North Caldwell Public Schools
North Caldwell, NJ

Board of Education

Public Meeting

July 17, 2018



Robert Projansky
Jann Skelton
Mindy Opper
Mary Mokris
Jordan Shumofsky
Michael Halik
Linda Freda, Ed.D.

NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA
JULY 17, 2018
7:30 P.M.

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **COMPLIANCE STATEMENT**
   In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)
4. **ROLL CALL**
5. **BOARD PRESIDENT'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **PUBLIC RECOGNITION**
8. **ACTION ITEMS**
   - **General Resolutions**

   G1. **Approve contract with The Arc of Essex County's Stepping Stones School**
   G2. **Approve and accept the submission of the IDEA grant application**
   G3. **Approve K-6 Language Arts Curriculum**
   G4. **Approve joining New Jersey Schools Insurance Group (NJSIG)**
   G5. **Approve Superintendent's merit goals**
   G6. **Approve Business Administrator's merit goals**
   G7. **Approve agreement with Next Step Pediatric Therapy**
   G8. **Approve agreement with Caldwell Pediatric Therapy Center**
   G9. **Approve disposal of technology equipment**

   - **Business Resolutions**

   B1. **Approve Public and Confidential Minutes of June 18, 2018**
   B2. **Approve June 26, 2018 Hand Check Register**
   B3. **Approve June 21, 2018 Hand Check Register**
   B4. **Approve June 22, 2018 payroll**
   B5. **Approve May 2018 Board Secretary Report**
   B6. **Approve May 2018 Secretary Treasurer Report**
   B7. **Approve June 30, 2018 Bills and Claims**
   B8. **Approve June 21, 2018 Hand Check Register**
   B9. **Approve June 21, 2018 Payroll**
   B10. **Approve June 29, 2018 Payroll**
   B11. **Approve July 13, 2018 Payroll**
   B12. **Approve agreement with Tiny Treasures Extended School Day**

B13. Approve June 30, 2018 Hand Check Register
B14. Approve July 11, 2018 Hand Check Register
B15. Approve June 30, 2018 Hand Check Register
B16. Approve May 2018 transfers
B17. Approve July 17, 2018 Bills and Claims

• Personnel Resolutions

P1. Approve Professional Development Workshops/Conferences
P2. Approve movement on salary guide
P3. Approve full time aide
P4. Approve listed substitute
P5. Approve contract revisions reflecting decrease in time for listed staff

9. OLD BUSINESS
10. NEW BUSINESS
11. ADJOURN TO CONFIDENTIAL SESSION (if necessary)

The next scheduled public meeting of the Board will be held on August 14, 2018 Grandview School Cafeteria.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.


RESOLUTIONS
NO 17 2018

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the contract with **The Arc of Essex County's Stepping Stones School** for **student #8005392** for the 2018-2019 school year effective July 1, 2018, through June 2019 at a tentative tuition rate of $55,800, and extended school year services for July through August at a tentative tuition rate of $9,300 for a total amount of $65,100.

Moved: Seconded:

Yes: No:

G2. **RESOLVED** that the Board of Education approve and accept the submission of the IDEA grant application for Fiscal Year 2019 and accept the grant award of the following funds upon subsequent approval of the FY2019 IDEA application:

Basic:	**$ 140,936.00**
Preschool:	**$ 7,138.00**

Moved: Seconded:

Yes: No:

G3. **RESOLVED** that the Board of Education approve the North Caldwell School District K-6 Language Arts Curriculum.

Moved: Seconded:

Yes: No:

G4. **WHEREAS,** N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (NJSIG) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Board of Education of the North Caldwell District, herein after referred to as the "Educational Institution," has resolved to apply for and/renew its membership with NJSIG:

WHEREAS, the Educational Institutional certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings related to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE BE IT RESOLVED, THAT

1. This agreement is made by and between NJSIG and the Educational Institution;

2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three (3) years, beginning on July 1, 2018 and ending July 1, 2012 at 12:01 a.m.;

3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the application statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Moved: Seconded:

Yes: No:

G5. **RESOLVED** that the Board of Education accept Dr. Linda Freda's 2018-2019 merit goals as approved by the county superintendent. (attached)

Moved: Seconded:

Yes: No:

G6. **RESOLVED** that the Board of Education accept Michael Halik's 2018-2019 merit goals as approved by the county superintendent. (attached)

Moved: Seconded:

Yes: No:

G7. **RESOLVED** that the Board of Education approve **Next Step Pediatric Therapy** for two (2) 30 minute sessions of physical therapy per week at a rate of $90.00 per session effective July 30, 2018 to August 31, 2018 for **student #8005491**.

Moved: Seconded:

Yes: No:

G8. **RESOLVED** that the Board of Education approve **Caldwell Pediatric Therapy Center** for two (2) 30 minute sessions of occupational therapy per week at a rate of $80.00 per session effective July 30, 2018 to August 31, 2018 for **student #8005491.**

Moved: Seconded:

Yes: No:

G9. **RESOLVED** that the Board of Education approve disposal of broken or obsolete technology equipment as listed (see attached).

Moved: Seconded:

Yes: No:

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of June 18, 2018.**

Moved: Seconded:

Yes: No:

B2. **RESOLVED** that the Board of Education approve the **June 26, 2018, Hand Check Register** in the amount of $5,662.63.

Moved: Seconded:

Yes: No:

B3. **RESOLVED** that the Board of Education approve the **June 21, 2018, Hand Check Register** in the amount of $57.26.

Moved: Seconded:

Yes: No:

B4. **RESOLVED** that the Board of Education approve the **June 22, 2018, payroll** in the amount of $377,870.82.

Moved: Seconded:

Yes: No:

B5. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for May 2018.

Moved: Seconded:

Yes: No:

B6. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of May 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Seconded:

Yes: No:

B7. **RESOLVED** that the Board of Education approve the **June 30, Bills and Claims** in the amount of $266,102.40.

Moved: Seconded:

Yes: No:

B8. **RESOLVED** that the Board of Education approve the **June 21, 2018, Hand Check Register** in the amount of $25.00.

Moved: Seconded:

Yes: No:

B9. **RESOLVED** that the Board of Education approve the **June 21, 2018, Hand Check Register** in the amount of $80,971.83.

Moved: Seconded:

Yes: No:

B10. **RESOLVED** that the Board of Education approve the **June 29, 2018, payroll** in the amount of $74,023.28.

Moved: Seconded:

Yes: No:

B11. RESOLVED that the Board of Education approve the **July 13, 2018, payroll** in the amount of $47,392.60.

Moved: Seconded:

Yes: No:

B12. RESOLVED that the Board of Education approve the agreement with Tiny Treasures Extended School Day for the 2018-2019 school year.

Moved: Seconded:

Yes: No:

B13. RESOLVED that the Board of Education approve the **June 30, 2018, Hand Check Register** in the amount of $11,389.00.

Moved: Seconded:

Yes: No:

B14. RESOLVED that the Board of Education approve the **July 11, 2018, Hand Check Register** in the amount of $228,014.36.

Moved: Seconded:

Yes: No:

B15. RESOLVED that the Board of Education approve the **June 30, 2018, Hand Check Register** in the amount of $17,845.96.

Moved: Seconded:

Yes: No:

B16. RESOLVED that the Board of Education approve the below listed transfers for May 2018.

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: May 31, 2018

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-230-590-000-02	ADVERTISING	3,000.00	11-000-230-890-000-03	MISCELLANEOUS-PROF DEV	(3,000.00)
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00	11-000-251-340-000-00	CENTRAL OFF PUR SERV	(500.00)
11-000-261-610-000-01	BLDG REPAIR/MAINT DIST	20,000.00	11-000-261-420-000-01	CONT SVS BLDG REPAIR DIS	(12,500.00)
11-000-262-110-000-00	CUSTODIAN SUBSTITUTES	3,200.00	11-000-261-610-050-02	BLDG REPAIR/MAINT GLD	(3,500.00)
11-000-266-800-000-00	SCHOOL SECURITY OTH OBJE	38,000.00	11-000-261-610-060-03	BLDG REPAIR/MAINT GDV	(2,500.00)
11-190-100-610-010-10	PRIOR YR OUTSTANDING PO	1.88	11-000-262-110-000-03	OVERTIME CUSTODIANS	(3,200.00)
11-190-100-610-060-09	TECH: SUPPLIES GRANDVIEW	8,500.00	11-000-262-420-060-05	CONTRACT SVC GROUND GDV	(5,000.00)
12-000-260-730-000-00	NON-INSTR EQUIPMENT	4,495.00	11-000-262-610-050-01	CUSTODIAL SUPPLIES GLD	(9,000.00)
			11-000-262-610-060-02	CUSTODIAL SUPPLIES GDV	(5,000.00)
			11-000-262-621-050-01	ENERGY-NATURAL GAS-GLD	(9,000.00)
			11-000-262-621-050-02	ENERGY-NATURAL GAS-MTN	(9,000.00)
			11-000-262-622-050-00	ENERGY-ELECTRICITY-GLD	(2,500.00)
			11-000-291-270-000-01	HEALTH BENEFITS	(4,495.00)
			11-190-100-610-050-09	TECH SUPPLIES: GOULD	(8,501.88)
	Total Transfers	77,696.88		Total Transfers	(77,696.88)
					0.00

Moved: Seconded:

Yes: No:

B17. RESOLVED that the Board of Education approve the **July 17, Bills and Claims** in the amount of $101,439.88.

Moved: Seconded:

Yes: No:

PERSONNEL RESOLUTIONS

P1. **RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Agnellino, F.	9/24,10/10	Conquer Math	$360.00	
Armstrong, A.	3/7	Conquer Math	$155.00	
Armstrong, A.	9/21	NJIDA	$195.00	
Castiglia, A.	9/26, 10/,23, 11/29, 12/17, 2/27	Conquer Math	$825.00	
Castiglia, A.	9/21	NJIDA	$235.00	
Christiano, C.	3/7	Conquer Math	$155.00	
Christiano, C.	9/21	NJIDA	$195.00	
Cimera, A.	10/11, 3/8	Conquer Math	$310.00	
Clutterbuck, S.	10/3, 11/2	Conquer Math	$310.00	
Clutterbuck, S.	9/21	NJIDA	$235.00	
DellaValle, G.	9/24, 11/13, 11/27, 1/14, 2/13, 3/6	Conquer Math	$930.00	
DellaValle, G.	9/21	NJIDA	$235.00	
Doyen, G.	9/24, 10/10	Conquer Math	$360.00	
Doyen, G.	9/21	NJIDA	$235.00	
Fede, C.	9/21	NJIDA	$235.00	
Freda, L.	1/16, 12/5	Conquer Math	$310.00	
Garthwaite, J.	9/21	NJIDA	$235.00	
Gray, C.	9/18, 11/13, 12/4, 1/8, 2/11, 3/12	Conquer Math	$930.00	
Gromada, K.	9/21	NJIDA	$235.00	
Icker, A.	9/21	NJIDA	$195.00	
Jones, K.	9/12,9/26,11/1,11/20,12/3, 12/13, 1/7, 2/25	Conquer Math	$1,240.00	
Jones, R.	11/13, 2/19	Conquer Math	$310.00	

Kallenxhi, C.	10/23,11/29, 12/17	Conquer Math	$515.00	
Keenan, M.	10/17, 11/27, 1/29	Conquer Math	$515.00	
Laurenzano, D.	9/21	NJIDA	$195.00	
Lisa, Z.	11/13, 2/13	Conquer Math	$310.00	
Lisa, Z.	9/21	NJIDA	$235.00	
Little, E.	9/21	NJIDA	$195.00	
Monticciolo, M.	9/24, 10/12	Conquer Math	$310.00	
Newman, T.	10/17, 11/27, 1/29	Conquer Math	$515.00	
Nikow, L.	10/2, 10/31, 12/20, 3/6	Conquer Math	$620.00	
Parisi, V.	10/11,3/8	Conquer Math	$310.00	
Pierro, J.	3/7	Conquer Math	$155.00	
Rego, Y.	8/1-8/2	Student Participation w/ SmartBoard	$159.00	
Root, S.	11/14, 12/12, 1/16, 2/6	Conquer Math	$620.00	
Root, S.	9/21	NJIDA	$235.00	
Schechter, C.	12/10, 1/17	Conquer Math	$310.00	
Shay, K.	9/21	NJIDA	$235.00	
Sibilia, L.	11/15-17	ASHA Convention	$390.00	
Smith, M.	9/27, 10/24	Conquer Math	$310.00	
Smith, M.	9/21	NJIDA	$235.00	
Socci, D.	11/15-17	ASHA Convention	$390.00	
Tarantino, T.	11/13, 2/13	Conquer Math	$310.00	
Tarantino, T.	9/21	NJIDA	$235.00	
Toth, M.	9/24, 10/12	Conquer Math	$310.00	
Veneziano, J.	10/17, 11/27, 1/29	Conquer Math	$515.00	

Moved: Seconded:

Yes: No:

P2. **RESOLVED** that the Board of Education approve movement on the salary guide

for the following staff members subject to completion of negotiations:

Teacher	From	To
Janice Garthwaite	**BA 15**	**BA 30**
Genine Della Valle	**BA**	**BA 15**
Christina Kallanxhi	**BA**	**BA 15**

Moved: Seconded:

Yes: No:

P3. **RESOLVED** that the Board of Education approve **Wendy Montano** as a full time Aide at a salary of $23,725.00 Aide Step 1 (subject to negotiations) effective September 1, 2018 to June 30, 2018.

Moved: Seconded:

Yes: No:

P4. **RESOLVED** that the Board of Education approve **Guiliana Cocilovo** as a substitute teacher for the 2018-2019 school year.

Moved: Seconded:

Yes: No:

P5. **RESOLVED** that the Board of Education approve the contract revisions reflecting a decrease in time for the following teachers:

	From	To:
Shannon Clutterbuck	**$60,744.00**	**$51,633.00 (.85)**
Lynne Sibilia	**$78,835.00**	**$74,104.90 (.94)**

Moved: Seconded:

Yes: No: