



# Holy Family Catholic School

*Providing Faith-based Academic Excellence for Over 20 Years*



8/31/2020

Coeur d'Alene Charter Academy  
4904 N Duncan Dr  
Coeur d'Alene ID 83815-8329  
Attention: Michelle Bredeson

Dear Michelle:

Thank you for agreeing to use the gym at Holy Family Catholic School. We look forward to working with you again during the 2020-21 school year. The \$200 security deposit that you paid will be retained for the coming term, so no security deposit is due.

The facility use agreement is **this letter**, the **Instructions for Gym Usage** (*which is to be distributed to each person responsible for supervision and enforcement at the gym*), and the **Rental Contract: Terms and Conditions for Facility Use**. Please initial or sign, and date where indicated and return all four pages with a rental deposit check equal to 50% of your anticipated use.

**Please provide a Certificate of Liability Insurance in the amount of \$1,000,000 with the Roman Catholic Diocese of Boise AND Holy Family Catholic School listed as additional insured parties.**

Rental Rates:

- Damage Deposit ~~\$ 200.00~~ (**already paid**)
- Practices \$ 35.00 / hour
- Games \$ 60.00 / hour
- Janitorial (*if necessary*) \$ 20.00 / hour

Janitorial services will be added if the facility is not returned to its original condition including, sweeping, mopping, and cleaning the main hallway restrooms.

Holy Family Catholic School may provide concessions during your event.

We appreciate the opportunity to provide our facility for such youth development events.

Sincerely,

John A Loutsis, Business Manager

Initial & Date

**Holy Family Catholic School, 2020-21**  
**Rental Contract: *Terms and Conditions for Facility Use***


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**If granted permission to use Holy Family Catholic School (HFCS) property or facility and, if any, equipment or services, it is agreed:**

1. The requesting organization or individual granted use (and those granted access to the property or facility thereby) will abide by all policies, rules, and regulations of HFCS regarding the use of HFCS property or facilities and the conduct of persons in or on HFCS property or facilities, whether now or hereafter adopted.
2. Any organization or individual contracting with HFCS for use of facilities must provide the name, address, and phone number of an authorized representative who shall be empowered to enter into contractual agreements, make necessary decisions, and serve as a contact for HFCS representatives.
3. The use of the property or facilities will not in any way interfere with the operations of HFCS or any of the programs or activities of HFCS. If required for HFCS purposes, it is understood that the right to the use of the property or facilities may be withdrawn or rescinded at any time.
4. The activities to be conducted within the HFCS facilities shall be designed to foster the attainment of positive spiritual, educational, cultural, recreational, social, or civic goals and shall in no manner be directed to activities which involve or encourage the violation of local ordinances, state statutes, or federal laws, or are counter to the mission of HFCS and its Catholic Christian traditions.
5. Alcoholic beverages will not be consumed or brought onto HFCS property or into its facilities.
6. Smoking on HFCS property or in its facilities will not be permitted.
7. Pets or animals will not be allowed on HFCS property or in its facilities unless previously authorized.
8. HFCS reserves the right of its representatives or staff to enter and inspect its facilities and/or property at any time during use by the requesting organization or individuals.
9. Rental rates for all facilities will be determined by contractual agreement with HFCS. Additional fees for custodial, food services, or technical assistance and other services may also be charged.
10. All licenses, permits, and/or taxes required for or resulting from non-HFCS use of facilities are the responsibility of the renter and HFCS will not be held liable for failure to comply.
11. Appropriate deposits, fees, and insurance documents and/or liability releases shall be filed at least two weeks prior to the scheduled events(s).
12. No improvements or structures will be constructed upon HFCS property or in its facilities unless approved in writing. No stakes, moorings, or other objects will be placed in the ground or blacktop if such areas are used.
13. No posters, banners, or other informational signage may be attached to walls, doors, or windows. Necessary signage must be displayed on easels or other non-permanent, non-damaging structures.
14. HFCS property, facilities or equipment will be used in a careful and prudent manner so as to prevent any loss, defacement, or damage. Good order and discipline will be maintained.
15. Entry and/or use of non-specified areas of HFCS property or facilities will not be allowed.
16. Fire lanes at HFCS are to remain clear and free of obstruction.
17. All HFCS computer use, including those in the computer lab, school office, and classrooms is strictly prohibited.
18. Use of HFCS phones, copiers, fax machines, and internet access is strictly prohibited.
19. No concessions or other items will be sold in or on HFCS property or facilities unless approved in writing.

20. Within 30 minutes after the ending hour of use, the property or facilities will be vacated in the same condition as when such use began. Unless payment is made for clean-up and clean-up is specifically requested, the property or facilities will be left in a thoroughly clean condition. Performance of clean-up by HFCS will not diminish any liability for damages. Any additional costs borne by HFCS for clean-up after user has vacated premises will be paid within 30 days by the individual or organization that used the facility.
21. The requesting organization (and the undersigned representative thereof, individually and jointly and severally with the organization) or individuals, agrees (A) to pay for any loss or damages to person or property or claims therefore resulting to or arising from the use of HFCS property or facilities by such organization or individual (and those granted access to the facilities thereby) whether from an occurrence at the property or facilities itself during such use, before or after such use, going to and from such use, in or about available parking areas, or otherwise, (B) to reimburse or hold harmless HFCS and its Board of Directors, and the members, agents, and employees thereof from any such loss, damage, or claim, including, but not limited to, its or their attorney's fees, and, (C) to attorneys' fees and costs paid or incurred by HFCS to enforce and obligations imposed under this paragraph or otherwise in the application.
22. The requesting organization or individual shall provide public liability insurance for personal injury and/or property damage as specified: **Certificate of Liability Insurance in the amount of \$1,000,000 is required with the Roman Catholic Diocese of Boise and Holy Family Catholic School** named as additional insured parties. This certificate should be received two weeks prior to the event(s). Failure to provide this certificate will result in withdrawal of permission to use HFCS properties or facilities.
23. It is also understood and agreed that all conditions of this agreement must be met prior to use.
24. The above stated terms and conditions of the Facilities Use Policy may be amended at the discretion of HFCS.

I hereby request use of the HFCS property and/or facility as the delegated representative of the organization indicated, or on behalf of myself, or the groups I represent. I understand the renter (individual or group) assumes responsibility for the proper conduct of the individuals attending this function, invitees, or any person who shall attend, for the reimbursement to HFCS for any damages to school property, for the payment of charges for the use of the said facilities and/or equipment, and further agree to hold HFCS harmless from any and all claims, causes of action, or damages which may arise out of the use and activity of the user under the terms of this agreement.

  
 Signature of Applicant \_\_\_\_\_ Date 1. 8-31-70

A GLORIA MABILE  
 Printed Name of Applicant \_\_\_\_\_ Organization/ Group Name 1. LDA Charter Academy

4904 N. Duncan  
 Address \_\_\_\_\_ City 1. Coeur d'Alene State 1. ID. Zip Code 1. 83814

208-676-1667 / \_\_\_\_\_ / alippy@cda charter.org / 208-889-2590  
 Telephone Fax E-mail Cell Phone

**HFCS OFFICE USE ONLY**

Certificate of Liability received: Yes \_\_\_\_\_ No \_\_\_\_\_ Security Deposit received (\$200): Yes \_\_\_\_\_ No \_\_\_\_\_  
 Deposit received (50% of total): Yes \_\_\_\_\_ No \_\_\_\_\_ Final Fees received (as billed): Yes \_\_\_\_\_ No \_\_\_\_\_

Application approved: \_\_\_\_\_ Date: \_\_\_\_\_ Signature, Title: \_\_\_\_\_

Coeur d'Alene Charter Academy      TENTATIVE



## High School Volleyball 2020 Game Schedule

DATE	DAY	OPPONENT/LOCATION	JV/VARSITY
August 14	Friday	First Practice	TBD
September 2	Wednesday	vs. Post Falls JV	6:00
September 8	Tuesday	@ NICS	6:00
September 14	Monday	vs. NICS	6:00
September 15	Tuesday	@ Priest River	6:00
September 17	Thursday	vs. Timberlake	6:00
September 22	Tuesday	vs. Kellogg	6:00
September 24	Thursday	@ Bonners Ferry	6:00
October 1	Thursday	vs. Priest River	6:00
October 5	Monday	@ Timberlake	6:00
October 8	Thursday	@ Kellogg	6:00
October 13	Tuesday	vs. Bonners Ferry	6:00
October 24	Saturday	Districts	TBD
October 30-31		State	TBD

All Home Games will be played at Holy Family at 3005 W. Kathleen Ave, Coeur d'Alene

PICTURE DAY- Monday, September 21 @ 3:15 PM in the MMRP

# HFCS Gym Rental Request Form

## Contact Information

Rental Request Date: 9-2, 9-14, 9-17, 9-22, 10-1, 10-13  
Contact Name: Aaron Lippy  
Company Name: Coeur d Alene Charter Academy  
Address: 4904 N. Duncan Dr.  
City: Coeur d Alene State: ID Zip: 83815  
Telephone: 208-676-1667  
E-mail Address: alippy@cda charter.org

## Event Information

Event Title: H.S. Volleyball games  
Event Date (s): 9-2, 9-14, 9-17, 9-22, 10-1, 10-13 year 2020  
Start Time (includes Set-up): 5:00 End Time (includes Clean-up): 7:30

## Additional Information

E-mail to Contact Person Date: \_\_\_\_\_

Available Dates

Insurance Requirements

Rental Rates

Keys checked out: 1 set Date: 8-24-20