The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on November 21, 2017, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:34 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
Mrs. Valerie Buccino, Vice President
Mrs. Jann Skelton
Mrs. Mary Mokris

Absent: Mrs. Mindy Opper

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
Mr. Eric Thomasevich, Lerch, Vinci & Higgins, Auditors

BOARD PRESIDENT'S REPORT

Mr. Projansky stated the Turkey Trot went great.
Representatives of the Board of Education met with members of the Town Council to discuss several items; of which was addressing the uncertainty with the Green Brook Country Club development and the affordable housing declaratory judgement.

Mr. Projansky also congratulated Jordan Shumofsky who will be sworn in as a new board member in January to replace Mrs. Buccino and Mary Mokris who will begin her second term.

SUPERINTENDENT'S REPORT

Dr. Freda congratulated Mrs. Shumofsky and Mary Mokris on their election to the Board. Dr. Freda also thanked Mr. Sancetta for a successful Turkey Trot.

Mrs. Gromada was commended for organizing the *Pennies for Patients* drive each year. Grandview School was presented with a plaque from the Leukemia and Lymphoma Society for being the top fundraising school in New Jersey in 2016-2017.

She then wished everyone a Happy Thanksgiving.

Mr. Thomasevich of Lerch, Vinci and Higgins, public accounts, presented the audit.

PUBLIC RECOGNITION
None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the North Caldwell School District **2017-2018 Nursing Services Plan.**

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve the first grade trip to the South Orange Performing Arts Center.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve the facilities use form submitted for Basketball clinic.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G4. **RESOLVED** that the Board of Education approve the facilities use form submitted for STEM Educational Program.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G5. **RESOLVED** that the Board of Education approve the sidebar agreement between the North Caldwell Board of Education and North Caldwell Education Association Teachers' Unit making a 457 plan available for employees.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G6. **RESOLVED** that the Board of Education approve payment to **Dr. Jane Healey** in the amount of $4,400.00 for a neuropsychological evaluation for **student #8004448.**

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of October 19, 2017.**

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B2. **RESOLVED** that the Board of Education approve the **October 26, 2017, Hand Check Register** in the amount of $26,572.20.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B3. **RESOLVED** that the Board of Education approve the **October 16, 2017, Hand Check Register** in the amount of $25.00.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B4. **RESOLVED** that the Board of Education approve the **October 31, 2017, payroll** in the amount of $328,647.43.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B5. **RESOLVED** that the Board of Education approve the **November 15, 2017, payroll** in the amount of $356,087.01.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B6. **RESOLVED** that the Board of Education approve the attached list of transportation refunds, as requested.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B7. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for August 2017.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B9. **RESOLVED** that the Board of Education approve the below listed transfers for August 2017.

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: August 31, 2017

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-221-320-050-00	Curr Develop Purch Serv	2,000.00	11-190-100-890-000-00	Misc Expenditures	(4,000.00)
11-000-221-320-060-00	Curr Develop Purch Serv	2,000.00			
	Total Transfers	4,000.00		Total Transfers	(4,000.00)
					0.00

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B10. RESOLVED that the Board of Education approve the below listed transfers for September 2017.

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: September 30, 2017

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-213-610-060-00	Health Supplies Grandview	200.00	11-000-270-515-000-00	Transportation Special	(5,200.00)
11-000-266-800-000-00	School Security Other Objects	5,000.00			
	Total Transfers	5,200.00		Total Transfers	(5,200.00)
					0.00

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B11. RESOLVED that the Board of Education accept the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report for the fiscal year ending June 30, 2017.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B12. **RESOLVED** that the Board of Education approve the attached Corrective Action Plan for fiscal year ending June 30, 2017, regarding the Comprehensive Annual Financial Report, Auditor's Synopsis of Audit and Management Report.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B13. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for September 2017.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B14. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B15. **RESOLVED** that the Board of Education approve the **November 21, 2017, Bills and Claims** in the amount of $212,202.43.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

B16. RESOLVED that the Board of Education approve the **November 16, 2017, Hand Check Register** in the amount of $205,123.42.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Eisinger, L	Attached	Conquer Math	$580.00	
Thomas, C.	Attached	Conquer Math	$145.00	
Kessler, L.	11/29,1/22	Conquer Math	$340.00	

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P2. RESOLVED that the Board of Education approve **Maria Girardi** as a full time aide at a prorated salary of $23,725.00 (Aide Step 1) effective November 6, 2017 to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P3. RESOLVED that the Board of Education approve the following as lunch/recess aide at a rate of $15.00 per half hour effective November 6 to June 30, 2018:

Maria Girardi

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P4. RESOLVED that the Board of Education approve **Brianna Liddle** as a substitute teacher for the 2017-2018 school year pending certification.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P5. **RESOLVED** that the Board of Education approve **Lori Ajmo** as a substitute teacher for the 2017-2018 school year pending certification.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

P6. **RESOLVED** that the Board of Education approve the increase in hours from eight (8) hours per week to 16 hours per week for Pamela Kennedy, licensed occupational therapist, at a rate of $85.00 per hour effective December 1, 2017 to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 4 No: 0

OLD BUSINESS
None

NEW BUSINESS
Calendar Discussion.

The following resolution was called at approximately 8:10 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: a student and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

As there was no further business to discuss, the Board adjourned at 8:55 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary