



## New Principal Institute

2024-2025

Date	Department	Time	Topics
9/6/2024	School Leadership Business and Financial Services	8:15  8:30   9:00-10:00	Mentor/Mentee Time  Ice Breaker: Have you ever? <i>You're the Principal! Now What?</i> - Ch. 15; Ch. 16, p. 278 NAESP Resources: <ul style="list-style-type: none"> <li>● Advice for New Principals</li> <li>● Master the Money</li> </ul> Dr. Killian  Karen Smith and team will discuss reading a budget printout, activity accounts, purchasing laws, etc.
10/4/2024	School Leadership Human Resources Student Services	8:15  8:30   9:00-10:00   10:00-11:00	Mentor/Mentee Time  Ice breaker – 5 Squares Tips for Courageous Conversations NAESP Resources: HR Podcast, Invest in Onboarding & Two Tracks Toward Wellness <i>You're the Principal! Now What?</i> - Ch. 5,10,11  Deborah Stewart and HR team will discuss timelines for non-renewal, process for interviewing and processing candidate, etc <i>You're the Principal! Now What?</i> - Ch. 17  Deborah Stewart and team will share services offered by the Student Services department. <i>You're the Principal! Now What?</i> - Ch. 9
11/1/2024	School Leadership Police Department/Security Internal Audit Legal Services	8:15  8:30   9:00-9:30  9:30-10:00  10:00-10:30	Mentor/Mentee Time  Ice breaker – Chat Cards Problem-solving Jenga Activity NAESP Resource: Safe Environments for Student Success  Chief Eric Mendez and team will share safety and security information.  Blake Legler will share information from the Internal Audit department.  Marney Sims will share Legal Services information.

Date	Department	Time	Topics
12/6/2024	School Leadership Professional Learning Guidance & Counseling Health Services	8:15	Mentor/Mentee Time
		8:30	Ice breaker – Christmas Carols/find your partner Self-care and Empathy <i>You're the Principal! Now What?</i> - Ch. 18
		9:00-9:45	Glenda Horner and team will review CF-TESS timelines, teacher mentoring, etc. <i>You're the Principal! Now What?</i> - Ch. 6
		9:45-10:15	Franklin Sampson and team will share counseling information. <i>You're the Principal! Now What?</i> - Ch. 8
10:15-10:45		Melinda Hood will provide Health Services updates.	
1/10/2025	School Leadership School Improvement and Accountability	8:15	Mentor/Mentee Time
		8:30	Ice breaker – Miniature Metaphors Systems Thinking – Iceberg/Zoom
		9:00-10:00	Ashley Clayburn and team will share the CIP process, EPS and other data related issues. <i>You're the Principal! Now What?</i> - Ch. 7
2/7/2025	School Leadership Chief of Staff / Community Relations	8:15	Mentor/Mentee Time
		8:30	Ice breaker – At my house Reframing Four Frames
		9:00-10:00	Teresa Hull and team will share information related to district and community relations. <i>You're the Principal! Now What?</i> - Ch. 13
3/7/2025	School Leadership Facilities & Construction / Support Services	8:15	Mentor/Mentee Time
		8:30	Ice breaker – Disney Characters Navigating change
		9:00-10:00	Matt Morgan and team will share information about facilities. <i>You're the Principal! Now What?</i> - Ch. 14
4/4/2025	School Leadership	9:00-10:30	Ice breaker – Wind tubes Share favorite leadership book Reflection and celebration