The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on September 16, 2014, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:	Mr. Robert Kessler, President Mr. Robert Projansky, Vice President Mrs. Valerie Buccino – via remote Face Time Mrs. Marianne Bohrer Mrs. Jann Skelton
Absent:	None
Also Present:	Dr. Linda Freda, Superintendent Mr. Michael Halik, Business Administrator / Board Secretary Mr. Paul Griggs, Esquire Mr. Richard S. Grip, Ed.D. / Demographer

BOARD PRESIDENT'S REPORT

Mr. Kessler spoke about school security stating, "Security is very important and our priority is always assuring that our students are safe." He also said he was looking forward to this new school year.

SUPERINTENDENT'S REPORT

Dr. Freda stated there were no reports of violence and vandalism during the last quarter. She said Back to School Night went well and the schools had a smooth start except for a few bus issues.

The teachers received in-service training regarding Attention Deficit Disorder (ADD) and Executive Functioning prior to the students returning to school. A series of four (4) PARCC workshops will be held for teachers in September and October.

Dr. Freda introduced Dr. Grip who gave the demographic presentation.

PUBLIC RECOGNITION

- Laura Ostheimer, 18 Hamilton Dr. North – discussed the deer population in North Caldwell and asked about using the Grandview School to cull the herd.
- Mark Deuer, North Caldwell Police Chief – stated he is the acting "facilitator" for the culling of deer in the Borough. He stated they have been culling in North Caldwell for the past two (2) years.
- Kari Cerami, 15 Hamilton Drive East – discussed Lyme Disease due to the deer over population
- Mr. Kessler thanked the people for speaking regarding the deer culling in town and spoke about the legal standpoint and school insurance regarding same. He stated we do not have the authority to permit hunting of any sort on school property.
- Mr. Griggs, Esquire spoke about having weapons on school grounds and the legal issues relating to hunting on school property noting the Board of Education can not authorize any means of culling on school property.
- Steve Pepe, 77 Brookside Terrace – asked Mr. Griggs questions regarding the deer and lyme disease.
- All the above residents discussed again what if anything the Board would be willing or able to do including spraying fields.

COMMITTEE REPORTS

None

GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve **Table of Contents,** at second reading.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

G2. **RESOLVED** that the Board of Education approve **0000.02 Introduction,** at second reading.

Moved:	Mrs. Skelton	Seconded:	Mrs. Bohrer
Yes:	4	No:	0

G3. **RESOLVED** that the Board of Education approve **Policy #5120, Assignment of Pupils,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G4. RESOLVED that the Board of Education approve **Policy #5300, Automated External Defibrillator(s) (AEDS),** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve **Regulation #5300, Automated External Defibrillators (AEDS),** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G6. RESOLVED that the Board of Education approve **Policy #5533, Pupil Smoking,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve **Policy #6511, Finances,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G8. RESOLVED that the Board of Education approve **Policy #7434, Smoking in School Buildings and on School Grounds,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G9. RESOLVED that the Board of Education approve **Policy #7522, School District Provided Technology Devices to Staff Members** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G10. RESOLVED that the Board of Education approve **Policy #7523, School District Provided Technology Devices to Pupils,** at second reading.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G11. RESOLVED that the Board of Education approve the contract with **Mountain Lakes Board of Education** for four (4) hours per month of itinerant services for **student #8005120** at a tuition rate of $5,600 from September 2014 through June 2015.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G12. RESOLVED that the Board of Education approve the 2014-2015 bus route changes.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G13. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Explore Science.**

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G14. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Hands on Arts & Crafts.**

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G15. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **North Caldwell Recreation for Biddy Basketball.**

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G16. RESOLVED that the Board of Education approve the Guidance Curriculum.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G17. RESOLVED That the Board of Education approve the Schoolwide Enrichment Program.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G18. RESOLVED that the Board of Education approve the Stronge Teacher and Leader Effectiveness Performance System.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G19. RESOLVED that the Board of Education approve the facilities use form submitted on behalf of **West Essex Cowboys.**

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

G20. RESOLVED that the Board of Education approve the facilities use form submitted for Brownie Meetings.

Moved: Mrs. Skelton Seconded: Mrs. Bohrer

Yes: 4 No: 0

BUSINESS RESOLUTIONS

B1. **RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of August 11, 2014.**

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	3	No:	0
		Abstain:	Mrs. Skelton

B2. **RESOLVED** that the Board of Education approve the **August 27, 2014, Hand Check Register** in the amount of $9,874.57.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B3. **RESOLVED** that the Board of Education approve the **August 29, 2014, Hand Check Register** in the amount of $ 149.19.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B4. **RESOLVED** that the Board of Education approve the **August 29, 2014, payroll** in the amount of $54,638.35.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B5. **RESOLVED** that the Board of Education approve the **September 3, 2014, Hand Check Register** in the amount of $25.00.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B6. **RESOLVED** that the Board of Education approve the **July 30, 2014, Hand Check Register** in the amount of $25.00.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B7. **RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for July 2014.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B8. **WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2014, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B9. **RESOLVED** that the Board of Education approve the **September 5, 2014, Hand Check Register** in the amount of $6,379.20.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B10. RESOLVED that the Board of Education approve the **September 5, 2014, Hand Check Register** in the amount of $1,433.37.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B11. RESOLVED that the Board of Education approve the **September 5, 2014, Hand Check Register** in the amount of $171,151.55.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B12. RESOLVED that the Board of Education approve the **September 5, 2014, Hand Check Register** in the amount of $91,362.50.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B13. RESOLVED that the Board of Education approve the **September 15, 2014, payroll** in the amount of $316,799.30.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B14. RESOLVED that the *BOARD OF EDUCATION OF THE BOROUGH OF NORTH CALDWELL IN THE* COUNTY OF ESSEX, NEW JERSEY (the "Issuer") authorize a review of compliance with prior annual continuing disclosure obligations and participation in the Securities and Exchange Commission's Municipalities continuing disclosure cooperative initiative

WHEREAS, the above-defined Issuer has previously issued one or more series of bonds, including bond issues in the past five (5) years pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

WHEREAS, in connection with the issuance of such Bonds, the Issuer covenanted with Bondholders to provide certain secondary market disclosure information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the

Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present) ("EMMA"), which secondary market disclosure information may consist of one or more of the following: audited financial statements, budgets, other financial and operating data and ratings changes; and

WHEREAS, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

WHEREAS, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "SEC Initiative"), a limited-time program ending on December 1, 2014, that encourages issuers of municipal bonds, including the Issuer, to self-report possible material misstatements or omissions, made in the past five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

WHEREAS, should the SEC determine that an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations, issuers participating in the SEC Initiative agree to accept certain non-monetary penalties, in lieu of unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not participate in the SEC Initiative; and

WHEREAS, by participating in the SEC Initiative, issuers agree to accept the following penalties, if imposed by the SEC (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

WHEREAS, on July 24, 2014, the Division of Local Government Services issued Local Finance Notice 2014-9 (i) alerting local governments to the SEC Initiative, (ii) strongly recommending that local governments examine their continuing disclosure contractual obligations and past official statements

in order to determine if it is advisable for an issuer to participate in the SEC Initiative and (iii) cautioning, among other things, that local governments that fail to complete a disclosure assessment in connection with the SEC Initiative will likely have difficulty accessing capital markets; and

WHEREAS, the Issuer desires to conduct a disclosure audit that will (i) summarize the results of the Issuer's prior compliance with its secondary market disclosure obligations and (ii) compare those results to the statements made by the Issuer in its official statements regarding past compliance (the "Disclosure Audit"); and

WHEREAS, the Issuer further desires to retain the services of a disclosure specialist to conduct the Disclosure Audit; and

WHEREAS, based on the results of the Disclosure Audit, and weighing heavily the known non-monetary penalties that may come through the Issuer's participation in the SEC Initiative versus the unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Issuer further desires to delegate to the Business Administrator/Board Secretary, in consultation with the Issuer's general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Issuer's Bond issues into the SEC Initiative, as necessary;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ISSUER, AS FOLLOWS:

Section 1. The Issuer hereby authorizes completion of the Disclosure Audit.

Section 2. The Issuer hereby authorizes the Business Administrator/Board Secretary to engage the services of a disclosure specialist to complete the Disclosure Audit; provided that the award of any contract in connection therewith meets the requirements of the Public Schools Contracts Law (N.J.S.A. 18A:18A-1 *et seq*.).

Section 3. In the event the Disclosure Audit reveals that the Issuer **may** have made a material misstatement regarding the Issuer's compliance with prior continuing disclosure undertakings, the Issuer hereby authorizes and directs the Business Administrator/Board Secretary to prepare and submit all documentation necessary to enter the Issuer's applicable Bond issues into the SEC Initiative.

Section 4. Any action taken by the Business Administrator/Board Secretary or any other officer of the Issuer, with respect to the Disclosure Audit, the engagement of a disclosure specialist and participation in the SEC Initiative, is hereby ratified and confirmed.

Section 5. This resolution shall take effect immediately.

Moved: Mrs. Bohrer Seconded: Mr. Projansky

Yes: 4 No: 0

B15. RESOLVED that the Board of Education approve the attached proposal from DiCara Rubino Architects in the amount of $28,000.00 for the Gould Media Center Renovation Project.

Moved: Mrs. Bohrer Seconded: Mr. Projansky

Yes: 4 No: 0

B16. RESOLVED that the Board of Education approve the withdrawal of funds from the Capital Reserve Fund in the amount of $367,500.00 for the purpose of the Media Center Renovations at Gould School

Moved: Mrs. Bohrer Seconded: Mr. Projansky

Yes: 4 No: 0

B17. RESOLVED that the Board of Education approve the purchase and installation of Library furniture for the Gould School Library to Longo Laboratories, Ramsey, NJ, through Middlesex County cooperative System 65MCESCCPS in the amount of $114,886.46.

Moved: Mrs. Bohrer Seconded: Mr. Projansky

Yes: 4 No: 0

B18. RESOLVED that the Board of Education approve the following line item transfers for July 2014:

To Account #	**Amount**	**From Account #**	**Amount**
Health Sup. GV 11-000-213-610-02-00	$400.00	Supplies: General GV 11-190-100-610-02-01	(400.00)
Consultant Fees	$71.00	Professional Development	(71.00)

11-000-219-339-00-00		11-000-219-320-03-00	
	$471.00		(471.00)

Moved: Mrs. Bohrer Seconded: Mr. Projansky

Yes: 4 No: 0

B19. RESOLVED that the Board of Education approve the following Notice to Bidders for the Media Center Renovations at the Gould:

NOTICE TO BIDDERS
North Caldwell Public Schools Board of Education
132A Gould Avenue
North Caldwell, New Jersey 07006

Notice is hereby given that the North Caldwell Public Schools Board of Education, Essex County, New Jersey will be receiving sealed bids at the board offices located at 132A Gould Avenue, North Caldwell, NJ for the Media Center Renovations to the Gould School.

The Bidding Documents have been prepared by Di Cara | Rubino Architects with an office at 30 Galesi Drive, Wayne, NJ, 07470, telephone number (973) 256-0202. Bidding documents shall be on a compact disk (C.D.) Bidding documents may be obtained directly from the office of the Architect on September 22, 2014 upon receipt of a $75.00 **non-refundable** deposit fee in the form of a certified check or money order made payable to Di Cara | Rubino Architects. Drawings and Specifications shall be available for inspection at the Architect's office from 9:00 AM to 5:00 PM, Monday through Friday. **No documents shall be mailed, via US mail or overnight mail.**

A Pre-Bid Meeting will be held on **September 25, 2014** at **11:00 AM** at the Gould School, 132A Gould Avenue, North Caldwell, NJ 07006. All bidders are strongly encouraged to attend the Pre-Bid Meeting.

All bidders must use and complete all bid forms and must comply with every requirement contained in the instructions and specifications. Bids are to be marked in a sealed envelope and hand delivered, sent UPS or Federal Express or similar courier service to the North Caldwell Public Schools Board of Education at 132A Gould Ave, North Caldwell, NJ 07006 with the name of the project, "Media Center Renovations at the Gould School", plainly marked on the front of the envelope. Every bid must be accompanied by a certified check or a bid bond in the amount of ten percent (10%) of the bid, but not in excess of $20,000.00.

All bidders and their subcontractors shall be registered with the New Jersey Department of Labor, pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. All bids must be accompanied by a Certificate issued by the New Jersey

Department of Labor, pursuant to the Public Works Contractor Registration Act as to the Bidder and all subcontractors.

Pursuant to N.J.S.A. 18A:18A-26, in order to be eligible to submit a Bid for the Project, the Bidder or its subcontractor shall be classified by the New Jersey Department of Treasury, Division of Property Management and Construction in the following disciplines:

C008 – General Construction
With
C047 Electrical (Major Trade Subcontractor),
or
C009 - General Construction/Alterations and Additions
With
C047 Electrical (Major Trade Subcontractor)

Pursuant to P.L. 2004 c.57, all bids must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue. The Bidder must include with its bid its own Business Registration Certificate and that of all subcontractors.

Bidders are required to comply with the requirements of N.J.S.A. 10:2-1 et seq., "The Law Against Discrimination" and Affirmative Action, N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq.

Bids must be submitted to the North Caldwell Public Schools Board of Education at the Board's Offices, 132A Gould Avenue, North Caldwell, NJ 07006 no later than **9:00 AM on October 10, 2014**. All bids will be opened and read to the public at that time by the School Business Administrator at the board offices. No bid may be withdrawn for a period of sixty (60) days from the opening of the bids.

The North Caldwell Public Schools Board of Education reserves the right to reject any or all bids and waive any informality in the bidding process if it is in the best interest of the Board of Education. The contract, if awarded, shall be awarded to the lowest responsible bidder whose bid is responsive in all material respects to the bid requirements. No bid shall be deemed accepted until the adoption of a formal resolution by the North Caldwell Public Schools Board of Education.

Moved:	Mrs. Bohrer	Seconded:	Mr. Projansky
Yes:	4	No:	0

B20. RESOLVED that the Board of Education approve the **September 11, 2014, Bills and Claims** in the amount of $275,088.08.

Moved: Mrs. Bohrer Seconded: Mr. Projansky

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers/administrators:

Name	Date	Workshop	Cost	Travel
Alicandri, P.	10/24/14	IDA Conference	$223.00	
Barone, D.	10/24/14	IDA Conference	$223.00	
Christiano, C.	10/24/14	IDA Conference	$223.00	
Eisinger, L.	10/24/14	IDA Conference	$223.00	
Everett, B.	10/24/14	IDA Conference	$223.00	
Gray, C.	10/24/14	IDA Conference	$223.00	
Halik, M.	See attchd	NJASBO	$266.96	
Kornreich, M.	10/7/14	Pavlov Meets Parents	$129.00	
Laurenzano, D.	10/24/14	IDA Conference	$223.00	
Lisa, Z.	10/24/14	IDA Conference	$223.00	
Little, E.	10/24/14	IDA Conference	$193.00	
Silva, T.	10/7/14	Pavlov Meets Parents	$129.00	
Smith, M	10/24/14	IDA Conference	N/C	
Thomas, C.	10/24/14	IDA Conference	N/C	

Moved: Mrs. Skelton Seconded: Mr. Projansky

Yes: 4 No: 0

P2. RESOLVED that the Board of Education approve **Florence McLaughlin** as a lunch aide at a rate of $12.00 per hour not to exceed 3.5 hours per day effective September 4, 2014 to June 17, 2015.

Moved:	Mrs. Skelton	Seconded:	Mr. Projansky
Yes:	4	No:	0

P3. **RESOLVED** that the Board of Education approve the following teachers as Lunch/Recess Supervisors for the 2014-2015 school year:

Toni Arena
Greg De Rosa
Allison Kahan
Lisa Linden
Marian Smith
Maureen Scandiffio

Moved:	Mrs. Skelton	Seconded:	Mr. Projansky
Yes:	4	No:	0

P4. **RESOLVED** that the Board of Education approve **Madeline Zazzara-Monaco** as a substitute teacher for the 2014-2015 school year pending favorable criminal history review.

Moved:	Mrs. Skelton	Seconded:	Mr. Projansky
Yes:	4	No:	0

OLD BUSINESS

None

NEW BUSINESS

- The Board discussed getting proposals for an anticipated Art Room project at the Gould School.
- The Administration will set up a meeting with the Buildings and Grounds Committee and the Borough Deer Culling Committee to discuss options and issues to eliminate the deer problems.
- Mr. Projansky suggested it would be beneficial for the district to have the Board Members attend Back to School Night. He also felt the community should be brought up to speed on mandated PARCC Testing.

The following resolution was called at approximately 8:55 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved:	Mrs. Bohrer	Seconded:	Mrs. Skelton
Yes:	4	No:	0

As there was no further business to discuss, the Board adjourned at 9:48 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary