1	863.02	863.02	1/4 24-25 AA Travel	202503	01	005	408	000	740	366
SW/WC SERVICE COOPERATIVES	41160	1	9,255.75	9,255.75	1/4 24-25 KN/TH Salary	202503	01	005	404	000	740	396
SW/WC SERVICE COOPERATIVES	41160	1	846.50	846.50	1/4 2-25 RK Salary	202503	01	005	405	000	740	396
SW/WC SERVICE COOPERATIVES Total			43,203.19	43,203.19								
THOMAS PLUMBING INC.	41175	1	2,125.00	2,125.00	Replace FACS Room Sinks	202503	01	005	865	000	381	350
THOMAS PLUMBING INC. Total			2,125.00	2,125.00								
THOOFT TECHNOLOGIES LLC	41161	1	1,512.00	1,512.00	Wire Data to Visiter Crow's Nest	202503	01	005	630	000	000	350
THOOFT TECHNOLOGIES LLC Total			1,512.00	1,512.00								
TRAINING ROOM, INC.	41197	1	1,594.61	1,594.61	Tape/Braces/Scissors/Supplies	202503	01	300	292	000	000	401
TRAINING ROOM, INC. Total			1,594.61	1,594.61								
TYLER ARTS COUNCIL	41162	1	3,793.24	3,793.24	Annie Production Online Ticket Sales	202503	01	300	291	236	000	305
TYLER ARTS COUNCIL Total			3,793.24	3,793.24								
TYLER BUS SERVICE, INC.	41163	1	746.10	746.10	Activities	202503	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	41163	1	251.16	251.16	Shuttles	202503	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	41163	1	67,370.15	67,370.15	Contracted Transportation	202503	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	41163	1	85.01	85.01	Excess Fuel	202503	01	005	760	000	720	360
TYLER BUS SERVICE, INC. Total			68,452.42	68,452.42								

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
TYLER CITY OF	41164	1	15,912.00	15,912.00	July Electric	202503	01	005	810	184	000	330
TYLER CITY OF	41164	1	267.22	267.22	July Water	202503	01	005	810	183	000	330
TYLER CITY OF	41164	1	1,619.66	1,619.66	July Gas	202503	01	005	810	000	000	440
TYLER CITY OF	41164	1	120.00	120.00	July Sewer	202503	01	005	810	183	000	330
TYLER CITY OF	41164	1	80.73	80.73	July Garbage	202503	01	005	810	186	000	330
TYLER CITY OF Total			17,999.61	17,999.61								
TYLER HARDWARE HANK	41190	1	15.48	15.48	Corner Braces	202503	01	300	301	000	830	433
TYLER HARDWARE HANK	41168	1	11.98	11.98	Brush/Magnetic Hook	202503	02	005	770	000	701	401
TYLER HARDWARE HANK	41165	1	22.99	22.99	Mason Jars	202503	01	300	301	000	830	433
TYLER HARDWARE HANK	41166	1	57.95	57.95	Tool Kits/Corner Braces	202503	01	300	301	000	830	433
TYLER HARDWARE HANK	41167	1	33.46	33.46	Locker Shelve Brackets	202503	01	005	810	000	000	401
TYLER HARDWARE HANK	41168	1	429.63	429.63	Screw Extractor/Drill Bit/Paint/Supplies	202503	01	005	810	000	000	401
TYLER HARDWARE HANK Total			571.49	571.49								
TYLER LUMBER COMPANY	41170	1	56.92	56.92	Storage Shed Materials	202503	01	005	850	000	000	520
TYLER LUMBER COMPANY	41171	1	46.52	46.52	Paint	202503	01	300	301	000	830	433
TYLER LUMBER COMPANY	41169	1	172.79	172.79	Sanding Discs/Drill Bits/Blades/Supplies	202503	01	300	301	000	830	433
TYLER LUMBER COMPANY	41173	1	22,835.80	22,835.80	Press Box Materials	202503	01	005	850	000	000	520
TYLER LUMBER COMPANY	41172	1	13.34	13.34	Caulk/Roller Covers	202503	01	300	301	000	830	433
TYLER LUMBER COMPANY	41171	1	57.02	57.02	Wood	202503	01	005	810	000	000	401
TYLER LUMBER COMPANY Total			23,182.39	23,182.39								
TYLER PETTY CASH	41174	1	290.00	290.00	VB Tournament	202503	01	300	296	227	000	369
TYLER PETTY CASH	41174	1	114.95	114.95	Adt Lunch Refunds	202503	02	005	000	000	707	606
TYLER PETTY CASH	41174	1	100.00	100.00	Preschool Refund	202503	04	005	582	000	344	040
TYLER PETTY CASH	41174	1	17.40	17.40	Postage	202503	01	005	110	000	000	329
TYLER PETTY CASH	41174	1	190.60	190.60	Std Lunch Refunds	202503	02	005	000	000	701	601
TYLER PETTY CASH Total			712.95	712.95								
TYLER TRIBUTE	41178	1	967.45	967.45	Purchase Orders/Receipt Books	202503	01	005	110	000	000	401
TYLER TRIBUTE	41176	1	44.85	44.85	Snow Removal Bids	202503	01	005	010	000	000	305
TYLER TRIBUTE	41177	1	223.60	223.60	Minutes	202503	01	005	010	000	000	305
TYLER TRIBUTE Total			1,235.90	1,235.90								
UMB BANK, N.A.	41179	1	1,550.00	1,550.00	Administrative Fees	202503	07	005	910	000	000	790
UMB BANK, N.A. Total			1,550.00	1,550.00								
US FOODS, INC.	41198	1	6,837.46	6,837.46	Lunch Food	202503	02	005	770	000	701	490
US FOODS, INC. Total			6,837.46	6,837.46								
US POSTAL SERVICE	41203	1	1,200.00	1,200.00	Postage	202503	01	005	110	000	000	329
US POSTAL SERVICE Total			1,200.00	1,200.00								
WASH ME WINDOWS	41180	1	2,500.00	2,500.00	Window Cleaning	202503	01	005	810	000	000	305
WASH ME WINDOWS Total			2,500.00	2,500.00								
WASTE MANAGEMENT OF MN, INC.	41196	1	1,132.64	1,132.64	Sept Garbage	202503	01	005	810	186	000	330
WASTE MANAGEMENT OF MN, INC. Total			1,132.64	1,132.64								
WEX	41195	1	116.50	116.50	Aug Participant Fees	202503	01	005	010	000	000	305

[illegible]

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2024-2025 August 2024
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,485,494.82	\$ 1,257,351.46	\$ 625,529.32	\$0.00	\$ 4,117,316.96
FOOD SERVICE FUND 02*	\$ 426,072.23	\$ 2,143.14	\$ 11,614.66	\$0.00	\$ 416,600.71
COMM. SERVICE FUND 04*	\$ 110,660.92	\$ 3,038.03	\$ 21,086.93	\$0.00	\$ 92,612.02
Building Fund 06*	\$ (206,595.65)	\$ 2,803.09	\$ -	\$0.00	\$ (203,792.56)
DEBT REDUCTION FUND 07*	\$ 887,217.98	\$ 335,135.26	\$ 2,300.00	\$0.00	\$ 1,220,053.24
Agency 09*	\$ 1,265.26	\$ -	\$ -	\$0.00	\$ 1,265.26
FY 25 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 4,704,115.56	\$ 1,600,470.98	\$ 660,530.91	\$0.00	\$ 5,644,055.63
FY24 Comparisons	\$ 4,479,630.71	\$ 1,465,982.38	\$ 643,711.69	\$0.00	\$ 5,301,901.40
FY25 Difference	\$ 224,484.85	\$ 134,488.60	\$ 16,819.22	\$0.00	\$ 342,154.23
ACCOUNT BALANCES	BALANCE PER FY24 ACCOUNT BOOKS	FY25 - FY24 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY25 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 114,207.21	\$ 101,384.87	DISTRICT CHECKING ACCOUNTS		\$ 215,592.08
	\$ 563,149.41	\$ 147.13	INVESTMENTS/CD's		\$ 563,296.54
	\$ 4,031,752.91	\$ 196,724.40	MN LIQUID ASSET FUND ACCOUNT		\$ 4,228,477.31
	\$ 592,791.87	\$ 43,897.83	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 636,689.70
	\$ 5,301,901.40	\$ 342,154.23	DISTRICT TOTALS:		\$ 5,644,055.63
BANK STATEMENT	FY24 ACCOUNT TOTALS:	FY25 BALANCE PER BANK STATEMENT	FY25 OUTSTANDING CHECKS PER	FY25 RATE OF INTEREST AND	FY25 BALANCE PER TREASURER'S BOOKS
First Independent Bank	0.25%			0.25%	
Checking	\$ 114,207.21	\$ 239,058.32	\$ (23,515.20)	\$ 48.96	\$ 215,592.08
PMA	5.22%			5.21%	
Public Investment	\$ 552,733.35	\$ 552,867.77	\$ -	\$ 12.71	\$ 552,880.48
First Independent Bank	.5% AND 2.00%			1.5% AND 1.71%	
CD's, Voice of Democracy	\$ 10,416.06	\$ 10,416.06	\$ -	\$ -	\$ 10,416.06
MN Liquid Asset Fund	5.25%			5.11%	
Liquid	\$ 108,957.75	\$ 124,657.92	\$ -	\$ 445.57	\$ 125,103.49
MN Liquid Asset Fund	5.36%			5.21%	
Maximum	\$ 3,922,795.16	\$ 4,087,911.33	\$ -	\$ 15,462.49	\$ 4,103,373.82
PMA Financial Network	5.22%			5.21%	
Construction Financing	\$ 592,791.87	\$ 633,886.61	\$ -	\$ 2,803.09	\$ 636,689.70
TOTALS	\$ 5,301,901.40	\$ 5,648,798.01	\$ (23,515.20)	\$ 18,772.82	\$ 5,644,055.63
				FY24 DIFFERENCE	\$ 342,154.23

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
AUGUST, 2024								
TYPE OF FUND	FY25 YTD REVENUES	FY25 BUDGET REVENUES	%	FY25 YTD EXPENSES	FY25 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 1,544,855	\$ 8,756,932	17.64%	\$ 595,629	\$ 8,873,393	6.71%	\$ 949,226	10.93%
FY24 COMPARISON	\$ 1,579,412	\$ 8,585,540	18.40%	\$ 523,574	\$ 9,078,460	5.77%	\$ 1,055,838	12.63%
YEARS DIFFERENCE	\$ (34,557)	\$ 171,392	-0.75%	\$ 72,055	\$ (205,067)	0.95%	\$ (106,612)	-1.70%
02* - FOOD SERVICE FUND	\$ 3,902	\$ 673,800	0.58%	\$ 15,170	\$ 498,364	3.04%	\$ (11,268)	-2.46%
FY24 COMPARISON	\$ 10,833	\$ 539,500	2.01%	\$ 2,304	\$ 492,299	0.47%	\$ 8,528	1.54%
YEARS DIFFERENCE	\$ (6,931)	\$ 134,300	-1.43%	\$ 12,866	\$ 6,065	2.58%	\$ (19,797)	-4.00%
04* - COMMUNITY SERVICE FUND	\$ 8,804	\$ 163,502	5.38%	\$ 8,196	\$ 200,172	4.09%	\$ 608	1.29%
FY24 COMPARISON	\$ 26,941	\$ 244,479	11.02%	\$ 18,730	\$ 194,785	9.62%	\$ 8,211	1.4%
YEARS DIFFERENCE	\$ (18,137)	\$ (80,977)	-5.6%	\$ (10,534)	\$ 5,387	-5.52%	\$ (7,603)	-0.1%
07* - DEBT REDEMPTION FUND	\$ 397,116	\$ 2,425,463	16.37%	\$ 540,268	\$ 2,424,900	22.28%	\$ (143,151)	-5.91%
FY24 COMPARISON	\$ 521,386	\$ 2,559,889	20.37%	\$ 570,803	\$ 2,439,605	23.40%	\$ (49,416)	-3.03%
YEARS DIFFERENCE	\$ (124,270)	\$ (134,426)	0.00%	\$ (30,535)	\$ (14,705)	-1.12%	\$ (93,735)	1.12%
2024 - 2025 TOTALS	\$ 1,954,677	\$ 12,019,697	16.26%	\$ 1,159,262	\$11,996,829	9.66%	\$ 795,415	6.60%
2023 - 2024 TOTALS	\$ 2,138,572	\$ 11,929,408	17.93%	\$ 1,115,411	\$12,205,149	9.14%	\$ 1,023,161	8.79%
FY25 DIFFERENCE	\$ (183,895)	\$ 90,289	-1.66%	\$ 43,852	\$ (208,320)	0.52%	\$ (227,747)	-2.19%
06* - BUILDING CONSTRUCTION FUND	\$ 5,591	\$ 29,000	19.28%	\$ 109,346	\$ 79,800	0.00%	\$ (103,754)	0.00%
FY25 YTD REVENUES	In comparison to the YTD starting revenues for this month, it shows we are behind \$183,895, of which it is mostly the Fund 7, Debt Redemption Fund. The Counties must be a little slower this year than last year.							
FY25 YTD EXPENSES	In comparison to the YTD expenses for this month, it shows we have spent an additional \$43,852 more than last year at this time.							

RTR Public Schools
Petty Cash – Check Book Reimbursement
September 11, 2024

CHECK #	VENDOR	DESCRIPTION	AMOUNT
13796	Alan Benz	Std Lunch Refund	85.90
13797	Shawn Bingham	Std Lunch Refund	36.05
13799	Chad Frahm	Std Lunch Refund	16.60
13798	Keegan Foy	Adt Lunch Refund	54.95
13801	Rikki Kor	Std Lunch Refund	32.85
13802	Pat Lindeman	Adt Lunch Refund	60.00
13803	Eric Williams	Std Lunch Refund	19.20
13805	MN HS VB Showcase	VB Tournament	290.00
13807	Mark Leighton	Preschool Reimb	100.00
13811	Better Water Industries	Postage	17.40
		TOTAL	712.95

Activity	July 1st Balance	Revenue	Expense	August 31st Balance
FFA	26,147.67	441.77	1,769.55	24,819.89
Yearbook	3,311.08	0.00	0.00	3,311.08
Student Council	2,338.80	0.00	0.00	2,338.80
FCCLA	2,821.10	248.21	0.00	3,069.31
Drumline	1,940.07	0.00	0.00	1,940.07
Football	3,622.50	0.00	0.00	3,622.50
Volleyball	10,435.35	0.00	0.00	10,435.35
Cheer	8,018.38	500.00	1,054.72	7,463.66
Baseball	4,261.15	0.00	0.00	4,261.15
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,630.91	0.00	0.00	3,630.91

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending August 31, 2024

Sequence: Fd, Org, Pro

											25BUD			% YTD			Remaining
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description		Annual Budget	Period 202502	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General																
	005	Districtwide															
		810	Operations & Maint.														
E	01	005	810	000	000	170	422	00	Custodial Salary		318,521.00	29,042.23	44,824.20	14%	0.00	14%	273,696.80
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu		904.00	83.69	162.07	18%	0.00	18%	741.93
E	01	005	810	000	000	210	422	00	Custodial FICA		22,920.00	2,187.23	3,381.09	15%	0.00	15%	19,538.91
E	01	005	810	000	000	214	422	00	Custodial PERA		20,401.00	1,864.21	2,918.97	14%	0.00	14%	17,482.03
E	01	005	810	000	000	220	422	00	Custodial Health Insurances		48,464.00	4,784.56	7,227.91	15%	0.00	15%	41,236.09
E	01	005	810	000	000	230	422	00	Custodial Life Ins		140.00	12.35	19.00	14%	0.00	14%	121.00
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I		8,700.00	0.00	0.00	0%	0.00	0%	8,700.00
E	01	005	810	183	000	330	422	00	Water/Sewer		8,500.00	0.00	0.00	0%	0.00	0%	8,500.00
E	01	005	810	184	000	330	422	00	Electricity Services		131,950.00	0.00	0.00	0%	0.00	0%	131,950.00
E	01	005	810	186	000	330	422	00	Garbage Services		33,000.00	1,132.64	2,264.04	7%	0.00	7%	30,735.96
E	01	005	810	191	000	440	422	00	Fuels-Custodial		0.00	273.56	540.45	0%	0.00	0%	(540.45)
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat		45,000.00	3,347.08	3,347.08	7%	0.00	7%	41,652.92
E	01	005	810	000	000	440	422	00	Natural Gas		70,000.00	749.76	749.76	1%	0.00	1%	69,250.24
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased		16,800.00	0.00	0.00	0%	0.00	0%	16,800.00
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased		3,200.00	0.00	0.00	0%	0.00	0%	3,200.00
E	01	005	810	000	733	365	422	00	Custodial Chargeback		120.00	0.00	0.00	0%	0.00	0%	120.00
E	01	005	810	000	000	251	422	00	Custodial Health Reimb Arra		0.00	41.66	83.32	0%	0.00	0%	(83.32)
E	01	005	810	000	000	270	422	00	Custodial Workers Compens		5,512.00	0.00	0.00	0%	0.00	0%	5,512.00
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc		14,000.00	926.00	926.00	7%	0.00	7%	13,074.00
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Sei		85,300.00	2,771.15	2,866.65	3%	0.00	3%	82,433.35
E	01	005	810	000	000	366	422	00	Custodial Travel		300.00	0.00	0.00	0%	0.00	0%	300.00
		810	Operations & Maint.										69,310.54	8%	0.00	8%	764,421.46
		850	Capital Facilities														
E	01	005	850	000	000	390	422	00	Levy Allocation		10,540.00	0.00	0.00	0%	0.00	0%	10,540.00
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver		0.00	4,820.36	4,820.36	0%	0.00	0%	(4,820.36)
E	01	005	850	000	000	580	422	00	Principal Ctf of Part		120,000.00	0.00	0.00	0%	0.00	0%	120,000.00
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.		46,200.00	0.00	23,100.00	50%	0.00	50%	23,100.00
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased		2,600.00	0.00	0.00	0%	0.00	0%	2,600.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment		460.00	0.00	0.00	0%	0.00	0%	460.00
		850	Capital Facilities										27,920.36	16%	0.00	16%	151,879.64
		865	Long Term Facitly Maint														
E	01	005	865	000	347	305	467	00	FS Inspection		500.00	0.00	0.00	0%	0.00	0%	500.00
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec		700.00	0.00	0.00	0%	0.00	0%	700.00
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma		0.00	5,500.29	5,500.29	0%	0.00	0%	(5,500.29)

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending August 31, 2024

Sequence: Fd, Org, Pro

										25BUD						% YTD	Remaining
L Fd Org Pro Crs Fin O/S Class Sub Description										Annual Budget	Period 202502	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
01	General																
	005 Districtwide																
	865 Long Term Facilty Maint																
E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00	
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	1,806.30	1,806.30	0%	0.00	0%	(1,806.30)	
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00	
E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	1,650.00	1,650.00	19%	0.00	19%	6,950.00	
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00	
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	117.50	117.50	3%	0.00	3%	3,882.50	
	865 Long Term Facilty Maint									36,800.00	9,074.09	9,074.09	25%	0.00	25%	27,725.91	
	005 Districtwide									1,050,332.00	61,110.57	106,304.99	10%	0.00	10%	944,027.01	
01	General									1,050,332.00	61,110.57	106,304.99	10%	0.00	10%	944,027.01	

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending August 31, 2024

Sequence: Fd, Org, Pro

										25BUD					% YTD	Remaining
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202502	Year To Date	% YTD	Encumbrances	+ Enc	Balance
06	Building Construction															
	005	Districtwide														
	870	Bldg Construction														
E	06	005	870	801	000	520	464	801	Bldgs Acquisition & Impr-Ath	60,000.00	0.00	0.00	0%	0.00	0%	60,000.00
E	06	005	870	000	000	520	464	000	Bldgs Acquisition & Improver	7,800.00	0.00	0.00	0%	0.00	0%	7,800.00
E	06	005	870	801	000	305	464	801	Consult/Fees For Svc-Athl C	6,200.00	0.00	0.00	0%	0.00	0%	6,200.00
E	06	005	870	000	000	305	464	000	Consult/Fees For Svc	5,800.00	0.00	0.00	0%	0.00	0%	5,800.00
	870	Bldg Construction								79,800.00	0.00	0.00	0%	0.00	0%	79,800.00
	005	Districtwide								79,800.00	0.00	0.00	0%	0.00	0%	79,800.00
06	Building Construction									79,800.00	0.00	0.00	0%	0.00	0%	79,800.00
Report Totals:										1,130,132.00	61,110.57	106,304.99	9%	0.00	9%	1,023,827.01



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton



September Board Report

Cristy Olsen – Principal

September 11, 2024

Our school year is off to a super start and I couldn't be more proud of the teachers and the kids for all they are doing to get the year started off right! This time of year is always so busy and everyone is trying to work out schedules and fit everything in - it is always a bit of a challenge.

However, in the midst of all of that, we now have the smiles and laughter of the kids filling the hallways as they reunite with friends and teachers! They are excited to be back in the halls of RTR. It is a good place to be and we are off to a great start! I for one can't wait to see what this year has in store for us all! Go Knights!

Our **Open House** was held on Wednesday, August 28 from 5:00-8:00 pm. The turnout was great and many of the families who were not able to come that night contacted us to let us know and set up tours and/or times to meet with the teachers. The Lingen Dairy Food Truck was here that evening and that seemed to go over well!

Our back-to-school in-service went well and we had time to prepare for the Open House and for the first week of school. Those days are precious and we are grateful for the time to be together with our staff to kick off the school year!

We had 94% of our students attend and many of the others were in contact so we felt really good about our kick-off!

This is our story and we are ready to start writing!

Here are the current enrollment numbers:

Preschool (3 and 4-year-olds) - 80

Kindergarten - 44

First Grade - 32

Second Grade - 52

Third Grade - 47

Fourth Grade - 42

Fifth Grade - 4

Total Enrollment: 340

**ACTIVITIES
BOARD REPORT
SEPTEMBER 2024**

1. We held the fall activities meeting on Monday, August 5th. The meeting was very well attended by both parents and participants.
2. Once again this school year, we will be using rschooltoday as the central calendar for the district. This is where all activities and other school-related events will be found. Any changes to schedules will also be made in rschooltoday. People will be notified of any changes via email/text if signed up for “Notify Me” within rschooltoday. Parents now also have the option to submit all paperwork/fees online through rschooltoday.
3. Participation numbers for our fall activities:(7-12)
 Volleyball = 62
 Cross Country = 18
 Football = 65
 Cheer = 11
 Total = 156
4. The visitors pressbox is ready for the opposing football teams. Coaches and filmers from the opposing teams will utilize this pressbox. This will allow for more space in the home pressbox for our coaches, announcer, clock operator, and filmers. We are looking to lease out the two end suites for our home football games.
5. Fall activities are underway and teams are fully participating.
6. We did another upgrade to the youth football program by purchasing new pants. Josh Hook is running the youth football program and doing a great job.
7. Questions

**School Board Meeting
September 11, 2024
7:00 PM**

Secondary Principal Report

- **First Day:** The first day of school is always a bit chaotic, but I felt like things went very well. I addressed all the students in the PAC in two different sessions, we dispersed all the school devices, and had shortened sessions of all the classes.
- **Cell Phones:** We have two full days of school under our belts as I type this. I think the cell phone policy is going well. Students are definitely talking to each other during lunch. We can tell because it is a lot louder there during this time! There is some congestion at the end of the day that I believe will get better as the students get more used to unlocking their Yondr pouches. One thing that has been totally taken off the table is the teachers' need to constantly tell students to put their phones away. That alone is a win!
- **Backpacks:** I think this change was harder for the students to deal with than the phone policy! I think they are doing well with it though. We definitely have some kids figuring out how to open their lockers. In the past, many students didn't even use their lockers. I believe this has also been a great change for our school.
- **Homecoming:** The week of September 30 to October 4 will be homecoming week.
- **Honor Society:** The RTR Honor Society will be inducting new members on Sunday, September 22nd at 7:00 PM. Juniors and Seniors that meet the criteria have been invited to complete the application process.

- **Current Enrollment:**

Grade 6:	45	
Grade 7:	54	
<u>Grade 8:</u>	<u>59</u>	<u>158</u>
Grade 9:	55	
Grade 10:	62	
Grade 11:	57	
<u>Grade 12:</u>	<u>49</u>	<u>223</u>
 Total 6-12:		 381



August 19, 2024

David Marlette, Superintendent
Russell-Tyler-Ruthton Public School District, ISD #2902-01
111 County Highway 8
Tyler, MN 56178

Dear Superintendent Marlette:

Minnesota Statutes, section 123B.71, requires a review and comment statement on the educational and economic advisability of your proposed school construction project. Information supplied by your school district and from Minnesota Department of Education sources is the basis of this review and comment. With this positive review and comment, voter and school board approval is required for Russell-Tyler-Ruthton Public School District, Independent School District #2902-01, to proceed with the proposed projects.

The district shall publish a summary of the review and comment statement (the final two pages) in the legal newspaper of the district at least 48 days, but not more than 60 days, prior to holding a referendum for bonds or soliciting any bids for the construction, expansion, or remodeling of an educational facility. The department may request a statement certifying the publication, and require the submission, review, and approval of preliminary and final construction plans.

Minnesota Statutes, section 123B.71, requires the commissioner to include comments from residents of the school district in the review and comment. As of the date of this letter, no public comments have been received. In addition, Minnesota Statutes, section 123B.71, ***requires the school board hold a public meeting to discuss the review and comment prior to the date of the bond referendum election.***

Minnesota Statutes, section 123B.71, ***requires that a school district, prior to occupying a new or renovated facility after July 1, 2002, must submit a certification prepared by a system inspector to the commissioner and the building code official that will provide an occupancy permit.*** The certification must verify that the facility's installed or modified heating, ventilation, and air conditioning system operates according to design specifications and code, a system for monitoring outdoor airflow and total airflow of ventilation systems has been installed, and any installed or modified heating, ventilation, or air conditioning system provides an indoor air quality filtration system that meets ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) Standard 52.1.

If you have any questions, please contact Chris Kubesh, Education Finance specialist, at 651-582-8319 or chris.kubesh@state.mn.us. Thank you for working with us to improve school facilities for Minnesota students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Willie L. Jett II'.

Willie L. Jett II
Commissioner

cc: Jeff Hansen, School Board Chair

Enclosure

**The Commissioner of the Department of Education
Review and Comment on the School Construction
Proposal of Russell-Tyler-Ruthton Public School District, ISD #2902-01**

A review and comment must be provided on a school district construction project proposal before the district conducts a referendum, solicits bids, or issues bonds for the project. A project proposal has been submitted for review and comment according to requirements set forth in Minnesota Statutes, section 123B.71, subdivisions 9 and 10, and Minnesota Statutes, section 123B.72. The district provides the following information:

1. The geographic area and population to be served:
 - a. preschool through grade 12 student enrollment for the past five years, and
 - b. student enrollment projections for the next five years.
2. A list of existing school facilities:
 - a. by year constructed,
 - b. their uses, and
 - c. an assessment of the extent to which alternate facilities are available within school district boundaries and in adjacent school districts.
3. A list of specific deficiencies of the facility:
 - a. demonstrating the need for a new or renovated facility to be provided,
 - b. the process used to determine the deficiencies,
 - c. a list of those deficiencies that will and will not be addressed by the proposed projects,
 - d. a list of specific benefits that the new or renovated facility will provide to students, teachers, and community users served by the facility.
4. A description of the project, including:
 - a. specifications of site and outdoor space acreage,
 - b. square footage allocations for classrooms, laboratories and support spaces,
 - c. estimated expenditures for major portions of the project,
 - d. estimated changes in facility operating costs, and
 - e. dates the project will begin and be completed.
5. A specification of the source of project financing, including:
 - a. applicable statutory citations,
 - b. the scheduled date for a bond issue or school board action,
 - c. a schedule of payments, including debt service equalization aid, and
 - d. the effect of a bond issue on local property taxes by property class and valuation.
6. Documentation obligating the school district and contractors to comply with the following items:
 - a. Minnesota Statutes, section 471.345 governing municipal contracts,
 - b. sustainable design,
 - c. school facility commissioning under Minnesota Statutes, section 123B.72, certifying the plans and designs for heating, ventilating, air conditioning and air filtration for an extensively renovated or new facility meet or exceed current code standards, including ASHRAE air filtration Standard 52.1,
 - d. American National Standards Institute (ANSI) acoustical performance criteria, design requirements and guidelines for schools on maximum background noise levels and reverberation times,
 - e. state fire code,
 - f. chapter 326B governing building codes, and
 - g. consultation with affected government units about the impact of the project on utilities, roads, sewers, sidewalks, retention ponds, school bus and automobile traffic, access to mass transit and safe access for pedestrians and cyclists.

Description of Proposed School Construction Project

Russell-Tyler-Ruthton Public School District (RTR), ISD #2902-01 is proposing a referendum on November 5, 2024 that would authorize \$20 million in bonding authority to finance a new gymnasium, fitness center, secure entrance vestibule and a 14 classroom addition. The projects would be scheduled for completion in calendar years 2025 and 2026. Cost estimates by project component are as follows:

<u>Building Additions:</u>		<u>Other Projects Costs:</u>	
Elementary Classrooms	\$4,020,250	FF&E / Technology	\$625,000
High School Classrooms	\$4,020,250	Convert Fitness Area to Career Center	\$159,500
Gymnasium	\$5,060,250	Fitness Area Equipment	\$225,000
Weight/Fitness Area	\$1,493,375	Other Interior Renovations	\$36,500
Storage Area	\$911,000	Fees, Permits & Testing	\$1,314,773
	\$15,505,125	Contingencies	\$2,433,674
		Bond Issuance	\$375,460
			\$5,169,907
		Estimated Total Project Costs	\$20,675,032

After a successful \$35 million bond referendum in 2019, RTR completed construction of their new PK-12 facility in 2021. Subsequent to the bond referendum, the district issued roughly \$3.6 million of non-voter approved bonds and utilized \$575,000 of general fund dollars to finance a new football/track stadium complex with an artificial turf playing surface. The annual principal and interest payments for the non-voter approved bonds have and will continue to utilize much of the district's operating capital revenue until the bonds are retired in FY 2037. The district went to the voters again in November of 2023 with a bond referendum similar to the one proposed here. It failed by 15 votes.

Current enrollment is roughly 700 students or about 54 students per grade. The district is projecting an enrollment increase of roughly 50 students over the next five years. The proposed building addition additions would increase the building square footage per student from roughly 240 to almost 290; above MDE Guidelines. The proposed classrooms would enable the district to add a third section for larger classes and provide a music room. In addition, the amount of gymnasium space in the current facility is at MDE Guidelines. An additional two station gymnasium will increase square footage.

The additional operating costs associated with the proposed two-station gymnasium, fitness center and additional classrooms is estimated to be \$100,000 annually. Those additional operating costs and the debt service payments (coming out of the general fund budget) for the non voter approved bonds will be important for the district to monitor going forward.

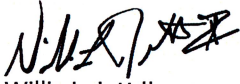
If the bond referendum is successful and bonds are sold, the debt service on the bonds will be eligible for debt service equalization under Minnesota Statutes, section 123B.53, subdivision 3, if the bond schedule is approved. The amount of debt service equalization aid, if any, the district receives is determined annually and is dependent upon property wealth, student population, and other statutory requirements.

Review and Comment Statement

Based on the department's analysis of the school district's required documentation and other pertinent information from sources of the Minnesota Department of Education, the Commissioner of Education provides a positive review and comment.

Additional Information is Available

Persons desiring additional information regarding this proposal should contact the school district superintendent's office.



Willie L. Jett II

Commissioner

August 19, 2024

8/27/24

**To: RTR Schools
Tyler, MN 56178**

**Kyle Thoofit
2808 Cty. Rd. 13
Tyler, MN 56178**

Snow Removal Bid for 2024-2025- Tyler MN

300 horse front wheel assist tractor with 10 ft. snow bucket and blower- \$250.00/hr

165 horse telehandler loader with hydraulic 12 ft-18 ft snow wing and 10 ft snow bucket- \$225.00/hr

75 horse telehandler loader with hydraulic 8ft-12 ft snow pusher, 8 ft snow bucket, 6 ft blower- \$125.00/hr

75 horse skid loader with 8 ft snow bucket- \$120.00/hr

Thank you, Kyle Thoofit
cell 507-530-7046

2024-2025 FUNDRAISERS			
Group	Fundraiser	Dates	Contact Person
After Prom	Sports Supper	Winter	Kitsie Carr
After Prom	Lingen Ice Cream	Sept. FB Game	Kitsie Carr
After Prom	Junior Raffle	Oct/Nov.	Kitsie Carr
Arts	Holiday Art Show	December 1, 2023	Cerrisa Gile/Jennifer Christensen
Arts	Community Holiday Show	December 18, 2023	Cerrisa Gile/Jennifer Christensen/Lorilee Malecha
Arts	Spring Art Show	April 26, 2024	Cerrisa Gile/Jennifer Christensen
Basketball Boosters	50/50 Split the Pot	Boys/Girls Basketball Season	Judd Guida
Basketball Boosters	Mighty Knights	Boys/Girls Basketball Season	Judd Guida
Cheerleaders	Little Knight Cheer Camp	Fall	Sandy Carpenter
Cheerleaders	Gameday Spirit	Home Football Games	Sandy Carpenter
Cheerleaders	Popcorn	After football depending on availability	Sandy Carpenter
Cheerleaders	Deja Brew Fundraiser	first home game	Sandy Carpenter
FCCLA	Wreath Sales	Oct/Nov	Tammy Borman
FCCLA	Valentine Cookies	Valentines Day	Tammy Borman
FCCLA	Pizza/Butter Braid	Oct/Feb	Tammy Borman
FCCLA	5K Run	May	Tammy Borman
FCCLA	Cupcakes	February/May	Tammy Borman
FCCLA	Freeze Pop Sales	All Year	Tammy Borman
FFA	Fruit Sales	December	Jen Boersma
FFA	Puffin Sales	December	Jen Boersma
FFA	Plant Sales	April/May	Jen Boersma
FFA	Meat Sticks	All Year	Jen Boersma
Football Boosters	Brats	Football Season	Joy Wichmann/Darren Baartman
Football Boosters	Yardline Fundraiser	Football Season	Joy Wichmann
History Club	Driveway Painting		Erick Harper
Honor Society	Tournament Game	Thursday Before Thanksgiving	Sandy Carpenter
Honor Society	Crush Pop Cans	Valentines Day	Sandy Carpenter
Honor Society	Easter Egg Drop	Spring	Sandy Carpenter
Honor Society	Puzzle Tournament	TBA	Sandy Carpenter
HS Student Council	Pennies For Patients	January/February	Johnson/Teske
HS Student Council	Senior Parking Spot Raffle	Fall	Johnson/Teske
HS Student Council	Homecoming T-Shirts	Fall	Johnson/Teske
HS Student Council	Hat/Donut Day	Monthly	Johnson/Teske
HS Student Council	Homecoming Admission	Coronation Night	Johnson/Teske
JO Volleyball	Sports Supper	Winter	Amberlee Thooft/Jenna Schrunk
Jr. Class	Concessions/Prom	Fall/Winter Sports Seasons	Jordan Lichtsinn
MS Student Council	Family Activity Nights	All Year	Tammy Borman
MS Student Council	Concessions	Periodically During the Year	Tammy Borman
PTSA	Homecoming Spirit 5k	fall	Amanda Reider
PTSA	3-5 grade dance/elementary formal	Spring	Amanda Reider
PTSA	Family Movie Night	X-mas Vacation	Amanda Reider
PTSA	Family Bingo Night	Spring	Amanda Reider
PTSA	Split the Pot	Elementary Concerts	Amanda Reider
RTR Baseball/Softball	Cookie Dough	Spring	Darren Baartman
RTR Booster Club	Half-time Shoot	Boys/Girls Basketball Season	Amy Cowell
RTR Clay Target	Spring Fund Drive	March/April	Jen Boersma
RTR Football	Coupon Books	Fall	Darren Baartman
RTR Foundation	Pancake Feed	Aebleskiver Weekend	
RTR Foundation	TBD	Fall	
RTR Foundation	TBD	Spring	
RTR Scholarship	Burger Feed	March	
RTR Softball	Youth Camp	Spring	Ashlei Hoffmann
RTR Speech	Concessions at Speech Meets	Winter	Erick Harper
RTR Speech/History Club	Concessions at 1-Act Section Meet	Winter	Erick Harper
RTR Volleyball	Community Assistance	As Needed	
RTR Volleyball	Donuts & Athletes	Volleyball Season	Daynica Brown
RTR Volleyball	Youth Program	Volleyball Season	Daynica Brown
RTR Volleyball	Mini Knights	Volleyball Season	Daynica Brown
RTR Volleyball	Taco Meal/BBQ Meal	Dates TBD	Daynica Brown
RTR Volleyball	Selling of Mums/Pumpkins		Daynica Brown
Yearbook	Ad Sales	February-June	Jodi Dubbeldee
Yearbook	Activity Photographs	various activities during the year	Jodi Dubbeldee
** Denotes New Fundraiser			