The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on August 15, 2017, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Valerie Buccino, Vice President
Mrs. Mindy Opper
Mrs. Mary Mokris

Absent: Mr. Robert Projansky, President
Mrs. Jann Skelton

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD VICE-PRESIDENT'S REPORT
Mrs. Buccino reported the music room and drainage projects at Gould are progressing.

SUPERINTENDENT'S REPORT
None

PUBLIC RECOGNITION
None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve **Bylaws 0000.02, Introduction,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G2. RESOLVED that the Board of Education approve **Regulation 2431.4, Prevention and Treatment of Sports-Related Concussions and Head Injuries,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G3. RESOLVED that the Board of Education approve **Policy 2464, Gifted and Talented Students,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G4. RESOLVED that the Board of Education approve **Policy 2622, Student Assessment,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G5. RESOLVED that the Board of Education approve **Policy 3160, Physical Examination,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G6. RESOLVED that the Board of Education approve **Regulation 3160, Physical Examination,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G7. RESOLVED that the Board of Education approve **Policy 4160, Physical Examination,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G8. RESOLVED that the Board of Education approve **Regulation 4160, Physical Examination,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G9. RESOLVED that the Board of Education approve **Policy 5111, Eligibility of Resident/Non-Resident Students,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G10. RESOLVED that the Board of Education approve **Policy 8350, Records Retention,** at first reading.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G11. RESOLVED that the Board of Education approve **Metropolitan Speech and Language Center** to provide one (1) 45 minute therapy session per week for **student #8004428** at $160.00 per session effective August 12th, 2017 to September 2, 2017.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G12. RESOLVED that the Board of Education approve the facilities use form submitted by the NCPE for the Pre-K Saturday program.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G13. RESOLVED that the Board of Education approve disposal of broken or obsolete technology equipment as listed (see attached).

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G14. RESOLVED that the Board of Education accept Dr. Linda Freda's 2017-2018 merit goals as approved by the county superintendent. (attached)

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G15. RESOLVED that the Board of Education accept Michael Halik's 2017-2018 merit goals as approved by the county superintendent. (attached)

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G16. RESOLVED that the Board of Education approve the facilities use form submitted by the Boy Scouts/Cub Scouts.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G17. RESOLVED that the Board of Education approve the attached bus routes for the 2017-2018 school year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

G18. RESOLVED that the Board of Education approve **Stars Solomon Therapeutics and Resource Specialists** to provide one (1) 45 minute speech therapy session per week for **student #8004428** at $125.00 per session effective July 25th, 2017 to August 31, 2017.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of July 11, 2017.**

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B2. RESOLVED that the Board of Education approve the **July 14, 2017, payroll** in the amount of $66,801.27.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B3. **RESOLVED** that the Board of Education approve the **June 30, 2017, Hand Check Register** in the amount of $581.56.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B4. **RESOLVED** that the Board of Education approve the **June 30, 2017, Hand Check Register** in the amount of $229.50.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B5. **RESOLVED** that the Board of Education approve the **July 13, 2017, Hand Check Register** in the amount of $108.63.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B6. **RESOLVED** that the Board of Education approve the agreement with Tiny Treasures Extended School Day for the 2017-2018 school year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B7. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for May 2017.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of May 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances

reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B9. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for June 2017.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B10. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B11. **RESOLVED** that the Board of Education approve the **July 31, 2017, payroll** in the amount of $91,065.13.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B12. **RESOLVED** that the Board of Education approve the **July 24, 2017, Hand Check Register** in the amount of $11,840.38.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B13. RESOLVED that the Board of Education approve the **July 24, 2017, Hand Check Register** in the amount of $28.92.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B14. RESOLVED that the Board of Education approve the **July 25, 2017, Hand Check Register** in the amount of $25.00.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B15. RESOLVED that the Board of Education approve the below listed transfers for May 2017.

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: May 31, 2017

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-213-610-01-00	HEALTH SUP. GOULD	500.00	11-000-230-339-00-00	OTHER PROF SERV	(4,300.00)
11-000-230-530-03-01	POSTAGE	800.00	11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	(3,400.00)
11-000-230-590-03-02	ADVERTISING	3,500.00	11-000-261-610-03-02	BLDG REPAIR/MAINT GLD	(4,000.00)
11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	15,000.00	11-000-261-610-03-03	BLDG REPAIR/MAINT GDV	(5,400.00)
11-000-262-110-01-00	LUNCHROOM AIDES: GOULD	125.00	11-000-262-110-02-01	CUSTODIAN SALARIES: GDV	(4,000.00)
11-000-262-110-02-00	LUNCHROOM AIDES: GDVIEW	3,100.00	11-000-262-610-03-01	CUSTODIAL SUPPLIES GLD	(4,000.00)
11-000-262-490-01-00	WATER CHARGE: GOULD/MTN	1,035.00	11-000-262-610-03-02	CUSTODIAL SUPPLIES GDV	(4,000.00)
11-000-262-621-01-01	ENERGY-NATURAL GAS-GLD	2,000.00	11-000-262-621-01-02	ENERGY-NATURAL GAS-MTN	(10,000.00)
11-000-266-800-00-00	SCHOOL SECURITY OTH OBJE	50,400.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(9,260.00)
11-000-270-390-00-00	TRANSPORTATION CO-OP FEE	8,000.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(5,600.00)
11-000-270-512-00-00	FLD TRIP BETWEEN SCHOOLS	2,000.00	11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	(15,000.00)
11-000-291-241-03-00	PERS/ESSEX CTY PENSION	750.00	11-000-266-107-00-00	SECURITY MONITOR SAL	(7,000.00)
11-130-100-101-01-04	CAMP DIRECTOR STIPEND	3,300.00	11-000-270-511-03-00	TRANSPORTATION: REGULAR	(2,000.00)
11-190-100-530-01-00	COMM GOULD INTERNET	450.00	11-000-270-515-03-00	TRANSPORTATION: SPECIAL	(8,000.00)
11-190-100-530-02-00	COMM GDV T-1 LINE	2,200.00	11-000-291-270-03-01	HEALTH BENEFITS	(94,435.00)
11-190-100-610-01-04	SUPPLIES: NON CONS GLD	45,000.00	11-130-100-101-01-05	CAMP LEADERS STIPENDS	(3,300.00)
11-190-100-610-01-09	TECH SUPPLIES: GOULD	100.00	11-190-100-610-01-02	TESTING GOULD	(6,000.00)
11-190-100-610-02-04	SUPP: NON-CONSUMABLES GV	30,000.00	11-190-100-610-02-02	TESTING: GRANDVIEW	(6,000.00)
11-190-100-610-02-09	TECH: SUPPLIES GRANDVIEW	42,000.00	11-190-100-640-01-00	TEXTBOOKS: GOULD	(4,500.00)
12-000-260-730-03-00	NON-INSTR EQUIPMENT	3,936.00	11-190-100-640-01-00	TEXTBOOKS: GOULD	(500.00)
12-120-100-730-01-09	INSTR EQUIP GOULD GR 4-5	3,999.00	11-190-100-640-02-00	TEXTBOOKS: GRANDVIEW	(11,000.00)
30-000-414-334-01-03	GOULD SECURITY PROJ ARCH	733.00	11-190-100-890-00-00	MISC EXPENDITURES	(6,500.00)
			30-000-414-334-02-04	GRANDVIEW SECURITY ARCH	(733.00)
	Total Transfers	218,928.00		Total Transfers	(218,928.00)
					0.00

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B16. RESOLVED that the North Caldwell Board of Education, in the County of Essex, approve appropriating the additional State Aid, released on July 14, 2017, in the amount of $38,786, to the 2017/2018 school district budget. This additional Special Education Categorical Aide will be utilized for OT/PT Purchased Services at Grandview Elementary School.

To account #	Account Name	Amount
10-3132-000	Special Education Categorical Aide	$ 38,786.00
11-000-217-320-060-00	OT/PT Purchased Professional Services GV	$ 38,786.00

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B17. RESOLVED that the Board of Education approve the below listed transfers for June 2017.

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: June 30, 2017

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-222-610-01-00	LIBRARY BOOKS: GOULD	1,185.00	11-000-222-177-00-00	ED MEDIA COORDINATOR	(1,670.00)
11-000-222-610-01-01	LIBRARY SUPPLIES: GOULD	485.00	30-000-416-450-01-01	GOULD MUSIC ROOM RENO	(7,500.00)
30-000-416-334-01-01	GOULD MUSIC ROOM ARCH	7,500.00			
	Total Transfers	9,170.00		Total Transfers	(9,170.00)
					0.00

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B18. RESOLVED that the Board of Education approve attached agreement with United Business Systems for Gold Printer Care for the 2017-2018 school year.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B19. RESOLVED that the Board of Education approve the **August 15, 2017, Bills and Claims** in the amount of $888,436.67.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B20. RESOLVED that the Board of Education approve transferring $11,464.34 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund Change Order GC-01 for the Gould Music Room Project. Any

remaining funds will be returned to Capital Reserve at the completion of the project.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

B21. RESOLVED that the North Caldwell Board of Education approves the following resolution:

WHEREAS, Accurate Construction was awarded the bid for the Music Room Renovations at Gould school; and

WHEREAS, Accurate Construction has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal – **CO #GC-1**
*To furnish and Install a new flooring design $5,421.57

*Remove plaster ceiling, additional framing, GWB and exterior waterproofing along the exterior wall, additional furring at ceiling $19,742.24

*Additional work required for shoring of opening for new SGI door $6,300.53

Total Amount: $31,464.34 of which $20,000.00 will be deducted from allowance #1 ($20,000.00), and the remaining $11,464.34 will be added to the contract.

The Total Contract value will be changed. Total Contract sum: $426,164.34

AND WHEREAS, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 3 No: 0

PERSONNEL RESOLUTIONS

P1. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Agnellino, F.	Attached	Conquer Math	$195.00	
Alicandri, P.	Attached	Conquer Math	$580.00	
Castiglia, A.	Attached	Conquer Math	$435.00	
Castiglia, A.	10/13	IDA Conference	$230.00	
Christiano, C.	Attached	Conquer Math	$145.00	
Clutterbuck, S.	10/13	IDA Conference	$230.00	
Corigliano, A.	Attached	Conquer Math	$870.00	
Della Valle, G.	Attached	Conquer Math	$500.00	
Doyen, G.	Attached	Conquer Math	$195.00	
Edwards, J	Attached	Conquer Math	$485.00	
Fede, C.	Attached	Conquer Math	$125.00	
Garthwaite, J.	Attached	Conquer Math	$250.00	
Gray, C.	Attached	Conquer Math	$500.00	
Jones, Kari-Lynn	Attached	Conquer Math	$580.00	
Keenan, M.	Attached	Conquer Math	$145.00	
Laurenzano, D.	Attached	Conquer Math	$190.00	
Laurenzano, D.	Attached	IDA Conference	$230.00	
Linden, L	Attached	Mathematical Mindsets	$99.00	
Lisa, Z.	Attached	Conquer Math	$145.00	
Monticciolo, M.	Attached	Conquer Math	$290.00	
Newman, T.	Attached	Conquer Math	$145.00	
Nikow, L.	Attached	Conquer Math	$435.00	
Pierro, J.	Attached	Conquer Math	$145.00	
Raimondi, M.	Attached	Conquer Math	$195.00	
Root, S.	Attached	Conquer Math	$1,740.00	
Root, S.	10/13	IDA Conference	$230.00	
Schechter, C.	Attached	Conquer Math	$145.00	
Shay, K.	Attached	Conquer Math	$580.00	
Smith, M.	Attached	Conquer Math	$290.00	
Smith, M.	10/13	IDA Conference	$230.00	
Toth, M.	Attached	Conquer Math	$290.00	
Troiano, J.	Attached	Conquer Math	$435.00	
Veneziano, J.	Attached	Conquer Math	$250.00	
Wozniak, S.	Attached	Conquer Math	$1,015.00	

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P2. **RESOLVED** that the Board of Education approve **Pamela Kennedy,** licensed occupational therapist, for up to eight (8) hours per week of occupational therapy at a rate of $85.00 per hour effective September 1, 2017 to June 30, 2018.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P3. **RESOLVED** that the Board of Education approve **Emily Egan** as a Special Education Teacher (MA Step 1) at a salary of $51, 390.00 effective September 1, 2017 to June 30, 2018.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P4. **RESOLVED** that the Board of Education regretfully accept the resignation of **Melissa Kline** effective July 24, 2017.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P5. **RESOLVED** that the Board of Education approve **Anna Clancy** as a substitute teacher for the 2017-2018 school year.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P6. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2017, pursuant to the terms of the negotiated agreement:

Teacher	**From**	**To**
Melissa Schlachter	**MA15/Step 9**	**MA30/Step 9**
	$62,272	**$63,919**

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P7. **RESOLVED** that the Board of Education approve **Leigh Kessler** as a Second Grade Teacher (BA Step 6) (maternity leave replacement) at a salary of $49,797.00 effective September 1, 2017 to June 30, 2018.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P8. **RESOLVED** that the Board of Education approve the following grade level changes:

	From	**To**
Shannon Clutterbuck	**2nd Grade**	**ATP-GV**
Christine Gray	**4th Grade LA**	**Special Ed-GV**
Eileen Little	**ATP-GV**	**ATP-Gould**
Monica Stomski	**ATP**	**6th Grade LA**

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

P9. **RESOLVED** that the Board of Education approve **Anita Cimera** as an Instructional Assistant (IA Step 1) at a salary of $26,238.00 effective September 1, 2017 to June 30, 2018.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	3	No:	0

OLD BUSINESS

Construction is progressing; however, we do not expect the music room to be complete for the first day of school because the cabinets for the music room are on back order.

NEW BUSINESS

None

As there was no further business to discuss, the Board adjourned at 7:36 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary