

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on June 18, 2018, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
Mrs. Mary Mokris, Vice President
Mrs. Jann Skelton
Mrs. Mindy Opper
Mrs. Jordan Shumofsky

Absent: None

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT'S REPORT

Mr. Projansky expressed his condolences to Mrs. Scandiffio and family. He also congratulated Mrs. Gallo on the birth of her daughter.

SUPERINTENDENT'S REPORT

Dr. Freda gave a presentation to honor the teachers who completed the twelve (12) credit graduate course in multisensory reading and are now certified as Orton Gillingham Teachers.

The following are excerpts from her presentation:

This program is accredited by the International Multisensory Structured Language Education Council. It is commonly referred to as IMSLEC. FDU is the only university in New Jersey to have achieved this accreditation and is only one of 28 universities nationwide certified by the International Dyslexia Association.

The program is very rigorous. During the two years that the teachers are enrolled in the program they attend lectures covering all aspects of language development and language structures, and learn the warning signs that a child is not developing the skills needed to read fluently. In addition to the lectures, they also work with two students

each week in a 1:1 clinical model so that at the end of the two year program they have over 90 lab hours - which is probably the most stressful part of this program because they are observed and graded on each part of the lesson and get lots of feedback.

Before we present the certificates, I would like to thank all involved for their patience and support as the teachers spent hours developing their lesson plans. Thanks to your support they are graduating with high honors.

I would also like to thank the BOE for providing their unwavering support for this program. North Caldwell was the first district to offer the program in district, and because our model was so successful it is now in 28 school districts throughout the State of New Jersey.

I would also like to thank the BOE for approving the use of grant monies to fully fund the tuition for this program. I can assure you that this is not a common practice in school districts and just demonstrates the Boards commitment to ensuring that our teachers have the skills and knowledge required to ensure that all students, regardless of disability, learn to read.

I would also like to thank my co-teacher Dawn Laurenzano who inspires me every day with her dedication to ensure that all children learn to read and her willingness to share her knowledge and expertise with her colleagues and myself.

Tonight we are proud to present the teachers with their IMSLEC certification as an Orton-Gillingham Teacher. Their hard work and commitment to life-long learning is applauded and is what makes them all such outstanding teachers.

After the presentation, the Board took a 20 minute break from 7:40 until 8:00.

PUBLIC RECOGNITION

Mrs. Norton, 108 Wooten Road, Essex Fells - stated she has been with the district fourteen years at Grandview and read a poem that stated she is looking for a fair contract.

The following employee/attendees stepped to the podium and requested fair and equitable contracts:

- Mrs. Raimondi, 36 Highway Avenue, Woodcliff Lake
- Mrs. Pontrella, 39 Woodcrest Road, Whippany
- Mrs. Armstrong, 9 Walnut Terrace, East Hanover
- Ms. Williams, 18 Ute Avenue, Lake Hiawatha
- Mrs. Kappock, 41 Fernwood Road, Rockaway
- Mrs. Mellinkoff, 74 Sulfrian Road, New Providence
- Mrs. Burg, 9 Sanderson Avenue, West Caldwell

Mrs. Marlo, 142 Summit Avenue, Verona
Mrs. Shabazian, 11 Witherspoon Road, Verona
Mrs. Johnson, 92 Central Avenue, Caldwell

The following residents also spoke:

Mrs. Apolito, 30 Highland Drive - would like more information
Mrs. Marcus, 4 Hampton Court - said she supports the teachers and the contract should be fair and equitable
Mrs. Lazarski, 4 Hillside Avenue - stated a fair and equitable contract is important. Everyone should listen and help to make it fair.
Mrs. Howard, 15 Wind Ridge Drive - said she was in attendance to support the teachers for a fair contract

After the public recognition, Dr. Freda gave a report on HIB and Violence and Vandalism followed by the School Grade Report.

GENERAL RESOLUTIONS

G1. RESOLVED Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. seq.

- **Morris Essex Insurance Group Cyber-Privacy Liability Insurance**
- **Caldwell Pediatric Therapy Center**
- **Suzy Giantonio Behavioral Consultation**
- **The Windsor Learning Center**
- **My Learning Plan**
- **Tiny Treasures Extended School Day, Inc.**
- **Lerch, Vinci & Higgins, Auditors**
- **Accurate Construction**
- **DiCara/Rubino, Architects**
- **Sussex County Regional Transportation Cooperation**
- **Essex Regional Educational Services Commission**
- **Lightpath Service Agreement**
- **Summit Speech School**
- **Brown & Brown Benefit Advisors**

- Legal Advisors
 - Sciarillo, Cornell, Merlino, McKeever & Osborne, Esqs.
 - Lindabury McCormack & Estabrook
 - McManimon, Scotland and Baumann, Esqs.
- Phoenix Advisors
- Horizon BC/BS Medical Insurance
- Benecard/Trust
- Asbury Park Information Technology Center
- Bristol Environmental Inc.
- Lori Downs Occupational Therapist
- Erica Lista Occupational Therapist
- Gina Zaccaria Physical Therapist
- New Jersey Schools Insurance Group (NJEIF)
- Ruth Elkyn, Speech Therapist
- Treadstone Risk Management
- Rullo & Juillet Associates, Inc.
- The Substitute Service
- Next Step Pediatric Therapy
- Hunterdon County Educational Services Commission
- Environmental Connection Inc.
- Panoramic Windows and Doors
- New Beginnings
- Harbor Haven
- The Arc
- PG Chambers
- Celebrate the Children
- Frontline Technologies Group, LLC
- United Business Systems
- Calais School

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G2. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account and Maintenance Reserve Account at year end, and

WHEREAS, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2018 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap or \$250,000
- Plus any excess Extraordinary aide over the \$100,000 Budgeted
- Plus an additional \$75,000 to be appropriated in the 2019-2020 Budget
- Plus \$71,046 to be transferred to the Maintenance Reserve Account
- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve the tuition contract with **New Beginnings** for **student #8005395** at a tentative tuition fee of \$72,124.83 for the 2018-2019 school year, together with extraordinary services in the amount of \$39,798 effective July 9, 2018 through June 2019.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve the tuition contract with **Developmental Center for Children and Families/Celebrate the Children, 30 Righter Ave., Denville, NJ 07834** for **student #8004428** at a tentative tuition fee of \$68,310.00 for the 2018-2019

school year, together with extraordinary services in the amount of \$27,000.00 effective June 4, 2018 through nineteen days (19).

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of recreation for soccer 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G6. RESOLVED that the Board of Education approve the tuition contract with **Harbor Haven** for **student #8005450** at a tentative tuition fee of \$7,275.00, together with extraordinary services in the amount of \$2,100.00 effective June 24, 2018 through August 11, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G7. RESOLVED that the Board of Education approve the Master Services Agreement with **Frontline Technologies Group LLC dba Frontline Education, 1400 Atwater Drive, Malvern, PA 19355**, to provide absence and substitute management at a startup fee of \$3,100.00 and unlimited usage for internal employees in the amount of \$5,617.00 effective July 1, 2018 through June 30, 2019.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G8. RESOLVED that the Board of Education approve the submission and acceptance of the following Fiscal 2019 ESEA grant award:

Title IA: \$72,174.00
Title IIA: \$16,688.00
Title IV: \$10,000.00

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G9. RESOLVED that the Board of Education approve the summer tuition contract with **Developmental Center for Children and Families (DCCF)/dba Limitless Summer Program for Celebrate the Children, 30 Righter Ave., Denville, NJ 07834** for **student #8004428** at a tuition fee of \$5,535.00, together with a personal aide in the amount of \$2,295.00 effective July 11, 2018 through August 10, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of the NCPE for monthly board meetings.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve the tuition contract with **P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927**, for **student #8005571** at a tentative tuition fee of \$81,135.60 for the 2018-2019 school year, effective July 9, 2018 through June 2019.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G12. RESOLVED that the Board of Education approve the tuition contract with **Newmark School, 1000 Cellar Avenue, Scotch Plains, NJ 07076**, for **student #8004448** at a tentative tuition fee of \$52,799.40 for the 2018-2019 school year, effective September 6, 2018 through June 2019.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

Abstain: Mrs. Shumofsky

G13. RESOLVED that the Board of Education approve the contract for Itinerant Teacher services with **Summit Speech School, 705 Central Avenue, New Providence, NJ 07974**, for **student #8005153**, for two (2) sessions per week at \$155.00 per session effective July 2, 2018 through July 26, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G14. RESOLVED that the Board of Education approve the five (5) Lease Agreement with **United Business Systems, 302 Rt. 46 East, Fairfield, NJ, 07004** to provide copiers and service effective July 1, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

G15. RESOLVED that the Board of Education approve **Daniela Triggiano**, licensed speech therapist, for speech and language services for up to one-hour session per week at a rate of \$125.00 per session effective July 30, 2018 to August 31, 2018 for **student #8005492**.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of May 29, 2018**.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

B2. RESOLVED that the Board of Education approve the **June 11, 2018 Hand Check Register** in the amount of \$160,089.70.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

B3. RESOLVED that the Board of Education approve the **June 15, 2018, payroll** in the amount of \$354,147.72.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

- B4. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for April 2018.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

- B5. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of April 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of April 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

- B6. RESOLVED** that the Board of Education approve the **June 18, 2018, Bills and Claims** in the amount of \$318,274.42.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

- B7. RESOLVED** that the North Caldwell Board of Education accepts the Payroll Verification completed on the May 31, 2018 payroll, per N.J.A.C. 6A: 23A5.7, that states "Beginning with the 2008-2009 school year, at least every three years, between the months of September through May, school districts and county vocational skills districts shall require each district employee to report to a central location(s) and produce picture identification and sign for release of his or her paycheck or direct deposit voucher."

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

B8. WHEREAS, the North Caldwell Board of Education has undertaken certain capital projects in the District’s Capital Projects Fund; and

WHEREAS, these projects are complete and there remains unexpended balances.

NOW, THEREFORE, BE IT RESOLVED, by the North Caldwell Board of Education that the District’s School Business Administrator is hereby authorized to cancel the following unexpended balance amounts as follows consistent with all applicable laws and regulations:

<u>Project Description</u>	<u>Total</u>	<u>Capital Reserve Account</u>
Art Room Renovation at Gould Mountain Elementary School	\$50,246	\$50,246
Music Room Renovation at Gould Mountain Elementary School	\$17,309	\$17,309
Total	<u>\$67,555</u>	<u>\$67,555</u>

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

B9. RESOLVED that the Board of Education approve the **June 18, 2018, Bills and Claims** in the amount of \$18,873.94.

Moved: Mrs. Mokris Seconded: Mr. Shumofsky

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Michael Stefanelli** as the Grandview School Principal at a salary of \$145,807.00 effective July 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P2. RESOLVED that the Board of Education approve **Chris Checchetto** as the Gould School Principal at a salary of \$130,175.00 effective July 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P3. RESOLVED that the Board of Education approve **Thomas Falco** as the District Buildings and Grounds Director at a salary of \$109,163.00 effective July 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P4. RESOLVED that the Board of Education approve **Ian Adlon** as Computer Systems Technician at a salary of \$61,500.00 effective July 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P5. RESOLVED that the Board of Education approve **Nicole Dillenkofer** as a teacher at a salary of \$51,390.00* MA Step 1 (*subject to negotiations) effective September 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P6. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members subject to completion of negotiations:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Kim Shay	MA +30	MA +45
Sarah Veniero	BA	BA +30
Christine Gray	MA +15	MA +30

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P7. RESOLVED that the Board of Education approve extra compensation for the sixth grade trip at a rate of \$300.00 for the following staff:

Toni Arena	Greg De Rosa
Linda Nikow	Chris Sancetta
Melissa Schlachter	Kari-Lynne Jones
Laura Decker	Patty Alicandri
Monica Stomski	Stefanie Wozniak

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P8. RESOLVED that the Board of Education approve **Lori Downs** for up to 21 hours of occupational therapy at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P9. RESOLVED that the Board of Education approve **Gina Zaccaria, Wellness and Rehabilitation**, for up to 21 hours per week of physical therapy services at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P10. RESOLVED that the Board of Education approve **Erica Lista** for up to 35 hours per week of occupational therapy at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P11. RESOLVED that the Board of Education approve **Pamela Kennedy**, licensed occupational therapist, for up to seven (7) hours per week of

occupational therapy at a rate of \$85.00 per hour effective September 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P12. RESOLVED that the Board of Education approve unpaid leave of absence for **Maureen Scandiffio** effective June 8, 2018 to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P13. RESOLVED that the Board of Education approve Family Medical Leave for **Leigh Gallo** effective September 4, 2018 to December 15, 2018.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P14. RESOLVED that the Board of Education approve the following grade level changes:

	<u>From:</u>	<u>To:</u>
Anita Cimera	Inst. Aide	2 nd Grade
Christine Gray	2 nd Gr Special Ed	4 th Gr Math
Amanda Corigliano	5 th Gr Special Ed	5 th Gr Reading
Genine Della Valle	Kindergarten (SPED)	Kindergarten
Victoria Parisi	Instructional Aide	2 nd Grade
Rebecca Jones	2 nd Gr Special Ed	4 th Gr Special Ed
Cathleen Zimmermann	5 th Gr Reading	5 th Gr Science

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P15. RESOLVED that the Board of Education approve **Michael Halik** as the Business Administrator / Board Secretary effective July 1, 2018 to June 30, 2019.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P16. RESOLVED that the Board of Education approve **Christina Wallace**, a Rutgers University student, to complete eight (8) student fieldwork occupational therapy sessions effective September 27, 2018 to November 15, 2018.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P17. WHEREAS, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2018**:

Name	Course	Grade	School	# of Credits	Reimbursement
Doolen, Aggie	Management of the School Library Media Program	A	WPU	3	\$900.00
DellaValle, Genine	Methods of Research	A	MSU	3	\$900.00
Gray, Christine	Special Ed Law	A-	La Verne	3	\$345.00
Veniero, Sarah	Learning & Development in Children w/Disabilities	A	MSU	3	\$900.00
Eisinger, Lauren	Written Expression	A	FDU	1	\$300.00

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P18. RESOLVED that the Board of Education approve pro-rated eligible tuition reimbursement in full to the following individuals for the 2017-2018 school year as per Article VI of the collective bargaining agreement.

Summer/Fall 2017/Spring 2018

Name	# of Credits	Amount
Clutterbuck, S.	3	\$1,473.00
DellaValle, G.	9	\$3,374.65
Doolen, A.	6	\$2,620.00
Eisinger, L.	1	\$553.54
Smith (Christiano), C.	1	\$491.00
Veniero, S.	6	\$2,282.25

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P19. RESOLVED that the Board of Education approve eligible tuition reimbursement/license renewal for the **2017-2018** school year to the following Support Staff as per Article II F of the collective bargaining agreement.

Name	Course	Grade	School	# of Credits	Amount Paid
Salvatoriello, Genna	Mathematics Education in the Elem School	A	MSU	3	\$1,250.00
	Perspectives on Early Childhood and Elem Ed in a Diverse Society	A	MSU	3	\$1,250.00

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P20. RESOLVED that the Board of Education approve payment to the following staff at a rate of \$35.00 per hour for 3rd Grade Parent Orientation:

**Courtney Mellinkoff
Sue Kappock**

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P21. RESOLVED that he Board of Education approve **Jeanne Jeffrey** as the summer

data clerk at a salary of \$6,500.00 effective July 1, 2018 to August 31, 2018.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P22. RESOLVED that the Board of Education approve the following confidential secretaries for the 2018-2019 school year:

**Sharon Mottola
Gale Messier
Victoria Zecchino**

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

P23. RESOLVED that the Board of Education regrettfully accept the resignation of **Lisa Garamella** effective June 30, 2018.

Moved: Mrs. Skelton Seconded: Mr. Opper

Yes: 5 No: 0

OLD BUSINESS

None

NEW BUSINESS

None

The following resolution was called at approximately 8:15 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: negotiations, personnel and a legal student issue. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

As there was no further business to discuss, the Board adjourned at 9:33 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary