The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on February 27, 2018, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:32 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
Mrs. Mindy Opper
Mrs. Mary Mokris, Vice President
Mrs. Jann Skelton
Mrs. Jordan Shumofsky

Absent: None

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT'S REPORT

Mr. Projansky expressed his sympathy for the families of Parkland. He was glad to see how well the incident in Caldwell was handled. He gave the Board an update on Greenbrook Country Club noting a meeting with the Borough has been scheduled for discussion.

SUPERINTENDENT'S REPORT

Dr. Freda also expressed her condolences to Parkland noting it heightens awareness of safety in the schools. The administration met with Chief Deuer and Sargent Texas to discuss school safety and our constantly evolving safety procedures. She stated the district has also spoken with the Architect about safety improvements and there have been discussions regarding Class III Police Officers.

PUBLIC RECOGNITION

Mr. Ankim Shah and Dr. Deepall Shah, 7 Falcon Point Drive – had inquiries regarding the verbiage in Policy 5111 as it pertains to residency.

GENERAL RESOLTIONS

G1. **RESOLVED** that the Board of Education approve **Policy 7100, Long-Range Facilities Planning,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G2. RESOLVED that the Board of Education approve **Regulation 7100, Long-Range Facilities Planning,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G3. RESOLVED that the Board of Education approve **Policy 7101, Educational Adequacy of Capital Projects,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G4. RESOLVED that the Board of Education approve **Regulation 7101, Educational Adequacy of Capital Projects,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G5. RESOLVED that the Board of Education approve **Policy 7102, Site Selection and Acquisition,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G6. RESOLVED that the Board of Education approve **Regulation 7102, Site Selection and Acquisition,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G7. RESOLVED that the Board of Education approve **Policy 7300, Disposition of Property,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G8. RESOLVED that the Board of Education approve **Regulation 7300.1, Disposition of Instructional Property - ABOLISHED,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G9. RESOLVED that the Board of Education approve **Regulation 7300.2 Disposition of Real Property,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G10. RESOLVED that the Board of Education approve **Regulation 7300.3, Disposition of Personal Property,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G11. RESOLVED that the Board of Education approve **Regulation 7300.4, Disposition of Federal Property,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G12. RESOLVED that the Board of Education approve **Policy 5111, Eligibility of Resident/Nonresident Students,** at first reading.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

The Board discussed the proposed changes to Policy 5111, prior to voting at first reading.

G13. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for Dr. Stem for Young Engineers.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G14. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for Explore Science Chemical Creations.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G15. RESOLVED that the Board of Education approve the facilities use form submitted by North Caldwell Recreation for Summer Fun.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

G16. RESOLVED that the Board of Education approve the tuition contract with Windsor Learning Center, for **student #8004428** effective February 12, 2018 through June 2018 in the amount of $25,315.00 together with extraordinary services in the amount of $12,680.74.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 5 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of January 30, 2018.**

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B2. RESOLVED that the Board of Education approve the **February 14, Hand Check Register** in the amount of $784,217.13.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B3. **RESOLVED** that the Board of Education approve the **February 14, 2018, Hand Check Register** in the amount of $45,498.93.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B4. **RESOLVED** that the Board of Education approve the **February 15, 2018, payroll** in the amount of $363,581.48.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B5. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for December 2017.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B6. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B7. **RESOLVED** that the Board of Education approve the **February 27, 2018, Bills and Claims** in the amount of $178,045.42.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B8. **RESOLVED** that the Board of Education approve transferring $1,742.63 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund Change Order GC-02 for the Gould Music Room Project. Any remaining funds will be returned to Capital Reserve at the completion of the project.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B9. **RESOLVED** that the North Caldwell Board of Education approve the following resolution:

WHEREAS, Accurate Construction was awarded the bid for the Music Room Renovations at Gould school; and

WHEREAS, Accurate Construction has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal – **CO #GC-2**

To furnish and Install floor self-leveling $4,504.00

Furnish and Install additional electrical work for furring exterior walls $5,197.50

Furnish and install electrical power poles $808.50

Furnish and install wall $1,126.13

Replacement of Security Camera ($9,160.00)

Fire Alarm work performed by owner's vendor ($733.50)

Total Amount: $1,742.63 of which will be added to the contract.

The Total Contract value will be changed; Total Contract sum $427,906.97

AND WHEREAS, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B10. RESOLVED that the Board of Education approve January payment of $12,550.00 to the attached listed staff for 2017-18 Title I Tutoring.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B11. RESOLVED that the Board of Education approve the below listed transfers for December 2017.

North Caldwell Board of Education

LINE ITEM TRANSFERS

Date: December 31, 2017

To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-100-566-000-00	TUITION- PRI. SCH HDCP	27,500.00	11-000-221-104-050-01	CURR. DEVEL. EXPENSE	(250.00)
11-000-217-320-060-00	OT/PT PURCH PROF SVC	15,000.00	11-000-221-104-060-01	CURR. DEVEL. EXPENSE	(250.00)
11-000-222-610-060-01	LIBRARY SUP. GRANDVIEW	350.00	11-000-262-621-050-01	ENERGY-NATURAL GAS-GLD	(8,600.00)
11-000-230-100-000-00	TRS. SCH. MONIES:SALARY	100.00	11-000-262-621-050-02	ENERGY-NATURAL GAS-MTN	(3,600.00)
11-000-230-104-000-00	SUPERINTENDENT: SALARY	3,000.00	11-000-262-621-060-01	ENERGY-NATURAL GAS-GDV	(3,600.00)
11-000-230-331-000-00	LEGAL/NEGOTIATION FEES	5,000.00	11-000-262-622-050-00	ENERGY-ELECTRICITY-GLD	(14,000.00)
11-000-240-103-060-00	PRIN. SALARY GRANDVIEW	200.00	11-000-262-622-060-00	ENERGY-ELECTRICITY-GDV	(12,500.00)
11-000-240-104-050-00	DIRECTOR OF SPECIAL ED	300.00	11-000-270-390-000-00	TRANSPORTATION CO-OP FEE	(5,000.00)
11-000-240-104-060-00	DIRECTOR OF SPECIAL ED	300.00	11-000-270-511-000-00	TRANSPORTATION: REGULAR	(7,000.00)
11-000-240-105-050-00	SECRETARIES SALARY: GLD	200.00	11-000-270-515-000-00	TRANSPORTATION: SPECIAL	(15,000.00)
11-000-240-105-060-00	SECRETARIES SALARY: GDV	200.00	11-000-291-270-000-01	HEALTH BENEFITS	(44,100.00)
11-000-240-610-050-00	OFFICE SUPPLIES: GOULD	1,000.00			
11-000-240-610-060-00	OFFICE SUPPLIES: GDVIEW	1,000.00			
11-000-251-100-000-00	CENTRAL OFFICE-SALARIES	4,000.00			
11-000-251-340-000-00	CENTRAL OFF PUR SERV	2,500.00			
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	500.00			
11-000-252-340-000-00	ADMIN INFO TECH PUR SERV	1,500.00			
11-000-262-110-000-00	CUSTODIAN SUBSTITUTES	5,000.00			
11-000-266-800-000-00	SCHOOL SECURITY OTH OBJE	3,100.00			
11-000-291-241-000-00	PERS/ESSEX CTY PENSION	20,000.00			
11-000-291-270-000-02	DENTAL	7,500.00			
11-190-100-500-000-00	OTHER PURCH SRVCS-TECH	5,000.00			
11-219-100-320-050-00	SPECED HOME INST PUR SER	10,650.00			
	Total Transfers	113,900.00		Total Transfers	(113,900.00)
					0.00

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B12. RESOLVED that the Board of Education approve the **February 28, 2018, payroll** in the amount of $325,543.54.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

B13. RESOLVED that the Board of Education approve the **February 22, 2018, Hand Check Register** in the amount of $23,412.10.

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

P1. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Castiglia, A.	4/26-4/27	NJSHA Convention	$350.00	
Giantonio, S.	4/9	Mental Health Issues in Classroom	$199.00	
Jeffrey, J.	3/20/2018	3D Printing	$85.00	
Keenan, M.	4/11	Google Classroom	$249.00	
Kornreich, M.	4/9	Mental Health Issues in Classroom	$199.00	
Lista, E.	4/9	Mental Health Issues in Classroom	$199.00	
Newman, T.	4/11	Google Classroom	$249.00	
Root, S.	4/26-4/27	NJSHA Convention	$350.00	
Silva, T.	4/9	Mental Health Issues in Classroom	$199.00	

Moved: Mrs. Mokris Seconded: Mrs. Opper

Yes: 5 No: 0

P2. RESOLVED that the Board of Education approve **Adriana Marino** as a

substitute teacher for the remainder of the school year pending certification.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	5	No:	0

P3. RESOLVED that the Board of Education approve **Mark Riggio** as a lunch aide at a rate of $12.50 per hour not to exceed 3.5 hours per day effective February 28, 3018 to June 20, 2018.

Moved:	Mrs. Mokris	Seconded:	Mrs. Opper
Yes:	5	No:	0

OLD BUSINESS

As the State Aid numbers will not be available until March 15th, the March 13th Board meeting will be rescheduled for Monday, March 19, 2018, at 7:30 p.m.

NEW BUSINESS

The Transportation Committee met with the Essex County Regional Educational Commission to discuss transportation for the 2018-2019 school year.

The following resolution was called at approximately 8:15 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: negotiations and a legal student issue. Said matters will be made public upon their disposition.

Moved:	Mrs. Skelton	Seconded:	Mrs. Opper
Yes:	5	No:	0

As there was no further business to discuss, the Board adjourned at 9:30 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary