

Call to Order	The meeting was called to order by Chairman Anne Ochs at 6:00 PM in the Board Room at the Educational Service Center, with the following trustees also present: Meldene Goehring, Tim Hallinan, Larry Steiger, and Rollo Williams. Lisa Durgin and Joe Lawrence were absent. Others participating in the meeting include Alex Ayers, Superintendent; Kirby Eisenhauer, Deputy Superintendent; Melanie Sylte, Human Resources Manager; Dave Bartlett, Associate Superintendent for Instructional Support; Alison Gee, Attorney; and Tracy Peterson, Secretary to the Board. Also present: Estela Torres Guernsey, Jenni Gilson, Dennis Meyers, John and Cindi Rueschhoff, Nikki Wendt, Alyx Bruce, Sean Mathes, Deb Meyers, Jacque Spielman
National Suicide Prevention Week Proclamation	Trustees read a National Suicide Prevention Week Proclamation in recognition of Suicide Prevention Week, which runs from September 8 through September 14, 2024.
Celebrations	Maintenance Supervisor Sean Mathes introduced Dennis Meyers, who was selected as the 2024-2025 Campbell County School District Educational Support Personnel Employee of the Year. Paintbrush Elementary School Principal Jenni Gilson introduced Estela Torres Guernsey, who was selected as the 2024-2025 Campbell County School District Teacher of the Year.
CONSENT AGENDA	Dr. Ayers pulled Item F-3, CCSD Special Education Lease Agreement with Boxelder Business Center, LLC, off the consent agenda for further review. A motion was made by Mrs. Goehring and seconded by Mr. Williams to approve all items on the Consent Agenda. The motion carried unanimously.
Minutes	Minutes of the July 17, 2024, Board of Trustees regular meeting were approved. Minutes of the July 17, 2024, Board of Trustees special dinner meeting were approved.
Human Resources Actions	The following actions taken by the Human Resources Department were approved:

EDUCATION SUPPORT
PERSONNEL

<u>NEW HIRES - REGULAR</u>	
Stephanie Anderson	Instructional Teacher Assistant/Stocktrail
Nicolette Archer	Special Programs Ed. Assistant/Stocktrail
Andreana Armstrong	Safety Patrol/Paintbrush
Brittany Badwound	Secretary to Director of Activities/CCHS
Briana Balcom	Special Programs Ed. Assistant/Rozet
Marietta Barnes	SPEA – ASD/Lakeview
Maria Barrera Garcia	Custodian/CCHS
Ashlynn Bassett	SPEA – ASD/Lakeview
Ashley Beesley	SPEA – ASD/Sage Valley
Stephen Boothe	Special Programs Ed. Assistant/CCHS
Amanda Brown	SPEA – ASD/Lakeview
Shelby Bruce	SPEA – ASD/TBHS
Krystal Bybee	Bus Driver/Transportation
Brooklyn Byer	Instructional Teacher Assistant/Cottonwood
Scott Cates	Bus Mechanic/Transportation
Tina Collins	Bus Driver/Transportation
Erica Cortez	Special Programs Bus Assistant/Transportation
Andrew Davis	Technology Assistant/Lakeview
Jaime Deline	SPEA – High Needs/Twin Spruce
Audra Diaz	Assistant Cook/Transportation
Lisa Dymond	Instructional Teacher Assistant/Conestoga
Sherlyn Espejel	Special Programs Ed. Assistant/Stocktrail
Ashley Fink	Instructional Teacher Assistant/Pronghorn
Rhonda Fortner	Bus Driver/Transportation
Jenna Fyffe	Special Programs Ed. Assistant/Stocktrail
Jenine Gonzalez-Barrera	Custodian/Sage Valley
Zoe Gallion	Water Safety Assistant/Aquatic Center
Traci Gorton	SPEA – High Needs/Sage Valley
Tegyn Gould	SPEA – ASD/Lakeview
Julie Harter	SPEA – ASD/Pronghorn
Freedom Hawkins	ESL Teacher Assistant/WJSHS
Michael Hawkins	Bus Driver/Transportation
Marti Hoem	SPEA – ASD/Pronghorn
Rayne Hoem	Special Programs Ed. Assistant/Hillcrest
Robin Hoff	Instructional Teacher Assistant/Paintbrush
Natalie Hollenbeck	SPEA – ASD/Pronghorn
Erika Howard	Library Media Assistant/Sage Valley

Victoria Howes	SPEA – ED/Sage Valley
Leah Hoyt	SPEA – ASD/Lakeview
Asia Jaramillo	SPEA – ASD/Lakeview
Erin Jensen	Custodian/Sage Valley
Andrea Juarez	Assistant Cook/Nutrition Services
Isaac Juarez	Custodian/Rozet
Loughen Keith	Instructional Teacher Assistant/Bufalo Ridge
Ashley Klein	Bus Driver/Transportation
Alisha Lambert	Special Programs Ed. Assistant/Pronghorn
Jennifer Lewis	Bus Driver/Transportation
Brandi Logan	Library Media Assistant/Stocktrail
Adrienne Mackenzie	Special Programs Ed. Assistant/ WJSHS
Patricia Madsen	Office Clerk/Sage Valley
Ashley Martinez	Instructional TA – Study Hall/Sage Valley
Uruyuky Martinez	Custodian/CCHS
Cody Mayer	Skilled Maintenance HVAC/Maintenance
Nikita Mayfield Milhous	Bus Driver/Transportation
Darren Merrill	Warehouse Technician/Maintenance
Tegan Minchow	Instructional Teacher Assistant/Conestoga
Makayla Morris	Special Programs Ed. Assistant/Paintbrush
Emma Nelson	Special Programs Ed. Assistant/Bufalo Ridge
Mckenzee Nuzum	SPEA – ED/CCHS
Amanda Palmer	Special Programs Ed. Assistant/Wagonwheel
Maria Paschall	Special Programs Bus Assistant/Transportation
Keila Pena	ESL Teacher Assistant/Twin Spruce
Kierra Petersen	Special Programs Ed. Assistant/Sage Valley
Sarah Pourier	SPEA – ED/Conestoga
Leah Powell	Nutrition Service Assistant/Nutrition Services
Olivia Rentfro	SPEA – ASD/Pronghorn
Cheryl Rideout	Instructional Teacher Assistant/Lakeview
Angel Rietz	In-School Discipline Program Director/Sage Valley
Juli Rivers	SPEA – ED/Prairie Wind
Vic Robertson	Campus Supervisor/TBHS
Paola Rodriguez	Assistant Cook/Nutrition Services
Jessica Sanchez-Child	SPEA – ED/Paintbrush
Alisha Serowka	SPEA – High Needs/TBHS
Amanda Shepperson	Bus Driver/Transportation
Summer Siebert	Special Programs Ed. Assistant/Lakeview
Brooklyn Skiles	Special Programs Ed. Assistant/Stocktrail
Bridger Sloan	SPEA – ASD/Pronghorn
Jennifer Sotelo-Hernandez	Title I Teacher Assistant/Stocktrail
Rebecca Stablein	SPEA – High Needs/TBHS
Tamara Stamey	SPEA – High Needs/Sage Valley
Mercedes Taylor	In-School Discipline Program Director/TBHS
Sabrina Tolar	Special Programs Ed. Assistant/Rawhide
Samantha Van Bolt	Nutrition Service Assistant/Nutrition Services
Rosario Vazquez	ESL Assistant/Stocktrail
Ryan Walker	Activity Driver/Transportation
Mandy Willert	Special Programs Ed. Assistant/Sage Valley
Kazrin Wilson	Bus Driver/Transportation
Luke Walker	ISDP Director/CCHS
Theodore White	Special Programs Ed. Assistant/Cottonwood
Brynn Wood	Special Programs Ed. Assistant/Paintbrush
Thane Zickefoose	ESL Teacher Assistant/CCHS

NEW HIRES -SUBSTITUTES/TEMPORARIES

Alma Jacobo Garnica	Bus Driver in Training/Transportation
Justin Miller	Summer School Bus Assistant/Transportation
Shea Peck	Bus Driver in Training/Transportation
Abby Seeman	Summer School Bus Assistant/Transportation
Kaycee Wise	Bus Driver in Training/Transportation

TRANSFERS

Kristin Anderson	FROM: SPEA – ASD/Lakeview TO: Behavior Assistant/Lakeview
Marcella Baumgart	FROM: Bus Driver/Transportation TO: Activity Driver/Transportation
Michelle Bellack	FROM: Special Programs Bus Assistant TO: Bus Driver/Transportation
Aashley Boeding	FROM: Special Programs Ed. Assistant/Prairie Wind TO: Library Media Assistant/Prairie Wind
Kennedy Carpenter	FROM: Custodian/CCHS TO: SPEA – ED/Conestoga

Lynda Coates	FROM: SPEA – ASD/Pronghorn
David Cox	TO: Title I Assistant/Stocktrail FROM: ISDP Director/Sage Valley
Kimberly Day	TO: SPEA - ED/Sage Valley FROM: Instructional Teacher Assistant/Buffalo Ridge TO: SPEA – High Needs/Buffalo Ridge
Emily Dike	FROM: Title I Assistant/Rozet
Taylor Downham	TO: Technology Assistant/Hillcrest
Candice Fyffe	FROM: Bus Driver/Transportation TO: Dispatcher/Transportation FROM: Secretary to Director of Activities/CCHS
Bariba Galloway	TO: Assistant to Director of Activities/CCHS FROM: Special Programs Ed. Assistant/Stocktrail
Nicole Hamann	TO: Title I Assistant/Conestoga
Hannah Hillius	FROM: Special Programs Ed. Assistant/Westwood TO: Behavior Assistant/Cottonwood
Brianna Jafek	FROM: Admin. Assistant to Director of Activities/CCHS TO: SPEA – ASD/Pronghorn
Amanda Jagow	FROM: Special Programs Ed. Assistant/Rozet
Linda Larsen	TO: Library Media Assistant/Rozet
Melissa Lawrence	FROM: Special Programs Ed. Assistant/Pronghorn
Samantha Livingston	TO: Elementary Office Clerk/Pronghorn
Francis Lopez Miranda	FROM: SPEA – High Needs/Lakeview
Kasey Love	TO: Special Programs Ed. Assistant/Twin Spruce
Lacey Mielke	FROM: Assistant Cook/Nutrition Services
Justin Miller	TO: Nutrition Services Site Manager/Nutrition Services
Heidi Morfeld	FROM: Nutrition Service Assistant/Nutrition Services
Abby Seeman	TO: Nutrition Services Site Manager/Nutrition Services
Chantelle Shearer	FROM: Bus Driver/Transportation
Ashley Sherman	TO: Bus Mechanic Apprentice/Transportation
Rebecca Sundquist	FROM: SPEA – ED/Conestoga
Saje Tornow	TO: Library Media Assistant/Conestoga
Ellie Wilson	FROM: Instructional Teacher Assistant/Conestoga
Allison Zumbro	TO: SPEA – ED/Conestoga
	FROM: Summer School Bus Assistant/Transportation
	TO: Special Programs Bus Assistant/Transportation
	FROM: Assistant Cook/ Nutrition Services
	TO: Special Programs Ed. Assistant/ Twin Spruce
	FROM: Summer School Bus Assistant/Transportation
	TO: Special Programs Bus Assistant/Transportation
	FROM: Special Programs Ed. Assistant/Paintbrush
	TO: SPEA – High Needs/Paintbrush
	FROM: SPEA – High Needs/Buffalo Ridge
	TO: Special Programs Ed. Assistant/Buffalo Ridge
	FROM: Office Clerk/Pronghorn
	TO: Guidance Secretary/TBHS
	FROM: Custodian/CCHS
	TO: Groundskeeper - Custodian/CCHS
	FROM: Special Programs Ed. Assistant/Conestoga
	TO: Special Programs Ed. Assistant/Lakeview
	FROM: Special Programs Ed. Assistant/Rozet
	TO: SPEA – High Needs/Rozet

RESIGNATIONS

Halley Adler	Special Programs Ed. Assistant/Hillcrest
Misty Bishop	SPEA – ASD/Pronghorn
Dana Blaszkowski	Custodian/Rozet
Brittany Branscom	Special Programs Ed. Assistant/Stocktrail
Debora Brennan	Library Media Assistant/Conestoga
Brittany Christopherson	SPEA - ASD/Sage Valley

Christine De La Torre	Bus Driver/Transportation
Lizbeth Estrada	SPEA – ED/Paintbrush
Karla Garcia Hernandez	Bus Driver/Transportation
Kasandra Garrett	SPEA – ED/Prairie Wind
Emily Heinrich	Instructional Teacher Assistant/Pronghorn
Abigail Henderson	Custodian/Stocktrail
Bobbie Kannapel	ESL Teacher Assistant/WJSHS
Karlee Kline	Title I Assistant/Wagonwheel
Philip Lewis	Lead Furniture and Grounds/Maintenance
Cobi McCoy	Groundskeeper/CCHS
Mariah Morgan	Assistant Water Safety/Aquatic Center
Jordyn Norton	Safety Patrol/Transportation
Maria Paschall	Special Programs Bus Assistant/Transportation
Stephanie Racin	Instructional Teacher Assistant/Bufalo Ridge
Chantelle Shearer	Safety Patrol/Transportation
Tonielle Steins	Bus Driver/Transportation
Brenda Tessmer	Nutrition Services Site Manager/Nutrition Services
Sarah Tester	Special Programs Ed. Assistant/Lakeview
Bobbie Tucker	Custodian/Rozet
Kenna Vance	Lead Locksmith/Maintenance
Christina Wright	Special Programs Ed. Assistant/Lakeview

CERTIFIED

RECOMMENDATION FOR HIRE

Nicole Collins	Transitional Teacher/Y.E.S. House
Megan Johnson	Exc. Child Specialist/Lakeview
Mary Ann Michael	Elementary Case Manager/SSC

RESIGNATIONS

Deca Lawrence	Math Teacher/WJSHS
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SUBSTITUTE TEACHER NEW HIRES

Kate Blood	Substitute Teacher/All Schools
Misty Brunner	Substitute Teacher/All Schools
Aliceon Daly	Substitute Teacher/Sixth Grade/Lakeview
Kari Eischeid	Substitute Teacher/All Schools
Kelly Ford	Substitute Teacher/All Schools
Bobbie Garcia	Substitute Teacher/All Schools
Michele Hayden	Substitute Teacher/All Schools
Anna Kelly	Substitute Teacher/All Schools
Amy Maroney	Substitute Teacher/All Schools
Wendy Moore	Substitute Teacher/All Schools
Erica Olson	Substitute Teacher/All Schools
Jami Pelton	Substitute Teacher/All Schools
Destiny Roenfeld	Substitute Teacher/All Schools
Haley Rogers	Substitute Teacher/All Schools
Valerie Rose	Substitute Teacher/All Schools
Robin Scherf	Substitute Teacher/All Schools
Chelsi Strawn	Substitute Teacher/All Schools
Sharon Sturdevant	Substitute Teacher/All Schools
Savannah Walker	Substitute Teacher/All Schools
Bobbie Welch	Substitute Teacher/All Schools
Tania Young	Substitute Teacher/All Schools

EXTRA DUTY RECOMMENDATIONS

Kyle Avery	7/8 Football Coach/ Sage Valley
TiffanyCamilli	High School Cheer Sponsor/WJSHS
Hailey Erickson	Assistant Volleyball Coach/CCHS
Kelsie Heath	Assistant Tennis Coach/ CCHS
Richonda Klaassen	Math Counts Coordinator/Sage Valley
Arabella Mancini	Assistant Volleyball Coach/ TBHS
Lydia Martinez-Bartell	CAT Assistant/Conestoga
Georgia McNamee	Assistant Volleyball Coach/CCHS
Megan Milliron	Assistant Girls Basketball Coach/TBHS
Hayden Minchow	Assistant Football Coach/CCHS
Katalynne Pearson	Head HS Girls Basketball Coach/WJSHS
Sergio Rios Vasquez	7/8 Football Coach/Twin Spruce
Zoe Smith	Assistant Volleyball Coach/CCHS
Autumn Williams	Events Co-Coordinator/CCHS
Anne Ziegenhorn	7/8 Volleyball Coach/WJSHS

EXTRA DUTY RESIGNATIONS

Carl Matson	Assistant Girls Soccer Coach
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Warrants	The following warrants were ratified and approved: <table><tr><td>Payroll Warrants</td><td>235786 - 236076</td></tr><tr><td>Combined Fund Warrants</td><td>397161 - 397549</td></tr><tr><td>ACH Combined Funds</td><td>1026, 1028, 1025, 1027, 1047, 1070, 1074, 1081, 1092, 1096, 1110, 1117</td></tr><tr><td>ACH Nutritional Services</td><td>1071, 1080, 1111, 1115</td></tr><tr><td>Major Maintenance Warrants</td><td>9833 - 9885</td></tr><tr><td>Nutritional Services Fund Warrants</td><td>13558 - 13586</td></tr><tr><td>Insurance Warrants</td><td>4874 - 4882</td></tr><tr><td>Student Activities Warrants</td><td>37736 - 37751</td></tr></table>	Payroll Warrants	235786 - 236076	Combined Fund Warrants	397161 - 397549	ACH Combined Funds	1026, 1028, 1025, 1027, 1047, 1070, 1074, 1081, 1092, 1096, 1110, 1117	ACH Nutritional Services	1071, 1080, 1111, 1115	Major Maintenance Warrants	9833 - 9885	Nutritional Services Fund Warrants	13558 - 13586	Insurance Warrants	4874 - 4882	Student Activities Warrants	37736 - 37751
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Ratified Bids and Quotes	The following bids and quotes were ratified: 1. Rawhide Elementary, Sunflower Elementary Playground, and Wright Jr/Sr High School Asphalt Seal Coating and Painting were awarded to Design Construction in the following amounts: Rawhide Elementary—\$35,874.00; Sunflower Elementary Playground—\$15,530.00; and Wright Jr/Sr High School—\$52,500.00. 2. District Student Accident Policy was awarded to HUB International in the amount of \$259,750.00. 3. Pronghorn Elementary Door Upgrades were awarded to Architectural Specialties, LLC, in the amount of \$40,693.51. 4. Renewal for TextHelp Software was awarded to TextHelp in the amount of \$26,023.30. 5. Twin Spruce Junior High Domestic Water Upgrade Professional Engineering Services Fee was awarded to Associated Construction Engineering, Inc. in the amount of \$220,000.00																
Bids and Quotes	The following bids and quotes were approved: 1. Campbell County High School Athletic Training Services were awarded to Rehab Solutions in the amount of \$50.00 per hour. 2. New Interactive Touch Screens FY25 were awarded to Bluum USA, Inc. in the following amounts: 65"/60 Estimated Quantity—\$125,940.00; 75"/10 Estimated Quantity—\$22,772.20; 86"/5 Estimated Quantity—\$14,451.80. 3. Light Bulbs and Fluorescent Lighting Contract for FY25 was awarded to Crum Electric Supply. 4. Printshop Paper for FY25 was awarded to Contract Paper Group in the amount of \$52,714.25 and Cowboy Supply House in the amount of \$9,803.40. Final totals will vary based on actual usage. 5. Water Softener Salt for FY25 was awarded to CPS Distributors, Inc., in the amount of \$18,133.92.																
Ratified Contracts and Agreements	The following contracts and agreements were ratified and approved: 1. Onsite Professional Development Solution Tree, Inc. Purchase Agreement 2. Memorandum of Understanding with the Campbell County Detention Center																
Contracts and Agreements	The following contracts and agreements were approved: 1. Rawhide Elementary Student Portrait Agreement with Inter-State Studios 2. Special Education Related Services Agreement Out-of-State Placement with Liahona 3. Special Education Contract Addendum to WDE 413 Residential Services Agreement In-State Placement with Northeast Wyoming Board of Cooperative 4. Wright Junior Senior High School Musical Contract with Music Theatre International 5. Wright Junior Senior High School Theatre Production Contract with MTI Production 6. Little Powder Student Portrait Agreement with Lifetouch 7. Special Education Service Agreement for Students Needing Additional Educational Support with Beverly Poirier 8. Special Education Related Services Agreement For Students With Disabilities with Counseling Associates 9. Special Education Related Services Audiology Agreement for Students With Disabilities with Kathryn Schmidt-Miller 10. Memorandum of Understanding with the Children's Developmental Services of Campbell County 11. Rozet Elementary Book Fair Agreement with Scholastic 12. Wright Junior-Senior High Yearbook Agreement with Walsworth																
Request for Proposal (RFP)	Approval was given for the Request for Proposal (RFP) for Campbell County School District Lawn Care Maintenance.																
Student Expulsions	Students #1 and #2 were approved for expulsion for one calendar year, with early re-admittance under strict probation.																
E-Rate Application	Approval was given to apply for E-Rate discounts on technology and internet access.																

Administrative Regulation 5277-R Suicide Prevention	Approval was given for revisions to Administrative Regulation 5277-R Suicide Prevention.
Surplus and Recycle	Approval was given for surplus and recycle of obsolete and outdated items.
5153 Parental Rights Complaint Procedures	Approval was given for adoption of Policy 5153 Parental Rights Complaint Procedures.
Enrollment Update	Mr. Eisenhower provided an enrollment update. Currently, 8,649 students are enrolled, which will likely change after the ten-day drop period for students who have moved this summer. However, that number will even out with students who have moved to the district. The largest class is the Freshman class, and the smallest is kindergarten.
Athletic Trainer Update	Mr. Eisenhower updated the Board and provided a brief history of the athletic trainer positions in the District. The trainers originally were staff members, and various physical therapy clinics donated their services for additional help. A trainer position was added to Thunder Basin High School when it opened. Due to late resignations in 2021 and no applicants after posting the positions, the District entered into an agreement with a local business that provided services. Due to a lack of staffing at the clinic for the position, the agreement ended in May of 2024. The two positions were opened back up in the District, and advertising has been done locally and nationally with no applicants. The District put out an RFP (Request for Proposal) for the community this July, and two businesses were interested in Campbell County High School. Another business has notified the District of their interest in Thunder Basin High School and Wright Jr-Sr High. Mr. Eisenhower will keep the Board updated.
Facility Update	Mr. Bartlett provided a facility update. Little Powder's groundbreaking on August 13th was successful. The Aquatic Center construction is ongoing. Site zoning work is being done for the transportation facility, and the District has not received any results from Campbell County High School's MCER (Most Cost-Effective Remedy) study.
Public Comments	A District staff member thanked the Board for their support and the updates made at their school this summer. The new LED lighting is phenomenal; it has made all the difference for staff members, and they are excited. The Campbell County EA (Education Association) president and vice-president warmly welcomed the Board to the new school year, expressing their eagerness to continue and strengthen their partnership.
Trustee Celebrations	Chairman Ochs celebrated the positive public comments and thanked the firefighters and everyone involved with the fires, including the incoming teams, and their work for the ongoing fires in Campbell County. It makes a person realize what is important in life.
Adjournment	With no other business before the board, the meeting was adjourned at 6:32 PM.

Secretary
Tracy Peterson

Chairman

Clerk