

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting

Tuesday, July 9, 2024

Barker Road Middle School

(Link to Public Viewing on Website)

The REORGANIZATION AND REGULAR MEETINGS of the Pittsford Central School District Board of Education were held at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, July 9, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, S. Pelusio, D. Berk, K. Huels, E. Kay, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, H. Clayton, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

1. Mr. Pero called the Reorganization Meeting to order at 5:00 p.m. and asked everyone to stand for the Pledge of Allegiance.
2. Mr. Pero administered the Oath of Office to District Clerk, Mrs. Deborah Carpenter.
3. Mrs. Carpenter administered the Oath of Office to re-elected Board member Mr. Jeff Casey.
4. Mrs. Carpenter administered the Oath of Office to re-elected Board member Mrs. Sarah Pelusio.
5. Mrs. Carpenter administered the Oath of Office to re-elected Board member Mrs. Rene Sanchez-Kazacos.
6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for the Reorganization Meeting. **APPROVED: AGENDA**  
Vote: Unanimously carried
7. A motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried electing Mrs. Robin Scott to the office of President of the Pittsford Central School District Board of Education for the 2024/2025 school year. **APPROVED: R. SCOTT PRESIDENT**  
Vote: Unanimously carried
8. Mrs. Carpenter administered the Oath of Office to President Scott.
9. A motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried electing Mr. Jeff Casey to the office of President-Elect of the Pittsford Central School District Board of Education for the 2024/2025 school year. **APPROVED: J. CASEY PRESIDENT-ELECT**  
Vote: Unanimously carried
10. Mrs. Carpenter administered the Oath of Office to President-Elect Casey.
11. A motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried electing Mrs. Sarah Pelusio to the office of Vice-President of the Pittsford Central School District Board of Education for the 2024/2025 school year. **APPROVED: S. PELUSIO VICE-PRESIDENT**  
Vote: Unanimously carried
12. Mrs. Carpenter administered the Oath of Office to Vice-President Pelusio.

2.

13. Mrs. Carpenter administered the Oath of Office to Superintendent Pero.

14. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay regarding the following resolutions:

**APPROVED:  
APPOINTMENTS**

Vote: Unanimously carried

BE IT RESOLVED, that the below listed appointments be approved for the 2024/2025 school year, retroactive to July 1, 2024, with ratification for their acts performed in the ordinary course of their duties. School District Clerk, Mrs. Deborah Carpenter will give the District Treasurer, Assistant Treasurer and Internal Claims Auditor their Oath of Office in the course of their duties.

DISTRICT CLERK	Deborah Carpenter	\$24,099
DISTRICT TREASURER	Rachel Smith	\$94,222
ASSISTANT DISTRICT TREASURER	TBD	-----
INTERNAL CLAIMS AUDITOR	Ginny Winter	\$23.65/hr.
DEPUTY (SUBSTITUTE) CLAIMS AUDITOR	Cynthia Heagerty	\$26.63/hr.
DEPUTY (SUBSTITUTE) PURCHASING AGENT	TBD	-----
SCHOOL PHYSICIAN	Dr. Robert Tuite	-----
CHIEF CENSUS ENUMERATOR	Shana Cutaia	-----
DISTRICT DIGNITY ACT COORDINATOR	Shana Cutaia	-----
BUILDING DIGNITY ACT COORDINATORS	*See attached list	-----
CENTRAL TREASURER FOR EXTRA- CLASSROOM ACTIVITY FUNDS	Rachel Smith	-----
RECORDS MANAGEMENT OFFICER	Deborah Carpenter	-----
RECORDS ACCESS OFFICER	Deborah Carpenter	-----
DISTRICT ASBESTOS DESIGNEE	Matt Lopresti	\$4,000
TITLE IX OFFICER	Shawn Clark	-----
PURCHASING AGENT	Leslie Pawluckie	-----
DESIGNATED EDUCATION OFFICIAL	Shana Cutaia	-----
HEALTH & SAFETY COMMITTEE	*See attached list	-----
REFERRALS TO CSE AND CPSE	*See attached list	-----
CSE COMMITTEE APPOINTMENTS	*See attached list	-----
CSE SUB COMMITTEE APPOINTMENTS	*See attached list	-----
CPSE COMMITTEE APPOINTMENTS	*See attached list	-----
ELECTION CHIEF INSPECTOR/CHAIRPERSON	To Be Appointed	\$25/hour
DATA COORDINATOR	Jeff Cimmerer	-----
DATA PRIVACY OFFICER (DPO)	Jeff Cimmerer	-----

BE IT RESOLVED that Harris Beach PLLC and Bond, Schoenick & King, PLLC be appointed as the school district's attorneys for the 2024/2025 school year.

BE IT RESOLVED that Mengel, Metzger, Barr & Co. LLP be appointed to conduct the District's regular audit, single audit, and extra-classroom audit for the 2024/2025 school year as per the previous year's engagement agreement and in accordance with Education Law Chapter 263.

BE IT RESOLVED that Freed Maxick be appointed to conduct the District's internal audit for the 2024/2025 school year as per the signed agreement.

BE IT RESOLVED that the District Audit Committee shall consist of three members of the Board of Education for the 2024/2025 school year. Members and committee charter will be approved by the Board following the first Audit Committee meeting.

BE IT RESOLVED that SEI Design Group Architects, P.C. be designated as the District's architect for the 2024/2025 school year.

BE IT RESOLVED that the Board of Education will appoint Impartial Hearing Officers on the Impartial Hearing Officer Rotational List from the New York State Education Department Impartial Hearing Reporting System for the 2024/2025 school year.

BE IT RESOLVED that the Board of Education, pursuant to Section 200.5(j) (3) of the Regulations of the Commissioner of Education, hereby appoints the president or vice president of the Board of Education, each such individual empowered to act alone, to make an appointment of the Impartial Hearing Officer when a special education impartial hearing is requested or initiated under Part 200 of the Regulations of the Commissioner of Education, for the 2024/2025 school year.

15. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following designations:  
Vote: Unanimously carried

**APPROVED:  
DESIGNATIONS**

BE IT RESOLVED that the following banks and institutions be authorized as depositories for the 2024/2025 school year for District funds and/or authorized as institutions that the District may invest funds with:

<u>Depository Name:</u>	<u>Maximum Amount on Deposit</u>
J.P. Morgan/Chase	\$150,000,000
Canandaigua National Bank	\$ 25,000,000
NY MuniTrust Empire Fund	\$ 50,000,000
Key Bank	\$ 25,000,000
NYCLASS	\$ 50,000,000
NYLAF	\$ 50,000,000

BE IT RESOLVED that the Board of Education designates the following dates as Regular Meetings for the 2024/2025 school year, Annual Election/Budget Vote, Retreats, Building Tours, Audit Oversight Committee Meetings and July and August 2025 meetings:

Regular Meetings are held at Barker Road Middle School, 7:00 p.m. unless otherwise noted.

July 9 - Tuesday Reorganization/Regular Meeting (5:00 p.m.)  
 August 13 - Tuesday (5:00 p.m.)  
 September 10 - Tuesday  
 October 15 - Tuesday  
 November 12 - Tuesday  
 December 10 - Tuesday  
 January 14 - Tuesday  
 February 4 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 February 25 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 March 11 - Tuesday - 6:00 Work Session/7:00 Regular Meeting  
 April 8 - Tuesday - Budget Adoption and Regular Meeting  
 May 13 - Tuesday - Regular Meeting and Budget Hearing  
 May 20 - Tuesday - Annual Mtg. - Budget Vote/BOE Election (7 am - 9 pm)  
 June 17 - Tuesday

Summer 2025

July 8 - Tuesday - Reorganization/Regular Meeting (5:00 p.m.)  
 July 8/9 (Summer Workshop) Location/Times TBD

4.

August 12 - Tuesday - Regular meeting (5:00 p.m.)

Board Retreats – 4:30-6:00 p.m. unless otherwise noted \*Dates are subject to change.

July 22, 2024

October 9, 2024

February 12, 2025

April 9, 2025

May 12, 2025

June 10, 2025

Building Tours: These are done on the same day as monthly Board visits

7:15 a.m. Elementary

7:30 a.m. Secondary (Tour times may vary)

Audit Oversight Committee Meetings – 3:30-4:30 p.m. – Superintendent’s Conference Room

October 2, 2024

December 4, 2024

May 28, 2025

BE IT RESOLVED that the Daily Record be designated as the official newspaper for appropriate legal notices, to include bids, and the Rochester Business Journal be designated as the official newspaper for notice of the Annual Meeting only for the 2024/2025 school year.

16. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolutions:

**APPROVED:  
AUTHORIZATIONS**

Vote: Unanimously carried

BE IT RESOLVED that the Assistant Superintendent for Business, and in his absence, the Superintendent, be authorized to certify payrolls for the 2024/2025 school year.

BE IT RESOLVED that the Superintendent designates the Assistant Superintendent of Human Resources to sign professional service contracts for individuals and the Assistant Superintendent for Business to sign professional service contracts for corporations per policies #5410, 5411 and 5412 for the 2024/2025 school year.

BE IT RESOLVED that the establishment of Petty Cash Funds, as listed below, be approved for the 2024/2025 school year:

Administration Building	Purchasing Agent	\$100
Allen Creek	Building Secretary	\$50
Mendon Center	Building Secretary	\$50
Thornell Road	Building Secretary	\$50
Barker Road Middle School	Building Secretary	\$100
Calkins Road Middle School	Building Secretary	\$100
Bus Garage	Transportation Secretary	\$100
Athletic Department	Athletic Director (cash drawer)	\$250
School Lunch (change fund)	Food Service Director	\$825
Summer Enrichment Inst. (change fund)	Dir. of Summer Enrichment Institute	\$300

BE IT RESOLVED that only the facsimile signature of the District Treasurer or Assistant District Treasurer are required for disbursing monies for all school district accounts for the 2024/2025 school year.

BE IT RESOLVED that the Superintendent of Schools or Assistant Superintendent for Business be authorized to make and approve budgetary transfers up to \$75,000 between appropriation function accounts for the 2024/2025 school year without prior Board of Education approval.

BE IT RESOLVED that the IRS reimbursement rate will be used for automobile mileage, meals and lodging rates for employees who must travel on District business in accordance with BOE Policy #6161 for the 2024/2025 school year.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses for the 2024/2025 school year:

[1] Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice.

[2] Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.

[3] Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.

[4] Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.

[5] The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.

BE IT RESOLVED that the District shall participate in cooperative bids with other school districts, BOCES and/or municipalities when it is to the advantage of the District to do so for the 2024/2025 school year.

BE IT RESOLVED, that the District for the 2024/2025 school year may participate in the 2012 amendment to GML 103, "Piggybacking Exception" to purchase goods and services (apparatus materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, any country, political subdivision or district of any state. The method of this exception of procurement is permitted on contracts issued by other governmental entities through a compliant competitive bidding process.

BE IT RESOLVED, that the District Treasurer and Assistant Treasurer shall be bonded in the amount of \$1,000,000 for the 2024/2025 fiscal year and the Internal Claims Auditor shall be bonded for \$250,000.

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the list of purchasing card holders as set forth in the below schedule and in accordance with Policy #5321 for the 2024/2025 school year.

6.

Title	Card Holder	Per Use Limit	Daily Limit
Purchasing Agent/ BOE Officer	L. Pawluckie	\$ 10,000	\$ 50,000
Purchasing Agent/BOE Officer	L. Pawluckie (Accounts Payable)	500,000	1,000,000
Director of Transportation	C. Grove	5,000	9,000
School District Clerk	D. Carpenter	3,000	5,000
Director of Operations, Maintenance & Security	PCSD Maintenance Department J. Beardsley (card authorized users: J. Ross, S. Smith, B. Buell, D. Fursman, M. Miceli)	1,000	3,000
Grounds Foreman	M. Miceli	1,000	3,000
Director of Technology	M. Kwiatkowski	500	1,000

17. The following committee participation was determined by the Board of Education members for the 2024/2025 school year.

BOARD COMMITTEE APPOINTMENTS

- A. Monroe County School Boards Association Committees
  - 1. Executive
    - Mike Pero, Superintendent
    - Robin Scott, BOE President
  - 2. Leadership
    - Robin Scott, BOE President
    - Jeff Casey, BOE Pres. Elect. (Alt)
    - Sarah Pelusio, BOE VP (Alt)
  - 3. Legislative
    - Emily Kay
    - Kim Huels (Alt)
  - 4. District Operations  
(formerly Labor Relations)
    - Dave Berk
    - Emily Kay (Alt)
  - 5. Information Exchange
    - Kim Huels
    - Emily Kay (Alt)
  - 6. Steering Committee
    - Sarah Pelusio, Co-chair
- B. District or Board Committees
  - 1. Legislative Liaison
    - Sarah Pelusio
  - 2. Teacher Center Policy Board
    - Emily Kay
  - 3. Town/Village/School  
District Leadership
    - President, Vice-President, Superintendent
  - 4. Audit Oversight Committee
    - \*René Sanchez-Kazacos, Robin Scott, Jeff Casey
  - 5. District Advocacy Committee
    - Superintendent, President, Legislative Liaison
  - 6. Community Engagement/  
BOE Insight
    - René Sanchez-Kazacos, Kim Huels, Dave Berk
  - 7. Policy Committee Ad-hoc
    - Kim Huels, Emily Kay, René Sanchez-Kazacos

BOE Self Evaluation – Robin Scott will serve as an ex-officio member of the self-evaluation subcommittee work.

*\*Denotes subcommittee Chair*

## REGULAR MEETING

July 9, 2024

1. Mrs. Scott called the Regular Meeting to order at 5:15 p.m.
2. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this evening's meeting.  
Vote: Unanimously carried **APPROVED:  
AGENDA**
3. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried Regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its June 11, 2024, Regular meeting.  
Vote: Unanimously carried **APPROVED:  
MINUTES  
6/11/24**
4. Board/Other Reports: Mrs. Scott noted the dates to remember.
5. Board members participated in reading the commitment of service documents (Board Governing Mission and Communications Agreement). Both documents were signed by all Board members.
6. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby adopt the 2024/2025 Board Governing Mission as presented.  
Vote: Unanimously carried **ADOPTED:  
BOARD  
GOVERNING  
MISSION**
7. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby adopt the 2024/2025 Board Communications Agreement as presented.  
Vote: Unanimously carried **ADOPTED:  
BOARD  
COMMUNICATIONS  
AGREEMENT**
8. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the Code of Ethics agreement as presented.  
Vote: Unanimously carried **APPROVED:  
CODE OF ETHICS  
AGREEMENT**
9. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the period ending May 31, 2024.  
Vote: Unanimously carried **ACCEPTED:  
TREASURER'S  
REPORT**
10. Motion was made by Mrs. Pelusio, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby authorize the approval of the settlement for tax certiorari proceedings for 800 Pittsford Victor Road, Hilton Garden Inn located in the Town of Perinton in an amount no greater than Fifteen Thousand Six Hundred Nine Dollars and Thirty-Nine Cents (\$15,609.39).  
Vote: Unanimously carried **APPROVED:  
TAX CERTIORARI  
SETTLEMENT**
11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the internal auditor's April 13, 2024 Review of Risk Assessment and Internal Audit Plan as presented to and recommended by the Audit Oversight Committee.  
Vote: Unanimously carried **ACCEPTED:  
INTERNAL AUDIT  
REPORT & CORRECTIVE  
ACTION PLAN**

8.

12. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education does hereby approve the transportation costs with Monroe #1 BOCES estimated to be Thirty-Two Thousand Nine Hundred Seventy-Six (\$32,976.00) to transport and provide attendant/aide services to Pittsford Central School District students with special needs for the Extended-2024 School Year.  
Vote: Unanimously carried

**APPROVED:  
BOCES #1  
TRANSPORTATION  
CONTRACT – ESY 2024**

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Casey and carried regarding the following resolution: BE IT RESOLVED, that NY MuniTrust be authorized as a depository for the 2024-2025 school year District funds and/or authorized as an institution that the District may invest funds with:  
Vote: Unanimously carried

**APPROVED:  
AUTHORIZED  
DEPOSITORY**

<u>Depository Name</u>	<u>Maximum Amount on Deposit</u>
NY MuniTrust	\$50,000,000

14. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above vehicle surplus and does hereby authorize the auction or trade-in and receipt of proceeds for the sale.  
Vote: Unanimously carried

**APPROVED:  
AUCTION – DRIVER’S  
EDU. VEHICLE**

15. . Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment surplus and does hereby authorize the sale and receipt of proceeds from such.  
Vote: Unanimously carried

**APPROVED:  
SCRAP  
EQUIPMENT**

16. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

A. Administrator – Change – 11 Month Position to 12 Month Position

Name: Tyler Manchester  
Position: Assistant Principal  
Type of Position: Probationary  
Tenure Area: Assistant Principal  
Probationary Period: 07/01/2023 – 06/30/2027  
Certification: Initial  
Salary: \$108,192.00  
Effective Date: 07/01/2024

B. Administrator – Change in Position

Name: Orlando Benzan  
Position: Director of Equity, Inclusion and Personnel  
Type of Position: Probationary  
Tenure Area: Director of Equity, Inclusion and Personnel  
Probationary Period: 06/17/2024 – 06/16/2028  
Certification: Initial



Salary: \$130,000.00  
 Effective Date: 06/17/2024

#### C. Appointment- Administrator

Name: Terrence Hasseler  
 Position: Director of Finance  
 Type of Position: Probationary  
 Tenure Area: Director of Finance  
 Probationary Period: 08/12/2024 – 08/12/2028  
 Certification: Professional  
 Salary: \$126,000.00  
 Effective Date: 08/12/2024

#### D. Appointment- Certificated Staff

Name: Martha Sullivan  
 Position: PRE- Library Specialist  
 Type of Position: Probationary  
 Tenure Area: School Media Specialist (Library)  
 Probationary Period: 09/01/2024-08/31/2028  
 Certification: Professional  
 Salary: \$69,617.00  
 Effective Date: 09/01/2024

Name: Erin Van Allan  
 Position: MHS- Special Education  
 Type of Position: Probationary  
 Tenure Area: Special Education  
 Probationary Period: 09/01/2024-08/31/2028  
 Certification: Professional  
 Salary: \$67,487.00  
 Effective Date: 09/01/2024

Name: Alexander Renzoni  
 Position: CRMS- Music  
 Type of Position: Probationary  
 Tenure Area: Music  
 Probationary Period: 09/01/2024-08/31/2028  
 Certification: Initial  
 Salary: \$49,073.00  
 Effective Date: 09/01/2024

Name: Charlotte Collins  
 Position: BRMS/ CRMS-Music  
 Type of Position: Probationary  
 Tenure Area: Music  
 Probationary Period: 09/01/2024- 08/31/2028  
 Certification: Initial  
 Salary: \$54,341.00  
 Effective Date: 09/01/2024

10.

Name: Barbara Kuder-Duttinger  
 Position: TRE/SHS- Reading  
 Type of Position: Probationary  
 Tenure Area: Reading  
 Probationary Period: 09/01/2024- 08/31/2028  
 Certification: Professional  
 Salary: \$62,322.00  
 Effective Date: 09/01/2024

Name: Daniel Allen-Orlov  
 Position: CRMS- Earth Science/ General Science  
 Type of Position: Probationary  
 Tenure Area: Science  
 Probationary Period: 09/01/2024- 08/31/2028  
 Certification: Internship  
 Salary: \$50,828.00  
 Effective Date: 09/01/2024

Name: Laura West  
 Position: BRMS .6/ CRMS .4 Spanish  
 Type of Position: Probationary  
 Tenure Area: Spanish  
 Probationary Period: 09/01/2024- 08/31/2027  
 Certification: Professional  
 Salary: \$77,600.00  
 Effective Date: 09/01/2024

E. Resignation – Teacher – See attached.  
 Claire Mendick

F. Resignation – School Related Professional – See attached

G. Appointment - Substitutes – see list  
 Micah Davidson  
 Robert Disch  
 Lena Fine  
 Ashley Frank  
 Amy Klinsky

17. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
 Vote: Unanimously carried

**APPROVED:  
 SUPPORT  
 STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Benjamin Ojeda	Summer Helper	DO	per diem	6/24/2024	\$15.10 hr.

CLERICAL

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Deborah Ramsager	OC III	BRMS-E	1.4 yrs.	06/28/2024
Kirsty Jackson	School Aide	ACE	1.4 yrs.	06/25/2024

TRANSPORTATION			LENGTH	
RESIGNATIONS	POSITION	BLDG	OF SVC	DATE
Kristy Makusij	Bus Driver	TMF	1.7 yrs.	06/26/2024

CUSTODIAL/MAINTENANCE			LENGTH	
TERMINATIONS	POSITION	BLDG	OF SVC	DATE
Bounananh Manivong	Cleaner	CRMS	10 mos.	06/24/2024

FOOD SERVICE					
APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Roderick Christman	Asst. Cook Manager	MHS	30 wk.	08/29/2024	\$21,038.00

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Per Diem Substitutes and Specialists Salaries as follows:  
Vote: Unanimously carried

**APPROVED:  
PER DIEM  
SUBSTITUTES/  
SPECIALISTS  
SALARIES**

	<u>2023 - 2024</u>	<u>2024 - 2025</u>
Tutors –		
In-hospital students	23.00/hr.*	23.00/hr.*
Lifeguards (school year)	17.00/hr.	18.00/hr.
Accompanist	18.00/hr.	21.00/hr.
Teacher Building Substitute –Reports Daily	N/A	150.00/day
Substitute Teachers – Minimum 2 yrs. of college	110.00/day	120.00/day
Substitute Teachers–Certified Teacher	135.00/day	145.00/day
Substitute Teachers–Retired PCSD	150.00/day	155.00/day
Substitute Paraprofessionals	15.00/hr.	15.50/hr.
Kindergarten Screeners (district and non-district)	27.00/hr.	27.00/hr.
Administrative Substitute	300.00/day	300.00/day
Single Presenter	60.00/hr.	60.00/hr.
Co-Presenter	40.00/hr.	40.00/hr.
Collegial Circle Facilitator (Professional Staff)+	10.00/hr.	10.00/hr.
H.S. Concert Coverage (Lights/Sound)	31.09/hr.	31.09/hr.
Administrator Mentor	3,800/yr.	3,800/yr.
Bus Driver Trainees	15.00/hr.	15.50/hr.
District Physician	40,043/yr.	40,043/yr.
A.P. Proctoring	N/A	31.09/hr.
Bus Washer	N/A	16.12/hr.

\*Mileage and parking to be paid for those experiencing these costs as a result of their assignment.

+As professional staff already are paid a salary this is an additional stipend amount for purposes of minimum wage.

19. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the 2024-2025 Professional Learning Plan as presented.  
Vote: Unanimously carried

**APPROVED:  
PROFESSIONAL  
LEARNING PLAN**

20. Motion was made by Mr. Casey, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Managerial/Confidential Contractual Agreement as presented.  
Vote: Unanimously carried

**APPROVED:  
CONTRACTUAL  
AGREEMENT**

12.

21. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

22. Mr. Pero noted policy recommendation: #3280 – Use of School Facilities, Materials and Equipment, that will be formally approved under the Consent Agenda.

23. Superintendent’s Report: Mr. Pero spoke on the following: today’s administrative retreat focusing on re-grounding the strategic initiative, succession rollout of some administrative positions and the welcoming of new administrators, the Boards succession plan with the insertion of a president-elect, how education today is so much more difficult and complex than ever before as well as tomorrow’s workshop, focusing on how to deal with controversial topics head-on, productively and collaboratively. Mr. Pero ended by thanking Mrs. Pelusio for her time when they both spoke to a University of Rochester class for aspiring administrators.

24. Motion was made by Mr. Berk, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried

**APPROVED:  
CONSENT  
AGENDA**

Bid Awards:

Athletic Apparel	Various Vendors	\$24,801.15
Lunch Paper & Plastic Supply	Hill & Markes	\$53,435.61 (Estimated)
Athletic Supplies & Equipment	Various Vendors	\$72,887.89

MOA

Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transition Meetings.

Sub-Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews, Reevaluation/Annual Review, Amendment – Agreement No Meetings.

Policy Approval: #3280 – Use of School Facilities, Materials and Equipment.

25. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Reorganization and Regular Meetings at 5:46 p.m.  
Vote: Unanimously carried

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk