The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on October 23, 2018, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:34 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
Mrs. Jann Skelton
Mrs. Mindy Opper

Absent: Mrs. Mary Mokris, Vice President
Mrs. Jordan Shumofsky

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Mr. Michael Stefanelli, Grandview Principal
Mr. Chris Checchetto, Gould/Mountain Principal

BOARD PRESIDENT'S REPORT

Mr. Projansky reported he spoke with the Borough Council regarding the status of the Greenbrook Country Club and a resolution may be on the Borough's agenda for their next meeting.

SUPERINTENDENT'S REPORT

Mrs. Doolen and Mrs. Zimmermann presented Mrs. Leslie Stern with a token of appreciation from the District for over ten (10) years of volunteer work in the schools' libraries.

Dr. Freda then presented Mrs. Laurenzano with an Innovator Award for Outstanding Dyslexia Therapist from the International Multisensory Structured Language Education Council (IMSLEC).

Between 7:50 and 8:05 p.m., the Board took a break in celebration of Mrs. Stern and Mrs. Laurenzano.

PUBLIC RECOGNITION

Brett Friedensohn, a reporter for the Progress, requested the background information related to the Greenbrook Country Club.

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the facilities use forms submitted on behalf of The North Caldwell Partnership for Education for play practice.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G2. **RESOLVED** that the Board of Education approve the facilities use form submitted on behalf of recreation for Kindergarten-3rd grade Multi-sport winter program.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G3. **RESOLVED** that the Board of Education approve the first grade trips to the South Orange Performing Arts Center.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G4. **RESOLVED** that the Board of Education approve the revisions to the job description for Teacher-In-Charge.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G5. **RESOLVED** that the Board of Education approve submission of the 2018-2019 Comprehensive Maintenance Plan (M-1 Form).

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G6. **RESOLVED** that the Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for the Grandview School for the 2018-2019 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G7. **RESOLVED** that the Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for the Gould School for the 2018-2019 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

G8. **RESOLVED** that the Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for the Mountain School for the 2018-2019 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of September 25, 2018.**

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	3	No:	0

B2. **RESOLVED** that the Board of Education approve the **September 24, 2018, Hand Check Register** in the amount of $25.00.

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	3	No:	0

B3. **RESOLVED** that the Board of Education approve the **September 28, 2018, payroll** in the amount of $311,860.58.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B4. **RESOLVED** that the Board of Education approve the **October 5, 2018, Hand Check Register** in the amount of $44,745.68.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B5. **RESOLVED** that the Board of Education approve the **October 5, 2018, Hand Check Register** in the amount of $57.26.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B6. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for August 2018.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B7. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B8. RESOLVED that the Board of Education approve the **October 23, 2018, Bills and Claims** in the amount of $249,650.83.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B9. RESOLVED that the Board of Education approve the **August 31, 2018, transfers.**

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: August 31, 2018

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-216-320-060-00	PUR PROF ED SVC COM/B/V	15,000.00	11-000-100-566-000-00	TUITION- PRI. SCH HDCP	(32,000.00)
11-000-217-320-050-00	OT/PT PURCH PROF SVC	35,000.00	11-000-216-320-050-00	PUR PROF ED SVC COM/B/V	(15,000.00)
11-000-217-320-060-00	OT/PT PURCH PROF SVC	37,000.00	11-000-216-320-050-00	PUR PROF ED SVC COM/B/V	(8,000.00)
11-000-221-320-050-00	CURR DEVELOP PURCH SERV	2,656.00	11-000-216-320-060-00	PUR PROF ED SVC COM/B/V	(20,000.00)
11-000-221-320-060-00	CURR DEVELOP PURCH SERV	2,656.00	11-000-216-610-050-00	SPEECH: SUPPLIES	(500.00)
11-000-230-590-000-02	ADVERTISING	8,000.00	11-000-216-610-060-00	SPEECH: SUPPLIES	(500.00)
11-000-266-800-000-00	SCHOOL SECURITY OTH OBJE	16,000.00	11-000-219-390-000-00	MEDICAL EXAMINATIONS	(3,000.00)
			11-000-219-610-050-00	CST SUPPLIES	(1,250.00)
			11-000-219-610-060-00	CST SUPPLIES	(1,250.00)
			11-000-223-320-050-00	PROF. DEVELOPMENT	(2,000.00)
			11-000-230-334-000-00	ARCH/ENGINEERING SERV	(1,250.00)
			11-000-230-530-050-00	TELEPHONE GOULD/MTN	(2,000.00)
			11-000-230-530-060-00	TELEPHONE GRANDVIEW	(2,000.00)
			11-000-230-890-000-03	MISCELLANEOUS-PROF DEV	(1,250.00)
			11-000-230-895-000-01	OPERATIONAL EXPENSES	(1,500.00)
			11-000-261-420-000-01	CONT SVS BLDG REPAIR DIS	(19,312.00)
			11-000-270-515-000-00	TRANSPORTATION: SPECIAL	(5,500.00)
	Total Transfers	116,312.00		Total Transfers	(116,312.00)
					0.00

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B10. RESOLVED that the Board of Education approve the **October 15, 2018, payroll** in the amount of $331,395.29.

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	3	No:	0

B11. RESOLVED that the Board of Education approve the attached 2019-2020 Budget Timetable.

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	3	No:	0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Leslie Heller** as a lunch/recess aide effective October 1, 2018 to June 22, 2019.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

P2. RESOLVED that the Board of Education approve **Mindy Wanklin-Frey** as an Instructional Assistant at a prorated salary of $26,238.00* Inst Assistant Step 1 (*subject to negotiations) effective October 15, 2018 to June 30, 2019.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

P3. RESOLVED that the Board of Education approve **Heather Riggio** as an after school enrichment program aide at a rate of $30.00 per hour for up to 2 hours per week effective October 2, 2018 to December 7, 2018 for **student #8005279.**

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	3	No:	0

P4. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Delgado, N.	1/25/2019	World Lang Workshop	$269.00	
Delgado, N.	12/6/2018	Pique Proficiency	$175.00	$16.15
Doyen, G.	2/25/2019	NJ Kindergarten Conf	$244.00	$39.37
Reyes, J.	1/25/2019	World Lang Workshop	$269.00	
Reyes, J.	12/6/2018	Pique Proficiency	$175.00	$16.15

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P5. RESOLVED that the Board of Education approve the following as substitute teachers for the 2018-2019 school year pending certification:

Nicole Castiglia
Heather Howard

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

OLD BUSINESS

Mr. Projansky and the Board discussed the fact that the Borough and the Green Brook Country Club are still in discussions regarding the future of the land that the country club occupies. All the development in town, including any possible building at the country club site, will affect limited available space in our current schools.

The question is, will the Board of Education have to propose a referendum with the idea of a two (2) phase approach due to the amount of unknown details.

After much discussion, the Board felt it would be best to refer this matter back to the Buildings and Grounds Committee so that they can meet with the architect to see options on how to move forward.

NEW BUSINESS

This year the district will have to participate in Quality Single Accountability Continuum (QSAC).

The following resolution was called at approximately 8:20 p.m.

> **RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, and negotiations. Said matters will be made public upon their disposition.
>
> | | | | |
> |---|---|---|---|
> | Moved: | Mrs. Opper | Seconded: | Mrs. Skelton |
> | Yes: | 3 | No: | 0 |

As there was no further business to discuss, the Board adjourned at 9:00 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary