



Career Investigation Absence Approval

Pre-Approval:

- In accordance with Board Policy FEA (Legal) and (Local), students are permitted two excused absences their junior year and two excused absences their senior year for career exploration.
- This approval form must be submitted to the assistant principal three days prior to the career investigation experience.
- For the absence to be excused, the student must submit the proof of attendance form to the assistant principal's office **within three days** of the career investigation experience.
- Students are responsible for any classwork missed while participating in career investigations and should make arrangements with their teachers prior to the absence. Students with excused absences will have a total number of days associated with the absence from school plus one day to turn in make-up work.

Parent /Guardian Permission:

My child, _____ ID # _____ Grade _____
has my permission to participate in career investigation on _____(date).

Name of Company: _____

Contact Person: _____Phone Number: _____

- The absence will only be excused if my child submits the verification of attendance form to the assistant principal.
- Transportation to and from the career investigation must be provided by the parent/guardian or student.
- It is the responsibility of the parent/student to make arrangements with the desired business site.
- School personnel will not be present while my child is on site and will not be responsible for my child. I give permission for my child to receive medical treatment in case of an emergency.

I have read the above information and fully understand and agree with the content.

Parent/Guardian Signature:

Date:

Assistant Principal's Signature:

Date: