

**SHERMAN INDEPENDENT SCHOOL DISTRICT  
BOARD PROCEDURES FOR PRESENTATION FROM THE PUBLIC**

Welcome to tonight's school board meeting. If you wish to speak during the PRESENTATIONS FROM THE PUBLIC portion of the meeting, complete and return the bottom of this card to the Board administrative secretary seated at the desk on the right side of the board room. Completed and signed forms must be received by the secretary before the start of the meeting at 5:00 p.m. Individuals who submit an incomplete form and/or fail to submit a form before 5:00 p.m. will not be permitted to speak.

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**BOARD MEETINGS: POLICY ON PUBLIC PARTICIPATION  
AND BOARD OPERATING PROCEDURES Art. VI, Section 4**

BED (LOCAL)

**LIMIT ON PARTICIPATION:**

Audience participation at the Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**PUBLIC COMMENT: PRESENTATIONS FROM THE PUBLIC**

Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Individual comments shall not exceed three minutes. However, when more than 20 people have timely submitted a completed form, individual speaking time will be reduced to one minute.

**BOARD'S RESPONSE:**

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but by law, the Board is not allowed to deliberate or take action regarding any subject that is not included on the agenda or that has not been properly posted.

**COMPLAINTS AND CONCERNS:**

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy (see list below) to see resolution:

Employee complaints: DGBA  
Student or parent complaints: FNG  
Public complaints: GF

**DISRUPTION:**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Address

\_\_\_\_\_  
Agenda Item / Topic

I agree to abide by this policy: \_\_\_\_\_

\_\_\_\_\_  
Signature

I am speaking primarily as a  parent/guardian,  employee,  citizen.