ANNUAL ORGANIZATION MEETING **JANUARY 2, 2018**

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened for the annual organization meeting held on January 2, 2018, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 6:30 p.m.

The Business Administrator/Board Secretary, Mr. Michael Halik, welcomed everyone to the reorganization meeting of the North Caldwell Board of Education. They recited the Pledge of Allegiance after which Mr. Halik indicated, in compliance with the Open Public Meeting Act, notice of this meeting had been properly advertised and the agenda has been posted at the appropriate locations.

Mr. Halik then reported to the Board and community the results of the November 8, 2017, General Election for the School Board Election which had two (2) open candidate seats. Mrs. Mokris received 835 votes with fifty-seven (57) mail-in ballots and three (3) provisional for a total of 895; and Mrs. Shumofsky received 825 votes with fifty-seven (57) mail-in ballots and two (2) provisional for a total of 884.

The Board Secretary swore in Mrs. Mokris and Mrs. Shumofsky.

The Business Administrator/Board Secretary called the roll.

Roll call by the Board Secretary:

Present:	Mrs. Mary Mokris
	Mrs. Melinda (Mindy) Opper
	Mrs. Jann Skelton
	Mr. Robert Projansky
	Mrs. Jordan Shumofsky
Absent:	None
Also Present:	Dr. Linda Freda, Superintendent
	Mr. Michael Halik, Business Administrator
	Mr. Michael Stefanelli, Grandview Principal
	Mr. Chris Checchetto, Gould/Mountain Principal
	Mrs. Valerie Buccino

Mr. Halik called for nominations for the office of President of the Board of Education for the term commencing January 2, 2018, to the next reorganization meeting.

RESOLVED that Mr. Robert Projansky be elected as President of the North Caldwell Board of Education.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	5	No:	0

Mr. Halik called for a motion to close nominations for the office of President of the Board of Education.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	5	No:	0

The Board voted 5-0 to elect Mr. Robert Projansky President of the Board of Education.

Mr. Projansky assumed the chair as President of the Board.

Mr. Projansky called for nominations for the office of Vice President of the Board of Education for the term commencing January 2, 2018, to the next reorganization meeting.

RESOLVED that Mrs. Mary Mokris be elected as Vice President of the North Caldwell Board of Education.

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	5	No:	0

Mr. Projansky called for a motion to close nominations for the office of Vice-President of the Board of Education.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	5	No:	0

The Board voted 5-0 to elect Mrs. Mary Mokris Vice-President of the Board of Education.

Mr. Projansky announced the Committee Appointments and the Delegate and Liaison Positions.

COMMITTEES

- Buildings & Grounds – Mrs. Mokris, Chairperson/Mrs. Opper, Member
- Community Relations – Mrs. Skelton, Chairperson/Mrs. Shumofsky, Member
- Curriculum – Mrs. Mokris, Chairperson/Jann Skelton, Member

- Finance – Mr. Projansky, Chairperson/Mrs. Skelton, Member
- Negotiations – Mr. Projansky, Chairperson/Mrs. Opper, Member
- Personnel – Committee of the Whole
- Policy – Mrs. Shumofsky, Chairperson/Mrs. Mokris, Member
- Transportation & Safety – Mrs. Opper, Chairperson/Mrs. Shumofsky, Member

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	5	No:	0

LIAISON POSITIONS

- Delegate to NJSBA – Mrs. Shumofsky
- Mayor, Council, Planning Board & Police Department – Mr. Projansky
- Recreation Board & Advisory Department – Mrs. Mokris
- Boy Scouts/Cub Scouts/Girl Scouts – Mrs. Opper
- North Caldwell Partnership in Education – Mrs. Mokris/Mrs. Opper

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	5	No:	0

PRESIDENT'S REPORT

- Mr. Projansky thanked Mrs. Buccino and commented on her service and her ability to see the big picture when working on issues facing the district.
- He then read the resolution honoring her time spent on the Board after which Mrs. Buccino spoke about her experiences as a board member.

SUPERINTENDENT'S REPORT

- Dr. Freda wished everyone a Happy New Year.
- Dr. Freda reported that there were no incidents of violence and vandalism in the schools and no reported HIB incidents.
- She then stated what a pleasure it was working with Mrs. Buccino who always offered a good point of view for the Board.

PUBLIC RECOGNITION

- None

ORGANIZATIONAL RESOLUTIONS

O1. **RESOLVED** that the Board of Education adopt all existing bylaws and policies of the Board and approve existing administrative rules and

regulations, subject to revision, for the forthcoming fiscal school year.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 5 No: 0

O2. **RESOLVED** that all meetings of the Board of Education be conducted according to Robert Rules of Order and Board Policy.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 5 No: 0

O3. **RESOLVED** that the Board of Education appoint Mrs. Shumofsky as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and

BE IT FURTHER RESOLVED that the policy authorizing the duties of the delegate to the New Jersey School Board Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.

2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.

3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 5 No: 0

O4. **RESOLVED** that the Board of Education re-adopt Code of Ethics, attached.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 5 No: 0

O5. **RESOLVED** that the Board of Education approve the attached list of Committees and Membership for the 2018-2019 school year.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 5 No: 0

O6. **RESOLVED** that the Board of Education attached schedule of public and confidential meetings for 2018.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 5 No: 0

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve **Policy 1240, Evaluation of Superintendent,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G2. **RESOLVED** that the Board of Education approve **Regulation 1240, Evaluation of Superintendent,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G3. **RESOLVED** that the Board of Education approve **Policy 3126, District Mentoring Program,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G4. **RESOLVED** that the Board of Education approve **Regulation 3126, District Mentoring Program,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve **Policy 3221, Evaluation of Teachers,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G6. RESOLVED that the Board of Education approve **Regulation 3221, Evaluation of Teachers,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G7. RESOLVED that the Board of Education approve **Policy 3222, Evaluation of Teaching Staff Members, Excluding Teachers and Administrators,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G8. RESOLVED that the Board of Education approve **Regulation 3222, Evaluation of Teaching Staff Members, Excluding Teachers and Administrators,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G9. RESOLVED that the Board of Education approve **Policy 3223, Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve **Regulation 3223, Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve **Policy 3224, Evaluation of Principals, Vice Principals and Assistant Principals,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G12. RESOLVED that the Board of Education approve **Regulation 3224, Evaluation of Principals, Vice Principals and Assistant Principals,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G13. RESOLVED that the Board of Education approve **Policy 3240, Professional Development for Teachers and School Leaders,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G14. RESOLVED that the Board of Education approve **Regulation 3240, Professional Development for Teachers and School Leaders,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G15. RESOLVED that the Board of Education approve **Policy 5610, Suspension,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G16. RESOLVED that the Board of Education approve **Regulation 5610, Suspension Procedures,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G17. RESOLVED that the Board of Education approve **Policy 5620, Expulsion,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G18. RESOLVED that the Board of Education approve **Policy 7424, Bed Bugs,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G19. RESOLVED that the Board of Education approve **Regulation 7424, Bed Bugs,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G20. RESOLVED that the Board of Education approve **Policy 7461, District Sustainability Policy,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G21. RESOLVED that the Board of Education approve the facilities use form submitted for Dr. Stem 2018.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G22. RESOLVED that the Board of Education approve the facilities use form submitted for Foundation Tennis 2018.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G23. RESOLVED that the Board of Education approve the revisions of the 2017-2018 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G24. RESOLVED that the Board of Education approve **Chris Checchetto** as the School Safety Specialist for the North Caldwell School District for the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G25. **RESOLUTION OF THE NORTH CALDWELL BOARD OF EDUCATION**

Whereas, Valerie Buccino was a member of the Board of Education of North Caldwell for almost seven years from 2011 through 2017; and

Whereas, through her years of hard work and dedication Valerie Buccino has made extraordinary contributions to the North Caldwell school system; and

Whereas, through her passion for our schools, Valerie served as a liaison to the North Caldwell Partnership for Education and the Recreation and Advisory Board, lending her efforts wherever needed; and

Whereas, during her four years on the Transportation and Safety Committee, Valerie worked diligently to improve the efficiency of the transportation system and to develop procedures and safeguards to protect the safety of students and school personnel; and

Whereas, during her four years on the Buildings and Grounds Committee, Valerie helped make important changes in our schools, especially the construction of the Gould Library and Art Room, the Gould courtyard, the reroofing of Gould School, the Gould window project and the security enhancements in both Gould and Grandview; and

Whereas, during her four years on the Negotiations Committee, Valerie worked to achieve sensible resolutions to difficult labor relations issues while maintaining a positive school climate; and

Whereas, during her six years on the Curriculum Committee, Valerie oversaw the development of curriculum in a dynamic environment to ensure that resources needed for learning were available and being used effectively; and

Whereas, during her year on the Policy Committee, Valerie facilitated the adoption of sensible and legally compliant Board policies; and

Whereas, the North Caldwell school system, the children of North Caldwell and the entire community have benefited significantly from Valerie's outstanding leadership and contributions to the Board of Education; and

Now Therefore Be It Resolved, that this Board of Education and the community express its gratitude to Valerie Buccino for her almost seven years of unselfish service to the schools and children of North Caldwell.

President
North Caldwell Board of Education

Vice President
North Caldwell Board of Education

Moved:	Mrs. Opper	Seconded:	Mrs. Skelton
Yes:	5	No:	0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public & Confidential Minutes of December 12, 2017.**

Moved:	Mrs. Opper	Seconded:	Mrs. Mokris
Yes:	3	No:	0
		Abstain:	Mrs. Skelton Mrs. Shumofsky

B2. **RESOLVED** that the Board of Education approve the **December 15, 2017, payroll** in the amount of $355,255.01.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B3. **RESOLVED** that the Board of Education approve the **December 15, 2017, Hand Check Register** in the amount of $231,599.56.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B4. **RESOLVED** that the Board of Education approve the **December 15, 2017, Hand Check Register** in the amount of $25.00.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B5. **RESOLVED** that the Board of Education approve the **December 22, 2017, Payroll** in the amount of $326,354.43.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B6. **RESOLVED** that the Board of Education approve September payment of $1,125.00 to the attached listed staff for 2017-18 Title I Tutoring.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B7. **RESOLVED** that the Board of Education approve October payment of $8,650.00 to the attached listed staff for 2017-18 Title I Tutoring.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B8. **RESOLVED** that the Board of Education approve November payment of $12,200.00 to the attached listed staff for 2017-18 Title I Tutoring.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B9. **RESOLVED** that the Board of Education approve the **December 18, 2017, Hand Check Register** in the amount of $461.20.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B10. **RESOLVED** that the Board of Education approve the **December 18, 2017, Hand Check Register** in the amount of $57.26.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

B11. **RESOLVED** that the Board of Education approve the **December 18, 2017, Hand Check Register** in the amount of $22,509.90.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. **RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Root, S.	3/9/2018	NJSHA	$205.00	
Castiglia, A.	3/9/2018	NJSHA	$205.00	
Doyen, G.	3/9/2018	NJSHA	$205.00	
Shay, K.	3/9/2018	NJSHA	$205.00	
Freda, L.	3/9/2018	NJIDA	$180.00	
Whitney, J.	1/11/2018	AED/CPR	$96.00	

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

P2. **RESOLVED** that the Board of Education approve **Ryan Rinsky** as a substitute teacher for the remainder of the 2017-2018 school year.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

P3. **RESOLVED** that the Board of Education approve **Amanda Corigliano** for up to two (2) sessions of supplemental instruction per week at her per diem hourly rate effective September 7, 2017 to June 22, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

OLD BUSINESS

- Mrs. Opper reported she heard West Greenbrook Country Club voted to sell the property.

NEW BUSINESS

- None

ADJOURN TO CONFIDENTIAL SESSION

The following resolution was called at 7:00 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session. As there was no further business to discuss, the Board adjourned at 7:00 p.m.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

Respectfully Submitted,

Michael Halik
Board Secretary