

**AGENDA**  
**Board of Trustees**  
**Columbia Falls School District Six**  
**Regular Board Meeting**  
**Monday, September 9, 2024**  
**6:00 p.m.**  
**School District Six Board Room**

1. **Call to Order**
2. **Pledge to the Flag**
3. **Approval of Agenda**
4. **Consent Agenda**
  - a. Approval of August bills
  - b. Approval of Investment Reports
  - c. Approval of the 24-25 out-of-district student recommendations
    - 25-193, 25-194, 25-196, 25-197
5. **Public Participation**
  - a. Student Body Representative
  - b. GapFillers – Mickey and Tammi
6. **Reports**
  - a. Written
    - Elementary Principals – Pgs. 1-6
    - High School Principal – Pgs. 7-8
    - Special Services Director – Pg. 9
    - Curriculum Director – Pg. 10
    - Board Standing Committees – See website for minutes
  - b. Verbal
    - MTSBA Update – Barb Riley
    - Clerk / Business Manager – Dustin Zuffelato – Pgs. 11-12
    - Superintendent – Cory Dziowgo
    - Board Chair – Jill Rocksund
7. **Action/Discussion Items:**
  - a. Consideration of the attached Request for Proposal – Concession Services. – Pgs. 13-15
  - b. Consideration of the Youth Recreation Program Agreement with Purpose Driven Training Academy. – Pgs. 16-18
  - c. Consideration of establishing Student Activity Account 179 – High School Girls’ Wrestling.
  - d. Consideration of the National School Lunch Program Agreement for the 24-25 schoolyear with Deer Park School District. – Pgs. 19-20
8. **Personnel**
  - a. **The superintendent has accepted the following resignations:**

Jenny Morgan	Food Service Helper – effective July 31, 2024
Tiffany Hale	Food Service Helper – effective July 31, 2024
Chris LePiane	Special Education Para – JH and HS - effective end of SY 23-24
Kristy Corbett	Special Education Para – High School – effective the end of SY 23-24
Brandon Karberg	Assistant Soccer Coach – High School – effective the end of SY 23-24

**b. Consideration of the following hiring recommendations:**

Tysen Rovig	Football Coach – Junior High
Jamie Copeland	Kindergarten Paraeducator - Ruder
Jacqueline Branstetter	Annual Sponsor – Junior High
Sierra Robertson	Special Education Paraeducator – Junior High
Thomas Walker	Special Education Paraeducator - Ruder
Melinda Deneault	Special Education Paraeducator - Glacier Gateway
Michelle Bates	Payroll Accountant – Business Office
Sue Battee	0.4 FTE Special Education Teacher

**c. Consideration of the attached substitute hires: - Pg. 21**

**d. Consideration of the following out of state travel request: - Pgs. 22-23**

Becky Bates	JumpStart National Educator Conference – Financial Literacy November 2-4, 2024 Louisville, KY Paid by scholarship and ark Perkins
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**e. Executive Session:**

- Student 25-195

**f. Board Re-Convenes:**

**g. Executive Session:**

- Student 25-192

**h. Board Re-Convenes:**

**9. Miscellaneous and Future Planning:**

**10. Adjournment**

**The next Regular Board Meeting will be held at 6:00 p.m.,  
Monday, October 14, 2024, in the School District Six Board Room**

Ruder Elementary School Board Report  
September 2024

Ruder Elementary School is off to a great start this school year! Our enrollment is currently standing at 492 students. Our back to school Open House was held on Thursday, August 29th. The incredible Ruder PTO set up a table with information and treats, along with a Wildcat backdrop for our students and families to take a beginning-of-the-school-year picture. Our Ruder Wildcat Team was out in full force, welcoming families and helping students find their classrooms. It was wonderful to see so many of our students and their families, and the Ruder staff truly enjoyed connecting with each of them.

We are delighted to welcome several new staff members to Ruder this year. Everyone is doing a fantastic job acclimating to our school community, and together, we are all working hard to make this an amazing year for our students and staff alike.

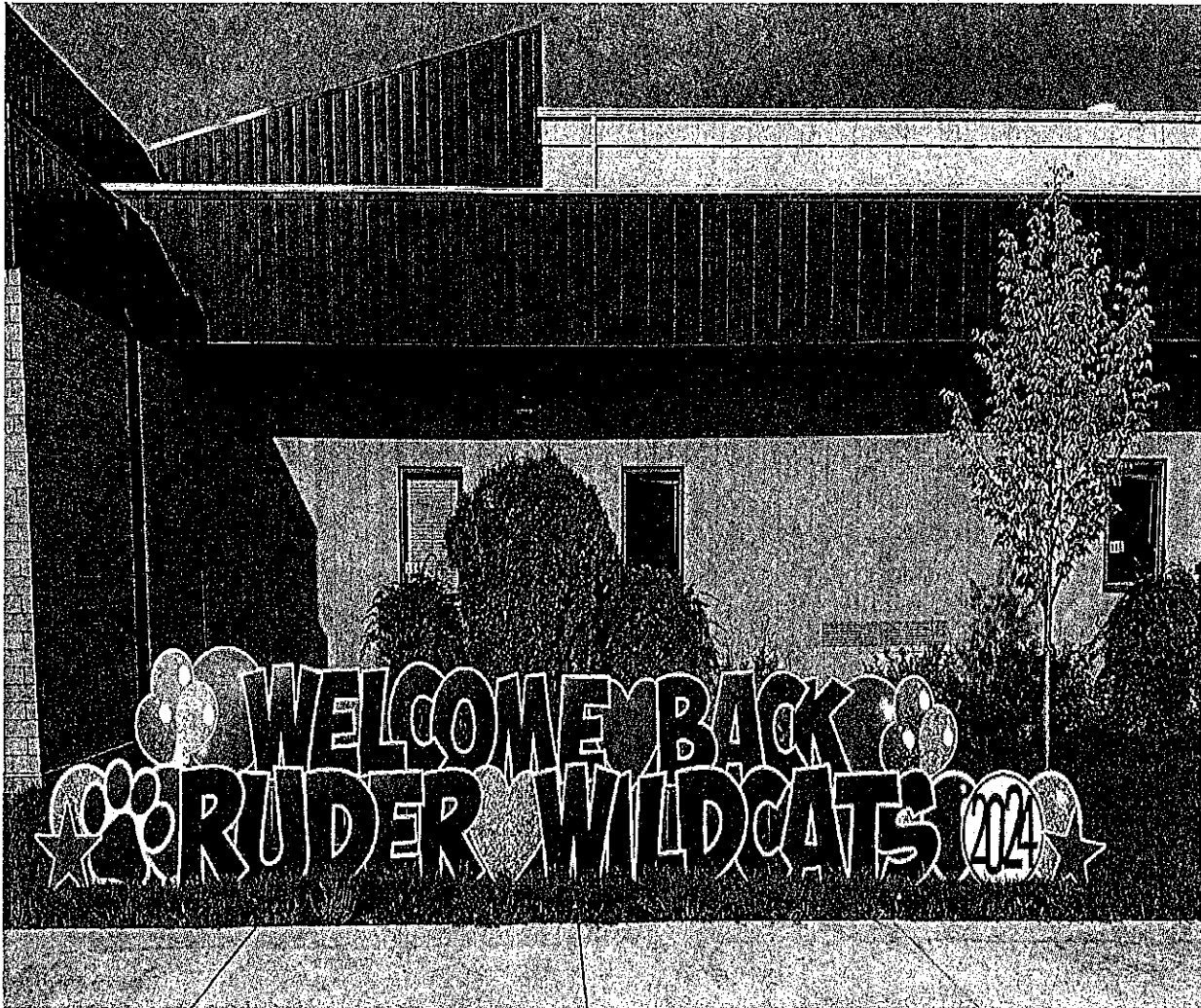
We are currently preparing to STAR test each one of our students to obtain important data to inform and guide our instructional strategies.

I was grateful to be able to meet with several staff members at Ruder prior to school starting. Our meetings provided some great insight into the goals we plan to achieve this school year. We are thrilled to share that we have many exciting changes and initiatives underway at Ruder this year! Here are some highlights:

1. **Closed Campus in the Morning:** To ensure the safety of our students, we've implemented a closed campus in the morning. This change is already making a positive impact, and we appreciate how well our families have supported this.
2. **Tier 2 and Tier 3 Interventions:** We're committed to meeting the needs of every student, and to that end, we're offering tier 2 and tier 3 interventions. We've also designated a day each week to review data with each grade level to ensure we're providing the best support possible.
3. **Specials for our Kindergarten students:** Our kindergarten students will have the opportunity to have specials each day this school year. We are excited to see how these new offerings will enhance the learning experience for our youngest learners.
4. **Adaptive PE, Music, and Library for our RISE students:** We are delighted to offer adaptive specials for our RISE students this year. These additions reflect our commitment to providing enriching experiences to meet the diverse needs of all our students.
5. **Improved Lunch Routine:** With helpful input from our dedicated food service team, we've made some tweaks to our lunch routine. These changes are designed to make the process smoother and more efficient.
6. **Enhanced After-School Bus Routine:** We've introduced a different after-school bus routine with increased safety measures. This new process is already helping to keep our students safe as they travel to and from school.

- 7. Leadership Team Initiatives:** Our newly formed leadership team is enthusiastically tackling several areas for improvement this year. They're focusing on teaching explicit, intentional expectations to all students and implementing monthly assemblies to support our MTSS initiatives. We are also working diligently to implement consistent behavior expectations across all grade levels. This effort is part of our commitment to creating a positive and unified learning environment where every student knows what is expected of them, no matter which grade they are in. This consistency will help reinforce positive behaviors and support our students' success throughout the school year.

Again, we have had a fantastic start to the new school year! We have many goals for this school year, and I'm confident that our amazing staff will help us achieve each one.



Glacier Gateway Board Report  
September 2024

Our school year has gotten off to an amazing start. Staff and students are excited to return to school and start learning. Glacier Gateway focused our beginning PD on our new Math program Bridges and systems training to make our school function at its best.

Glacier Gateway hosted a “Back to School Meet and Greet” on Thursday, August 28th. We had great attendance and 100% attendance in our Kinder orientation on the first day of school. Information tables were set up in our commons with a variety of information stations and resources for families to be part of our GG family. We also had information available through our specialists on healthy eating habits, counseling services available at school, and the importance of physical activity. School supplies were available for families needing support.

Over the summer our MTSS Leadership team worked together to plan for the maintenance of tier 1, 2, and 3 systems within our school. Our leadership team has planned WILDCAT PRIDE activities for each month, with our first one scheduled on September 18th. During our Monthly assemblies we will work, as an entire school, to build and celebrate WILDCAT PRIDE. Our team has been working diligently since planning the transition to our new building to create a Hey Wildcat! Video series for expected behaviors.



We have set goals as a staff for moving forward at GG. We have set goals in the areas of attendance and implementing Bridges with fidelity.

