The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on January 23, 2019, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
Mrs. Mary Mokris, Vice President
Mrs. Jordan Shumofsky
Mr. Matt Atlas

Absent: Mrs. Mindy Opper

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT'S REPORT

Mr. Projansky talked about the article in the local newspaper regarding safe driving in school locations.

SUPERINTENDENT'S REPORT

Dr. Freda congratulated Mr. Brady and Ms. Williams on the winter concert held the other evening.

PUBLIC RECOGNITION

None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the following documented emergency bus exit drills as per New Jersey Administrative Code NJAC 6A:27-11.2.

- The drill dates were September 28, 2018 and November 21,2018;
- The September drill was conducted at 9:00 a.m. and the November drill was conducted at 11:00 a.m.;

- Both drills were conducted at the Gould School;
- The location of the drill was 132 Gould Avenue, North Caldwell, NJ;
- The route numbers were Gould 01-04 both am and pm
- Mr. Chris Checchetto, School Principal, supervised the drill
- On September 28, 2018 a drill was conducted at the Grandview School;
- The route number was E-023;
- Said drill took place at 35 Hamilton Drive East, North Caldwell, NJ;
- Mr. James R. Whitney, Health and Physical Education Teacher supervised the drill.

Moved:	Mrs. Shumofsky	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve the Proposal for a demographic study submitted by Statistical Forecasting in the amount of $4,500.00.

Moved:	Mrs. Shumofsky	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approved the 2019-2020 preschool tuition in the amount of $3,700.00 per school year.

Moved:	Mrs. Shumofsky	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G4. **WHEREAS,** NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and

WHEREAS, the North Caldwell Board of Education desires to apply for this waiver due to the fact that we project having fewer than forty (40) Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the North Caldwell Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the

County of Essex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year.

Moved: Mrs. Shumofsky Seconded: Mrs. Mokris

Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve payment to **Dr. Livingstone** in the amount of $675.00 for a developmental pediatric assessment for **student #8005396.**

Moved: Mrs. Shumofsky Seconded: Mrs. Mokris

Yes: 4 No: 0

G6: RESOLVED that the Board of Education approve the revised job description for **Instructional Assistant.**

Moved: Mrs. Shumofsky Seconded: Mrs. Mokris

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve the Agreement between the North Caldwell Board of Education and the North Caldwell Education Association/Support Staff Unit effective July 1, 2018 through June 30, 2021.

Moved: Mrs. Shumofsky Seconded: Mrs. Mokris

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public & Confidential Minutes of January 2, 2019.**

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B2. RESOLVED that the Board of Education approve the **January 15, 2019, payroll** in the amount of $30,476.06.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B3. **RESOLVED** that the Board of Education approve the **January 15, 2019, payroll** in the amount of $329,332.32.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B4. **RESOLVED** that the Board of Education approve the **January 2, 2019, Hand Check Register** in the amount of $52.96.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B5. **RESOLVED** that the Board of Education approve the **January 23, 2019, Bills and Claims** in the amount of $159,213.36.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B6. **RESOLVED** that the Board of Education approve the attached Title I Tutoring payments for December 2018.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B7. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for November 2018.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances

reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B9. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for December 2018.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B10. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B11. **RESOLVED** that the Board of Education approve the **January 25, 2019, payroll** in the amount of $71,763.99.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B12. **RESOLVED** that the Board of Education approve the **November 30, 2018, transfers.**

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: November 30, 2018

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-213-300-060-00	NURSE PURCH SERV	20.00	11-000-213-610-060-00	HEALTH SUP. GRANDVI	(20.00)
	Total Transfers	20.00		Total Transfers	(20.00)
					0.00

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B13. RESOLVED that the Board of Education approve the **December 31, 2018, transfers.**

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: December 31, 2018

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-223-320-060-00	PROF. DEVELOPMENT	3,500.00	11-000-223-320-050-00	PROF. DEVELOPMENT	(1,200.00)
11-000-261-610-000-01	BLDG REPAIR/MAINT DIST	15,000.00	11-000-223-320-060-00	PROF. DEVELOPMENT	(750.00)
11-000-262-110-000-00	CUSTODIAN HOURLY PT	18,000.00	11-000-223-580-050-00	TRAVEL EXP. TEACHER	(300.00)
11-000-291-241-000-00	PERS/ESSEX CTY PENSION	17,500.00	11-000-223-580-060-00	TRAVEL EXP. TEACHER	(300.00)
11-190-100-890-000-00	MISC EXPENDITURES	2,550.00	11-000-261-420-000-01	CONT SVS BLDG REPAIR DIS	(10,000.00)
			11-000-262-110-060-01	CUSTODIAN SALARIES: GDV	(18,000.00)
			11-000-262-622-050-00	ENERGY-ELECTRICITY-GLD	(8,500.00)
			11-000-291-270-000-01	HEALTH BENEFITS	(17,500.00)
	Total Transfers	56,550.00		Total Transfers	(56,550.00)
					0.00

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B14. RESOLVED that the Board of Education approve the **January 18, 2019, Hand Check Register** in the amount of $238,320.90

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

B15. RESOLVED that the Board of Education approve a float of $3,000.00 in the net Payroll account.

Moved: Mrs. Mokris Seconded: Mrs. Shumofsky

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Castiglia, A.	3/15/19	NJIDA/NJSHA	$205.00	
Della Valle, N.	11/12/18	CPI Training Online	$32.00	
Freda, L.	3/15/2019	NJIDA/NJSHA	$180.00	
Laurenzano, D.	3/15/19	NJIDA/NJSLHA	$205.00	
Root, S.	11/12/18	CPI Training Online	$32.00	
Shay, K.	3/15/19	NJIDA/NJSHA	$205.00	
Thomas, C.	3/11/19	Best Practice Guided Reading	$259.00	

Moved: Mr. Atlas Seconded: Mrs. Mokris

Yes: 4 No: 0

P2. RESOLVED that the Board of Education approve the following contracts to reflect salary guide movement as of September 1, 2019:

Kim Shay	**MA 30 to MA 45**	**$98,852.00**
Sarah Veniero	**BA 15 to BA 30**	**$51,633.00**
Christine Gray	**MA 15 to MA 30**	**$66,686.00**
Janice Garthwaite	**BA 15 to BA 30**	**$65,363.00**
Genine Della Valle	**BA to BA 15**	**$48,866.00**
Christina Kallanxhi	**BA to BA 15**	**$50,816.00**

Moved: Mr. Atlas Seconded: Mrs. Mokris

Yes: 4 No: 0

P3. **WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Summer of 2018:**

Name	Course	Grade	School	# of Credits	Amount Paid
Della Valle, G	Literacy Foundations	A	MSU	3	$900.00
Doolen, A.	Instructional Design	A	WPU	3	$900.00

Moved: Mr. Atlas Seconded: Mrs. Mokris

Yes: 4 No: 0

P4. **WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Fall of 2018:**

Name	Course	Grade	School	# of Credits	Amount Paid
Della Valle, G	Partnerships w/ Families in Early Childhood	A	MSU	3	$900.00
Doolen, A.	Technology for Learning & Teaching	A	WPU	3	$900.00
Doyen, G.	Leadership Skill Development	A	Caldwell	3	$900.00
Doyen, G.	Public/Private Admin N-12	B+	Caldwell	3	$900.00
Veniero, S.	Principles & Practices in Inclusive Education	A	MSU	3	$900.00
Veniero, S.	Observation & Assessment of Young Children w/Disabilities	A	MSU	3	$900.00

Moved:	Mr. Atlas	Seconded:	Mrs. Mokris
Yes:	4	No:	0

P5. **RESOLVED** that the Board of Education approve **Christine Aluce** as a substitute teacher for the remainder of the 2018-2019 school year pending certification.

Moved:	Mr. Atlas	Seconded:	Mrs. Mokris
Yes:	4	No:	0

P6. **RESOLVED** that the Board of Education approve the following support staff contracts effective September 1, 2018 to June 30, 2019:

AIDES

Cirillo, Karin	$24,992.00 Aide St 3
Conroy, Erica	$24,992.00 Aide St 3
Della Valle, Nancy	$24,992.00 Aide St 3
De Rosa, Gail	$24,992.00 Aide St 3
Girardi, Maria	$24,909.00 Aide St 2
Gregory, Janet	$28,465.00 Inst Asst St 4
Heller, Leslie	$28,465.00 Inst Asst St 4
Householder, Cindy	$24,992.00 Aide St 3
Householder, Kathleen	$27,425.00 Inst Asst St 2
Iannuzzi, Matthew	$27,121.00 Inst Asst St 1
Miller, Maureen	$28,465.00 Inst Asst St 4
Montano, Wendy	$27,121.00 Inst Asst St 1
Pennisi, Alba	$24,992.00 Aide St 3
Perillo, Lisa	$24,992.00 Aide St 3
Riggio, Heather	$24,992.00 Aide St 3
Ryan, Patty	$24,992.00 Aide St 3
Scandiffio, Maureen	$24,992.00 Aide St 3
Tomea, Rosemary	$24,992.00 Aide St 3
Zerance, Mary Jo	$24,992.00 Aide St 3

CUSTODIAL/MAINTENANCE

Bogden, Dan	$50,203.00 Cust St 10
Casaburi, Michael	$60,638.00 Maintenance St 8
Martino, Mark	$50,203.00 Cust St 10
Messier, John	$48,159.00 Cust St 8
Caputo, Kevin	$46,127.00 Cust St 6

SECRETARIES

Marlo, Randi	$38,447.00 St 6
Shabazian, Beth	$42,616.00 St 11
Wefferling, Debbie	$42,616.00 St 11

Moved: Mr. Atlas Seconded: Mrs. Mokris

Yes: 4 No: 0

P7. **WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Fall of 2018:**

Name	Course	Grade	School	# of Credits	Amount Paid
Sponzilli, C.	Pschology of Personality	A	Caldwell U	3	$900.00

Moved: Mr. Atlas Seconded: Mrs. Mokris

Yes: 4 No: 0

P8. **RESOLVED** that the Board of Education approve the following as supervisors for the Gould School Winter Concert at a rate of $35.00 per hour up to two (2)hours:

Rosemary Tomea
Karin Cirillo
Maria Girardi
Nicole Dillinkofer

Moved: Mr. Atlas Seconded: Mrs. Mokris

Yes: 4 No: 0

OLD BUSINESS

Mrs. Mokris gave a Buildings and Grounds update on space needed in the schools. Mr. Halik relayed to the Board that he had received several "thank yous" regarding the Horizon refund given to staff members.

NEW BUSINESS
None

As there was no further business to discuss, the Board adjourned at 7:58 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary