



## HAWAII BAPTIST ACADEMY JOB DESCRIPTION

**JOB/POSITION TITLE:** Worship Leader

**OFFICE/CAMPUS:** Kong /Sagert

**REPORTS TO:** Campus Ministers/Principals

**STATUS:** 10 months (non-exempt)

### **PRIMARY PURPOSE:**

Central to the middle and high school, Christian Ministries outreach to HBA students is the weekly school chapel, a time dedicated to communal worship, teaching and spiritual reflection. The worship leader is a key minister in chapels, leading and directing students and staff in musical worship while also discipling and coaching student musicians in the process. The worship leader also provides input and insight as a member of the chapel planning team, and provides technical and production support for chapels, especially for audio needs. Additionally, the worship leader can serve in the same capacity in grade-wide camp chapels, if their schedule allows.

### **ESSENTIAL DUTIES/FUNCTIONS:**

- Able to explain and communicate the purpose of worship through song to a diverse mix of teenagers with varying degrees of faith knowledge.
- Play an instrument: Preferably a guitar, but this is negotiable.
- Chapel and Event Leadership: Plan and lead musical worship for chapel services.
- Band Leadership: Recruit, audition, and train a student band for chapel services. Organize regular practice sessions and mentor students in musical skills and worship leadership.
- Technical and Production Support: Provide A/V support for chapels and Christian Emphasis Week (CEW).
- Collaboration: Work closely with the Christian Ministries Coordinators to align chapel themes and music with broader spiritual goals.
- Administration: Manage music selections, coordinate with technical staff for sound and equipment needs, and maintain a consistent schedule of rehearsals.

### **OTHER DUTIES/FUNCTIONS:**

- Be relational, both to non-believing and those of like faith.
- Other duties as assigned.

**CORE VALUES OF HBA:** An employee of HBA must demonstrate the following core values:

- Humility: We cultivate humility by acknowledging the goodness of God and the reality of sin, by taking time to be contemplative, by being open to change, and by knowing that there is and will always be more to learn.
- Curiosity: We cultivate curiosity by asking questions, by seeking opportunities to learn, by trying new things, and by persevering in our quest for answers.
- Love: We cultivate love in community by striving for peace, by eliciting and sharing ideas, by constructively expressing and resolving disagreements, by respecting differences and loving all people, and by asking and offering forgiveness.
- Commitment: We express our commitment by speaking truth and taking responsibility, by caring for God's creation, and by using our talents and resources to work toward the good of humanity.

**QUALIFICATIONS:**

- Highly proficient in vocal and instrumental music, with the ability to lead both contemporary and non-contemporary Christian worship music.
- Experienced in leading worship and musical groups, preferably with youths or in an educational setting.
- Strong organizational and communication skills.
- Demonstrated experience and ability to work and thrive in teams.

**WORKING CONDITIONS:**

- Equipment Use: Computer, digital presenter, computer projector, copier, Scantron, phone, and CD/DVD player.
- Work Hours: 7:15 a.m. – 2:45 p.m. one day a week, usually Tuesdays
- Mental Demands: Decision-making, good judgment, alert, attention to detail, concentration, mathematical ability and the ability to communicate clearly and effectively through oral and written means.
- Physical Demands: Noisy. Wide field of vision, corrected vision, projecting voice.

**QUALIFICATION REQUIREMENTS:**

- Spiritual: Must have accepted Jesus Christ as Lord and Savior of their life and; demonstrate a living relationship with Jesus Christ as described in "The Baptist Faith and Message: the tenets of the Southern Baptist denomination. Strong references from recent Christian ministry partners, leaders/mentors and current church pastor.
- Skills/Knowledge: Knowledge in subject area, with strong oral and written communication skills. First Aid, CPR, and AED training is required.
- Education/Training: Preferably (but not required) a degree in Music, Theology, Christian Ministry, or related field, and/or consideration will be given for work experience.
- Other: Must be a team player, model life-long learning-- keep up with trends in education, willing to develop new curricular ideas as decided by team.

**HOURS AND COMPENSATION:**

Compensation should be competitive, ranging from \$20 to \$25 per hour, based on experience and qualifications.

A typical schedule for this role will involve:

- 8 hours of work on Tuesdays (or on days that weekly chapels are held) when school is in session (approximately 35 weeks of chapels)
- 4 daily chapels during Christian Emphasis Week, typically in November (not to exceed 5 hours per day)