Last Spring we conducted a parent survey during our Annual Art night. A summary of our results and the actions we will take are as follows:

***Parent Satisfaction Survey Summary: Glacier Gateway, April 2024***

*During Art Night in April 2024, Glacier Gateway conducted a parent satisfaction survey with 75 participants to understand parents' perspectives on bullying, student behavior, communication, and collaboration with the school.*

***Bullying***

- *16% of the families surveyed, reported instances of bullying experienced by their child at the school this year, while the majority, 84%, indicated no such occurrences.*
- *78% learned about bullying from their child, while 22% were informed by the school.*

- *Of the students who reported the bullying to their parents first, 64% problem-solved with their child and encouraged reporting to an adult, and 28% contacted school staff.*
- *Of the parents who called the school, 72% communicated with their child's homeroom teacher regarding bullying, while the rest called the principal or counselor.*
- *64% of parents whose child reported bullying, were satisfied with the school's response to bullying; 12% saw ongoing progress; 8% were dissatisfied.*

#### *Behavior Support*

- *84% of families felt the school does a good job supporting their child during behavioral problems.*
- *98% of families felt respected by school staff.*
- *98% of families felt their child was respected by school staff.*
- *76% of families felt included in school-wide decisions, with suggestions for increased input on academic progress and school systems/procedures.*
- *96% of families felt welcome at the school, while 4% only felt partially welcome.*

#### *Behavior Expectations and Positive Reinforcement*

- *98% of families found the school's behavior expectations clear and meaningful.*
- *82% of families reported that school staff praised or rewarded positive behaviors.*
- *90% of families were contacted about their child's positive behaviors.*

#### *Addressing Behavior Difficulties*

- *Of parents who said their child has had behavior difficulties, 44% said the school contacted them before behavior issues became serious.*
- *52% of these parents believed the consequences or resolutions for behavior issues were appropriate.*

#### *Preferred Communication Methods*

- *Parents preferred electronic communications the most, mentioning Class Dojo, Emails, and Text messages for receiving information about their child's classroom or school activities. Paper reminders were mentioned, but were last on the list.*

*Overall, the survey results indicate a generally positive environment at Glacier Gateway, with opportunities for improvement in communication with parents and parental involvement in school decisions.*

### *Glacier Gateway Action Plan to Address Parent Input*

- *Increase Communication:*
  - *Mrs. Anello will use digital bus conduct report system to email parents for every bus conduct report.*
  - *Inform and include families when making decisions for academic progress and school systems/procedures (ie: letters for upper grades reading classroom*

*changes, flier for parents to access programs at GG, end of year communication: report card, star report, summer resources)*

- *Call home to notify parents when behaviors happen to inform parents.*
  - *This happened.... \_\_\_\_\_ and I made a plan to help it get better, what do you think?*
  - *What do you see at home?*
  - *What works at home?*
  - *What do you think about the plan?*
- *Consequences or resolutions for behavior issues were appropriate:*
  - *Share minor vs. major with parents at open house*
  - *Bus discipline matrix at open house*
  - *WILDCAT PRIDE expectations driving classroom expectations*
  - *Consequence continuum for classrooms presented to parents during open house.*
- *Reporting Bully Behaviors*
  - *Parent and child home access to report bullying.*

Again, we are off to a great start and looking forward to another wonderful year of building meaningful relationships with our students and helping each child grow to their fullest potential.



**CFJH September Board Report  
Monday, September 9th**

- We held an open house on Thursday, August 29th. It was very successful! Families picked up informational packets, familiarized themselves with the building, and met and greeted their new teachers. We had a huge turnout!
- New Staff Members
  - Simon VanderWeide - 7th/8th Social Studies
  - Sierra Robertson - Special Education Paraprofessional
- Thank you to our staff for excellently preparing for the new school year! Our teachers and staff are excited about the new year. This staff keeps stepping up to every challenge they face with a positive attitude and is solution-oriented.
- We have a new "Wildcat Way" this year. The acronym is BLUE. It stands for Be Kind, Lead, Unite, and Engage. So far students are enjoying the change. The staff voted for the new acronym in the spring and really like it. We are working on using Wildcat Way common language throughout the building to build consistency, positively address behavioral issues, and provide specific feedback to correct behaviors. The Wildcat Way, and MTSS overall, are huge focuses this year.
- In the first week of school, we had kickoff assemblies for each grade level, checked out Chromebooks, introduced our new "Wildcat Way" behavior expectations, and held lots of great community-building and classroom learning activities.
- We started our fall sports seasons early this year. The first practices were on Wednesday, August 28th. Cross country, football, and volleyball all started before school to prepare our athletes physically and mentally for their first competitions. We felt this would benefit our student-athletes in a positive way having a few extra practices and help keep them safe. The first competition is this week. We have a lot of athletes out for fall sports! Go Wildcats!
- We had a few updated policies and procedures this year. We updated our dress code with more precise language about pajamas, shorts/skirts length, width of straps on jerseys/tank tops, and a couple of others. We created an infographic to help families decide on what type of clothing will be allowed at school to create a positive learning environment.
- Thank you to the custodial and maintenance staff for getting our building ready for the year! It looks great and like new. We couldn't have a great climate and facility without them!
- To start the year, our teachers have worked on updating all of our MTSS procedures to match the new acronym of BLUE. This was a lot of work! They spent a lot of time teaching student procedures and expectations, discussing new policies, and learning and updating safety procedures, and we changed some detention practices this year to help discourage inappropriate behaviors.
- Another focus this year is to create a school-wide instructional focus that all teachers can learn about and improve that strategy or technique. Also, we are going to create "foundations" that should be evident in every classroom, every day to benefit student learning and the classroom environment.

**Student Enrollment**

- Enrollment 551: 6th- 178, 7th- 188, 8th- 185





# CFHS Board Report: September 9, 2024

Columbia Falls High School  
610 13th St W  
Columbia Falls, MT 59912

Principal - Josh Gibbs  
Asst. Principal - John Thompson  
Athletic Director - Troy Bowman

(406)892-6500 Office (406)892-6583 Fax

## Submitted by Josh Gibbs, CFHS Principal

Welcome to another school year! We welcomed 710 students to CFHS on the first day. As most of you know this year looks a lot different. We are spread across three campuses; 5 teachers at Glacier Gateway, 14 at the Canyon, and several classes displaced throughout the high school building. Our staff has done an amazing job of demonstrating resilience and flexibility during this time. Everyone has done an incredible job of making sure our students' education is still the focus during these times. Our students have done an amazing job at adapting to this environment and doing so with great attitudes.

We feel like the plan is the best plan that we could implement in this situation. We have ironed out some of the kinks that were identified during the first week. The biggest issue we are trying to resolve is getting more bus drivers to help cut down on the transition time created by the commute to the Canyon. We are hoping to get more drivers involved to help speed up the transition. Currently we have 2 buses that go to Glacier Gateway and 4 that go to the Canyon. The buses leave the high school in the morning and then sit at the Canyon. The Canyon is dismissed and the buses drop students off back at the high school and load again to head back to the Canyon. This scenario has impacted class time at the Canyon. We are hoping with additional drivers, we can have buses leaving the high school and the Canyon at the same time. If this were to happen we would have minimal impact on class time. Jodee Perkins has been working hard at trying to accommodate us. Again, our teachers are amazing. They are working hard to adjust to these changes while keeping our students' education as the priority!

I plan to continue Mr. Konen's layout for board updates. This month is a little slim because our opening plan has been the focus for everyone here at the high school. We will also focus on a lot of the initiatives from last year as I become familiar with the school and its needs.

Homecoming is just around the corner! We hope to see you at one of our many festivities this year!

## **Strategic Goal #1: Challenging, Diverse, and Supportive Learning Environment**

**BLEED BLUE TICKET SYSTEM** – We will continue our Bleed Blue Ticket system. We have increased our goal to 1,800 tickets by the end of the year. Every staff member will find at least 3 students a month (27 minimum) that exhibit Character, Focus, Honor, or Strength. Our goal is to celebrate and increase a positive school culture by recognizing the great things CFHS students do in our school, as well as recognizing staff that are positively contributing. If all staff meet the minimum requirement, that would be  $70 \times 27 = 1,890$  minimum tickets, we feel a good goal is



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1,500 tickets by year's end. Be on the lookout as we will be updating our progress towards this goal.

**SCHOOL WIDE EXPECTATIONS** - We are continuing to develop consistent expectations across our school. Our MTSS and administration staff have been developing a formoving cell phones from a document that outlines our discipline matrix, school wide expectations, and reporting systems. This will help assure students/staff are all following the same procedures. We are also focusing on making ALL classrooms cell phones free. This is something that we have had in place but will be a focus throughout the year. Removing the distraction of a cell phone will help students focus on learning.

### Strategic Goal #2: High Performing Workplace

**Open and Unfilled Positions at the High School** - We have a few openings: two paraprofessionals for the special education program.

### Strategic Goal #3: Organizational Effectiveness

**Bleed Blue Tickets** – Staff is expected to find at least one student every two weeks that exhibits the CFHS characteristics (Character, Focus, Honor, and Strength). This equates to 27 Bleed Blue Tickets that get celebrated and mailed home to families over the course of the year.

**Building an MTSS School** – We are working on building multiple tiers for systems of support for students. We have varied levels of intervention from most intensive to interventions the school receives.

### Strategic Goal #4: Family & Community Engagement

**FRESHMAN ORIENTATION/OPEN HOUSE:** Last month we conducted a minimalist Freshman Orientation night combined with an opening plan informational night. This was well attendant and helped students/parents get a better understanding of what the first day of school would look like.

### Strategic Goal #5: District Facilities Support & Enhance Learning

Everyone is aware of our facilities at this point. We are looking forward to being back in our school completely. We are thankful that the positive of these events is that our school will be updated in many ways. Our teachers at Glacier Gateway are thankful to be a part of this beautiful building. They also enjoy the AC in the classrooms. The Canyon has come together and is a great school, with a beautiful location. We are working out the kinks in our technology needs. Huge shoutout to IT, Little John, and Belfor for getting that school ready!

# SPECIAL EDUCATION



## Special Services Columbia Falls School District #6 September 2024 Board Report Submitted by Michelle Swank, Director

### Professional Development

The beginning of 2024-2025 School Year brought various Special Education Professional Development training opportunities for staff. Here are some of the trainings offered during the staff August PIR days:

- Safety Care, Crisis Prevention and De-escalation Approaches
- School Services of Montana, medicaid training for direct providers, personal care and nursing staff
- Developing Systematic Scheduling and Instructional Grouping Approaches
- Do the Math Training
- 504 Casemanager Training
- VMath Training
- MANDT, Crisis Prevention and De-escalation Approaches

Special thanks to Special Education staff members who helped in facilitating the trainings as well; Crystal Fisher, Evan Miller, Courtney McCord

### Future Focus of Sp.Ed. Department Goals for 2024-2025 School Year

**Inclusive Practices:** Promote inclusive education practices that integrate students with disabilities into general education settings whenever appropriate, fostering a supportive and enriching learning environment for all students

**Family and Community Engagement:** Foster partnerships with families and the community to support the educational goals and well-being of students with disabilities. Encourage family involvement in the IEP process and provide resources and support as needed

**Creating and Developing Compliant Individualized Education Plans (IEPs):** Ensure that all students with disabilities have personalized goals within their IEPs that are aligned with districtwide standards and objectives. These goals should be specific, measurable, achievable, relevant, and time-bound

**Continuous Improvement:** Establish a system for monitoring progress toward achieving districtwide goals, regularly reviewing outcomes, and make adjustments as necessary to improve educational outcomes for our students with disabilities

## **Curriculum Director Report September 2024**

### **Supporting Math Curriculum**

We have adopted new math curricula for both high school and K-5. To ensure teachers are well-prepared, we hosted face-to-face training sessions led by representatives from both curricula. Our high school math curriculum, *Big Ideas*, was selected partly because it had been successfully adopted by CFJH two years ago. In August, we held a combined training for grades 6-12. For Kindergarten through 5th grade, we adopted *Bridges* as our new math instructional resource. Every teacher at these grade levels received a full day of training during PIR time. Additionally, we have partnered with Side-by-Side Consulting to support the implementation of *Bridges* throughout the school year for K-5.

### **Technology Integration**

I am making progress on rostering students and staff for access to the various online programs and platforms that support teaching and learning in SDSD6. This process will continue through September.

### **Collaborative Work**

September marks the launch of several key committees and teams that support students and staff in Columbia Falls School District Six. Members have been identified, and meetings have been scheduled for the Mentor Leadership Team, Professional Development Committee, English as a Second Language Team, Gifted and Talented Team, and MTSS District Leadership Team.

### **Curriculum Pilots for 2024-2025**

Our current K-5 reading curriculum, *Journeys*, will no longer be available after July 2025. In preparation, the K-5 Reading Pilot Team has identified two potential replacements: *Into Reading* and *Amplify CKLA*. Training for both resources is scheduled for late September, and the pilots will run from October through April. We aim to make a recommendation to the Board by June 2025.

### **ESEA/ESSA Consolidated Grant**

Work has begun on the ESEA/ESSA Consolidated Grant Application. This grant allocated nearly a million dollars to support learning in the 2023-2024 school year. Funds are designated for improving academic achievement, supporting effective instruction, and providing academic enrichment. The application is due by the end of this month.

**TO:** Board of Trustees  
**FROM:** Dustin Zuffelato, Business Manager/Clerk  
**DATE:** September 5, 2024  
**RE:** Business Office Report for the September 9, 2024 Regular Meeting

**Deer Park – School Lunch Agreement**

The District has provided lunch meals to Deer Park School District for the past ten (10) years. The terms of the agreement will NOT change as a result of the CEP Program. Deer Park School District claims these meals and falls simply charges a fixed per meal price for every meal we furnish to Deer Park (\$4.43). The District provides Deer Park approximately 75 meals per day. The District tracks the extra labor and meal supply costs related to these Deer Park Meals.

FY 2024 Operating Results:

Revenue-Deer Park \$ 43,958

Expenses -Deer Park \$ 5,496 \* food ingredients not tracked as accurately in FY24 as a result of Director-LT Absence.

This program does historically provide operating profits to be used by the Food Service Department.

**HS Roof Replacement / HVAC Project budget update**

Pay Applications for Swank as of 8/30/2024:

HS Roof Replacement – Earned less retainage \$1,954,647. Remaining to be paid \$582,315

HS HVAC - Earned less retainage \$3,409,021. Remaining to be paid \$373,999

The District has spent all of the FY25 Voted Levy Budget (\$1,375,000) and all of the School Major Maintenance Account FY 25 Budget (\$368,161) to fund the pay applications through August.

All remaining amounts will be paid using the Board of Investments Loan that will be repaid from the FY26 Building Reserve voted levy.

**Federal Grants Fund – Elementary and Secondary Education Act (ESEA)**

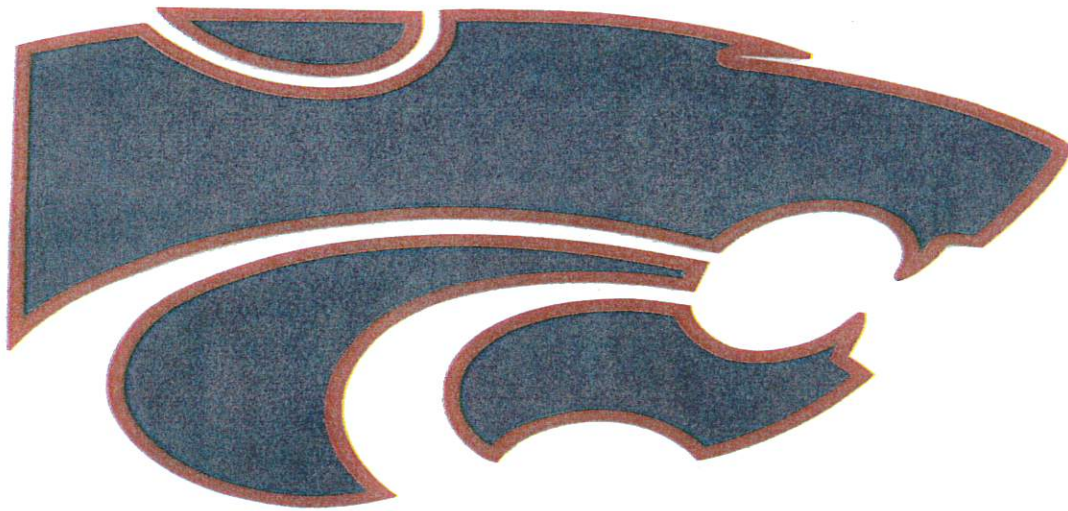
The Grant Application for FY 2025 was recently opened and the District was surprised with the increase of federal funding for the upcoming school year. The District is working through the budgeting process but may use these extra funds for the curriculum adoption materials, which will reserve our Multi District Agreement funds.

<b>FY 2025 Appropriation</b>	836,552
FY 2025 Title IIA	166,861
FY 2025 Title III	991
FY 2025 Title IV	61,571
FY 2025 Title VB RLIS	53,290
	<hr/>
	<b>1,119,265</b>

<b>FY 2024 Appropriation</b>	681,185
FY 2024 Title IIA	145,344
FY 2024 Title IV	54,340
FY 2024 Title VB RLIS	44,359
	<hr/>
	<b>925,228</b>

## **Concessions - RFP**

The District has maintained a contract with Cup o Soul for the past three years. Terms of the agreement provided 10% of gross revenue to the District. Cup o Soul was not able to renew their agreement for the current school year and the District would like to procure a replacement with the utmost transparency. The minimum qualifications shall allow the District to obtain these services from the appropriate vendor.



**Request for Proposal  
Concession Services  
For the Columbia Falls High School**

Issued: September 10, 2024

Due: September 27, 2024

*For further information, contact:*

Troy Bowman, Athletic Director

406-892-6500

[t\\_bowman@cfmthschools.net](mailto:t_bowman@cfmthschools.net)

## INTRODUCTION AND BACKGROUND

Columbia Falls School District ("District") seeks to engage a qualified concessionaire engaged in duly registered as a food vendor in the State of Montana, to provide concession services throughout the school year for each of the following athletic events hosted at the High School:

- Volleyball
- Football
- Basketball
- Wrestling
- Soccer
- Softball

This shall include both varsity and sub varsity games. Services may also be provided at other events upon agreement by the District and the Vendor.

The District shall grant the vendor use of the existing concession stands/facilities including the football field concessions building, the indoor (gym foyer) concessions room, the soccer field concessions building, and the softball field concessions building. The District shall pay charges for electricity, water, sewer, trash removal, and heat.

## SELECTION TIMELINE

PROPOSAL AND AWARD TIMELINE:	
September 10, 2024	RFP issued
September 27, 2024	RFP due at 4:00 PM
September 30, 2024	Proposals submitted to be reviewed and scored by Committee;
October 14, 2024	Approval of selection of concessionaire by Board of Trustees

*Note: dates for the RFP are subject to change and will be confirmed in the RFP packet*

*The District reserves the right to modify this schedule at its discretion. Proper notification of changes in the response schedule will be made via addendum.*

### A. PROPOSAL CONTENT

The Proposers shall provide the following information, clearly separated by tabs, in the order listed below:

1. **Cover Letter/Statement of Interest:** Confirm your interest in providing the concession services to the District.
2. **Contact Information.** Provide the Business name and complete address listing street and mailing addresses.
3. **Responses to Minimum Qualifications**



## **B. MINIMUM QUALIFICATIONS**

Proposers must provide responses to the following minimum qualifications:

1. Food vendor license:
2. Staffing Capacity:  
Provide proof of staffing capacity. The Proposer must be capable of staffing each game throughout the season.
3. Cleanliness:  
Provide rating from the County Health Department.
4. Equipment  
Listing of equipment the vendor owns that will be utilized to serve.
5. Insurance  
Vendor shall purchase and maintain in force at all times throughout the term of this agreement and provide proof to District of the following coverage: Commercial General Liability: \$1,000,000 per occurrence. Workers Compensation Insurance or an Independent Contractor Exemption from the State of Montana. Automobile Liability \$1,000,000 per accident.

## **C. EVALUATION AND SELECTION PROCESS**

The proposals shall be evaluated by a committee appointed by the District.

The role of the Board shall include a complete review of all documents submitted.

Trustees may not be contacted or solicited by any firm or individual submitting proposals during the proposal solicitation and review process. Contact shall only be made with Mr. Bowman, the District's AD.

Selection of the successful vendor will be entirely at the discretion of the District, and the District reserves the right to waive minor irregularities in the selection process and to reject any and all proposals.

**YOUTH RECREATION PROGRAM  
AGREEMENT**

**COLUMBIA FALLS SCHOOL DISTRICT 6**

and

**PURPOSE DRIVEN TRAINING ACADEMY**

**I. AGREEMENT**

This Agreement is made on this 14<sup>th</sup> day of August, 2024, between Columbia Falls School District 6 (501 6th Avenue West, Columbia Falls, MT) and Purpose Driven Training Academy, Inc. (415 Windfield Lane, Columbia Falls MT 59912). In consideration of the mutual promises contained in this Agreement, the parties agree as follows:

**II. PURPOSE**

Provide certain organized youth recreational opportunities in the City of Columbia Falls. Provide character development and excellent fundamental sports opportunities to the youth of the Columbia Falls School District and surrounding areas. To impress upon youth athletes the incredible value of character as it relates to developing one's skills and fundamentals in any sport. This Agreement sets forth the basic principles and guidelines under which the parties will work together to accomplish these goals.

**III. IMPLEMENTATION OF AGREEMENT**

(a) In order to enable close and effective collaboration, it is agreed that the scope of cooperative activity will be reviewed annually. Both CFSD6 and Purpose Driven Training Academy will identify managers to implement and coordinate the Youth Recreation Program. The managers shall meet annually to discuss and direct activities conducted pursuant to this Agreement.

(b) CFSD6 agrees to the following:

- i. *Facility Use* - CFSD6 will continue to provide gym use at no charge. Use of the gym will be limited to Glacier Gateway Elementary during the weekdays (Mon-Thurs, occasional Wednesday) between 5PM-9PM. Schedule and coordinate the use of the gym(s).
- ii. *Custodial Services* - CFSD6 agrees to clean the gym and secure the building after each use.
- iii. *Equipment* - CFSD6 agrees to allow Purpose Driven Training Academy to utilize basketball/volleyball nets as well as the balls that have been previously procured for this program.
- iv. *Program Support* - CFSD6 agrees to support this program from the development perspective through the coordination of the District's Junior High and High School Athletic Programs. Coaches within these programs will provide support and assistance to the volunteer coaches of the Youth Recreation Program. Student athletes will be used to help facilitate drills/practices as community volunteer projects.

- v. Financial Support - CFSD6 agrees to support this program with an annual contribution aligned to the amount contributed by the City of Columbia Falls. The amount will be remitted to Purpose Driven Training Academy prior to June and will be approximately \$6,000.
- vi. *Communication* - CFSD6 agrees to utilize the parent/student contacts maintained within their Student Information System to provide information concerning registration and schedules as well as promote the program.
- vii. *Communication with GG* - Purpose Drive Training Academy must communicate with GG on available gym times and submit facility use through Facilitron.

(c) Purpose Driven Training Academy agrees to the following:

- i. *Program*
  - a. Conduct/Manage/Implement youth basketball for boys and girls (1<sup>st</sup> – 6<sup>th</sup> Grade) and youth volleyball for girls (3<sup>rd</sup> – 6<sup>th</sup> Grade).
- ii. *Registration*
  - a. Conduct Registration and team assignments.
  - b. Registration Fees are subsidized based on in-kind support by the District as well as an annual donation/contribution from the City of Columbia Falls that Purpose Driven Training Academy will secure directly from the City. Fees shall not to exceed \$50 per player to mitigate any financial barrier to participation.
- iii. *Annual Report*. Upon the conclusion of the volleyball season in April, Purpose Driven will submit an activity report to the District documenting the number of participants in each of the programs.
- iv. *Employment*
  - a. All personnel will be hired and controlled by Purpose Driven Training Academy. Purpose Driven and the District understand this program is not serving the District. Nothing in this agreement shall be construed to create an employment or agency relationship, partnership, or joint venture between the parties. Nothing in this Agreement shall create any contract or relationship of employment between District and Purpose Driven or render Purpose Driven an employee of the District. Purpose Driven and the District understand, acknowledge, and agree that Purpose Driven's relationship with the District will not be that of an employee. Purpose Driven and its employees/volunteers will not be entitled to any employment benefits from the District.
  - b. The District will support conducting pre-employment background checks on all employees and volunteers including coaches and referees. All background checks need to be completed before the start of the pertaining season.
  - c. *Volunteers* – Purpose Driven Training Academy will ensure that all non-school staff and volunteers who may work with, or have unsupervised contact with school students shall sign up and comply with CFSD6 volunteer requirements, including fingerprinting and background checks.

- vii. *Liability and Insurance* – Purpose Driven Training Academy agrees to provide \$1,000,000 in liability coverage with CFSD6 named as an additional insured. A Workers Compensation Certificate of Coverage is required and will be provided by Purpose Driven Training Academy for all employees and volunteers. Purpose Driven will enforce required signage of a liability waiver (hold harmless clause) for all volunteers.
- viii. *Facility Use* – Purpose Driven shall ensure adequate supervision to restrict access to the gym and adjacent hallways.
- ix. *Student Management/Discipline/Supervision* – Purpose Driven Training Academy will exclusively provide sufficient competent supervision of players/siblings/parents enrolled in the program at all times.

**IV. SCHEDULE**

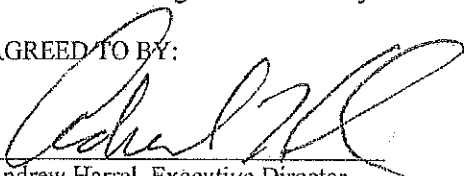
- i. *Girls Basketball*
  - a. 1st - 2<sup>nd</sup> Grade: September - October
  - b. 3<sup>rd</sup>-6<sup>th</sup> Grade: September - November
- ii. *Boys Basketball*
  - a. 1st - 2<sup>nd</sup> Grade: January - February
  - b. 3<sup>rd</sup>-6<sup>th</sup> Grade: January - February
- iii. *Volleyball*
  - a. 3<sup>rd</sup> – 6<sup>th</sup> Grade: March - April

**V. EFFECTIVE DATE**

The contract's initial term is upon contract execution through **June 30, 2025**, unless terminated earlier as provided in this contract.

Both parties may renew this contract for subsequent school year(s) under its then-existing terms and conditions in one-year intervals, by written correspondence between the District Superintendent and Purpose Driven Training Academy at the end of each respective school year. The correspondence must confirm the arrangement for the previous school year was deemed beneficial to both parties and no material changes are necessary to continue the program during the following year.

AGREED TO BY:

  
 Andrew Harrel, Executive Director  
 Purpose Driven Training Academy  
 On this 9<sup>th</sup> day of September 2024

\_\_\_\_\_  
 Jill Rocksund, School Board Chair  
 Columbia Falls School District  
 On this 9<sup>th</sup> day of September 2024

AGREEMENT TO FURNISH FOOD SERVICE FOR THE  
NATIONAL SCHOOL LUNCH PROGRAM

THIS AGREEMENT is made and entered into this 9th day of September, 2024, by and between Flathead County School District #2-Deer Park Elementary (hereinafter referred to as the "School") and Flathead County School District #6-Columbia Falls (hereinafter referred to as the "Vendor").

WHEREAS, it is in the best interest of the students and staff of the SCHOOL to provide a nutritious meal through the U.S. Department of Agriculture School Nutrition Program (NSLP).

WHEREAS, the SCHOOL does not have the kitchen facility or staff necessary to provide meals in accordance to the NSLP.

WHEREAS, the VENDOR has the capability and capacity to supply approximately Seventy-Five (75) student lunches to the SCHOOL per day.

WHEREAS, the VENDOR will charge a fixed per meal price to the SCHOOL, that meets or exceeds the direct and indirect costs of providing such meals. The revenue generated from such activities will be deposited to the school food service account, which may be expended solely for the allowable costs of the VENDOR's school food service program in accordance to 7 CFR Part 210. In order to cover the associated fixed costs, the SCHOOL shall purchase a minimum of forty (40) meals per day.

NOW, THEREFORE, the VENDOR agrees and represents as follows:

1. Supply lunch meals to the School commencing September 3, 2024 and continuing each day of the 2024/2025 school year calendar adopted by the Vender's Board of Trustees.
2. Accept and abide by the terms and provisions of 7 CFR, parts 210 (National School Lunch Program), 245 (Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools), and 250 (Food Distribution Program).
3. Provide school lunches that are planned to meet all the school lunch requirements as applicable in providing free and reduced price meals and free milk in the NSLP (7 CFR Part 210).
4. Provide portioned serving trays and serving utensils.
5. Have meals available for pick-up daily by 11:00 A.M.

NOW, THEREFORE, in consideration of the VENDOR supplying school lunch meals, the SCHOOL agrees and represents as follows:

1. Call in weekly lunch count by the preceding Friday to Laurie Iunghuhn, Food Service Director 892-5273. The number of meals purchased from the VENDOR shall not be less than forty (40) per day.
2. Pick-up and transport meals in VENDOR supplied Cambro insulated food containers.
3. Provide facility and staff for serving meals.
4. Provide the VENDOR with an amount equal to the Free Meal Reimbursement for Non-Severe Schools as provided by The Office of Public Instruction for school year 2024/25 (\$4.43 in FY 2025) for each meal supplied and delivered and \$.50 for each carton of milk supplied and delivered.
5. Provide payment for said meals by the 20<sup>th</sup> of the month that follows the month the meals were delivered to  
Columbia Falls School District  
Dustin Zuffelato-Business Manager/Clerk  
P.O. Box 1259  
Columbia Falls, MT 59912

This agreement shall be effective as of September 3, 2024 for the 2024/2025 School Year.

IN WITNESS WHEREOF, the parties hereto have executed this agreement of the dates indicated below:

_____ Principal, Deer Park Elementary	_____ Date
_____ Board Chair, Deer Park Elementary	_____ Date
_____ Superintendent School District #6	_____ Date
_____ Jill Rocksund, Chairman of the Board School District #6	_____ Date

**Substitute Hires  
Sept 2024**

**Teacher**

LNAME	FNAME	Teacher
Muzi	Constance	Teacher or Aide
Hargin	Morgan	Teacher or Aide
Williams	Logan	Teacher or Aide
Stoll	Jeffrey	Teacher or Aide
Stephens	Shelby	Aide
Matdies	Amanda	Teacher or Aide
Zinkgraf	Ashleigh	Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide

**Secretary / Nurse**

LNAME	FNAME	Other
		Secretary
		Nurse
		Secretary

**Bus Driver**

LNAME	FNAME	Other
		Bus Driver
		Bus Driver
		Bus Driver

**Hot Lunch**

LNAME	FNAME	Other
LaRocque	RayLee	Hot Lunch
		Hot Lunch
		Hot Lunch
		Hot Lunch

**Custodian**

LNAME	FNAME	Other
		Custodian
		Custodian
		Custodian
		Custodian

9/4/2024



## Out-of-State Travel Request

message

Becky Bates <b\_bates@cfmtschoools.net>  
To: Marie Birky <mbirky@cfmtschoools.net>  
Cc: Josh Gibbs <j\_gibbs@cfmtschoools.net>

Tue, Sep 3, 2024 at 11:47 AM

This sender is trusted.

Hello Marie -

Please add to the next board agenda:

Request for Out-of-State Travel for Becky Bates

***Jump\$tart National Educator Conference (Financial Literacy), November 2-4, 2024. Louisville, KY (details below)***

It is a Scholarship award. The additional funds not covered by the scholarship for travel and conference-related expenses have been approved through Carl Perkins.

Please let me know if you have questions.

Thanks and have a great day, Becky Bates

----- Forwarded message -----

From: **Becky Bates** <beckycfhs@gmail.com>  
Date: Mon, Sep 2, 2024 at 10:18 AM  
Subject: Fwd: Congratulations on Your Scholarship!  
To: Becky Bates <b\_bates@cfmtschoools.net>

----- Forwarded message -----

From: **Dan Hebert** <daniel.hebert@jumpstart.org>  
Date: Mon, Sep 2, 2024 at 9:27 AM  
Subject: Congratulations on Your Scholarship!  
To: beckycfhs@gmail.com <beckycfhs@gmail.com>

Dear Jump\$tart Educator:

**Congratulations!** You have been selected to receive a full registration scholarship to attend the Jump\$tart National Educator Conference, November 2-4, 2024, at the Omni Louisville Hotel in Louisville, KY.

Your scholarship includes registration for the full conference, including all six meal events, and two nights in a private room at the Omni Louisville Hotel. **To accept your scholarship, please use this link to register for the conference no later than September 20, 2024.** Please note that you will be asked to make a \$100 credit card deposit when you register; but this amount will be fully refunded to you when you attend the conference.

If you are unable to use this scholarship, please notify us as soon as possible so that we may offer it to another deserving teacher on our wait list.



cannot predict changes to these restrictions and requirements but is committed to following government mandates and venue policies and will endeavor to notify all attendees of any changes.

### **Your Responsibilities:**

1. **Read through the online conference brochure** for important details and confirm your ability to attend the conference (*time off, travel arrangements, etc.*) before you register.
2. **Register online using this link** no later than **September 20, 2024**. Scholarships unclaimed by this date will be offered to wait-listed applicants. This link is for your personal use and *must not* be shared.
3. Register and pay for your spouse or adult guest (*optional*). **Important:** No guest badges will be sold onsite, so you must register your guest in advance. Guests are accommodated on a first come, first served basis until meal events reach capacity.
4. Reserve extra hotel nights, at your own expense, when you register for the conference (*optional*). Your scholarship includes your hotel room for the nights of **November 2 and 3**. If you plan to arrive sooner or stay longer, you must make that reservation when you register for the conference and pay the hotel directly when you arrive. Do not contact the hotel directly for the additional nights.
5. Arrange and pay for your own travel to Louisville. Air/rail, ground transportation, parking, and other incidental travel costs are your own responsibility (*unless covered by your school or other supporter*). My colleague, **Joel Chrisler**, has created two travel documents that you might find helpful.
6. Plan to stay for the entire event as required by your scholarship. The conference ends with door prizes and the distribution of PD certificates.

Congratulations again and thanks for all you do to advance financial literacy among our nation's students! There will be follow-up emails providing more details about the fun things we have planned as well. We look forward to seeing you in November!

*Dan Hebert*

*Senior Director of Education*

*Jump\$tart Coalition*

*daniel.hebert@jumpstart.org*

*m. 603.731.1812*

### **National Headquarters**

*1001 Connecticut Avenue, NW*

*Suite 640*

*Washington, DC 20036*

*(202) 846-6780*

### **Regional Office**

*51 Jefferson Drive*

*Hillsboro, NH 03244*